



Focus Area All Funds Budget		\$126,463,733
Department	All Funds Departmental Budget	
Code Administration	\$8,230,648	
Economic Development (AEDP, ACVA, SBDC)	\$5,156,855	
Historic Alexandria	\$3,561,214	
Housing	\$3,462,081	
Planning & Zoning	\$5,544,825	
Project Implementation	\$3,134,644	
Transit Subsidies (DASH, WMATA)	\$52,455,378	
Transportation & Environmental Services	\$44,918,088	

Our city is **Livable** when our neighborhoods are amenity-rich, inclusive, diverse, well-functioning, and attractive while preserving our unique history. Together, we will achieve these Long Term Outcomes...

1. **Promote neighborhoods that are amenity rich**
2. **Promote neighborhoods that are inclusive and diverse**
3. **Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure**

Our city is **Green** when the City's natural and built environment is healthy. Together, we will achieve these Long Term Outcomes...

1. **Improve the City's air quality**
2. **Improve the health of City waterways**
3. **Sustain the natural quality of land within the City**

Our city is **Prospering** when we have a strong local economy. Together, we will achieve these Long Term Outcomes...

1. **Increase the value of the City's real estate tax base**
2. **Increase the economic benefits of tourism to the City**
3. **Ensure Alexandria supports, retains, and attracts businesses**
4. **Increase transportation system mobility, connectivity, and accessibility that supports the City's economy**

Department of Code Administration



Livable, Green, & Prospering City

Department of Code Administration

- Administrative Support
- Plan Review
- Permit Center
- New Construction
- Property Maintenance & Nuisance Activities

Department Contact Info

703.746.4200

<http://alexandriava.gov/code>

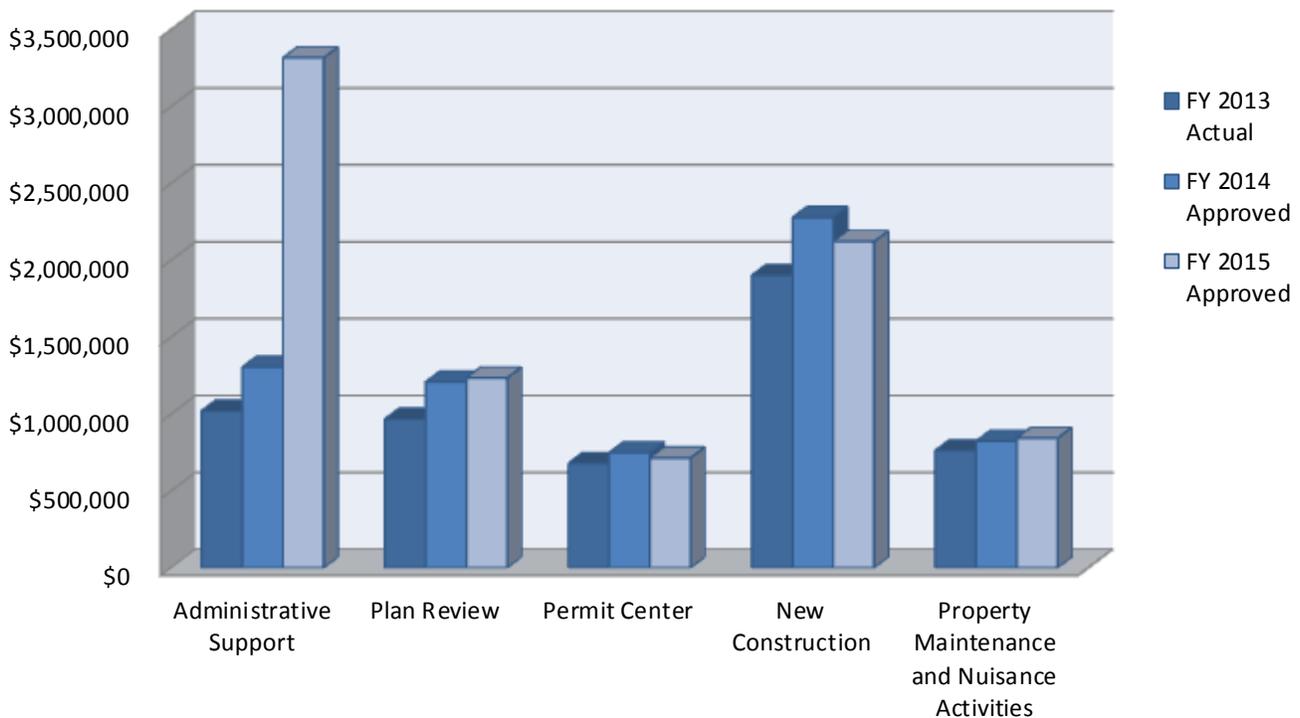
Department Head

John Catlett, Director

703.746.4200

john.catlett@alexandriava.gov

All Funds Summary by Program





EXPENDITURE & REVENUE SUMMARY

Expenditure By Classification	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Personnel	\$4,493,292	\$5,194,108	\$5,446,499	\$252,391	4.9%
Non-Personnel	\$794,064	\$977,431	\$1,035,649	\$58,218	6.0%
Capital Goods Outlay	\$870	\$191,575	\$48,500	(\$143,075)	-74.7%
Interfund Transfer	\$41,697	\$0	\$1,700,000	\$1,700,000	N/A
Total Expenditures	\$5,329,922	\$6,363,114	\$8,230,648	\$1,867,534	29.3%
Expenditures by Fund					
General Fund	\$762,654	\$822,975	\$120,000	(\$702,975)	-85.4%
Internal Services	\$41,697	\$166,262	\$8,500	(\$157,762)	-94.9%
Special Revenue Fund	\$4,525,571	\$5,373,877	\$8,102,148	\$2,728,271	50.8%
Total Designated Funding Sources	\$5,329,922	\$6,363,114	\$8,230,648	\$1,867,534	29.3%
Total Department FTE's	48.0	50.7	50.2	-0.5	-1.0%

FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, & Prospering City,**

Department of Code Administration provides plan review, permitting service, inspections of new construction, and property maintenance services.

The Department of Code Administration total budget increases by 29.3% for FY 2015. The FY 2015 Approved Budget includes the reduction of 0.5 FTE, including one position moved from Code Administration to ITS, which will continue to be funded by Code Special Revenues for FY 2015. The FTE reduction is offset by the addition of a part-time Records Clerk to do scanning and filing for all Permit Center Departments.

There is \$1.7 million budgeted in the Administrative Support Program as a capital contribution for the purchase of a new permitting system.

All personnel costs in the Property Maintenance and Nuisance Activities program have been relocated from the General Fund to the permit fee supported Special Revenues Fund. The only remaining General Fund expenditure in Code Administration is for rodent abatement.

Department Share of General Fund Operating Budget



Code Administration **0.02%**



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Administrative Support	\$1,019,282	\$1,304,547	\$3,316,824	\$2,012,277	154.3%
Plan Review	\$967,509	\$1,208,008	\$1,234,733	\$26,725	2.2%
Permit Center	\$678,910	\$748,776	\$714,788	(\$33,988)	-4.5%
New Construction	\$1,901,567	\$2,278,808	\$2,121,211	(\$157,597)	-6.9%
Property Maintenance and Nuisance Activities	\$762,654	\$822,975	\$843,092	\$20,117	2.4%
Total Expenditures	\$5,329,922	\$6,363,114	\$8,230,648	\$1,867,534	29.3%

Staffing Summary

Authorized Positions (FTE's) by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Administrative Support	6.0	6.6	7.6	1.0	15.5%
Plan Review	9.0	10.0	10.0	0.0	0.0%
Permit Center	9.0	9.1	8.6	(0.5)	-5.3%
New Construction	17.0	18.0	17.0	(1.0)	-5.6%
Property Maintenance and Nuisance Activities	7.0	7.0	7.0	0.0	0.0%
Total FTE's	48.0	50.7	50.2	(0.5)	-0.9%



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Administrative Support	Includes \$1.7 million in funding for a permitting system to replace the current permitting system which dates to the early 1990's.	N/A	\$1,700,000
Administrative Support	Adds part-time Records Clerk position to do daily scanning and filing for all departments with Permit Center related activities including Code, Planning & Zoning, and T&ES.	0.5	\$38,893



ADMINISTRATIVE SUPPORT

To ensure a **livable, green, & prospering city**, this program provides managerial and administrative support in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	17.0%	20.5%	40.3%
Total Expenditures	\$1,019,282	\$1,304,547	\$3,316,824
Personnel	\$733,323	\$842,020	\$966,675
Non-Personnel	\$243,392	\$270,952	\$601,649
Capital Outlay	\$870	\$191,575	\$48,500
Interfund Transfer	\$41,697	\$0	\$1,700,000
Full Time Equivalents (FTEs)	6.0	6.6	7.6

Performance Measures	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
<i>Number of noncompliant violations issued to Code Administration</i>	N/A	N/A	0.0%
<i>Total amount of all funds managed</i>	5,329,922	6,363,114	8,230,648

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		6.6	\$1,304,547
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Technical adjustment to due to the reallocation of positions within the department. No service impact.	1.5	\$172,918
Program-wide services	Reallocation of IT Coordinator to Department of Information Technology. No service impact.	(1.0)	(\$115,778)
Program-wide services	Addition of new Records Clerk. The clerk will do daily scanning and filing for all Permit Center related departments. This will free up physical space and allow better tracking of documents.	0.5	\$38,893
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ADMINISTRATIVE SUPPORT

PROGRAMMATIC ADJUSTMENTS CONTINUED

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Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. No service impact.	0.0	\$28,621
Program-wide services	Code collects an information technology levy and a training levy on all Permit Center related transactions. The levies are now budgeted in the Administrative Support program.	N/A	\$155,000
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost increases, or other fixed-cost increases (e.g. fuel, utilities, etc.) Also technical adjustment due to reallocation of resources within the Department. No service impact.	N/A	\$175,697
Program-wide services	Capital outlay is decreased due to the budgeted replacement of fewer vehicles in FY 2015.	N/A	(\$143,075)
Program-wide services	Interfund transfer of \$1.7 million from Code's Special Revenues account to the CIP account for the purchase of a replacement electronic permitting system replacement.	N/A	\$1,700,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		7.6	\$3,316,823



PLAN REVIEW

To ensure a **livable, green, & prospering city**, this program provides plan review services in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	16.1%	19.0%	15.0%
Total Expenditures	\$967,509	\$1,208,008	\$1,234,733
Personnel	\$950,326	\$1,137,798	\$1,194,733
Non-Personnel	\$17,183	\$70,210	\$40,000
Full Time Equivalents (FTEs)	9.0	10.0	10.0
Performance Measures			
<i>Number of all building and trade plans reviewed per week</i>	172	267	264
<i>Total percentage of all plan reviews completed per week within the Plan Review Time Frame</i>	N/A	N/A	98%
<i>Number of SBROFO-Project Consultations per week</i>	N/A	50	50

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		10.0	\$1,208,008
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits.	0.0	\$56,935
Program-wide services	Maintain current levels of service delivery with non-personnel-related decreases in funding to meet the needs of contractual obligations, cost changes, or other fixed-cost changes (e.g. fuel, utilities, etc.).	N/A	(\$30,210)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		10.0	\$1,234,733



NEW CONSTRUCTION

To ensure a **livable, green, & prospering city**, this program provides new construction inspections, and training in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	31.6%	35.8%	25.8%
Total Expenditures	\$1,901,567	\$2,278,808	\$2,121,211
Personnel	\$1,534,202	\$1,794,781	\$1,848,211
Non-Personnel	\$367,365	\$484,027	\$273,000
Full Time Equivalents (FTEs)	17.0	18.0	17.0
Performance Measures			
<i>Number of Inspections Performed</i>	600	610	610
<i>Cost per Inspection Completed</i>	\$ 68	\$ 72	\$ 57
<i>Percent of inspections completed within one working day of receipt</i>	99%	99%	99%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		18.0	\$2,278,808
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Technical adjustment due to the reallocation of positions within the department. No service impact.	(1.0)	(\$134,025)
Program-wide services	Maintain current levels of service delivery with personnel-related increase in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	N/A	\$188,218
Program-wide services	Technical adjustment for non-personnel related reallocation of resources within the department. No service impact.	N/A	(\$211,027)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		17.0	\$2,121,974

Department of Code Administration



PERMIT CENTER

To ensure a **livable, green, & prospering city**, this program provides issuing permits in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	11.3%	11.8%	8.7%
Total Expenditures	\$678,910	\$748,776	\$714,788
Personnel	\$665,536	\$736,034	\$713,788
Non-Personnel	\$13,374	\$12,742	\$1,000
Full Time Equivalents (FTEs)	9.0	9.1	8.6
Other Departmental Permit Center Employees Supported by Permit Fees	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
Total Expenditures	-	835,333	1,024,024
Personnel	-	835,333	1,024,024
Full Time Equivalents (FTEs)	-	10.0	11.0
Performance Measures			
<i>Percent of customers served within 30 minutes</i>	99%	99%	99%
<i>Number of commercial building permits issued</i>	4,897	4,907	7,500
<i>Percent of construction permits issued on day of application</i>	33%	35%	35%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		9.1	\$748,776
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Technical adjustment due to the reallocation of positions within the Department. No service impact.	(0.5)	(\$22,246)
Program-wide services	Technical adjustment for non-personnel reallocation of resources within the department. No service impact	N/A	(\$11,742)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		8.6	\$714,788



PROPERTY MAINTENANCE

To ensure a **livable, green, & prospering city**, this program provides property maintenance and nuisance activities/inspections in order to promote neighborhoods that are amenity-rich.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	12.7%	12.9%	10.2%
Total Expenditures	\$762,654	\$822,975	\$843,092
Personnel	\$609,904	\$683,475	\$723,092
Non-Personnel	\$152,750	\$139,500	\$120,000
Full Time Equivalents (FTEs)	7.0	7.0	7.0
Performance Measures			
<i>Number of City code violations cited and resolved</i>	5,000	4,000	4,000
<i>Total cases responded to within established time frames</i>	100%	100%	100%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		7.0	\$822,975
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. As part of the FY 2015 budget proposal, personnel costs in this program are now being paid out of the Special Revenue fund instead of the General Fund.	N/A	\$39,617
Program-wide services	The budgeted level of the rodent control contract has been adjusted to reflect actual expenditures.	N/A	(\$19,500)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		7.0	\$843,092

Economic Development Agencies



Livable, Green & Prospering City

Economic Development Agencies

Alexandria Convention & Visitors Association
 Alexandria Economic Development Partnership
 Alexandria Small Business Development Center
 Other Economic Development Agencies including
 The Marketing Fund, Holiday Lights, and First Night

Department Contact Info

Alexandria Convention and Visitors Association

Patricia Washington, President and CEO

VisitAlexandriava.com

patricia@visitAlexva.com

Alexandria Economic Development Partnership

Val Hawkins, President and CEO

www.alexecon.org

Hawkins@alexecon.org

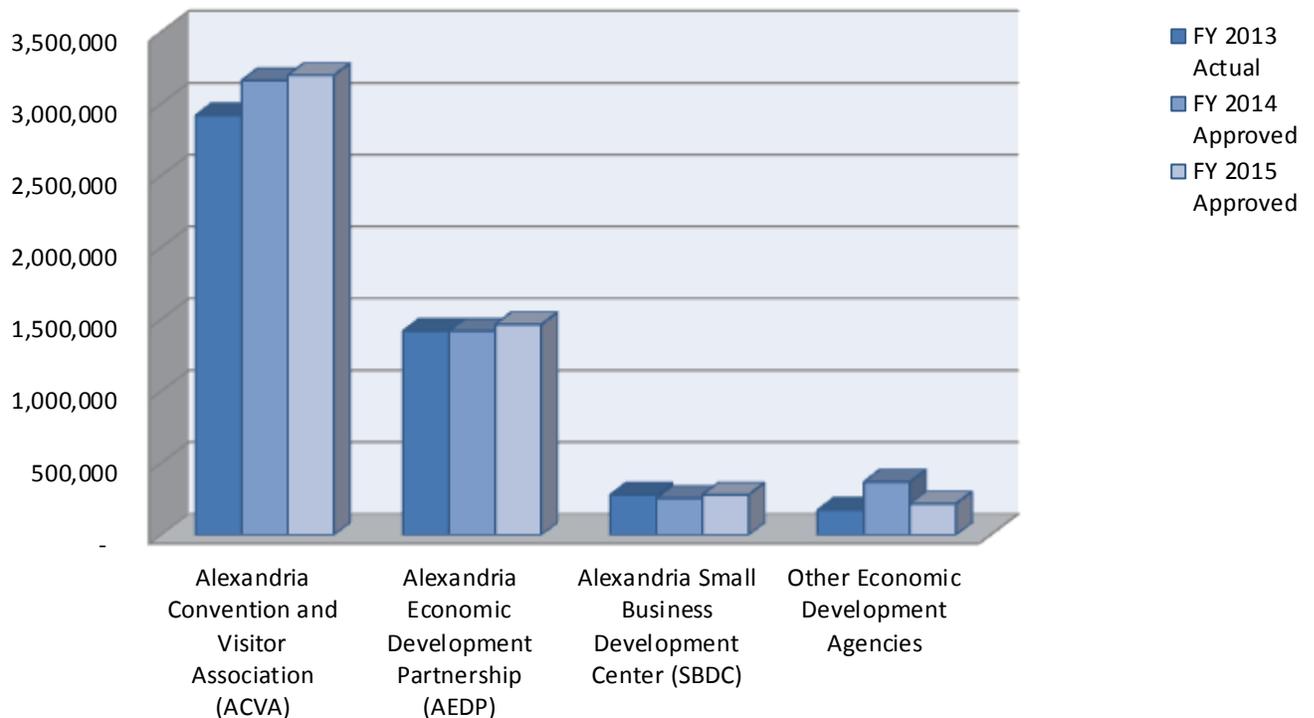
Alexandria Small Business Development Center

Bill Reagan, Executive Director

www.alexandriasbdc.org

billr@alexandriasbdc.org

Multiyear Summary by Program



Economic Development Agencies



EXPENDITURE & REVENUE SUMMARY

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Alexandria Convention and Visitor Association (ACVA)	\$2,918,430	\$3,161,683	\$3,197,353	\$35,670	1.1%
Alexandria Economic Development Partnership (AEDP)	\$1,418,653	\$1,417,567	\$1,463,277	\$45,710	3.2%
Alexandria Small Business Development Center (SBDC)	\$279,270	\$254,574	\$279,225	\$24,651	9.7%
Other Economic Development Agencies	\$128,123	\$251,900	\$217,000	(\$34,900)	-13.9%
Total Expenditures	\$4,744,476	\$5,085,724	\$5,156,855	\$71,131	1.4%

Expenditure By Fund	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
General Fund	4,744,476	5,085,724	5,156,855	71,131	1.4%
Total Expenditures	\$4,744,476	\$5,085,724	\$5,156,855	\$71,131	1.4%

FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, & Prospering City**,

Economic Development Agencies include the Alexandria Visitors and Convention Center, the Alexandria Economic Development Partnership, the Small Business Development Center, the Marketing Fund, First Night, and Holiday Lights.

The Economic Development Agencies' budget increases by 1.4%. Inflationary increases to maintain current levels of service delivery in ACVA, AEDP, and SBDC are offset by a decrease in Marketing Fund Expenditures from \$135,000 to \$100,000 in Other Economic Development Agencies.

Department Share of General Fund Operating Budget



0.81%

Economic Development Agencies



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Other Economic Development Agencies	The Proposed Budget included a reduction in the Marketing Fund of \$85,000 from last year's budget, with \$50,000 remaining. During Add-Delete, \$50,000 of the \$85,000 reduction was restored, leaving the Marketing Fund at \$100,000.	N/A	(\$35,000)
Alexandria Convention and Visitors Association	In FY 2015, to maintain ACVA's investment in advertising, ACVA will scale back the hours and staffing of the Visitor Center. The staffing level in the Visitor Center will be reduced from 3.0 FTE's to 2.0 FTE's and the Visitor Center will close at 6PM instead of 8PM. Funding for marketing programs remains stable. There is no impact on City employees FTE's.	0.0	\$35,670

Economic Development Agencies



ALEXANDRIA CONVENTION AND VISITORS ASSOCIATION

To ensure a **livable, green, and prospering city**, this program provides advertising, communications, meeting & convention sales, membership, research, social media, the visitalexandriava.com web site, and a visitor center in order to increase the economic benefits of tourism to the city.

Program Totals		FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
	% Total All Funds Budget	61.5%	62.2%	62.0%
	Total Expenditures	\$2,918,430	\$3,161,683	\$3,197,353
Performance Measures				
	<i>Number of rooms, meals, and retail taxes collected (millions)</i>	\$53.6	\$52.1	\$53.6
	<i>Number of dollars of estimated revenue from sales leads (millions)</i>	\$30.8	\$31.4	\$33.8
	<i>Number of unique web site visitors</i>	1,069,000	1,090,000	1,300,000

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$3,161,683
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	In FY 2015, to maintain ACVA's investment in advertising, ACVA will scale back the hours and staffing of the Visitor Center. The staffing level in the Visitor Center will be reduced from 3.0 FTE's to 2.0 FTE's and the Visitor Center will close at 5PM instead of 8PM. Funding for marketing programs remains stable. There is no impact on City employee FTEs.	0.0	\$35,670
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$3,197,353

Economic Development Agencies



ALEXANDRIA ECONOMIC DEVELOPMENT PARTNERSHIP

To ensure a **livable, green, and prospering city**, this program provides marketing, business retention, expansion, assistance services, and business attraction initiatives in order to support, retain, and attract business to Alexandria.

Program Totals		FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
	% Total All Funds Budget	29.9%	27.9%	28.4%
	Total Expenditures	\$1,418,653	\$1,417,567	\$1,463,277
Performance Measures				
	<i>Average office rental rate per square foot</i>	\$ 30.67	\$ 30.50	\$ 31.00
	<i>Office vacancy rate</i>	17.20%	18.60%	18.00%
	<i>Retail vacancy rate</i>	4.40%	4.80%	4.00%
	<i>Number of jobs in Alexandria</i>	94,975	95,944	96,415

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$1,417,567
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with adequate adjustments for personnel and non-personnel increases in the cost of doing business. No service delivery impact.	0.0	\$45,710
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$1,463,277

Economic Development Agencies



SMALL BUSINESS DEVELOPMENT CENTER

To ensure a **livable, green, and prospering city**, this program provides business assistance and counseling services including workshops and information, in order to support, retain, and attract businesses to Alexandria.

Program Totals		FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
	% Total All Funds Budget	5.9%	5.0%	5.4%
	Total Expenditures	\$279,270	\$254,574	\$279,225
	Less Revenues	\$0	\$0	\$0
	Net General Fund Expenditures	\$279,270	\$254,574	\$279,225
Performance Measures				
	<i># of individuals counseled/total hours</i>	332/1040	341/1180	550/2025
	<i># of startup packets created and distributed</i>	381	420	600
	<i># of training events/total # of attendees</i>	41/1052	45/1125	50/1300

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$254,574
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with adequate adjustments for personnel and non-personnel increases in the cost of doing business. No service delivery impact.	0.0	\$24,651
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$279,225

Economic Development Agencies



OTHER ECONOMIC DEVELOPMENT AGENCIES

To ensure a **livable, green, and prospering city**, these agencies provide the Marketing Fund, First Night, and Holiday Lights.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	2.7%	5.0%	4.2%
Total Expenditures	\$128,123	\$251,900	\$217,000

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$251,900
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Marketing Fund	The Proposed Budget included a reduction in the Marketing Fund of \$85,000 from last year's budget, with \$50,000 remaining. During Add-Delete, \$50,000 of the \$85,000 reduction was restored, leaving the Marketing Fund at \$100,000.	0.0	(\$35,000)
Holiday Lights	Maintains the current level of service delivery with non-personnel related increases in funding to meet the fixed cost increases. Funding level of \$72,000 will cover installation of lights in November and keep the lights on until April 1. A \$6,750 City match to extend the lights until June 30 is not included in the FY 2015 Proposed budget.	0.0	\$100
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$217,000

Historic Alexandria



Livable, Green, and Prospering City

Historic Resources

- Gadsby's Tavern Museum
- The Lyceum
- Stabler-Leadbeater Apothecary Museum
- Fort Ward Museum & Historic Site
- Alexandria Black History Museum
- Friendship Fire House
- Alexandria Archaeology
- Archives & Records Center
- Leadership & General Management
- Lloyd House
- Civil War Sesquicentennial

Department Contact Info

703.746.4554

<http://alexandriava.gov/historic>

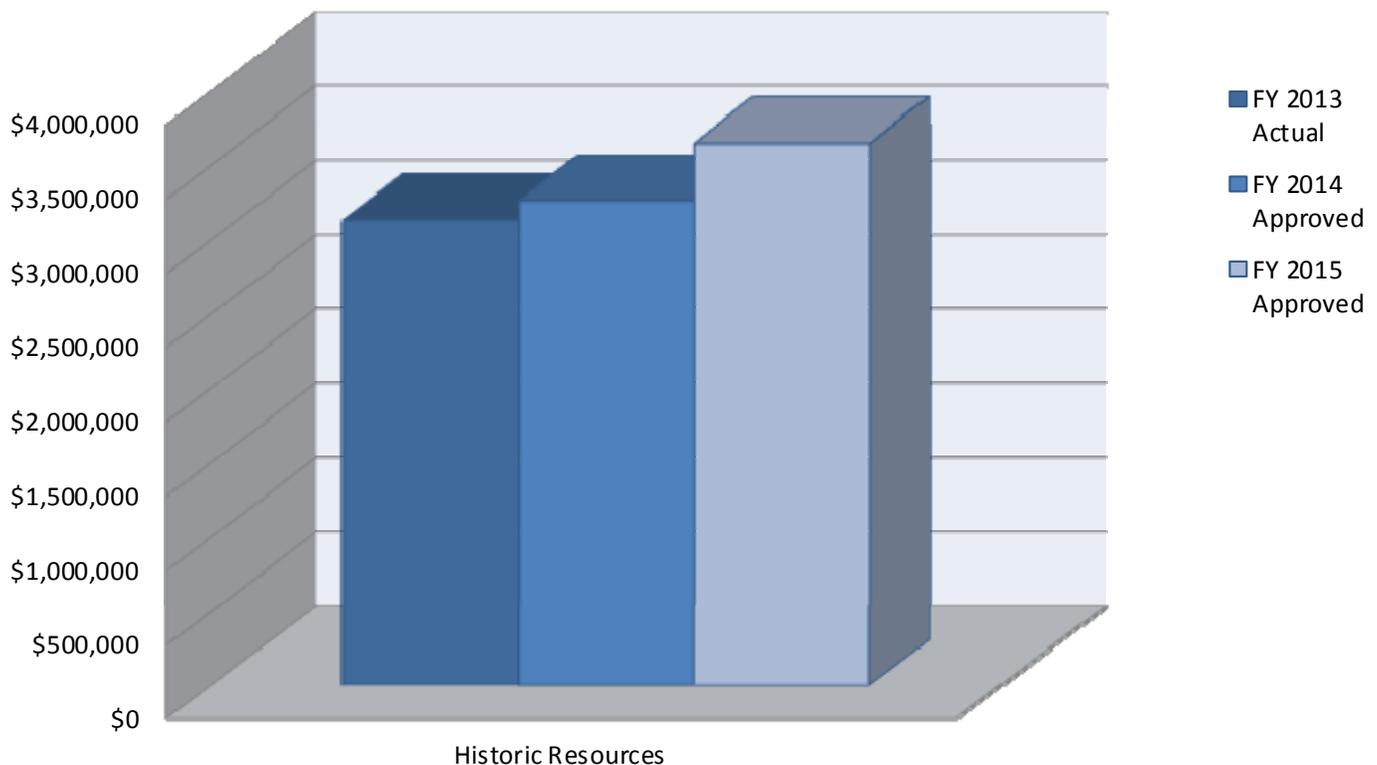
Department Head

Lance Mallamo, Director

703.746.4554

lance.mallamo@alexandriava.gov

All Funds Summary by Program





EXPENDITURE & REVENUE SUMMARY

Expenditure By Classification	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Personnel	\$2,439,331	\$2,488,981	\$2,638,961	\$149,980	6.0%
Non-Personnel	\$684,178	\$771,661	\$916,253	\$144,592	18.7%
Capital Goods Outlay	\$9,700	\$4,500	\$6,000	\$1,500	33.3%
Total Expenditures	<u>\$3,133,209</u>	<u>\$3,265,142</u>	<u>\$3,561,214</u>	<u>\$296,072</u>	<u>9.1%</u>
Expenditures by Fund					
General Fund	\$2,731,529	\$2,690,087	\$2,825,716	\$135,629	5.0%
Special Revenue Fund	\$107,310	\$224,958	\$306,662	\$81,704	36.3%
Donations	\$294,370	\$350,097	\$428,836	\$78,739	22.5%
Total Expenditures	<u>\$3,133,209</u>	<u>\$3,265,142</u>	<u>\$3,561,214</u>	<u>\$296,072</u>	<u>9.1%</u>
Total Department FTE's	26.20	25.70	26.45	0.75	2.9%

FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, and Prospering City**, the Office of Historic Alexandria enhances the quality of life for City residents and visitors by preserving and interpreting Alexandria's historic properties, archaeological sites, cultural resources, artifact collections, objects, archives, and records.

In FY 2015, the total budget will increase \$296,072 or 9.1%, while the General Fund budget will increase by \$135,629, or 8.3%.

The primary reason for this increase is attributable to the reclassification of an existing management position into a Deputy Director position. This reclassification will cost \$46,641. This change is expected to increase revenues for the department, and make the Office of Historic Alexandria (OHA) more self sustaining by increasing retail and special event revenues. The position will also provide increased administrative oversight of the department.

The department is also making a \$25,000 investment in the Alexandria Archaeology Museum to improve exhibits, a \$36,037 investment in the Records Center to improve document preservation, and a \$24,920 investment in the Lyceum to properly care for City collections and make them available to a wider audience.

Department Share of General Fund Operating Budget



Historic Alexandria **0.44%**

Historic Alexandria



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Historic Resources	\$3,133,209	\$3,265,142	\$3,561,214	\$296,072	9.1%
Total Expenditures	\$3,133,209	\$3,265,142	\$3,561,214	\$296,072	9.1%

Staffing Summary

Authorized Positions (FTE's) by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Historic Resources	26.20	25.70	26.45	0.75	2.9%
Total FTE's	26.20	25.70	26.45	0.75	2.9%

Historic Alexandria



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Historic Resources	Reclassification of existing Museum Director into Deputy Director position to support increased retail and special event revenues.	0.00	\$46,641
Historic Resources	Additional seasonal staff to enhance public access to information about the City's past, support the creation of new exhibits at the Alexandria Archaeology Museum and develop educational opportunities that will attract more visitors to the museum and City.	0.00	\$25,000
Historic Resources	Part-time staff to support Archaeological Protection Code activities as waterfront development and other large City projects begin. The funding aids in sustaining the review of all ground-disturbing projects to ensure that information about the City's past is not lost as a result of development. This position is supported out of the Code Special Revenue Fund.	0.50	\$23,220
Historic Resources	Conversion of part time Records Management Analyst to full time to address the increased number of permanent, historic records needed to be preserved and cataloged. This allows both the public and City employees to access information that illustrates the City's development and history over the years. Particular emphasis will be placed on cataloging photographs and maps for FY 2015.	0.25	\$36,037
Historic Resources	Additional funding to allow Lyceum staff to properly care for City collections and make them available to visitors through exhibitions, print materials and public programming.	0.00	\$24,920

Historic Alexandria



HISTORIC RESOURCES

To ensure a **livable, green, & prospering city**, this program provides education, leadership & management, preservation, records management, and visitor services in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	100.0%	100.0%	100.0%
Total Expenditures	\$3,133,209	\$3,265,142	\$3,561,214
Personnel	\$2,439,331	\$2,488,981	\$2,638,961
Non-Personnel	\$684,178	\$771,661	\$916,253
Capital Outlay	\$9,700	\$4,500	\$6,000
Full Time Equivalents (FTEs)	26.20	25.70	26.45

Performance Measures			
<i>Percent of participants surveyed who increased their knowledge of Alexandria's history</i>			
	98%	98%	98%
<i>Number of museum visitors</i>			
	179,682	189,395	160,000
<i>Total value of grants & gifts</i>			
	N/A	N/A	\$300,000
<i>Percent of record requests processed within required time</i>			
	97%	95%	95%
<i>Total revenue from facility rentals</i>			
	N/A	N/A	\$120,000
<i>Total value of sales from museum store</i>			
	N/A	N/A	\$4,500

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		25.70	\$3,265,142
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$19,901
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$90,344

[Continued on following page]

Historic Alexandria



HISTORIC RESOURCES

PROGRAMMATIC ADJUSTMENTS CONTINUED

[Continued from previous page]			
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Transfer of expenses for utilities at the Torpedo Factory Arts Center to the General Services Department budget.	0.00	(\$94,123)
Program-wide services	The Proposed Budget included the creation of Director of Development position to focus specifically on developing non-City financial resources for museum operations, services, and departmental initiatives. The creation of this position was recommended by American Association of Museums Accreditation Site Review Committee. This position was removed by Council during Add-Delete.	0.00	\$0
Program-wide services	Increases to operating supplies, professional services, and seasonal staff at Fort Ward, Gadsby's Tavern, and the Stabler Leadbeater Museum funded with donations.	0.00	\$30,432
Program-wide services	Reclassification of existing Museum Director into Deputy Director position to support increased retail and special event revenues.	0.00	\$46,641
Program-wide services	Increase in expenses associated with greater retail sales due to the work of the new Deputy Director position. These expenses are less than the expected revenue to be generated by the reclassified position.	0.00	\$43,700
Archaeology	Additional seasonal staff to enhance public access to information about the City's past, support the creation of new exhibits at the Alexandria Archaeology Museum and develop educational opportunities that will attract more visitors to the museum and City.	0.00	\$25,000
[Continued on following page]			

Historic Alexandria



HISTORIC RESOURCES

PROGRAMMATIC ADJUSTMENTS CONTINUED

[Continued from previous page]			
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Archaeology Permit Center Support	Part-time staff to support Archaeological Protection Code activities as waterfront development and other large City projects begin. The funding aids in sustaining the review of all ground-disturbing projects to ensure that information about the City's past is not lost as a result of development. This position is supported out of the Code Special Revenue Fund.	0.50	\$23,220
Archives and Records Management	Conversion of part time Records Management Analyst to full time to address the increased number of permanent, historic records needed to be preserved and cataloged. This allows both the public and City employees to access information that illustrates the City's development and history over the years. Particular emphasis will be placed on cataloging photographs and maps for FY 2015.	0.25	\$36,037
Civil War Sesquicentennial and Commemorations	Additional professional services to be funded through donations for Civil War Sesquicentennial and other commemoration activities such as those for the War of 1812.	0.00	\$50,000
Lyceum	Additional funding to allow Lyceum staff to properly care for City collections and make them available to visitors through exhibitions, print materials and public programming.	0.00	\$24,920
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		26.45	\$3,561,214

Office of Housing



Livable, Green, and Prospering City

Office of Housing

- Leadership & Management Support Services
- Home Ownership
- Housing Rehabilitation
- Landlord Tenant Relations
- Affordable Housing Development & Preservation

Department Contact Info

703.746.4990

<http://alexandriava.gov/housing/>

Department Head

Mildrilyn Davis, Director

703.746.4990

Mildrilyn.Davis@alexandriava.gov

Department Staff

Helen McIlvaine, Deputy Director

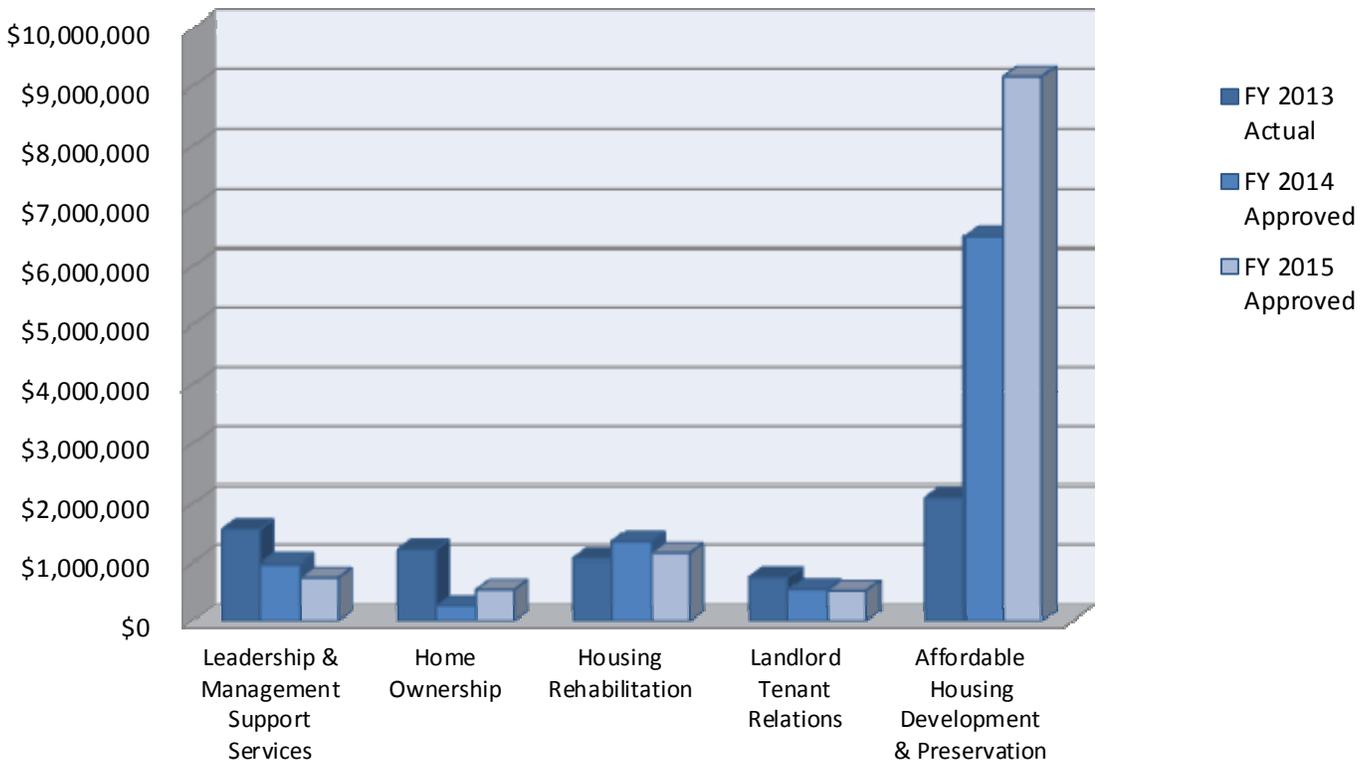
Melodie Seau, Division Chief, Landlord Tenant Relations

Shane Cochran, Division Chief, Program Implementation

Eric Keeler, Division Chief, Program Administration

Sean Christensen, Fiscal Officer

All Funds Summary by Program





EXPENDITURE & REVENUE SUMMARY

Expenditure By Classification	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Personnel	\$1,557,867	\$1,859,800	\$1,847,652	(\$12,148)	-0.7%
Non-Personnel	\$2,995,598	\$5,465,726	\$9,694,924	\$4,229,198	77.4%
Interfund Transfer	\$2,151,520	\$2,313,228	\$628,705	(\$1,684,523)	-72.8%
Total Expenditures	\$6,704,985	\$9,638,754	\$12,171,281	\$2,532,527	26.3%
Expenditures by Fund					
General Fund	\$4,099,421	\$2,313,228	\$2,436,813	\$123,585	5.3%
Grant Funds (CDBG, NSP and HOME)	\$2,343,377	\$1,787,549	\$2,126,468	\$338,919	19.0%
<i>CDBG, NSP and HOME New Revenue</i>	\$421,144	\$980,032	\$1,025,268	\$45,236	4.6%
<i>CDBG, NSP and HOME Carryover Revenue</i>	\$1,528,405	\$585,069	\$850,200	\$265,131	45.3%
<i>CDBG, NSP and HOME Program Income</i>	\$393,828	\$222,448	\$251,000	\$28,552	12.8%
Housing Trust Fund	\$262,187	\$3,937,977	\$6,008,000	\$2,070,023	52.6%
<i>Housing Trust Fund New Revenue - Earmarked</i>	\$0	\$1,960,000	\$500,000	(\$1,460,000)	-74.5%
<i>Housing Trust Fund New Revenue - Not Earmarked</i>	\$0	\$565,000	\$470,000	(\$95,000)	-16.8%
<i>Housing Trust Fund Carryover Revenue - Earmarked*</i>	\$262,187	\$870,000	\$3,491,655	\$2,621,655	301.3%
<i>Housing Trust Fund Carryover Revenue - Not Earmarked</i>	\$0	\$542,977	\$1,546,345	\$1,003,368	184.8%
Affordable Housing Bonds - Earmarked*	\$0	\$1,600,000	\$1,600,000	\$0	0.0%
Total Expenditures	\$6,704,985	\$9,638,754	\$12,171,281	\$2,532,527	26.3%
Less Interfund Transfers	\$2,151,520	\$2,313,228	\$628,705	(\$1,684,523)	-72.8%
Net Expenditures	\$4,553,465	\$7,325,526	\$11,542,576	\$4,217,050	57.6%
Total Department FTE's	15.00	16.00	16.00	0.00	0.0%

*FY 2015 reflects \$4,834,000 previously earmarked by City Council through the Braddock (\$834K) and Beaugard Small Area Plans (\$4.0M) for affordable housing within those plan areas.

Note: Carryover monies are shown in the FY 2013 Actual and FY 2014 and FY 2015 Approved Budgets to provide more accurate information on expenditures from year to year. Carryover monies are included for non-General Fund sources (CDBG and HOME Grants, Housing Trust Fund, and Affordable Housing Bonds and Dedicated Revenue).



FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, and Prospering City**, the Office of Housing provides Leadership & Management Support Services, Home Ownership Services, Housing Rehabilitation, Landlord Tenant Relations, and Affordable Housing Development & Preservation.

In FY 2015, the total budget will increase \$2,532,527 or 26.3%, while the General Fund budget will increase by \$123,585, or 5.3%.

No significant changes were made to staffing within the department and the personnel budget dropped by \$12,148 or -0.7% due to changes to health coverage, salaries, merit adjustments, and other fringe benefits including VRS. Non-personnel expenses in the general fund increased by \$135,733 or 29.9% driven by \$95,987 in debt savings being applied to service delivery.

Outside of the General Fund, the department will continue to use federal grant funding and the Housing Trust Fund to make investments in new home ownership, home rehabilitation, and affordable housing. Funds not spent during the FY 2014 Fiscal Year will be carried over to FY 2015.

Department Share of General Fund Operating Budget



Housing **0.38%**

PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership & Management Support Services	\$1,559,478	\$980,255	\$759,219	(\$221,036)	-22.5%
Home Ownership	\$1,210,774	\$267,762	\$553,164	\$285,402	106.6%
Housing Rehabilitation	\$1,063,805	\$1,350,704	\$1,154,098	(\$196,606)	-14.6%
Landlord Tenant Relations	\$768,858	\$559,511	\$536,829	(\$22,682)	-4.1%
Affordable Housing Development & Preservation	\$2,102,070	\$6,480,522	\$9,167,971	\$2,687,449	41.5%
Total Expenditures	\$6,704,985	\$9,638,754	\$12,171,281	\$2,532,527	26.3%

Staffing Summary

Authorized Positions (FTE's) by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership & Management Support Services	5.30	5.30	5.60	0.30	5.7%
Home Ownership	0.80	0.80	0.80	0.00	0.0%
Housing Rehabilitation	1.90	1.90	1.90	0.00	0.0%
Landlord Tenant Relations	3.30	4.30	4.00	(0.30)	-7.0%
Affordable Housing Development & Preservation	3.70	3.70	3.70	0.00	0.0%
Total FTE's	15.00	16.00	16.00	0.00	0.0%



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Department-wide	Savings from reductions in debt service to be applied to program delivery expenses.	0.00	\$95,987
Home Ownership	Five additional loans made to low and moderate income Alexandria residents.	0.00	\$214,000
Housing Rehabilitation	Reduction in average loan cost to accommodate reduced CDBG carryover funds; service level to remain at 9 Home Rehabilitation Loan Program (HRLP) loans and one Rental Accessibility Modification Program (RAMP) grant.	0.00	(\$159,407)
Housing Rehabilitation	Change in service from providing three Mini-RAMP grants in FY 2014 to providing two Mini-RAMP grants in FY 2015.	0.00	(\$1,500)
Affordable Housing Development and Preservation	Carryover funding from unspent FY 2014 HOME grant allocation budget to be invested in the development or preservation of affordable housing opportunities, and to provide affordable housing developers technical assistance, project oversight, and construction monitoring as required, to ensure that all available financial resources are leveraged to maximize long-term affordable housing opportunities.	0.00	\$464,000
Affordable Housing Development and Preservation	Carryover funding from unspent Housing Trust Fund budget to be invested in the development or preservation of affordable housing opportunities, and to provide affordable housing developers technical assistance, project oversight, and construction monitoring as required, to ensure that all available financial resources are leveraged to maximize long-term affordable housing opportunities.	0.00	\$4,735,000



LEADERSHIP AND MANAGEMENT SUPPORT SERVICES

To ensure a **livable, green, & prospering city**, this program provides general management, education, training and counseling, and partnership development and management in order to promote neighborhoods that are inclusive and diverse.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	23.3%	10.2%	6.2%
Total Expenditures	\$1,559,478	\$980,255	\$759,219
Personnel	\$599,694	\$798,498	\$635,702
Non-Personnel	\$171,920	\$181,757	\$123,517
Interfund Transfer	\$787,864	\$0	\$0
Full Time Equivalents (FTEs)	5.30	5.30	5.60

Performance Measures			
<i>Number of state and federal grants received</i>	3	2	2
<i>Commitment and expenditure of federal, state or local funds within established due dates</i>	100%	100%	100%
<i>Number of programs sustained or expanded through partnerships</i>	3	4	4

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		5.30	\$980,255
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Technical adjustment for personnel and non-personnel-related reallocation of resources within the Department. No service impact.	0.30	(\$227,171)
CDBG	New budgeted grant revenue.	0.00	\$11,164
HOME	Reduction in budgeted grant revenue.	0.00	(\$5,028)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		5.60	\$759,219



HOME OWNERSHIP

To ensure a **livable, green, & prospering city**, this program provides lending and asset management, and sales and marketing for affordable homeownership units in order to promote neighborhoods that are inclusive and diverse.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	18.1%	2.8%	4.5%
Total Expenditures	\$1,210,774	\$267,762	\$553,164
Personnel	\$103,586	\$34,252	\$95,773
Non-Personnel	\$1,107,189	\$233,510	\$457,391
Full Time Equivalents (FTEs)	0.80	0.80	0.80
Performance Measures			
<i>Total number of units in program</i>	140	124	124
<i>Number of marketed homeownership units purchased by income eligible households</i>	3	4	9
<i>Number of affordable home purchase opportunities made available</i>	3	4	9
<i>Number of households contacted through marketing efforts</i>	7,000	7,000	7,000

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.80	\$267,762
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Technical adjustment for personnel and non-personnel-related reallocation of resources within the Department. No service impact.	0.00	\$71,402
CBDG	Additional projected program income from loan repayments.	0.00	\$25,000
HOME	Additional projected program income from loan repayments.	0.00	\$4,000
Housing Trust Fund	\$35,000 in new revenue and \$150,000 in carryover funding.	0.00	\$185,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.80	\$553,164



HOUSING REHABILITATION

To ensure a **livable, green, & prospering city**, this program provides financing and loan/grant management for housing rehabilitation in order to promote neighborhoods that are inclusive and diverse.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	15.9%	14.0%	9.5%
Total Expenditures	\$1,063,805	\$1,350,704	\$1,154,098
Personnel	\$303,179	\$320,360	\$239,063
Non-Personnel	\$760,627	\$1,030,344	\$915,035
Full Time Equivalents (FTEs)	1.90	1.90	1.90
Performance Measures			
<i>Number of properties with the following types of housing conditions addressed:</i>			
<i>code violations, energy efficiency, lead based paint, accessibility</i>	6	13	12
<i>Number of loans closed</i>	6	13	12
<i>Number of applications received</i>	15	15	15
<i>Number of residents contacted through mail, seminars, other outreach</i>	1,200	1,300	1,300

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		1.90	\$1,350,704
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Technical adjustment for personnel and non-personnel-related reallocation of resources within the Department. No service impact.	0.00	(\$35,699)
CDBG	Net change of \$34,462 in new budgeted grant funding and a \$193,869 reduction of projected carryover funds.	0.00	(\$159,407)
Housing Trust Fund	Reduction in projected carryover program funds.	0.00	(\$1,500)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		1.90	\$1,154,098



LANDLORD TENANT RELATIONS

To ensure a **livable, green, & prospering city**, this program provides counseling for tenants and landlords and legal and programmatic compliance monitoring, in order to promote neighborhoods that are inclusive and diverse.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	11.5%	5.8%	4.4%
Total Expenditures	\$768,858	\$559,511	\$536,829
Personnel	\$355,571	\$76,621	\$457,189
Non-Personnel	\$40,850	\$53,176	\$79,640
Interfund Transfer	\$372,437	\$429,714	\$0
Full Time Equivalents (FTEs)	3.30	4.30	4.00
Performance Measures			
<i>Number of complaints received and mediated/referred</i>	1,307	1,150	1,150
<i>Percentage of positive landlord-tenant resolutions</i>	98%	95%	95%
<i>Number of displaced residents assisted with relocation counseling</i>	31	25	57
<i>Percent of displaced tenants able to find permanent housing within the City after displacement</i>	N/A	70%	75%
<i>Rate of evictions of occupied rental units</i>	N/A	1.7%	1.5%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		4.30	\$559,551
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Technical adjustment for personnel and non-personnel-related reallocation of resources within the Department. No service impact.	(0.30)	(\$22,360)
CDBG	Net change of new grant funding and reduction of carryover funds.	0.00	(\$362)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		4.00	\$536,829

Office of Housing



AFFORDABLE HOUSING DEVELOPMENT & PRESERVATION

To ensure a **livable, green, & prospering city**, this program secures and fosters affordable units and provides financing and loan/grant management, and lending and asset management in order to promote neighborhoods that are inclusive and diverse.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	31.4%	67.2%	75.3%
Total Expenditures	\$2,102,070	\$6,480,522	\$9,167,971
Personnel	\$195,838	\$198,386	\$419,925
Non-Personnel	\$915,013	\$2,798,622	\$6,519,341
Capital Outlays	\$0	\$1,600,000	\$1,600,000
Interfund Transfer	\$991,219	\$1,883,514	\$628,705
Full Time Equivalents (FTEs)	3.70	3.70	3.70
Performance Measures			
<i>Amount of financial contributions secured through the development process</i>	\$1,400,000	\$2,460,000	\$850,000
<i>Number of new or preserved units affordable to households at 60% AMI</i>	153	40	158
<i>Number of committed units affordable to households at 60% AMI</i>	1,342	1,342	1,342
<i>Number of affordable units secured through the development process</i>	2000%	1000%	28
<i>Number of developments monitored</i>	11	13	14
<i>Number of development /preservation loans provided</i>	3	3	2

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		3.70	\$6,480,522
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Technical adjustment for personnel and non-personnel-related reallocation of resources within the Department. No service impact.	0.00	\$248,810
General Fund	\$2,576 increases to grant match for HOME and \$85,988 in additional dedicated revenue.	0.00	\$88,564
HOME	Net change of a \$448 reduction in repayment of loans and a \$464,000 increase of carryover funds.	0.00	\$463,552
Housing Trust Fund	Decrease in new outside contributions to the Housing Trust Fund.	0.00	(\$1,590,000)
Housing Trust Fund	\$3,377,941 increase in program carryover funding and a \$98,582 increase in HOME match carryover funding.	0.00	\$3,476,523
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		3.70	\$9,167,971



FY 2015 HOUSING PROGRAM SOURCES AND USES

Program (Uses)	Affordable Housing					Total All Funds
	Home Ownership	Housing Rehabilitation	Landlord Tenant	Development & Preservation	Leadership & Mgmt Support Services	
Funding (Sources)						
CDBG						
New Grant	\$0	\$502,100	\$15,960	\$0	\$141,311	\$659,371
Program Income	\$50,000	\$125,000	\$0	\$0	\$0	\$175,000
Carryover	\$0	\$381,200	\$5,000	\$0	\$0	\$386,200
	\$50,000	\$1,008,300	\$20,960	\$0	\$141,311	\$1,220,571
	One Loan	Nine HPRLP Loans One RAMP Loan	One Round of Fair Housing Testing			
HOME						
New Grant		\$0	\$0	\$333,979	\$31,918	\$365,897
Program Income	\$40,000	\$0	\$0	\$36,000	\$0	\$76,000
Carryover	\$0	\$0	\$0	\$464,000		\$464,000
	\$40,000	\$0	\$0	\$833,979	\$31,918	\$905,897
	One Loan					
GENERAL FUND						
New	\$113,164	\$92,798	\$419,852	\$638,882	\$585,990	\$1,850,686
Dedicated Revenue			\$96,017	\$459,445		\$555,462
New HOME Match	\$0	\$0	\$0	\$30,665	\$0	\$30,665
	\$113,164	\$92,798	\$515,869	\$1,128,992	\$585,990	\$2,436,813
	Admin Support for Homeownership Program			Projected 28 Developer Pledged Units & Funding to Support AHDC		
HOUSING TRUST FUND						
New	\$100,000	\$0	\$0	\$870,000	\$0	\$970,000
Carryover	\$250,000	\$53,000	\$0	\$4,565,345		\$4,868,345
HOME Match (Carryover)	\$0	\$0	\$0	\$169,655	\$0	\$169,655
	\$350,000	\$53,000	\$0	\$5,605,000	\$0	\$6,008,000
	Seven Loans	Two Mini-RAMP Grants & Funding for RTA				
GO BONDS FOR BEAUREGARD	\$0	\$0	\$0	\$1,600,000	\$0	\$1,600,000
ALL FUNDS	\$553,164	\$1,154,098	\$536,829	\$9,167,971	\$759,219	\$12,171,281

Notes: \$834K of carryover HTF is allocated to the Braddock Fund. \$4 million of the HTF and Bond funds are allocated for Beauregard.



MISCELLANEOUS INFORMATION

Proposed Housing Trust Fund (HTF) expenditures for FY 2015 include a new allocation or reallocation of up to \$1,035,000 in estimated carryover Housing Trust Fund monies for the following programs:

\$800,000	Housing Opportunities Fund (HOF): Not yet designated
\$185,000	HOF: AHDC, Home Match, and Fees for Professional Services
<u>\$50,000</u>	Rebuilding Together Alexandria
\$1,035,000	Total

In addition to the estimated Housing Trust Fund carryover monies, new projected Housing Trust Fund revenue received in FY 2015 will be used to supplement the following programs:

\$450,000	HOF: Not yet designated
<u>\$400,000</u>	Beauregard Small Area Plan Housing Fund
\$850,000	Total

Proposed HOF allocation to the Alexandria Housing Development Corporation of \$259,940, consisting of both General Fund and Housing Trust Fund HOF monies.



Department Contact Info

703.746.4666

<http://alexandriava.gov/planning>

Department Head

Karl Moritz, Acting Director

703.746.4666

karl.moritz@alexandriava.gov

Department Staff

Susan Eddy, Deputy Director

Jeff Farner, Deputy Director

Rob Kerns, Division Chief, Development Review

Alex Dambach, Division Chief, Land Use Services

Carrie Beach, Division Chief, Neighborhood Planning and Community Development

Al Cox, Manager, Historic Preservation

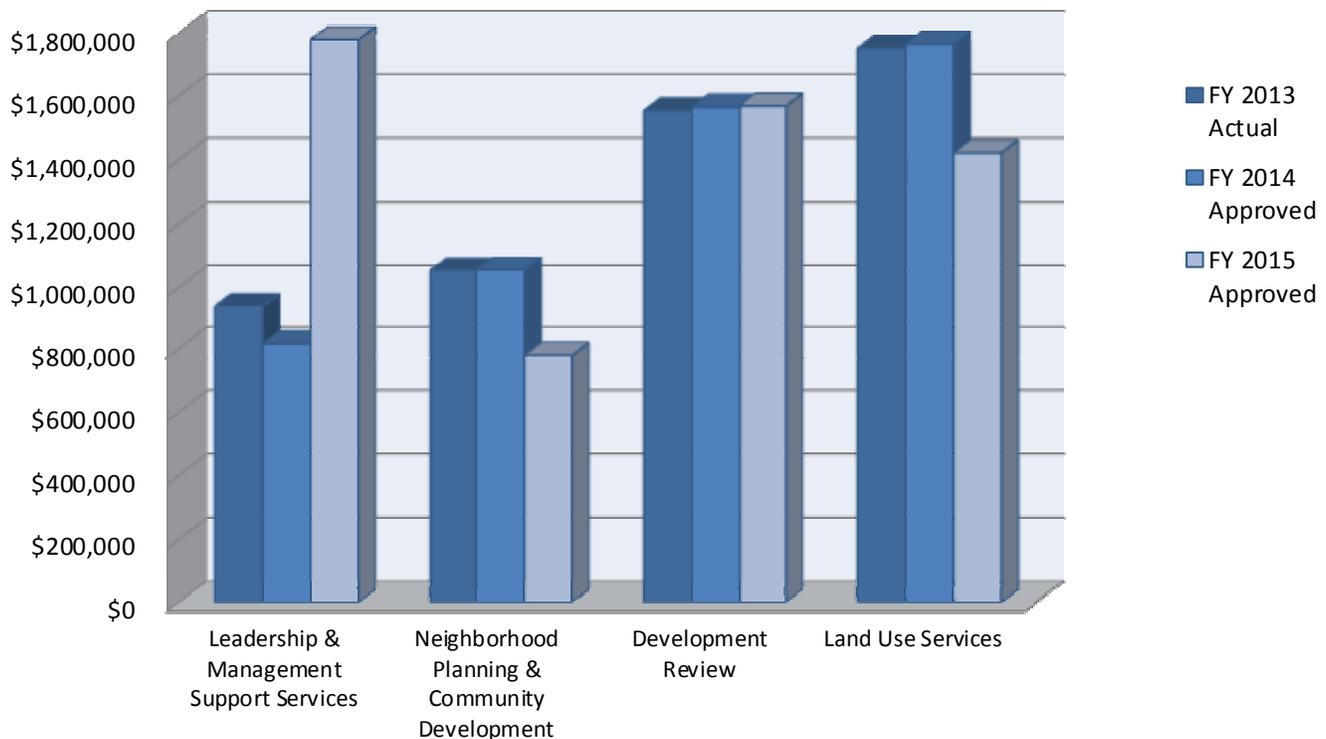
Cicely Woodrow, Management Analyst III

Livable, Green, and Prospering City

Planning and Zoning

- Leadership & Management Support Services
- Neighborhood Planning & Community Development
- Development Review
- Land Use Services

All Funds Summary by Program





EXPENDITURE & REVENUE SUMMARY

Expenditure By Classification	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Personnel	\$4,987,087	\$5,085,934	\$5,362,998	\$277,064	5.4%
Non-Personnel	\$307,908	\$110,761	\$181,827	\$71,066	64.2%
Total Expenditures	\$5,294,995	\$5,196,695	\$5,544,825	\$348,130	6.7%
Expenditures by Fund					
General Fund	\$5,154,513	\$4,978,657	\$5,317,991	\$339,334	6.8%
Special Revenue Fund	\$78,345	\$218,038	\$226,834	\$8,796	0.0%
Non Fiscal Year Grants	\$62,137	\$0	\$0	\$0	0.0%
Total Expenditures	\$5,294,995	\$5,196,695	\$5,544,825	\$348,130	6.7%
Total Department FTE's	42.00	43.00	45.00	2.00	4.7%

Note: Between when the FY 2015 budget was proposed and final adoption, the Geographic Information Systems Program within the Planning and Zoning department was transferred to the Information Technology Services department. All current and previous year budget information for the Geographic Information Systems program is now reflected in the Information Technology Services department Applications Program.

FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, and Prospering City**, the Department of Planning and Zoning provides Leadership & Management Support Services, Neighborhood Planning & Community Development, Development Review, Land Use Services, and Geographic Information Systems

In FY 2015, the total budget will increase \$348,130 or 6.7%, while the General Fund budget will increase by \$339,334, or 6.8%.

The primary reason for this increase is attributable to a number of staff enhancements that will provide improved levels of service to the community. The department is adding a part time planner at \$61,047 to implement the City's wayfinding signage program. One part time position and one seasonal staff position are being made permanent for \$79,519 to address long-standing planning and administrative needs.

The department is also making a \$31,150 investment in staff development through increased training and conference participation as well as a \$50,000 investment in consulting services to provide guidance in areas where the expertise or skill is not available with current staff.

Department Share of General Fund Operating Budget



Planning and Zoning **0.84%**



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership & Management Support Services	\$938,794	\$814,432	\$1,777,710	\$963,278	118.3%
Neighborhood Planning & Community Development	\$1,052,880	\$1,054,369	\$778,205	(\$276,164)	-26.2%
Development Review	\$1,553,468	\$1,564,555	\$1,567,217	\$2,662	0.2%
Land Use Services	\$1,749,852	\$1,763,339	\$1,421,693	(\$341,646)	-19.4%
Total Expenditures	\$5,294,995	\$5,196,695	\$5,544,825	\$348,130	6.7%

Staffing Summary

Authorized Positions (FTE's) by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership & Management Support Services	6.00	6.00	14.00	8.00	133.3%
Neighborhood Planning & Community Development *	8.10	8.00	6.50	(1.50)	-18.8%
Development Review	11.30	13.10	11.00	(2.10)	-16.0%
Land Use Services	16.60	15.90	13.50	(2.40)	-15.1%
Total FTE's	42.00	43.00	45.00	2.00	4.7%

* The Neighborhood Planning and Community Development Program contains a term-limited FTE position funded with FY 2014 carryover funds dedicated to the Oakville Triangle project. This position will end when the project funding is completely expended. Therefore, this position is not reflected in the total FTE count for Fiscal Year 2015.



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Department-wide services	Additional funding for consultant services used to provide short-term expertise or skill in an area that is not available through City staff and for temporary positions needed to complete special projects.	0.00	\$50,000
Department-wide services	Additional funding for professional training is in order to maintain highly skilled professional staff in the areas of professional certifications and graphical and presentation communications.	0.00	\$11,800
Department-wide services	Additional funding for conference registrations and travel for staff to attend and present at conferences. These experiences provide staff opportunities to research, write, and present in a variety of venues, strengthening and polishing their skills. They also provide ways to showcase Alexandria's projects and reinforce Alexandria's reputation as a leader in the fields of planning, preservation and GIS.	0.00	\$9,350
Leadership & Management Support Services	Convert one part-time administrative support position to full-time to provide staffing of the Planning Services and Information Counter. The counter provides members of the general public, businesspersons, and builders with answers to a variety of planning and land use questions that are not necessarily related to permits. Currently, this function is performed on a rotating basis by the planning staff, an arrangement that is not ideal because higher-value work such as the review of development applications is delayed so that the counter can remain staffed.	0.50	\$48,476
Leadership & Management Support Services	Convert one historically approved and funded full-time seasonal administrative staff to a regular FTE to provide administrative support in the areas of scheduling, budgeting, and procurement. Conversion of this position allows the department to budget in FY 2015 and future years based on actual needs and recurring expenditures.	1.00	\$31,043
Development Review	The Proposed Budget included funding for the conversion of a part-time seasonal staff person to a permanent, full-time Urban Planner I position. During Add-Delete, Council changed this programmatic adjustment to provide year-long funding for a seasonal position, but decided not to convert it to a full-time permanent position. An additional seasonal planner was continued from previous years.	0.00	\$60,000
Neighborhood Planning & Community Development	Part time position to manage the implementation of the City's wayfinding program to improve directional signage to assist residents and visitors funded through the Transportation Improvement Program (TIP).	0.50	\$61,047



LEADERSHIP & MANAGEMENT SUPPORT SERVICES

To ensure a **livable, green, & prospering city**, this program provides management and administrative support across departmental programs and to boards and commissions in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	17.7%	15.7%	32.1%
Total Expenditures	\$938,794	\$814,432	\$1,777,710
Personnel	\$861,022	\$771,646	\$1,658,529
Non-Personnel	\$77,773	\$42,786	\$119,181
Full Time Equivalents (FTEs)	6.00	6.00	14.00
Performance Measures			
<i>Percent of Planning Commission dockets prepared on time</i>	100%	100%	100%
<i>Number of Planning Commission docket items</i>	116	225	225
<i>Number of public notices provided</i>	N/A	200	200

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$814,432
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$80,732
Program-wide services	Technical adjustment due to the reallocation of positions within the Department to account for the full cost of all leadership positions in this program. Includes the transfer of 3.10 FTE from Development Review, 2.40 FTE from Land Use Services, and 1.0 FTE from Neighborhood Planning and Community Development. No service impact.	6.50	\$722,432
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$9,445
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LEADERSHIP & MANAGEMENT SUPPORT SERVICES

PROGRAMMATIC ADJUSTMENTS CONTINUED

[Continued from previous page]

Service / Line of Business	Impacts	FTE Impact	Cost Modification
Administration	Convert one part-time administrative support position to full-time to provide staffing of the Planning Services and Information Counter. The counter provides members of the general public, businesspersons, and builders with answers to a variety of planning and land use questions that are not necessarily related to permits. Currently, this function is performed on a rotating basis by the planning staff, an arrangement that is not ideal because higher-value work such as the review of development applications is delayed so that the counter can remain staffed.	0.50	\$48,476
Administration	Convert one historically approved and funded full-time seasonal administrative staff to a regular FTE to provide administrative support in the areas of scheduling, budgeting, and procurement. Conversion of this position allows the department to budget in FY 2015 and future years based on actual needs and recurring expenditures.	1.00	\$31,043
Department-wide services	Additional funding for consultant services used to provide short-term expertise or skill in an area that is not available through City staff and for temporary positions needed to complete special projects.	0.00	\$50,000
Department-wide services	Additional funding for professional training is in order to maintain highly skilled professional staff in the areas of professional certifications and graphical and presentation communications.	0.00	\$11,800
Department-wide services	Additional funding for conference registrations and travel for staff to attend and present at conferences. These experiences provide staff opportunities to research, write, and present in a variety of venues, strengthening and polishing their skills. They also provide ways to showcase Alexandria's projects and reinforce Alexandria's reputation as a leader in the fields of planning, preservation and GIS.	0.00	\$9,350
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		14.00	\$1,777,710



NEIGHBORHOOD PLANNING & COMMUNITY DEVELOPMENT

To ensure a **livable, green, & prospering city**, this program provides small area planning, citywide and master planning, major studies, plan implementation, and demographic analysis and forecasts in order to increase the value of the city's real estate tax base, promote an attractive urban environment that reflects our history and provides well-functioning infrastructure, and promote neighborhoods that are amenity-rich.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	19.9%	20.3%	14.0%
Total Expenditures	\$1,052,880	\$1,054,369	\$778,205
Personnel	\$927,019	\$1,040,180	\$760,700
Non-Personnel	\$125,861	\$14,189	\$17,505
Full Time Equivalents (FTEs)	8.10	8.00	6.50 *
Performance Measures			
<i>Number of plans and studies completed</i>	0	2	3
<i>Percent of plans and studies approved</i>	N/A	100%	100%

* This program contains a term-limited FTE position funded with FY2014 carryover funds dedicated to the Oakville Triangle project. This position will end when the project funding is completely expended. Therefore, this position is not reflected in the total FTE count for Fiscal Year 2015.

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		8.00	\$1,054,369
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$31,329
Program-wide services	Technical adjustment due to the reallocation of positions within the program to account for the full cost of all department leadership positions in the Leadership and Management Support Services program. No service impact.	(1.00)	(\$258,045)
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NEIGHBORHOOD PLANNING &
COMMUNITY DEVELOPMENT

PROGRAMMATIC ADJUSTMENTS CONTINUED

[Continued from previous page]

Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$4,186
Small Area Planning	Transfer of a Principal Planner position to the Department of Project Implementation to provide project management for Neighborhood Planning & Community Development initiatives.	(1.00)	(\$114,681)
Small Area Planning, Citywide and Master Planning, and Major Studies	Part time position to manage the implementation of the City's wayfinding program to improve directional signage to assist residents and visitors funded through the Transportation Improvement Program (TIP).	0.50	\$61,047
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		6.50	\$778,205



DEVELOPMENT REVIEW

To ensure a **livable, green, & prospering city**, this program provides development review in order to increase the value of the city's real estate tax base, promote an attractive urban environment that reflects our history and provides well-functioning infrastructure, and promote neighborhoods that are amenity-rich.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	29.3%	30.1%	28.3%
Total Expenditures	\$1,553,468	\$1,564,555	\$1,567,217
Personnel	\$1,536,797	\$1,550,855	\$1,554,712
Non-Personnel	\$16,671	\$13,700	\$12,505
Full Time Equivalents (FTEs)	11.30	13.10	11.00
Performance Measures			
<i>Number of development applications submitted</i>	31	25	30
<i>Percent of development applications reviewed within established time frame</i>	N/A	100%	100%
<i>Number of square feet in development applications</i>	5.1 million	4.5 million	4.5 million

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		13.10	\$1,564,555
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$68,926
Program-wide services	Technical adjustment due to the reallocation of positions within the program to account for the full cost of all department leadership positions in the Leadership and Management Support Services program. No service impact.	(3.10)	(\$125,419)
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Planning and Zoning



DEVELOPMENT REVIEW

PROGRAMMATIC ADJUSTMENTS CONTINUED

[Continued from previous page]

Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with non-personnel-related decreases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	(\$845)
Development Review	The Proposed Budget included funding for the conversion of a part-time seasonal staff person to a permanent, full-time Urban Planner I position. During Add-Delete, Council changed this programmatic adjustment to provide year-long funding for a seasonal position, but decided not to convert it to a full-time permanent position. An additional seasonal planner was continued from previous years.	0.00	\$60,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		11.00	\$1,567,217



LAND USE SERVICES

To ensure a **livable, green, & prospering city**, this program provides historic preservation (identify, protect, promote, and educate the public on the city's cultural and architectural heritage; application review; and enforcement of historic preservation ordinance), special use permit administration, zoning enforcement, and zoning review in order to increase the economic benefits of tourism to the city, increase the value of the city's real estate tax base, and promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	33.0%	33.9%	25.6%
Total Expenditures	\$1,749,852	\$1,763,339	\$1,421,693
Personnel	\$1,662,250	\$1,723,253	\$1,389,057
Non-Personnel	\$87,603	\$40,086	\$32,636
Full Time Equivalents (FTEs)	16.60	15.90	13.50
Performance Measures			
<i>Number of zoning applications submitted</i>	70	78	75
<i>Percent of zoning applications reviewed within established time frame</i>	N/A	N/A	100%
<i>Number of zoning enforcement inspections completed</i>	1,135	1,000	1,050
<i>Number of Board of Architectural Review applications submitted</i>	226	304	237
<i>Percentage of Board of Architectural Review applications reviewed within established time frame</i>	100%	100%	100%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		15.90	\$1,763,339
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$58,822
Program-wide services	Technical adjustment due to the reallocation of positions within the program to account for the full cost of all department leadership positions in the Leadership and Management Support Services program. No service impact.	(2.40)	(\$392,148)
Program-wide services	Maintain current levels of service delivery with non-personnel-related decreases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	(\$8,320)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		13.50	\$1,421,693

Project Implementation



Livable, Green, & Prospering City

Department Contact Info

703.746.4045

www.alexandriava.gov/DPI

Department Head

Emily Baker, P.E.

Director

703.746.4045

emily.baker@alexandriava.gov

Department Staff

Vacant, Deputy Director

Mitchell Bernstein, Division Chief, Design

Lucky Stokes, Division Chief, Construction

Suellen Savukas, Division chief,
Administrative Services

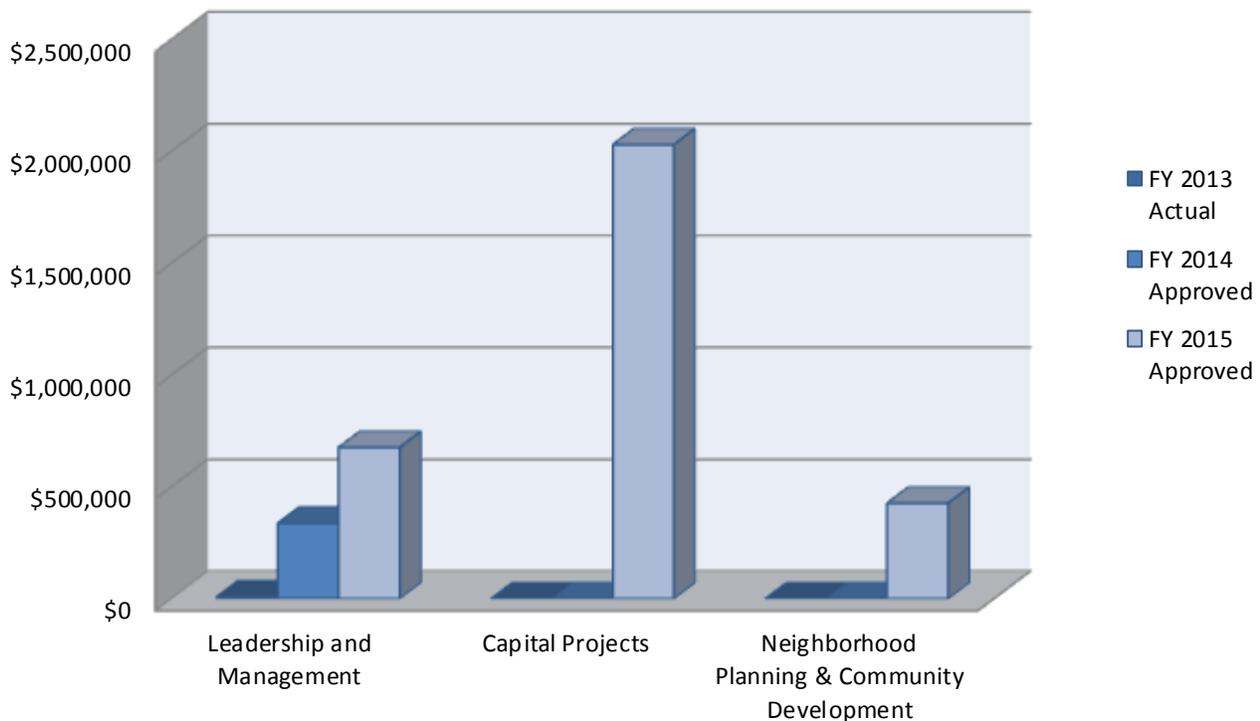
Department of Project Implementation

Leadership and Management

Capital Projects

Neighborhood Planning & Community Development

All Funds Summary by Program



Project Implementation



EXPENDITURE & REVENUE SUMMARY

Expenditure By Classification	FY 2013	FY 2014	FY 2015	Change	% Change
	Actual	Approved	Approved	2014 - 2015	2014-2015
Personnel	\$2,730	\$327,568	\$2,895,294	\$2,567,726	783.9%
Non-Personnel	\$6,024	\$10,000	\$239,350	\$229,350	2293.5%
Total Expenditures	\$8,753	\$337,568	\$3,134,644	\$2,797,076	828.6%
Expenditures by Fund					
General Fund (Includes Transportation Improvement Program)	\$8,753	\$337,568	\$2,050,672	\$1,713,104	507.5%
Stormwater Fund	\$0	\$0	\$541,987	\$541,987	N/A
Sanitary Sewers Fund	\$0	\$0	\$541,985	\$541,985	N/A
Total Expenditures	\$8,753	\$337,568	\$3,134,644	\$2,797,076	828.6%
Total Department FTEs	2.00	2.00	22.50	20.50	1025.0%

Note: General Fund Expenditures include \$395,407 charged to the City's Transportation Improvement Program (TIP) reserved revenue. Of this amount \$150,746 is for funding 1.0 FTE (Civil Engineer IV) newly approved for FY 2015.

FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, and Prospering City**, the Department of Project Implementation provides Leadership & Management Support Services, Capital Projects management, and Neighborhood Plan Implementation.

During FY 2014, the Department of Project Implementation (DPI) was established. DPI was created to implement City capital projects and coordinate the planning and implementation of complex, multi-departmental projects, many associated with Small Area Plans. The department will focus on applying best-management project management methods to shorten the delivery timetable and improve project outcomes. Adding to 2.0 FTEs approved for FY 2014, FY 2014 mid-year adjustments included 18.0 FTE shifted from various programs within Transportation & Environmental Services (T&ES) to DPI, and 1.0 FTE shifted from Planning & Zoning to DPI. For FY 2015, the department adds 1.5 FTEs (full-time Civil Engineer funded by Transportation Improvement Program (TIP) funding, and one half-time Urban Planner) in order to improve overall performance on project delivery.

The total FY 2015 budget for DPI is \$3,134,644—an increase of 828.6% over FY2014 Approved—and reflects the resources requested for the fully staffed and operational department to continue and improve service delivery. Over 47% of DPI expenditures are charged to Sanitary Sewers, Stormwater, and TIP revenues.

Department Share of General Fund Operating Budget



Department of Project Implementation **0.32%**

Project Implementation



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership and Management	\$8,753	\$337,568	\$676,731	\$339,163	100.5%
Capital Projects	\$0	\$0	\$2,030,409	\$2,030,409	N/A
Neighborhood Planning & Community Development	\$0	\$0	\$427,504	\$427,504	N/A
Total Expenditures	\$8,753	\$337,568	\$3,134,644	\$2,797,076	828.6%

Staffing Summary

Authorized Positions (FTEs) by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	Change 2014 - 2015	% Change 2014-2015
Leadership and Management	2.00	2.00	4.10	2.10	105.0%
Capital Projects	0.00	0.00	15.70	15.70	N/A
Neighborhood Planning & Community Development	0.00	0.00	2.70	2.70	N/A
Total FTEs	2.00	2.00	22.50	20.50	1025.0%

Project Implementation



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Leadership & Management	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$3,972
Leadership & Management	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). A significant portion of non-personnel increases in DPI is attributable to the reorganization of positions under this new Department. In total \$100,000 has been shifted from T&ES to DPI as part of this reorganization.	0.00	\$148,995
Leadership & Management	Approved reclassifications during FY 2014 in order to reflect the assignments and competencies requisite for administration within DPI and is expected to improve project management service to clients.	0.00	\$32,621
Leadership & Management	FY 2014 Approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City capital Improvement projects. In addition, technical adjustment due to the reallocation of positions within the Department to reflect proper assignment of duties.	2.10	\$153,575
Capital Projects	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$53,953
Capital Projects	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). A significant portion of non-personnel increases in DPI is attributable to the reorganization of positions under this new Department. In total \$100,000 has been shifted from T&ES to DPI as part of this reorganization.	0.00	\$66,832
Capital Projects	Approved reclassifications during FY 2014 in order to reflect the assignments and competencies requisite for administration within DPI is expected to improve project management service to clients.	0.00	\$21,994
[Continued on the following page]			

Note: Because FY 2015 will represent the first full year of service within the Department of Project Implementation, all programmatic adjustments are shown, regardless of impact to service delivery.

Project Implementation



ADJUSTMENTS TO CITY SERVICES CONTINUED

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Capital Projects	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City capital Improvement projects. In addition, technical adjustment due to the reallocation of positions within the Department to reflect proper assignment of duties.	14.70	\$1,654,706
Capital Projects	Including salary-step contingency for hiring two Vacant Civil Engineer positions at a regional-market competitive salary will improve Capital Project Implementation service by allowing the Department to fill these positions at classification-appropriate salaries and not jeopardize the fiscal integrity of this new organization within the City.	0.00	\$82,178
Capital Projects	Addition of 1.0 FTE (Civil Engineer IV), funded with TIP monies, will improve Capital Project Implementation service by increasing the number of transportation projects able to be reviewed and managed in FY 2015.	1.00	\$150,746
Neighborhood Planning & Community Development	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$7,293
Neighborhood Planning & Community Development	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). A significant portion of non-personnel increases in DPI is attributable to the reorganization of positions under this new Department. In total, \$100,000 has been shifted from T&ES to DPI as part of this reorganization.	0.00	\$13,523
Neighborhood Planning & Community Development	Approved reclassifications during FY2014 in order to reflect the assignments and competencies requisite for administration within DPI is expected to improve Small Area Plan Implementation Service.	0.00	\$3,683
Neighborhood Planning & Community Development	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City capital Improvement projects. In addition, technical adjustment due to the reallocation of positions within the Department to reflect proper assignment of duties.	2.20	\$346,048
Neighborhood Planning & Community Development	The addition 0.5 FTE (Urban Planner) will improve Small Area Plan implementation service by increasing the civic engagement element of this program and allowing more effective support of interdepartmental plan implementation efforts.	0.50	\$56,957

Project Implementation



LEADERSHIP AND MANAGEMENT

To ensure a **livable, green, & prospering city**, this program provides effective project management service to clients in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	100.0%	100.0%	21.6%
Total Expenditures	\$8,753	\$337,568	\$676,731
Personnel	\$2,730	\$327,568	\$517,736
Non-Personnel	\$6,024	\$10,000	\$158,995
Full Time Equivalents (FTEs)	2.00	2.00	4.10
Performance Measures			
<i>Percent of completed projects that meet City design standards</i>	N/A	90%	90%
<i>Number of employees who receive project management training</i>	N/A	10	15
<i>Number of interdepartmental projects that follow an approved project charter</i>	N/A	2	2

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		2.00	\$337,568
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$3,971
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). A significant portion of non-personnel increases in DPI is attributable to the reorganization of positions under this new Department. In total \$100,000 has been shifted from T&ES to DPI as part of this reorganization.	0.00	\$148,995
[Continued on following page]			

Project Implementation



LEADERSHIP AND MANAGEMENT

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		2.00	\$337,568
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Approved reclassifications during FY2014 in order to reflect the assignments and competencies requisite for administration within DPI and is expected to improve project management service to clients.	0.00	\$32,621
Program-wide services	FY 2014 Approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City capital Improvement projects. In addition, technical adjustment due to the reallocation of positions within the Department to reflect proper assignment of duties.	2.10	\$153,575
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		4.10	\$676,731

Project Implementation



CAPITAL PROJECTS

To ensure a **livable, green, & prospering city**, this program provides efficient and effective implementation of Capital Improvement Program (CIP) projects, in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	0.0%	0.0%	64.8%
Total Expenditures	\$0	\$0	\$2,030,409
Personnel	\$0	\$0	\$1,963,577
Non-Personnel	\$0	\$0	\$66,832
Full Time Equivalents (FTEs)	0.00	0.00	15.70
Performance Measures			
<i>Percent of completed projects that meet City design standards</i>	N/A	90%	90%
<i>Number of projects managed</i>	N/A	25	40
<i>Number of projects constructed</i>	N/A	5	8
<i>Number of construction projects designed</i>	N/A	5	12

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$0
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$53,954
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). A significant portion of non-personnel increases in DPI is attributable to the reorganization of positions under this new Department. In total \$100,000 has been shifted from T&ES to DPI as part of this reorganization.	0.00	\$66,832
Program-wide services	Approved reclassifications during FY2014 in order to reflect the assignments and competencies requisite for administration within DPI is expected to improve project management service to clients.	0.00	\$21,994
[Continued on following page]			

Project Implementation



CAPITAL PROJECTS

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$0
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	FY 2014 Approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City capital Improvement projects. In addition, technical adjustment due to the reallocation of positions within the Department to reflect proper assignment of duties.	14.70	\$1,654,706
Capital Project Implementation	Including salary-step contingency for hiring two Vacant Civil Engineer positions at a regional-market competitive salary will improve Capital Project Implementation service by allowing the Department to fill these positions at classification-appropriate salaries and not jeopardize the fiscal integrity of this new organization within the City.	0.00	\$82,178
Capital Project Implementation	Addition of 1.0 FTE (Civil Engineer IV), funded with TIP monies, will improve Capital Project Implementation service by increasing the number of transportation projects able to be reviewed and managed by the Department in FY 2015.	1.00	\$150,746
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		15.70	\$2,030,409



Project Implementation

NEIGHBORHOOD PLANNING & COMMUNITY DEVELOPMENT

To ensure a **livable, green, & prospering city**, this program provides Small Area Plan (SAP) implementation in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	0.0%	0.0%	13.6%
Total Expenditures	\$0	\$0	\$427,504
Personnel	\$0	\$0	\$413,981
Non-Personnel	\$0	\$0	\$13,523
Full Time Equivalents (FTEs)	0.00	0.00	2.70
Performance Measures			
<i>Number of projects identified for CIP implementation</i>	N/A	5	1
<i>Number of SAP Implementation Plans Developed</i>	N/A	2	0

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$0
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	0.00	\$7,293
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). A significant portion of non-personnel increases in DPI is attributable to the reorganization of positions under this new Department. In total, \$100,000 has been shifted from T&ES to DPI as part of this reorganization.	0.00	\$13,523
Small Area Plan Implementation	Approved reclassifications during FY2014 in order to reflect the assignments and competencies requisite for administration within DPI is expected to improve Small Area Plan Implementation Service.	0.00	\$3,683
[Continued on following page]			



Project Implementation

NEIGHBORHOOD PLANNING & COMMUNITY DEVELOPMENT

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.0	\$0
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	FY 2014 Approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City capital Improvement projects. In addition, technical adjustment due to the reallocation of positions within the Department to reflect proper assignment of duties.	2.20	\$346,048
Small Area Plan Implementation	The addition 0.5 FTE (Urban Planner) will improve Small Area Plan implementation service by increasing the civic engagement element of this program and allowing more effective support of interdepartmental plan implementation efforts.	0.50	\$56,957
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		2.70	\$427,504

Transit Subsidies



Livable, Green, & Prospering City

Transit Subsidies

- Alexandria Transit Corporation (DASH)
- King Street Trolley
- DOT Paratransit
- Virginia Railway Express (VRE)
- Washington Metropolitan Area Transit Authority (WMATA)

Department Contact Info

703.746.4025

www.alexandriava.gov/tes

Department Head

Richard J. Baier, P.E., LEED AP,

Director

703.746.4025

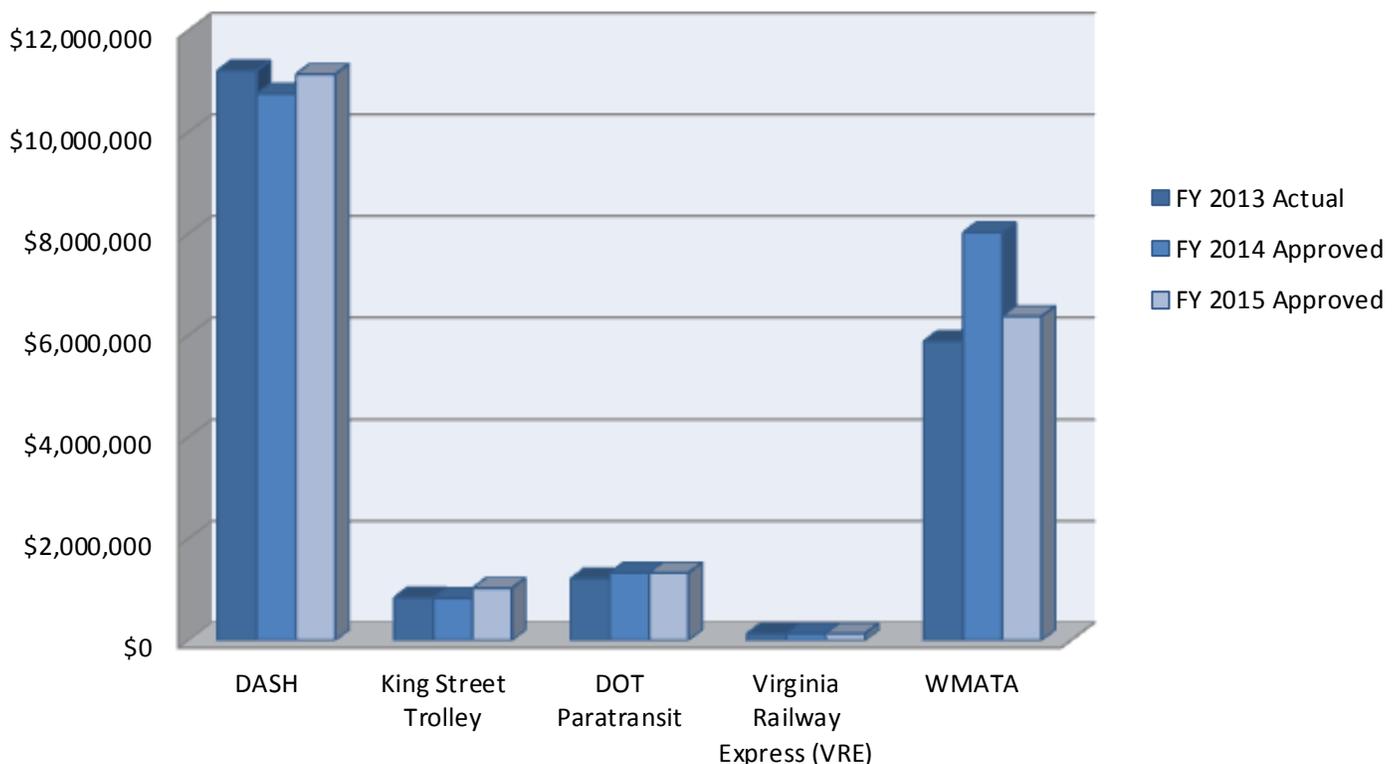
rich.baier@alexandriava.gov

Department Staff

Marti Reinfeld, Transit Services Division Chief

Antonio Baxter,
Strategic Management Services Division Chief

General Fund Transit Subsidy Summary by Program



Transit Subsidies



EXPENDITURE & REVENUE SUMMARY

General Fund Subsidy By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
DASH	\$11,211,595	\$10,755,632	\$11,142,000	\$386,368	3.6%
King Street Trolley	\$841,178	\$830,000	\$1,025,000	\$195,000	23.5%
DOT Paratransit	\$1,212,411	\$1,330,328	\$1,330,328	\$0	0.0%
Virginia Railway Express (VRE)	\$133,894	\$133,894	\$133,894	\$0	0.0%
WMATA	\$5,886,035	\$8,026,156	\$6,375,156	-\$1,651,000	-20.6%
Total General Fund Subsidy for Transit	\$19,285,113	\$21,076,010	\$20,006,378	-\$1,069,632	-5.1%

Sources of Funds

DASH Operating Revenue	\$3,699,968	\$4,460,000	\$4,949,000	\$489,000	11.0%
NVTC Pass-Through Revenue	\$13,989,794	\$19,065,680	\$27,500,000	\$8,434,320	44.2%
NVTA 30% Funds (WMATA Operating Subsidy)	\$0	\$0	\$1,800,000	\$1,800,000	N/A
General Fund Subsidy	\$19,285,113	\$21,076,010	\$20,006,378	-\$1,069,632	-5.1%
Total Transit Expenditures	\$36,974,875	\$44,601,690	\$54,255,378	\$9,653,688	21.6%

Note:
For FY 2015, funding, as a result of Virginia General Assembly action (HB 2313), is available through the Northern Virginia Transportation Commission (NVTC) and the Northern Virginia Transportation Authority (NVTA) for Transit and Transportation purposes. Currently, planned funding of \$1.8m of NVTA 30% funds will be utilized for WMATA's operation of the Route 1 Transitway (BRT)

In addition, NVTC funding was previously not budgeted in the City as it went directly to NVTC. It will now be budgeted and appropriated as a pass-through from the City to NVTC as a result of a new State reporting requirement. The figures shown reflect this change. Of the \$27.5m in NVTC funds, \$22.8m will be used for WMATA operating purposes, with the balance used to support WMATA capital contributions and maintain a reserve for cash flow timing risk management needs.

FISCAL YEAR HIGHLIGHTS

To ensure a **livable, green, and prospering City**, Transit Subsidies provides City-supported funding to DASH, DOT Paratransit, King Street Trolley, Virginia Railway Express (VRE), and WMATA.

The Approved FY 2015 Transit Subsidies General Fund budget decreases by 5% primarily as a result of increased use of NVTC funding to support the City's contribution to WMATA. The total WMATA contribution increases by \$3.9m, including \$2.1m in costs to maintain service and \$1.8m in costs for the operation of the Route 1 Transitway (Metroway). The Approved FY 2015 DASH operating subsidy increases by \$386,368, which includes \$200,000 in reductions determined by the General Manager and DASH Board of Directors. Increased King Street Trolley service is approved for FY 2015, expanding service starting at 10am (compared to 11:30am during FY 2014) and making service available on Thursday, Friday, and Saturday evenings (periods of peak demand) until midnight.

Department Share of General Fund Operating Budget



Transit Subsidies **3.15%**

Transit Subsidies



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
DASH/Trolley	Addition of \$195,000 will allow King Street Trolley service expansion to occur—expanding hours by 1.5 hours (starting service at 10am compared to 11:30am) in the morning at a cost of \$124,000, and 1.75 additional hours on Thursday, Friday, and Saturday evenings (ending service at midnight compared to 10:15pm) at a cost of \$71,000, which will increase ridership during these periods of peak demand, allowing more residents and visitors multi-modal access along King Street. (Note: this is an all-funds expenditure in DASH, and also shown under the subsidy for the King Street Trolley.)		\$195,000
DASH	Service and/or other budget adjustment to be determined by DASH General Manager and Board of Directors at a savings of \$200,000 is anticipated to have minor impact on overall service delivery.		-\$200,000
WMATA	Final operating budget figures provided to the City total \$2.1m over FY 2014 Approved levels, which reflects various increases both to improve service delivery through planned maintenance and other improvements, as well as to maintain service with requested funding for personnel— and non-personnel— related increases at WMATA, as well as an FY 15 audit adjustment. This increase is covered using NVTC funding.		\$2,100,762
WMATA	FY 2015 operations of the Route 1 Transitway (Metroway) provides Bus Rapid Transit (BRT) along a major transportation route, which improves access and mobility and decreases the number of single-occupant-vehicles (SOV's) within the City. This reflects the payment to WMATA for the operating subsidy associated with this new service.		\$1,800,000

Transit Subsidies



DASH

To ensure a livable, green, & prospering city, this program provides local bus service in the City in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total General Fund Transit Subsidy	58.1%	51.0%	55.7%
Total Operating Expenditures (Including Trolley Operations)	\$15,751,563	\$16,045,632	\$17,116,000
Trolley Subsidy	(\$840,000)	(\$830,000)	(\$1,025,000)
Operating Revenues	\$3,699,968	\$4,460,000	\$4,949,000
Net General Fund Subsidy	\$11,211,595	\$10,755,632	\$11,142,000

Performance Measures

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		\$16,045,632
Service/Line of Business	Impacts	FTE Impact Cost Modification
DASH Bus	Budgeted amounts of \$489,000 in additional DASH Operating Revenues, and \$586,368 in General Fund Subsidy, totaling \$1.075 million, maintains current levels of service delivery with personnel- and non-personnel-related increases in health coverage, salaries, merit adjustments, other fringe benefits, increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	\$1,075,368
DASH Bus	Service or other budget adjustment to be determined by DASH General Manager and Board of Directors at a cost of \$200,000 is included in the General Fund Subsidy total, and is anticipated to have minor impact on overall service delivery.	(\$200,000)
DASH Bus	See King Street Trolley Programmatic Adjustments for detail on service adjustment.	\$195,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		\$17,116,000

Transit Subsidies



KING STREET TROLLEY

To ensure a livable, green, & prospering city, this program provides bus service from King Street Metro to Waterfront in order to increase transportation system mobility, connectivity, and accessibility that supports the city’s economy.

Program Totals		FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
	% Total General Fund Transit Subsidy	4.4%	3.9%	5.1%
	General Fund Subsidy	\$841,178	\$830,000	\$1,025,000
Performance Measures				

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		\$830,000
Service/Line of Business	Impacts	FTE Impact Cost Modification
King Street Trolley Service	Addition of \$195,000 will allow King Street Trolley service expansion to occur—expanding hours by 1.5 hours (starting service at 10am compared to 11:30am) in the morning at a cost of \$124,000, and 1.75 additional hours on Thursday, Friday, and Saturday evenings (ending service at midnight compared to 10:15pm) at a cost of \$71,000, which will increase ridership during these periods of peak demand, allowing more residents and visitors multi-modal access along King Street.	\$195,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		\$1,025,000

Transit Subsidies



DOT PARATRANSIT

To ensure a livable, green, & prospering city, this program provides transit services for the disabled in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total General Fund Transit Subsidy	6.3%	6.3%	6.6%
General Fund Subsidy	\$1,212,411	\$1,330,328	\$1,330,328
Performance Measures			

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		\$1,330,328	
Service/Line of Business	Impacts	FTE Impact	Cost Modification
DOT Paratransit Service	No adjustments to the subsidy have been approved for FY 2015.		\$0
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		\$1,330,328	

Transit Subsidies



VIRGINIA RAILWAY EXPRESS (VRE)

To ensure a livable, green, & prospering city, this program provides commuter rail service in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy.

Program Totals		FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
	% Total General Fund Transit Subsidy	0.7%	0.6%	0.7%
	General Fund Subsidy	\$133,894	\$133,894	\$133,894
Performance Measures				

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		\$133,894	
Service/Line of Business	Impacts	FTE Impact	Cost Modification
VRE Commuter Rail	No adjustments to the subsidy have been Approved for FY 2015.		\$0
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		\$133,894	

Transit Subsidies



WMATA

To ensure a **livable, green, & prospering city**, this program provides local/regional bus service and local/regional service in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total General Fund Transit Subsidy	30.5%	38.1%	31.9%
Total Expenditures	\$19,875,829	\$27,091,836	\$30,992,598
Use of NVTC Funding	\$13,989,794	\$19,065,680	\$22,817,442
Use of NVTA 30% Funds	\$0	\$0	\$1,800,000
General Fund Subsidy	\$5,886,035	\$8,026,156	\$6,375,156

Performance Measures

Note:
For FY 2015, funding, as a result of Virginia General Assembly action (HB 2313), is available through the Northern Virginia Transportation Commission (NVTC) and the Northern Virginia Transportation Authority (NVTA) for Transit and Transportation purposes. Currently, planned funding of \$1.8m of NVTA 30% funds will be utilized for WMATA's operation of the Route 1 Transitway (BRT), and have been included here as part of the FY 2015 Approved Budget.

In addition, NVTC funding was previously not budgeted in the City as it went directly to NVTC. It will now be budgeted and appropriated as a pass-through from the City to NVTC as a result of a new State reporting requirement.

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET			\$27,091,836
Service/Line of Business	Impacts	FTE Impact	Cost Modification
WMATA Metrorail, Metrobus, Metro Access Paratransit, and NVTC Funding	Final operating budget figures provided to the City total \$2.1m over FY 2014 Approved levels, which reflects various increases both to improve service delivery through planned maintenance and other improvements, as well as to maintain service with requested funding for personnel— and non-personnel—related increases at WMATA, as well as an FY 15 audit adjustment. This increase is covered using NVTC funding.		\$2,100,762
WMATA Metrorail, Metrobus, Metro Access Paratransit, and NVTC Funding	In FY 2015, additional revenues are available through NVTC due to changes in the State's Gas Tax allocation, which has allowed the City fiscal capacity for appropriating these funds for payment to WMATA. As a result, additional NVTC funds are applied to the WMATA subsidy, allowing a reduction in the General Fund Obligation of \$1.651m.		(\$1,651,000)

[Continued on following page]

Transit Subsidies



WMATA

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET			\$27,091,836
Service/Line of Business	Impacts	FTE Impact	Cost Modification
WMATA Metrorail, Metrobus, Metro Access Paratransit, and NVTC Funding	Reflects use of NVTC funding described to offset the reduction in General Fund subsidy obligation.		\$1,651,000
WMATA Metrorail, Metrobus, Metro Access Paratransit, and NVTC Funding	FY 2015 operations of the Route 1 Transitway (Metroway) provides Bus Rapid Transit (BRT) along a major transportation route, which improves access and mobility and decreases the number of single-occupant-vehicles (SOV's) within the City. This reflects the payment to WMATA for the operating subsidy associated with this new service.		\$1,800,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET			\$30,992,598

Transportation & Environmental Services



Livable, Green, and Prospering City

Transportation & Environmental Services

- Leadership & Management Support Services
- Street and Sidewalk Maintenance
- Sewer Maintenance
- Recycling
- Refuse Collection
- Street Cleaning
- Environmental Quality
- Plan Review and Permitting
- Transportation Management
- Capital Project Management
- Regional Transportation Systems
- Transportation Planning & Support
- Transportation Expansion Program
- Northern Virginia Transportation Authority (NVTa)
- Vehicle Replacement

Department Contact Info

703.746.4025

www.alexandriava.gov/tes

Department Head

Richard J. Baier, P.E., LEED AP,

Director

703.746.4025

rich.baier@alexandriava.gov

Department Staff

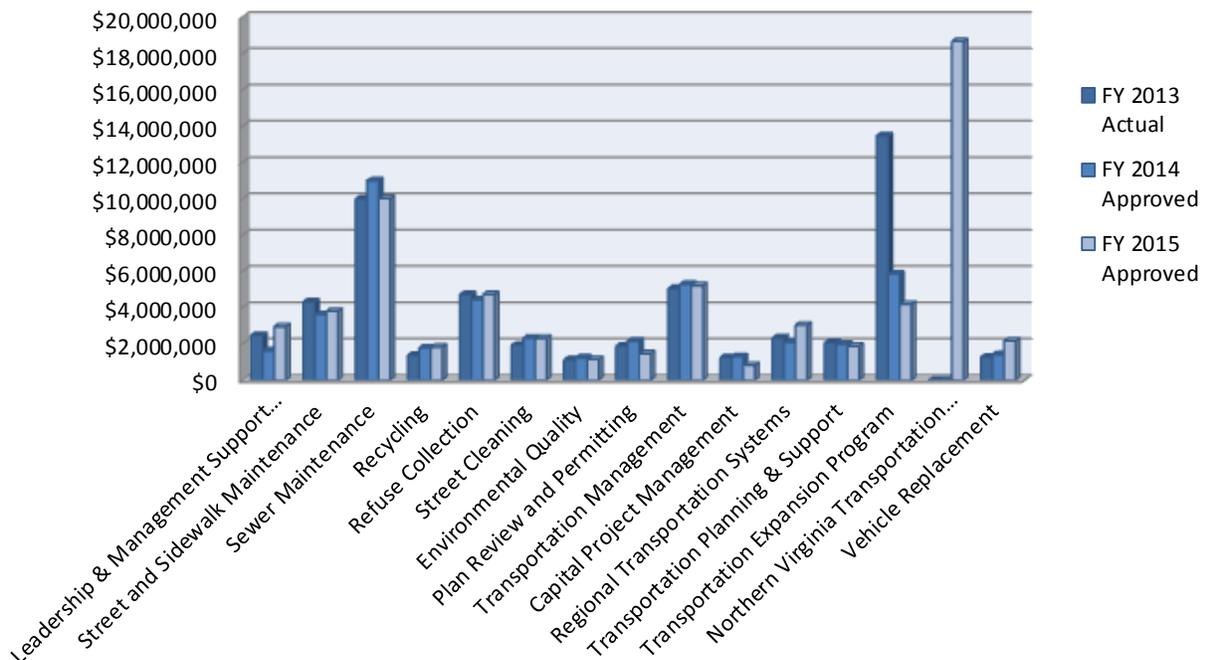
Yon Lambert, Deputy Director for Operations

Bill Skrabak, Deputy Director, Office of Environmental Quality

Vacant, Deputy Director for Transportation

Antonio Baxter, Strategic Management Services Division Chief

All Funds Summary by Program





Transportation & Environmental Services

EXPENDITURE & REVENUE SUMMARY

Expenditure By Classification	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Personnel	\$18,878,710	\$20,325,395	\$18,943,093	-\$1,382,302	-6.8%
Non-Personnel	\$13,144,088	\$13,097,117	\$17,246,936	\$4,149,819	31.7%
Capital Goods Outlay	\$662,619	\$1,465,763	\$2,163,500	\$697,737	47.6%
Interfund Transfers	\$20,555,871	\$10,522,909	\$25,203,324	\$14,680,415	139.5%
Debt Service	\$0	\$628,475	\$565,412	-\$63,063	-10.0%
Total Expenditures	\$53,241,287	\$46,039,659	\$64,122,266	\$18,082,607	39.3%
Expenditures by Fund					
General Fund	\$40,755,413	\$32,675,128	\$31,279,855	-\$1,395,273	-4.3%
Internal Services	\$1,271,842	\$1,409,763	\$2,163,500	\$753,737	53.5%
ARRA - Stimulus Funds	\$76,739	\$0	\$0	\$0	N/A
Donations	\$14,072	\$0	\$0	\$0	N/A
Fiscal Year Grants	\$312,302	\$365,716	\$356,624	-\$9,092	-2.5%
Non-Fiscal Year Grants	\$1,204,229	\$0	\$0	\$0	N/A
Sanitary Sewer Fund	\$7,110,115	\$8,068,865	\$7,452,958	-\$615,907	-7.6%
Storm Sewer Fund	\$1,711,144	\$1,682,033	\$1,221,893	-\$460,140	-27.4%
Potomac Yard Metrorail Station Financing	\$725,000	\$1,471,507	\$2,614,482	\$1,142,975	77.7%
NVTA	\$0	\$0	\$18,667,000	\$18,667,000	N/A
Other Special Revenue Funds	\$60,432	\$366,647	\$365,953	-\$694	-0.2%
Total Expenditures	\$53,241,287	\$46,039,659	\$64,122,266	\$18,082,607	39.3%
Less Interfund Transfers	\$5,975,769	\$5,602,088	\$19,204,178	\$13,602,090	242.8%
Net Expenditures	\$47,265,518	\$40,437,571	\$44,918,088	\$4,480,517	11.1%



Transportation & Environmental Services

FISCAL YEAR HIGHLIGHTS

To ensure a **Livable, Green, and Prospering City**, T&ES provides Leadership & Management Support, Streets & Sidewalk Maintenance, Sewer Maintenance, Recycling, Refuse, Street Cleaning, Environmental Quality, Plan Review & Permitting, Transportation Management, Capital Projects, Regional Transportation Systems, Transportation Planning & Support, Transportation Expansion, Northern Virginia Transportation Authority (NVTA), and Vehicle Purchase.

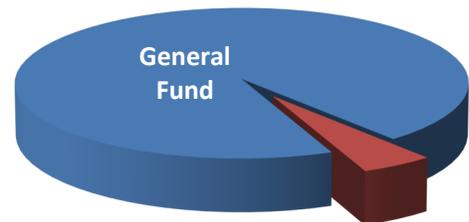
The T&ES total all-funds budget increases by \$18.1m, or 39.3%, from FY 2014, due primarily to the inclusion of \$12.2m budgeted as a pass-through interfund transfer to account for the 12.5 cent commercial real-estate tax revenue equivalent for NVTA 30% accounting agreement. In addition, NVTA 30% revenue is budgeted for the operation of the Route 1 Transitway (\$2.42m) and an interfund transfer to support Capital Projects (\$4.08m).

The department budget also represents a shift of 18 FTE to reorganize the department and create the Department of Project Implementation (DPI) during FY 2014. By shifting competency for project management and implementation, overall service delivery is expected to be improved with no net impact on the FY 2014 budget. FY 2015 budgeted amounts reflect levels of service under this new, two department organization. The total budget decrease in T&ES due to the reorganization of staff under DPI for FY 2015 is approximately \$2.03m.

Offsetting much of the decrease in budget shifted to DPI, the FY 2015 Approved Budget adds 7.0 FTE for Stormwater Management system maintenance, which is necessary to maintain and improve water quality and ensure state and federal permitting requirements

continue to be met. 1.0 FTE (TIP funded) is added as maintenance staff for Transitways and Transit Stations, and 1.0 FTE (Sanitary Sewers funded) is added for sewer engineering. Total service related adjustments not inclusive of the creation of DPI total approximately \$940,000. Other net increases in the overall T&ES budget are made up of a number of current service adjustments. Details on all adjustments are found on the following pages.

Department Share of General Fund Operating Budget



Department of Transportation & Environmental Services **4.91%**



Transportation & Environmental Services

PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditure By Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership & Management Support Services	\$2,472,206	\$1,616,235	\$2,942,764	\$1,326,529	82.1%
Street and Sidewalk Maintenance	\$4,311,151	\$3,616,883	\$3,795,550	\$178,667	4.9%
Sewer Maintenance	\$9,978,927	\$10,989,967	\$10,004,339	-\$985,628	-9.0%
Recycling	\$1,372,794	\$1,774,915	\$1,816,596	\$41,681	2.3%
Refuse Collection	\$4,723,799	\$4,427,366	\$4,719,612	\$292,246	6.6%
Street Cleaning	\$1,937,922	\$2,314,520	\$2,308,527	-\$5,993	-0.3%
Environmental Quality	\$1,127,199	\$1,233,174	\$1,137,687	-\$95,487	-7.7%
Plan Review and Permitting	\$1,878,011	\$2,147,413	\$1,460,560	-\$686,853	-32.0%
Transportation Management	\$5,053,710	\$5,278,744	\$5,211,782	-\$66,962	-1.3%
Capital Project Management	\$1,243,713	\$1,297,738	\$809,891	-\$487,847	-37.6%
Regional Transportation Systems	\$2,332,277	\$2,096,361	\$3,031,986	\$935,625	44.6%
Transportation Planning & Support	\$2,070,565	\$1,984,427	\$1,873,401	-\$111,026	-5.6%
Transportation Expansion Program	\$13,467,173	\$5,852,153	\$4,179,071	-\$1,673,082	-28.6%
Northern Virginia Transportation Authority (NVTA)	\$0	\$0	\$18,667,000	\$18,667,000	N/A
Vehicle Replacement	\$1,271,842	\$1,409,763	\$2,163,500	\$753,737	53.5%
Total Expenditures	\$53,241,287	\$46,039,659	\$64,122,266	\$18,082,607	39.3%

Staffing Summary

Authorized Positions (FTE's) by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved	Change 2014 - 2015	% Change 2014-2015
Leadership & Management Support Services	10.75	11.90	14.25	2.35	19.7%
Street and Sidewalk Maintenance	15.76	15.26	14.01	(1.25)	-8.2%
Sewer Maintenance	39.74	47.69	46.29	(1.40)	-2.9%
Recycling	4.79	4.89	6.49	1.60	32.7%
Refuse Collection	34.84	35.79	34.85	(0.94)	-2.6%
Street Cleaning	19.84	22.44	23.93	1.49	6.6%
Environmental Quality	8.38	8.38	8.18	(0.20)	-2.4%
Plan Review and Permitting	18.31	18.31	14.26	(4.05)	-22.1%
Transportation Management	28.60	27.90	25.55	(2.35)	-8.4%
Capital Project Management	11.19	11.19	7.44	(3.75)	-33.5%
Regional Transportation Systems	4.80	4.75	4.75	0.00	0.0%
Transportation Planning & Support	10.50	10.00	8.00	(2.00)	-20.0%
Transportation Expansion Program	1.00	2.00	4.00	2.00	100.0%
Northern Virginia Transportation Authority (NVTA)	0.00	0.00	0.00	0.00	0.0%
Vehicle Replacement	0.00	0.00	0.00	0.00	0.0%
Total FTE's	208.50	220.50	212.00	(8.50)	-3.9%

Transportation & Environmental Services



ADJUSTMENTS TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Leadership & Management Support	Reorganization of the Impound Lot under Leadership & Management Support (previously Transportation Management) is anticipated to improve service delivery and fiscal management related to the impound lot and towing services overseen by the Department.	3.30	\$260,922
Leadership & Management Support	Amount reflects the non-personnel portion of the shift of the Impound Lot.	0.00	\$269,141
Leadership & Management Support	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(0.50)	(\$44,798)
Streets & Sidewalk Maintenance	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(0.05)	(\$5,418)
Streets & Sidewalk Maintenance	The use of TIP reserved funding to provide enhanced levels of service in street & sidewalk maintenance (\$200,000) and bus shelters (\$40,000) will increase the number of lane miles maintained, number of linear feet of sidewalk repaired and/or replaced, and number of bus shelters maintained throughout the City. This reflects general operating increases only; in addition, \$4.493m is included in the Approved FY 2015 Capital Improvement Program for Major Road Resurfacing, \$3.95m of which is funded by the TIP.	0.00	\$240,000
Sewer Maintenance	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(7.20)	(\$754,218)
Sewer Maintenance	Addition of 7.00 FTE ((1.0) Inspector, (2.00) Labor Supervisor, (2.00) Equipment Operator, (2.00) Laborer II), will increase the number of city-owned BMPs properly maintained, and help to ensure that state and federal regulatory requirements are being met. These new positions are budgeted for an average of 9 months for FY 2015.	7.00	\$345,155
Recycling	Through the Add-Delete process, Council included funding for a new 0.5 FTE Recycling Driver as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337.	0.50	\$22,000
Recycling	Through the Add-Delete process, Council included funding for expansion of the City's Public Space Recycling as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337. This cost reflects the purchase of approximately 60 new recycling cans.	0.00	\$72,000
Recycling	Through the Add-Delete process, Council included funding for expansion of the City's Composting services as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337.	0	\$23,000
Continued on following page			

Transportation & Environmental Services



ADJUSTMENTS TO CITY SERVICES CONTINUED

Program	City Service Adjustment	FTE Impact	FY 2015 Cost
Refuse	Through the Add-Delete process, Council included funding for expansion of the City's Public Space Recycling as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337. This cost reflects the purchase of a new collection vehicle.	0.00	\$60,000
Environmental Quality	Elimination of 0.5 FTE - General Fund Support for Air Pollution Control Specialist 50% funded by VA Paving SUP Special Revenue - This service is expected to be absorbed by existing staff, albeit at a lesser level. This reduction maintains this position at 0.5 with reduced capacity compared to FY 2014 levels of service.	(0.50)	(\$58,951)
Plan Review & Permitting	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(5.35)	(\$701,052)
Transportation Management	Reorganization of the Impound Lot under Leadership & Management Support (previously Transportation Management) is anticipated to improve service delivery and fiscal management related to the impound lot and towing services overseen by the Department.	(3.30)	(\$260,922)
Transportation Management	Amount reflects the non-personnel portion of the reorganization of the Impound Lot.	0.00	(\$269,141)
Transportation Management	Provision of Professional Services to support maintenance and operation of parking meter and traffic management infrastructure will improve service delivery by ensuring equipment is working properly to allow the transportation system to function as intended.	0.00	\$100,000
Capital Projects	FY 2014 Approved Position Cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(3.90)	(\$505,620)
Capital Projects	Amount reflects the decrease in non-personnel expenditure due to shifting resources from T&ES to DPI.	0.00	(\$16,022)
Transportation Planning & Support	The Proposed Budget included funding for increasing the Employee Transit Benefit from \$70 to \$130 per employee to allow employees who use this program more affordable access to transit options and serves to decrease single-occupant-vehicle travel within the City during peak hours. Through the Add-Delete process, Council removed \$74,000 of this funding, which will raise the Transit Benefit to \$100, rather than \$130.	0.00	\$74,740
Transportation Expansion	The addition of Laborer position will ensure that expanded transitway facilities & transit stations (bus shelters and associated public rights-of-way) are properly maintained.	1.00	\$65,787



Transportation & Environmental Services

LEADERSHIP & MANAGEMENT SUPPORT

To ensure a **livable, green, & prospering city**, this program provides budget planning/fiscal support, communications, HR services, impound lot, workplace safety, injury & illness prevention, IT support, and procurement in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy, and promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	4.6%	3.5%	4.6%
Total Expenditures	\$2,472,206	\$1,616,235	\$2,942,764
Personnel	\$1,753,968	\$1,228,628	\$1,921,594
Non-Personnel	\$718,237	\$387,607	\$1,021,170
Full Time Equivalents (FTEs)	10.75	11.90	14.25
Performance Measures			
<i>Percent of employees trained in OSHA compliance</i>	N/A	50%	70%
<i>Number of OSHA issues identified and corrected in 30 days</i>	N/A	40	40
<i>Number of requisitions completed in established timeframe</i>	250	350	360
<i>Number of Grants</i>	82	100+	100

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		11.90	\$1,616,235
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related decreases due to refined position budgeting (e.g. fringe benefit calculations, lower salary calculations for new-hires, or programmatic budgeting of savings due to turnover). Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	(0.45)	(\$23,158)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases (or decreases) in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). Also reflects shift of resources previously budgeted in central management which are now appropriately budgeted in various programs across the department.	0.00	\$77,422

[Continued on following page]

Transportation & Environmental Services



LEADERSHIP & MANAGEMENT SUPPORT

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		11.90	\$1,616,235
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City Capital Improvement projects.	(0.50)	(\$44,798)
Injury & Illness Prevention	Workers Compensation charges have been budgeted for FY 2015 in the Department at a total amount of \$600,000. Of this, \$500,000 has been budgeted in Leadership & Management Support to oversee administration of those funds. Of this amount, \$250,000 is factored into the calculation of the Residential Solid-Waste Fee. An additional \$100,000 is budgeted in Sanitary Sewers Special Revenue to reflect anticipated budgeted need within programmatic activities of Sewer Maintenance.	0.00	\$500,000
Impound Lot	Reorganization of the Impound Lot under Leadership & Management Support (previously under Transportation Management) is anticipated to improve service delivery and fiscal management related to the impound lot and towing services overseen by the Department.	3.30	\$260,922
Impound Lot	Amount reflects the non-personnel portion of the shift of the Impound Lot.	0.00	\$269,141
Communications	The Proposed Budget included the addition of 1.0 FTE for Civic Engagement/Public Communications, which was anticipated to improve communications service for the City, including more robust website management, outreach, public meeting presence, and adherence to the City's Principles of Civic Engagement. This position was removed by Council during Add-Delete.	0.00	\$0
Budget Planning/Fiscal Services	Shifted from the Non-Departmental Budget, this amount reflects the City's tax-contribution for Waste to Energy transferred to Arlington County.	0.00	\$287,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		14.25	\$2,942,764



Transportation & Environmental Services

STREET & SIDEWALK MAINTENANCE

To ensure a **livable, green, & prospering city**, this program provides sidewalk maintenance, street maintenance, and winter weather response in order to increase transportation system mobility, connectivity, and accessibility that supports the city’s economy, promote an attractive urban environment that reflects our history and provides well-functioning infrastructure, and promote neighborhoods that are amenity-rich.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	8.10%	7.86%	5.92%
Total Expenditures	\$4,311,151	\$3,616,883	\$3,795,550
Personnel	\$1,151,279	\$1,266,320	\$1,143,926
Non-Personnel	\$3,156,143	\$2,350,563	\$2,651,624
Full Time Equivalents (FTEs)	15.76	15.26	14.01
Performance Measures			
<i>Square feet of brick sidewalk repair</i>	N/A	5800	6100
<i>Square feet of concrete sidewalk repair</i>	N/A	6400	6700
<i>Number of bus shelters maintained</i>	N/A	140	168
<i>Average Pavement Condition Index (PCI) Score (71 is satisfactory)</i>	57	62	65

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		15.26	\$3,616,883
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	(1.20)	(\$116,976)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases (or decreases) in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$81,061
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Transportation & Environmental Services



STREET & SIDEWALK MAINTENANCE

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		15.26	\$3,616,883
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City Capital Improvement projects.	(0.05)	(\$5,418)
Street Maintenance & Sidewalk Maintenance	The use of TIP reserved funding to provide enhanced levels of service in street & sidewalk maintenance (\$200,000) and bus shelters (\$40,000) will increase the number of lane miles maintained, number of linear feet of sidewalk repaired and/or replaced, and number of bus shelters maintained throughout the City. This reflects general operating increases only; in addition, \$4.493m is included in the Approved FY 2015 Capital Improvement Program for Major Road Resurfacing, \$3.95m of which is funded by the TIP.	0.00	\$240,000
Street Maintenance & Sidewalk Maintenance	Through the Add-Delete process, Council eliminated a total of \$50,000 in infrastructure repairs funding across the T&ES Departmental budget. This item reflects a portion of that reduction within this Program area.	0.00	(\$20,000)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		14.01	\$3,795,550



Transportation & Environmental Services

SEWER MAINTENANCE

To ensure a **livable, green, & prospering city**, this program provides maintenance of Best Management Practice (BMPs), fire hydrants, sanitary sewers, and storm sewers in order to improve the health of city waterways, and promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	18.7%	23.9%	15.6%
Total Expenditures	\$9,978,927	\$10,989,967	\$10,004,339
Personnel	\$3,350,051	\$4,347,280	\$4,135,099
Non-Personnel	\$1,384,377	\$2,565,802	\$2,753,217
Capital Outlay	\$1,497	\$6,000	\$0
Interfund Transfer	\$5,243,002	\$4,070,885	\$3,116,023
Full Time Equivalents (FTEs)	39.74	47.69	46.29
Performance Measures			
<i>Percentage of City owned BMP's that receive required annual maintenance</i>	10%	25%	75%
<i>Number of catch basins cleaned annually</i>	2,264	2,500	2500
<i>Number of linear feet of CCTV inspection annually</i>	20,000 LF	80,000 LF	100,000 LF

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		47.69	\$10,989,967
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS.	1.20	\$96,882
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$181,415
Program-wide services	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of City Capital Improvement projects.	(7.20)	(\$754,218)
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Transportation & Environmental Services



SEWER MAINTENANCE

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		47.69	\$10,989,967
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Including \$100,000 of T&ES's overall workers compensation budget (\$600,000) within Sanitary Sewer Fund reflects anticipated claim costs to this program.	0.00	\$100,000
Program-wide services	This reduction reflects a reduction to budgeted amounts for Cash Capital transferred to the CIP and Debt Service to be budgeted using Sanitary Sewer and Stormwater Special Revenue funding within this program.	0.00	(\$954,162)
BMP Maintenance	Addition of 7.00 FTE ((1.0) Inspector, (2.00) Labor Supervisor, (2.00) Equipment Operator, (2.00) Laborer II), will increase the number of city-owned BMPs properly maintained, and help to ensure that state and federal regulatory requirements are being met. These new positions are budgeted for an average of 9 months for FY 2015.	7.00	\$345,155
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		46.29	\$10,004,339

Transportation & Environmental Services



RECYCLING

To ensure a **livable, green, & prospering city**, this program provides hazardous waste disposal, and waste reduction in order to improve the health of city waterways, and promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	2.6%	3.9%	2.8%
Total Expenditures	\$1,372,794	\$1,774,915	\$1,816,596
Personnel	\$436,858	\$440,571	\$492,029
Non-Personnel	\$935,936	\$1,334,344	\$1,324,567
Full Time Equivalent (FTEs)	4.79	4.89	6.49
Performance Measures			
<i>Tons of recyclable material collected/ tons of recyclable material collected (change from previous year)</i>	N/A	N/A	2% increase
<i>Tons of recycling collected annually/total tons collected (refuse+recycling) (Percent Diversion Rate)</i>	N/A	N/A	49%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		4.89	\$1,774,915
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	1.10	\$29,458
Program-wide services	Maintain current levels of service delivery with non-personnel-related decrease in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	(\$104,777)

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Transportation & Environmental Services

RECYCLING

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		4.89	\$1,774,915
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Waste Reduction	Through the Add-Delete process, Council included funding for a new 0.5 FTE Recycling Driver as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337.	0.50	\$22,000
Waste Reduction	Through the Add-Delete process, Council included funding for expansion of the City's Public Space Recycling as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337. This cost reflects the purchase of approximately 60 new recycling cans.	0.00	\$72,000
Waste Reduction	Through the Add-Delete process, Council included funding for expansion of the City's Composting services as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337.	0	\$23,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		6.49	\$1,816,596



Transportation & Environmental Services

REFUSE

To ensure a **livable, green, & prospering city**, this program provides refuse collection, tub grinding, and vegetation collection in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure, and sustains the natural quality of land within the city.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	8.9%	9.6%	7.4%
Total Expenditures	\$4,723,799	\$4,427,366	\$4,719,612
Personnel	\$2,702,696	\$2,644,472	\$2,630,385
Non-Personnel	\$2,021,103	\$1,782,894	\$2,089,227
Full Time Equivalents (FTEs)	34.84	35.79	34.85
Performance Measures			
<i>Number of valid misses/complaints (Customer Satisfaction Rate)</i>	N/A	N/A	95%
<i>Number of cubic Yards of Vegetation Processed (Percent of Material Collected)</i>	N/A	100%	90%
<i>Tons of trash collected (Percent of Eligible material set-out)</i>	N/A	100%	100%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		35.79	\$4,427,366
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	(0.94)	(\$14,087)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.). Of the amount shown, approximately \$150,000 is associated with budgeted amounts for depreciation on vehicles and large equipment.	0.00	\$246,333
Refuse Collection	Through the Add-Delete process, Council included funding for expansion of the City's Public Space Recycling as part of a \$9.00 increase in the Residential Refuse Fee, from \$328 to \$337. This cost reflects the purchase of a new collection vehicle.	0.00	\$60,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		34.85	\$4,719,612

Transportation & Environmental Services



CALCULATION OF THE RESIDENTIAL REFUSE FEE RATE

Expenditure By Program	FY 2014 Approved	FY 2015 Approved
Residential Refuse Collection	\$3,726,310	\$4,005,480
Residential Curbside Recycling	\$976,403	\$933,859
Spring Clean-up	\$66,891	\$63,430
Leaf Collection	\$813,541	\$820,992
Workers Compensation Budget	\$0	\$250,000
Indirect Costs (City Administrative Support)	\$597,600	\$637,200
Contingent Reserve funding	\$210,000	\$0
Total Expenditures	\$6,390,745	\$6,710,961
Residences Served	19,506	19,900
Residential Refuse Fee	\$328	\$337

Notes: In FY 2014, City Council placed \$210,000 in contingent reserves, which was released on September 10, 2013 and has been used to begin expanded activities some of which will continue in FY 2015, including expanded public space recycling. As part of an FY 2015 approved increase to the Residential Refuse Fee of \$9.00, from \$328 to \$337, recycling and refuse activities will be expanded further—including additional recycling cans for public spaces (\$72,000), a 0.5 FTE recycling driver (\$22,000), and a collection vehicle (\$60,000). In addition, the City's successful composting pilot is continued for FY 2015 (\$23,000).

For the FY 2015 Approved Budget, the number of residences served increases due to new development in the City, primarily in Potomac Yard.



Transportation & Environmental Services

STREET CLEANING

To ensure a **livable, green, & prospering city**, this program provides street cleaning in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	3.6%	5.0%	3.6%
Total Expenditures	\$1,937,922	\$2,314,520	\$2,308,527
Personnel	\$1,424,817	\$1,654,311	\$1,625,846
Non-Personnel	\$513,105	\$660,209	\$682,681
Full Time Equivalents (FTEs)	19.84	22.44	23.93
Performance Measures			
<i>Cubic yards of material collected annually (% increase in previous year actuals)</i>	N/A	N/A	10%
<i>Number of lane miles swept and flushed in each zone (commercial and residential) (% of City Streets)</i>	N/A	N/A	100%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		22.4	\$2,314,520
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related decreases due to refined position budgeting (e.g. fringe benefit calculations, lower salary calculations for new-hires, or programmatic budgeting of savings due to turnover). Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	1.49	(\$28,465)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$22,472.00
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		23.93	\$2,308,527



Transportation & Environmental Services

ENVIRONMENTAL QUALITY

To ensure a **livable, green, & prospering city**, this program provides air pollution control, contaminated land, noise control, sanitary sewer infrastructure, and storm sewer infrastructure in order to improve the city's air quality, promote an attractive urban environment that reflects our history and provides well-functioning infrastructure, and sustain the natural quality of land within the city.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	2.1%	2.7%	1.8%
Total Expenditures	\$1,127,199	\$1,233,174	\$1,137,687
Personnel	\$1,004,375	\$1,059,150	\$942,382
Non-Personnel	\$119,094	\$174,024	\$195,305
Capital Outlay	\$3,729	\$0	\$0
Full Time Equivalents (FTEs)	8.38	8.38	8.18

Performance Measures	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
<i>Number of contaminated development site plans reviewed and inspected</i>	22	15	15
<i>Percentage of complaints resolved in 30 days or less</i>	N/A	90%	65%
<i>Acreage treated by storm water best management practice facilities</i>	10.5	7	7
<i>Number of development proposals evaluated against available capacity in the system</i>	N/A	30	30

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		8.38	\$1,233,174
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related decreases due to refined position budgeting (e.g. fringe benefit calculations, lower salary calculations for new-hires, or programmatic budgeting of savings due to turnover).	0.00	(\$103,028)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$22,472
Air Pollution Control	Elimination of 0.5 FTE - General Fund Support for Air Pollution Control Specialist 50% funded by VA Paving SUP Special Revenue - This service is expected to be absorbed by existing staff, albeit at a lesser level. This reduction maintains this position at 0.5 with reduced capacity compared to FY 2014 levels of service.	(0.50)	(\$58,951)

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Transportation & Environmental Services



ENVIRONMENTAL QUALITY

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		8.38	\$1,233,174
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Water quality/Sewers	For FY 2015, Flood Plain Management service (previously associated with Plan Review Program) is included under the Environmental Quality Program in order to better reflect this line of business as a programmatic component. No service impact.	0.30	\$45,211
Water quality/Sewers	Amount reflects the non-personnel cost associated with the shift of Flood Plain Management service.	0.00	\$6,309
Contaminated Land	Through the Add-Delete process, Council eliminated a total of \$50,000 in infrastructure repairs funding across the T&ES Departmental budget. This item reflects a portion of that reduction within this Program area.	0.00	(\$7,500)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		8.18	\$1,137,687



Transportation & Environmental Services

PLAN REVIEW & PERMITTING

To ensure a **livable, green, & prospering city**, this program provides development review and right of way management in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	3.5%	4.7%	2.3%
Total Expenditures	\$1,878,011	\$2,147,413	\$1,460,560
Personnel	\$1,786,596	\$2,007,004	\$1,352,595
Non-Personnel	\$91,416	\$140,409	\$107,965
Full Time Equivalents (FTEs)	18.31	18.31	14.26
Performance Measures			
<i>Number of T&ES Permits Issued</i>	2,750	2,750	3,900
<i>Percent of T&ES Permits issued within 3 day deadline</i>	100%	100%	100%
<i>Percent of Development Projects Inspected on Schedule</i>	100%	100%	100%
<i>Percent of Projects Reviewed by 2 week deadline</i>	95%	95%	95%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		18.31	\$2,147,413
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	1.30	\$91,854
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	(\$26,135)
Program-wide services	For FY 2015, Flood Plain Management service is included under the Environmental Quality Program in order to better reflect this line of business as a programmatic component. No service impact.	(0.30)	(\$45,211)
[Continued on following page]			



Transportation & Environmental Services

PLAN REVIEW & PERMITTING

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		18.31	\$2,147,413
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Amount reflects the non-personnel portion of the shift of Flood Plain Management service.	0.00	(\$6,309)
Program-wide services	FY 2014 approved position cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(5.35)	(\$701,052)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		14.26	\$1,460,560



Transportation & Environmental Services

TRANSPORTATION MANAGEMENT

To ensure a **livable, green, & prospering city**, this program provides street lighting and transportation system infrastructure maintenance and repair in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy, and promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	9.5%	11.5%	8.1%
Total Expenditures	\$5,053,710	\$5,278,744	\$5,211,782
Personnel	\$2,309,745	\$2,572,291	\$2,337,079
Non-Personnel	\$2,743,965	\$2,706,453	\$2,874,703
Full Time Equivalents (FTEs)	28.60	27.90	25.55

Performance Measures	FY 2013	FY 2014	FY 2015
<i>Street light outages responded to</i>	700	770	770

Note: As part of the Add/Delete process, Council included \$7,956 to allow Transportation Management staff to perform two City-wide street light assessments. This funding has been placed in, and will be released from, Contingent Reserves pending a plan and docketed request from the Department for those funds.

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		27.90	\$5,278,744
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide Services	Maintain current levels of service delivery with personnel-related decreases due to refined position budgeting (e.g. fringe benefit calculations, lower salary calculations for new-hires, or programmatic budgeting of savings due to turnover).	(0.05)	(\$79,732)
Program-wide Services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$52,816
Program-wide Services	Reorganization of the Impound Lot under Leadership & Management Support (previously Transportation Management) is anticipated to improve service delivery and fiscal management related to the impound lot and towing services overseen by the Department.	(3.30)	(\$260,922)
Program-wide Services	Amount reflects the non-personnel portion of the reorganization of the Impound Lot.	0.00	(\$269,141)

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Transportation & Environmental Services



TRANSPORTATION MANAGEMENT

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		27.90	\$5,278,744
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Traffic Calming	Reorganization of the traffic calming service personnel under transportation management (previously Transportation Planning & Support). This is a technical adjustment and does not impact service delivery.	1.00	\$105,442
Traffic Calming	Reorganization of the traffic calming service non-personnel under transportation management (previously Transportation Planning & Support). This is a technical adjustment and does not impact service delivery.	0.00	\$16,050
Street Lighting	Utility cost paid to Dominion Virginia Electric Power for Street Lighting increases for FY 2015 and reflects continuation of current service levels within this line of business.	0.00	\$268,525
Traffic Infrastructure	Provision of Professional Services to support maintenance and operation of parking meter and traffic management infrastructure will improve service delivery by ensuring equipment is working properly to allow the transportation system to function as intended.	0.00	\$100,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		25.55	\$5,211,782



Transportation & Environmental Services

CAPITAL PROJECTS

To ensure a **livable, green, & prospering city**, this program provides project management in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	2.3%	2.8%	1.3%
Total Expenditures	\$1,243,713	\$1,297,738	\$809,891
Personnel	\$1,135,313	\$1,174,731	\$710,406
Non-Personnel	\$68,321	\$73,007	\$99,485
Capital Outlay	\$40,079	\$50,000	\$0
Full Time Equivalents (FTEs)	11.19	11.19	7.44
Performance Measures			
<i>Percent of concept task orders completed within budget</i>	100%	95%	95%
<i>Number of Road & Bridge Projects Advanced</i>	10	8	8
<i>Number of Bridges Inspected and Maintained</i>	1	1	15

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		11.19	\$1,297,738
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS. Amount also includes technical adjustment due to the reallocation of positions within the Department. No service impact.	0.15	\$41,295
Program-wide services	Amount reflects the decrease in non-personnel expenditure due to shifting resources from T&ES to DPI.	0.00	(\$16,022)
Program-wide services	FY 2014 Approved Position Cost shifted from T&ES to DPI. Consolidation of these positions within DPI is expected to improve delivery (scope, schedule, budget) of capital projects.	(3.90)	(\$505,620)
Program-wide services	Through the Add-Delete process, Council eliminated a total of \$50,000 in infrastructure repairs funding across the T&ES Departmental budget. This item reflects a portion of that reduction within this Program area.	0.00	(\$7,500)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		7.44	\$809,891



Transportation & Environmental Services

REGIONAL TRANSPORTATION SYSTEMS

To ensure a **livable, green, & prospering city**, this program provides staffing for regional transit agencies, commissions and boards, reviews development plans for transit implications and opportunities, operates DOT paratransit service, compiles operational and financial data for the National Transit Database, coordinates with DASH and WMATA, and manages planning and implementation of City's transit infrastructure including bus shelters, high capacity transitway corridors, and new/improved Metrorail stations and station areas.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	4.4%	4.6%	4.7%
Total Expenditures	\$2,332,277	\$2,096,361	\$3,031,986
Personnel	\$910,392	\$585,579	\$364,404
Non-Personnel	\$629,578	\$39,275	\$53,100
Capital Outlay	\$67,306	\$0	\$0
Interfund Transfer	\$725,000	\$1,471,507	\$2,614,482
Full Time Equivalents (FTEs)	4.80	4.75	4.75
Performance Measures			
<i>Number of paratransit trips scheduled</i>	54283	55100	55100
<i>Average cost per trip (ambulatory)</i>	\$16.50	\$15.90	\$15.90
<i>Average cost per trip (non-ambulatory)</i>	\$37.15	\$37.50	\$37.60

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		4.75	\$2,096,361
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related decreases due to refined position budgeting (e.g. fringe benefit calculations, lower salary calculations for new-hires, or programmatic budgeting of savings due to turnover).	0.00	(\$221,175)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$23,825
Potomac Yard Station Funding	Increased Tax-Revenues dedicated to support of the Potomac Yard Station Fund are budgeted as a transfer within this Program. No impact to service.	0.00	\$1,142,975
Program-wide services	Through the Add-Delete process, Council eliminated a total of \$50,000 in infrastructure repairs funding across the T&ES Departmental budget. This item reflects a portion of that reduction within this Program area.	0.00	(\$10,000)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		4.75	\$3,031,986



Transportation & Environmental Services

TRANSPORTATION PLANNING & SUPPORT

To ensure a **livable, green, & prospering city**, this program provides Capital Bikeshare, complete streets, shared-use paths, Transportation Demand Management (TDM): local motion- citywide programming, and transportation demand management: Transportation Management Plan (TMP) management in order to increase transportation system mobility, connectivity, and accessibility that supports the city's economy.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	3.9%	4.3%	2.9%
Total Expenditures	\$2,070,565	\$1,984,427	\$1,873,401
Personnel	\$900,576	\$1,117,201	\$855,905
Non-Personnel	\$750,413	\$807,530	\$966,892
Capital Outlay	\$411,808	\$0	\$0
Interfund Transfer	\$7,767	\$59,696	\$50,604
Full Time Equivalents (FTEs)	10.50	10.00	8.00
Performance Measures			
<i>Percent Transportation Management Plan (TMP) compliance</i>	74%	76%	76%
<i>Number Complete Streets of projects completed</i>	30	32	32
<i>Miles of sidewalks, bicycle facilities, and infrastructure installed</i>	3	4	4

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		10.00	\$1,984,427
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with personnel-related decreases due to refined position budgeting (e.g. fringe benefit calculations, lower salary calculations for new-hires, or programmatic budgeting of savings due to turnover).	0.00	(\$46,040)
Program-wide services	Maintain current levels of service delivery with non-personnel-related increases in funding to meet the needs of contractual obligations, cost inflation, or other fixed-cost increases (e.g. fuel, utilities, etc.).	0.00	\$25,480
Program-wide services	For FY 2015, one position is shifted under the Transportation Improvement Program (TIP) funding (Transportation Expansion Program). No impact to service.	(1.00)	(\$109,814)
Program-wide services	Reorganization of the traffic calming service under transportation management. This is a technical adjustment and does not impact service delivery.	(1.00)	(\$105,442)
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Transportation & Environmental Services



TRANSPORTATION PLANNING & SUPPORT

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		10.00	\$1,984,427
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	Reorganization of the traffic calming service under transportation management. This is a technical adjustment and does not impact service delivery.	0.00	\$16,050
Employee Transit Benefit	The Proposed Budget included funding for increasing the Employee Transit Benefit from \$70 to \$130 per employee to allow employees who use this program more affordable access to transit options and serves to decrease single-occupant-vehicle travel within the City during peak hours. Through the Add-Delete process, Council removed \$74,000 of this funding, which will raise the Transit Benefit to \$100, rather than \$130.	0.00	\$74,740
Capital Bikeshare	Operating costs for Capital Bikeshare (existing 8 stations and 8 new planned stations) have increased for FY 2015. The total cost of Capital Bikeshare operating (\$239,000) is covered under the TIP.	0.00	\$39,000
Local Motion	The Proposed Budget included funding for distribution of printed mapping materials to better inform users of the City's multi-modal transportation system about options available for bike routes, which may decrease single occupant vehicle travel. This item was removed by Council during Add-Delete.	0.00	\$0
Program-wide services	Through the Add-Delete process, Council eliminated a total of \$50,000 in infrastructure repairs funding across the T&ES Departmental budget. This item reflects a portion of that reduction within this Program area.	0.00	(\$5,000)
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		8.00	\$1,873,401

Transportation & Environmental Services



TRANSPORTATION EXPANSION

To ensure a **livable, green, & prospering city**, this program expends a share of the City's 2.2 cents reserved revenue which makes up the Transportation Improvement Program (TIP) fund, including Cash Capital and Debt Service, and provides funding for expanded transportation planning and transitway maintenance services within T&ES.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	25.3%	12.7%	6.5%
Total Expenditures	\$13,467,173	\$5,852,153	\$4,179,071
Personnel	\$12,042	\$227,857	\$431,444
Non-Personnel	\$12,401	\$75,000	\$7,000
Interfund Transfer	\$13,442,730	\$4,920,821	\$3,175,215
Debt Service	\$0	\$628,475	\$565,412
Full Time Equivalents (FTEs)	1.00	2.00	4.00

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		2.00	\$5,852,153
Service / Line of Business	Impacts	FTE Impact	Cost Modification
<i>Adjustment to the definition of the Transportation Improvement Program (TIP) has allowed new programs to be supported by this reserved revenue. For a complete accounting of sources and uses in the TIP, please see the TIP sheet located on page following this program section.</i>			
Program-wide services	Maintain current levels of service delivery with personnel-related increases in health coverage, salaries, merit adjustments, and other fringe benefits including VRS	0.00	\$27,986
Transportation Planning	Start-up costs for new employees are budgeted in the TIP which reflects the anticipated cost of onboarding new positions. This is a one-time expenditure.	0.00	\$7,000
TIP Cash Capital	Interfund transfers (to the CIP) decrease as a result of additional operating expenditures funded by the TIP when compared to FY 2015.	0.00	(\$1,745,606)
Program-wide services	Non-personnel costs decrease as a result of shifting the cost budgeted for maintenance of the Route 1 Transitway Medians to planned NVTA funding.	0.00	(\$75,000)
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Transportation & Environmental Services



TRANSPORTATION EXPANSION

PROGRAMMATIC ADJUSTMENTS CONTINUED

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		2.00	\$5,852,153
Service / Line of Business	Impacts	FTE Impact	Cost Modification
TIP Debt Service	Debt service is reduced to reflect the associated payback amount of general obligation (GO) bonds leveraged with TIP funding through FY 2014. Additional debt-service beyond this amount will not be paid from the TIP for GO funded projects for future years.	0.00	(\$63,063)
Transportation Planning	Personnel Costs increase to reflect the shift of one Urban Planner from Transportation Planning & Support to TIP funding under this program.	1.00	\$109,814
Transitway Maintenance	The addition of Laborer position will ensure that expanded transitway facilities & transit stations (bus shelters and associated public rights-of-way) are properly maintained.	1.00	\$65,787
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		4.00	\$4,179,071

Transportation & Environmental Services



SUMMARY FOR THE CITY TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The Transportation Improvement Program (TIP) Fund is the City's 2.2 cents of Reserved Real Estate Tax revenue, which provides funding for expanded transportation and transit capital infrastructure and the associated operating expenses therein. For the FY 2015 Approved Budget, due to the new NVTA 70% and 30% funding as a result of action by the Virginia General Assembly (HB 2313), the definition for eligible TIP expenditures is expanded to allow for funding to maintain and enhance our existing transportation infrastructure in the City - including road resurfacing, road repairs (potholes), sidewalk maintenance and bus shelter maintenance. The TIP continues to support new and expanded programs such as Capital Bikeshare, King Street Trolley service hour expansion and maintenance of new multi-purpose trail systems. Under this new definition, the 2.2 cents reservation is still entirely for transportation.

Transportation Improvement Program Operating Expenditures by Program	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
Transportation Expansion Program (T&ES)	\$13,467,173	\$5,852,153	\$4,421,071
<i>Staffing for Planning & Implementation</i>	\$12,042	\$227,857	\$431,444
<i>Non-Personnel Expenditures</i>	\$12,401	\$75,000	\$7,000
<i>Indirect Costs</i>	\$0	\$242,000	\$242,000
<i>Transfer to Capital Improvement Program</i>	\$13,442,730	\$4,678,821	\$3,175,215
<i>Debt Service (Bonds issued through FY 2013 only)</i>	\$0	\$628,475	\$565,412
Streets & Sidewalk Maintenance (T&ES)	\$0	\$0	\$840,000
<i>Streets and Sidewalk Repair</i>	\$0	\$0	\$700,000
<i>Enhanced City-wide Bus Shelter Maintenance</i>	\$0	\$0	\$140,000
Transportation Planning & Support (T&ES)	\$0	\$200,807	\$239,000
<i>Capital Bikeshare Operating Costs</i>	\$0	\$200,807	\$239,000
Capital Project Management (Dept. of Project Implementation)	\$0	\$0	\$396,122
<i>Staffing for Planning & Implementation</i>	\$0	\$0	\$389,122
<i>Non-Personnel Expenditures</i>	\$0	\$0	\$7,000
Transit Subsidies (DASH Operating)	\$0	\$1,638,000	\$1,803,000
<i>Operation of Expanded Routes</i>	\$0	\$1,638,000	\$1,608,000
<i>Expanded Trolley Operations</i>	\$0	\$0	\$195,000
Neighborhood & Community Planning (P&Z)	\$0	\$0	\$61,047
<i>Wayfinding Implementation Staff</i>	\$0	\$0	\$61,047
Transportation Improvement Program (Total Operating Costs)	\$13,467,173	\$7,690,960	\$7,760,241

Note: FY 2013 Actuals represent \$6.8m in carry-forward balances within the TIP from FY 2012

Transportation & Environmental Services



NORTHERN VIRGINIA TRANSPORTATION AUTHORITY (NVTA)

To ensure a **livable, green, & prospering city**, this program accounts for the City's share of 30% State Revenue through the Northern Virginia Transportation Authority (NVTA), and the budgeted equivalent of 12.5 cents of commercial real-estate tax revenue, which goes to support enhanced transportation and transit services throughout the Washington Metropolitan Region.

Program Totals	FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
% Total All Funds Budget	0.0%	0.0%	29.1%
Total Expenditures	\$0	\$0	\$18,667,000
Personnel	\$0	\$0	\$0
Non-Personnel	\$0	\$0	\$2,420,000
Interfund Transfer	\$0	\$0	\$16,247,000
Debt Service	\$0	\$0	\$0
Full Time Equivalents (FTEs)	0.00	0.00	0.00

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$0
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide services	FY2015 operations of the Route 1 (Corridor A) Transitway provides Bus Rapid Transit (BRT) along a major transportation route, which improves access and mobility and decreases the number of single-occupant-vehicles (SOV's) within the City. Expenditures include payment to WMATA for operating subsidy, median maintenance, and fixed equipment maintenance and repair.	0.00	\$2,420,000
Program-wide services	The budgeted transfer of the DASH General Fund subsidy amount is included for accounting purposes, maintaining this expenditure in a special-fund per the funding agreement with NVTA.	0.00	\$11,142,000
Program-wide services	The budgeted transfer of the King Street Trolley subsidy amount is included for accounting purposes, maintaining this expenditure in a special-fund per the funding agreement with NVTA.	0.00	\$1,025,000
Program-wide services	The DASH Bus Capital Improvement Program (CIP) Funding from 30% revenues is included here as an interfund transfer to account for those special revenues within a separate account, and which will	0.00	\$4,080,000
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$18,667,000

Transportation & Environmental Services



VEHICLE PURCHASE

To ensure a **livable, green, & prospering city**, this program provides fleet replacement management in order to promote an attractive urban environment that reflects our history and provides well-functioning infrastructure.

Program Totals		FY 2013 Actual	FY 2014 Approved	FY 2015 Approved
	% Total All Funds Budget	2.4%	3.1%	3.4%
	Total Expenditures	\$1,271,842	\$1,409,763	\$2,163,500
	Capital Outlay	\$134,470	\$1,409,763	\$2,163,500
	Interfund Transfer	\$1,137,371	\$0	\$0
	Full Time Equivalents (FTEs)	0.00	0.00	0.00
Performance Measures				
	<i>Number of units replaced according to annual plan</i>	N/A	1	16

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2014 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$1,409,763
Service / Line of Business	Impacts	FTE Impact	Cost Modification
Program-wide Services	The Vehicle Purchase program expenditures reflect the cost of vehicle replacement and new purchases scheduled as part of the General Services managed Fleet Replacement Plan. These purchases maintain the T&ES fleet and equipment stock in a accountable and fiscally responsible manner, which ensures that City resources are managed effectively.		\$753,737
TOTAL FY 2015 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$2,163,500

Transportation & Environmental Services



SANITARY SEWER SPECIAL REVENUE FUND

Sanitary Sewer Rate

	FY 2015 Approved
Sanitary Sewer Rate (\$ per 1,000 gallons)	\$1.25
Approved Rate Increase	0.00%
New Sanitary Sewer Rate	\$1.25

Revenues

	FY 2015 Approved
Sewer Line Maintenance Fee	\$6,641,987
Sewer Connection Fee	\$1,352,958
New Debt Issuance	\$2,425,000
Use of Reprogrammed Prior Year Funding	\$500,000
Fund Balance Carryover	\$291,000
Total Revenues	\$11,210,945

Operating Expenditures

	FY 2015 Approved
Current Personnel (T&ES)	\$2,267,820
Additional Personnel (T&ES)	\$131,957
Debt Service	\$2,553,396
Indirect Costs	\$240,178
Transfer to Capital Improvement Program	\$209,449
DPI Personnel Charges	\$541,987
T&ES Workers Compensation	\$100,000
Sewer Jet Cleaning	\$242,500
Corrective Maintenance	\$100,000
Other Non-Personnel (Training, Utilities, Rentals, etc.)	\$137,226
Equipment Replacement	\$115,432
Sanitary Sewer Capacity Study - Flow Metering and Sewer Modeling	\$625,000
Sewer Billing	\$80,000
Annual CCTV of Sewers	\$400,000
Heavy Cleaning of Sewers	\$250,000
Wet Weather Management Facility Operating	\$0
Total Operating Budget Expenditures	\$7,994,945

CIP Expenditures

	FY 2015 Approved
Green Infrastructure	\$350,000
Wet Weather Management Facility	\$2,250,000
Combined Sewer Overflow Planning	\$500,000
Total Capital Improvement Program Expenditures (FY 2015 Only)	\$3,100,000

Transportation & Environmental Services



STORMWATER SPECIAL REVENUE FUND

Stormwater Management Funding

	FY 2015 Approved
Real Estate Tax Dedication for Stormwater	\$0.005
Revenue from Stormwater Tax Dedication	\$1,763,878

Operating Expenditures

	FY 2015 Approved
Current Personnel (T&ES)	\$653,038
Additional Personnel (T&ES)	\$245,155
Indirect Costs	\$113,000
Transfer to Capital Improvement Program	\$0
DPI Personnel Charges	\$541,985
BMP Maintenance Materials	\$60,700
Maintenance of Oronoco Bay Remediation System	\$150,000
Heavy Cleaning of Storm Sewers	\$0
Total Operating Expenditures	\$1,763,878