



Focus Area All Funds Budget - \$127,763,303

Department	All Funds Departmental Budget
Department of Code Administration	\$7,773,419
Economic Development (AEDP, ACVA, SBDC)	\$5,490,493
Office of Historic Alexandria	\$3,823,543
Office of Housing	\$7,719,916
Planning & Zoning	\$6,157,487
Project Implementation	\$3,349,975
Recreation, Parks, and Cultural Activities (RPCA) <i>(Park Operations, Cultural Activities, and Waterfront Operations & Special Events Programs only)</i>	\$11,230,563
Transit Subsidies (DASH, King Street Trolley, VRE, DOT Paratransit, WMATA)	\$30,510,276
Transportation & Environmental Services	\$51,707,631

Our city is **Livable** when our neighborhoods are amenity-rich, inclusive, diverse, well-functioning, and attractive while preserving our unique history. Together, we will achieve these Long Term Outcomes...

Our city is **Green** when the City's natural and built environment is healthy. Together, we will achieve these Long Term Outcomes...

- **Improve the City's air quality**
- **Improve the health of City waterways**
- **Sustain the natural quality of land within the City**

Our city is **Prospering** when we have a strong local economy. Together, we will achieve these Long Term Outcomes...

- **Increase the value of the City's real estate tax base**
- **Increase the economic benefits of tourism to the City**
- **Ensure Alexandria supports, retains, and attracts businesses**
- **Increase transportation system mobility, connectivity, and accessibility that supports the City's economy**

Department of Code Administration



The Department of Code Administration works in partnership with our customers (residents, architects, engineers, contractors, developers, business and building owners) as part of a team dedicated to ensuring the safety of our built environment. Our objective is to work in concert with our customers to administer the provisions of the Virginia Uniform Statewide Building Codes (USBC) including the Virginia Construction Code, the Virginia Rehabilitation Code and the Virginia Maintenance code. In addition, we are responsible for ensuring compliance with the City Code nuisance and development provisions. We achieve this by providing premier customer service, efficient and timely plan review; consistent inspections, and proactive education and training of our customers on requirements and purpose of the code.

Department Contact Info

703.746.4200

<http://alexandriava.gov/Code>

Department Head

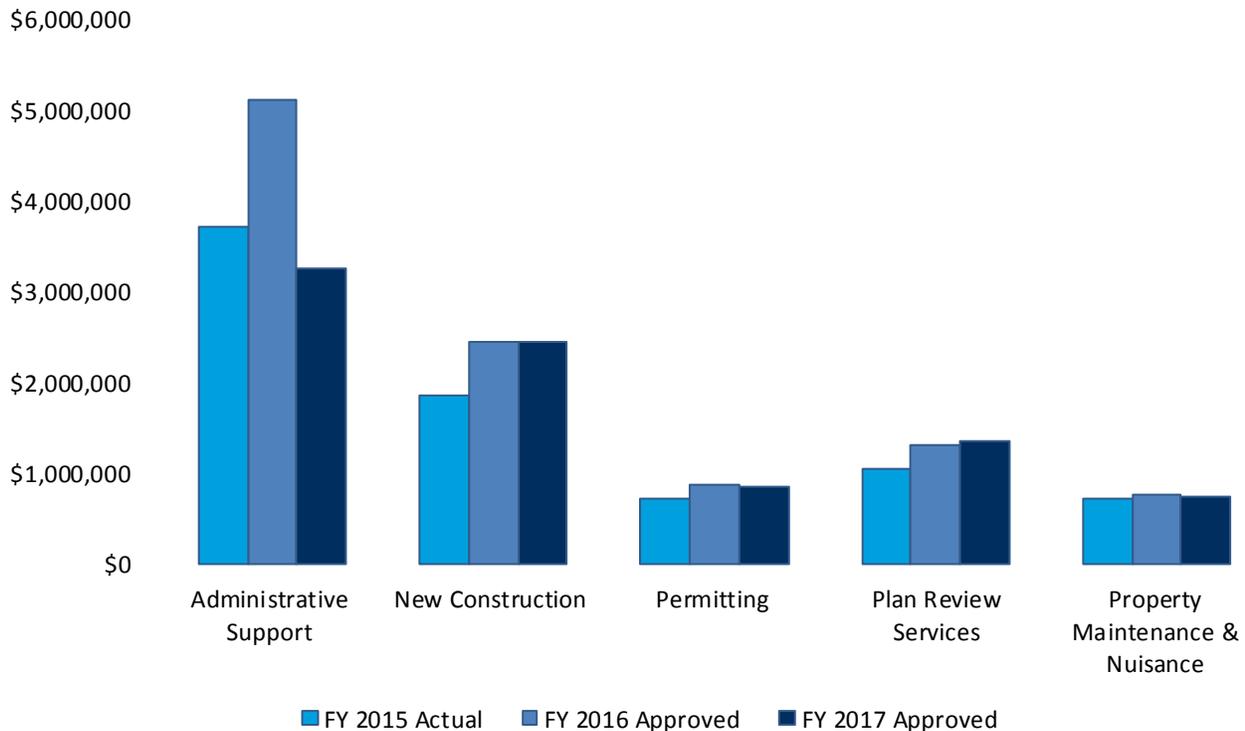
Gregg Fields

Director

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ALL FUNDS SUMMARY BY PROGRAM



Department of Code Administration



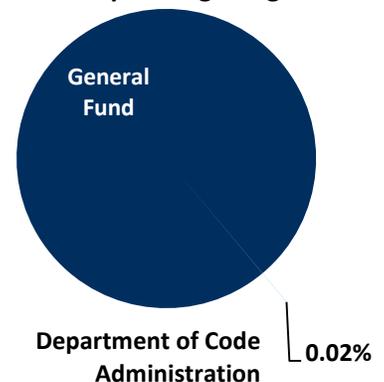
EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$4,797,325	\$5,875,981	\$5,958,332	\$82,351	1.4%
Non-Personnel	\$1,000,930	\$1,862,906	\$1,815,087	-\$47,819	-2.6%
Capital Goods Outlay	\$0	\$88,500	\$0	-\$88,500	-100.0%
Interfund Transfers	\$2,200,000	\$2,647,249	\$843,300	-\$1,803,949	-68.1%
Depreciation	\$36,251	\$0	\$0	\$0	N/A
Total Expenditures	\$8,034,506	\$10,474,636	\$8,616,719	-\$1,857,917	-17.7%
Expenditures by Fund					
General Fund	\$98,153	\$120,000	\$114,000	-\$6,000	-5.0%
Other Special Revenue	\$7,900,101	\$10,266,136	\$8,502,719	-\$1,763,417	-17.2%
Internal Service	\$36,251	\$88,500	\$0	-\$88,500	-100.0%
Total Expenditures	\$8,034,506	\$10,474,636	\$8,616,719	-\$1,857,917	-17.7%
Less indirect costs to General Fund		\$897,249	\$843,300	-\$53,949	-6.0%
Net Expenditures	\$8,034,506	\$9,577,387	\$7,773,419	-\$1,803,968	-18.8%
Total Department FTEs	50.50	53.50	53.50	0.00	0.0%

FISCAL YEAR HIGHLIGHTS

The FY 2017 budget for the Department of Code Administration decreases by \$1,857,917 or 17.7% over FY 2016 including a \$6,000 decrease to the General Fund supported portion of the budget. The decrease in the budget is largely due to the one time capital contribution of \$1.75 million in FY 2016 to implement the new permitting system.

Department Share of General Fund Operating Budget



Department of Code Administration



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditures By Program	FY 2015	FY 2016	FY 2017	\$ Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Administrative Support	\$3,723,366	\$5,108,357	\$3,248,206	(\$1,860,151)	-36.4%
New Construction	\$1,847,872	\$2,434,372	\$2,446,663	\$12,291	0.5%
Permitting	\$703,475	\$873,047	\$844,084	(\$28,963)	-3.3%
Plan Review Services	\$1,049,394	\$1,308,950	\$1,346,278	\$37,328	2.9%
Property Maintenance & Nuisance	\$710,400	\$749,909	\$731,488	(\$18,421)	-2.5%
Total Expenditures	\$8,034,506	\$10,474,636	\$8,616,719	-\$1,857,917	-17.7%

Staffing Summary

Authorized Positions (FTEs) by Program	FY 2015	FY 2016	FY 2017	FTE Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Administrative Support	8.00	8.00	8.00	0.00	0.0%
New Construction	18.00	20.00	20.00	0.00	0.0%
Permitting	8.50	9.50	9.50	0.00	0.0%
Plan Review Services	10.00	10.00	10.00	0.00	0.0%
Property Maintenance & Nuisance	6.00	6.00	6.00	0.00	0.0%
Total FTEs	50.50	53.50	53.50	0.00	0.0%

Department of Code Administration



ADMINISTRATIVE SUPPORT

Outcomes Supported: Achieve results that the community values
Ensure the fiscal strength of the City Government

<u>Lines of Business</u>	<u>Goals</u>
Department Business Processes—Fiscal	Code Administration spends all budgetary resources authorized by City Council within the appropriate fiscal year, without overspending
Department Business Processes—Non-Fiscal	Code Administration achieves its performance goals

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$877,652	\$948,802	\$1,023,919
Non-Personnel	\$609,463	\$1,423,806	\$1,380,987
Capital Goods Outlay	\$0	\$88,500	\$0
Interfund Transfers	\$2,200,000	\$2,647,249	\$843,300
Depreciation	\$36,251	\$0	\$0
Total Expenditures	\$3,723,366	\$5,108,357	\$3,248,206
% of All Funds Departmental Budget	46.3%	48.8%	37.7%
Total Program FTEs	8.00	8.00	8.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of authorized budgetary resources spent within the appropriate fiscal year</i>	92.0%	90.0%	98.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		8.00	\$5,108,357
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Interfund transfers decrease due to a one time capital contribution to the new permitting system in FY 2016. For FY 2017, a transfer of \$843,300 has been included to cover indirect costs associated with services provided through the General Fund.	0.00	(\$1,860,151)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		8.00	\$3,248,206

Department of Code Administration



NEW CONSTRUCTION

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

New Construction Inspections

Minimize the number of structures in the City that are not in compliance with State and City codes and standards

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,585,366	\$2,157,372	\$2,168,663
Non-Personnel	\$262,506	\$277,000	\$278,000
Total Expenditures	\$1,847,872	\$2,434,372	\$2,446,663
% of All Funds Departmental Budget	23.0%	23.2%	28.4%
Total Program FTEs	18.00	20.00	20.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of inspections where compliance issues are identified</i>	14%	15.0%	15.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		20.00	\$2,434,372
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$12,291
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		20.00	\$2,446,663

Department of Code Administration



PERMITTING

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

Issuing Permits | All completed building projects and alterations comply with State and City codes and standards

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$686,797	\$870,947	\$841,984
Non-Personnel	\$16,678	\$2,100	\$2,100
Total Expenditures	\$703,475	\$873,047	\$844,084
% of All Funds Departmental Budget	8.8%	8.3%	9.8%
Total Program FTEs	8.50	9.50	9.50
Other Departmental Permit Center Employees Supported By Permit Fees			
Total Expenditures	\$963,758	\$1,383,566	\$1,471,861
Personnel	\$963,758	\$1,383,566	\$1,471,861
Other Department Permit Center FTEs	11.00	13.00	13.75
Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Percent of completed building projects and alterations that comply with State and City adopted codes and standards</i>	100%	100.0%	100.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		9.50	\$873,047
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Personnel costs are reduced in FY 2017 due to turnover savings.	0.00	(\$28,963)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		9.50	\$844,084

Department of Code Administration



PLAN REVIEW SERVICES

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

Plan Review Services | Ensure all building plans are in compliance with State and City codes and standards

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,035,264	\$1,268,950	\$1,306,278
Non-Personnel	\$14,129	\$40,000	\$40,000
Total Expenditures	\$1,049,394	\$1,308,950	\$1,346,278
% of All Funds Departmental Budget	13.1%	12.5%	15.6%
Total Program FTEs	10.00	10.00	10.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percentage of plan submissions that are in compliance with State and City codes and standards</i>	85%	85%	85%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		10.00	\$1,308,950
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$37,328
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		10.00	\$1,346,278

Department of Code Administration



PROPERTY MAINTENANCE & NUISANCE

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

Property Maintenance and Nuisance Activities, Inspections | City structures are in property maintenance compliance

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$612,247	\$629,909	\$617,488
Non-Personnel	\$98,153	\$120,000	\$114,000
Total Expenditures	\$710,400	\$749,909	\$731,488
% of All Funds Departmental Budget	8.8%	7.2%	8.5%
Total Program FTEs	6.00	6.00	6.00
Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of City property maintenance code violations cited</i>	1,635	1,575	1,500

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$749,909
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	The FY 2017 budget includes a \$6,000 non-personnel reduction in the rodent abatement contract with no service impact.	0.00	(\$18,421)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$731,488

Economic Development Agencies



The Economic Development Agencies budget is a collection of contributions to non-City government agencies and City non-departmental expenditures related to the City’s economic development, including:

- Visit Alexandria
- Alexandria Economic Development Partnership
- Alexandria Small Business Development Center
- The Marketing Fund
- Holiday Lights
- First Night Alexandria
- Business Improvement District (BID) Funding

Department Contact Info

Visit Alexandria

Patricia Washington, President and CEO

VisitAlexandriava.com

patricia@visitAlexva.com

Alexandria Economic Development Partnership

Stephanie Landrum, President and CEO

www.alexecon.org

landrum@alexecon.org

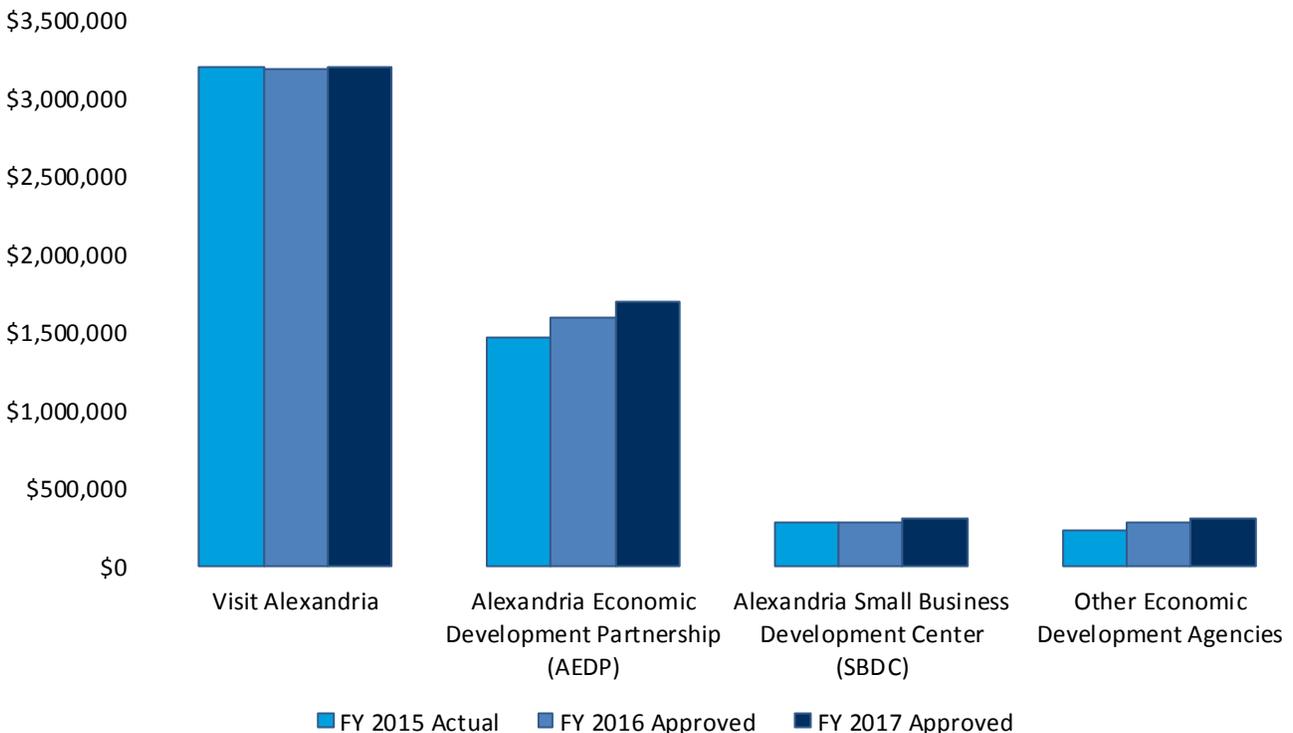
Alexandria Small Business Development Center

Bill Reagan, Executive Director

www.alexandriasbdc.org

billr@alexandriasbdc.org

ALL FUNDS SUMMARY BY PROGRAM



Economic Development Agencies



EXPENDITURE & REVENUE SUMMARY

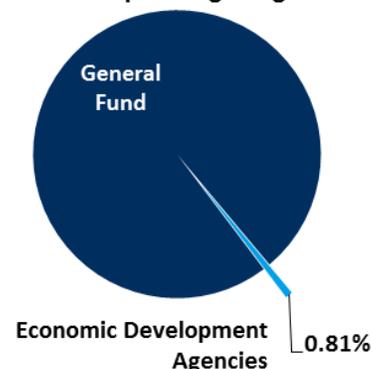
Expenditures By Program	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Visit Alexandria	\$3,204,845	\$3,187,274	\$3,206,909	\$19,635	0.6%
Alexandria Economic Development Partnership (AEDP)	\$1,463,277	\$1,592,175	\$1,688,093	\$95,918	6.0%
Alexandria Small Business Development Center (SBDC)	\$279,225	\$273,221	\$295,561	\$22,340	8.2%
Other Economic Development Agencies	\$224,025	\$274,930	\$299,930	\$25,000	9.1%
Total Expenditures	\$5,171,371	\$5,327,600	\$5,490,493	\$162,893	3.1%

Expenditures by Fund	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
General Fund	\$5,171,371	\$5,327,600	\$5,490,493	\$162,893	3.1%
Total Expenditures	\$5,171,371	\$5,327,600	\$5,490,493	\$162,893	3.1%

FISCAL YEAR HIGHLIGHTS

The FY 2017 budget for Economic Development Agencies is increasing by 3.1% over FY 2016 levels. This is primarily due to \$35,000 of IDA funds being shifted from AEDP operations to help fund a business recruitment and retention program. This results in additional General Fund support for AEDP's normal operating expenses. Additionally, there is funding of \$50,000 to run Alexandria tourism related advertising in conjunction with the promotion of the PBS series Mercy Street during their Winter 2016/Spring 2017 broadcast schedule, \$30,000 for Visit Alexandria to participate at the U.S. Travel Association IPW 2017 in Washington DC, and one-time funding of \$10,000 for SBDC to provide retail training for businesses in preparation of MGM National Harbor opening. Additionally, through the add/delete process, City Council provided funding of \$25,000 for the study of best practices in the structuring and funding of a Business Improvement District (BID) in Old Town and added partial funding of \$50,000 to Visit Alexandria to update their digital advertising creative materials. The budget also includes \$255,000 in developer funded Carlyle Vitality initiatives to improve the economic viability of Eisenhower East. The funds are budgeted in Planning & Zoning.

Department Share of General Fund Operating Budget



Economic Development Agencies



DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Visit Alexandria	The Regional Advertisement budget has been reduced by \$159,365. This will reduce the advertising media spent to market Alexandria to the DC metro area but would maintain advertising to visitors outside this region.	0.00	(\$159,365)
Visit Alexandria	The Destination Media Advertising budget was increased by \$50,000 to run an advertisement spot in the Winter 2016/Spring 2017 for the promotion of Mercy Street, a nationally broadcast PBS series set in Alexandria and would run in conjunction with their broadcast schedule. This is a timely opportunity to maximize the value of a national television audience with a story specific to Alexandria.	0.00	\$50,000
Visit Alexandria	Additional funding of \$5,000 to coordinate with MGM sales team to attend international trade shows such as the World Travel Market as part of Capital Region USA consortium and develop collateral material for international tour operators to raise visibility and credibility as a combined destination.	0.00	\$5,000
Visit Alexandria	Provides funding for Visit Alexandria to partner with CRUSA (Capital Region USA) to represent Alexandria and participate at the U.S. Travel Association IPW 2017 in Washington DC. The IPW is the travel industry's premier international marketplace and the largest generator of travel to the U.S. This trade show will represent more than 1,000 U.S. travel organizations from every US region and more than 1,500 international buyers/customers and 500 international journalists from more than 75 countries to conduct business negotiations that will result in the generation of more than \$1.7 billion in future travel to the DC Capital Region.	0.00	\$30,000
Visit Alexandria	Through the add/delete process, City Council provided partial funding of \$50,000 to update Visit Alexandria's digital advertising creative materials. During the FY 2016 Approved budget \$76,000 was eliminated.	0.00	\$50,000
Small Business Development Center	One-time funding for SBDC to provide retail training to businesses in preparation of the MGM National Harbor opening.	0.00	\$10,000
Business Improvement District (BID) Funding	Through the add/delete process, City Council provided funding of \$25,000 was added for the study of best practices in the structuring and funding of a Business Improvement District (BID) in Old Town.	0.00	\$25,000

Economic Development Agencies



VISIT ALEXANDRIA

Outcomes Supported: Increase the economic benefits of tourism to the City

Lines of Business

Goals

Advertising	Awareness of Alexandria and intention to visit increase
Visitors Center	Visitors are oriented, have better experience and stay longer
VisitAlexandriaVA.com Web Site	Visitors are inspired and informed so that they do and spend more

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Non-Personnel	\$3,204,845	\$3,187,274	\$3,206,909
Total Expenditures	\$3,204,845	\$3,187,274	\$3,206,909
% of All Funds Departmental Budget	62.0%	59.8%	58.4%
Total Department FTEs	0.00	0.00	0.00
	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of direct sales meetings with groups and meeting planners</i>	1,432	1,433	1,433
<i>Number of new website visitors (millions)</i>	1.10	1.43	1.43
<i>Number of visitors using the visitor center</i>	55,000	64,000	64,000

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$3,187,274
Current Service Adjustment	Description	FTE Impact	Cost Modification
Program-wide services	Maintain current levels of service delivery with adequate adjustments for personnel and non-personnel increases in the cost of doing business. No service delivery impact.	0.00	\$44,000
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Economic Development Agencies



PROGRAMMATIC ADJUSTMENTS

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Service/Line of Business	Impacts	FTE Impact	Cost Modification
Visit Alexandria	The Regional Advertisement budget has been reduced by \$159,365. This will reduce the advertising media spent to market Alexandria to the DC metro area but would maintain advertising to visitors outside this region.	0.00	(\$159,365)
Visit Alexandria	The Destination Media Advertising budget was increased by \$50,000 to run an advertisement spot in the Winter 2016/Spring 2017 for the promotion of Mercy Street, a nationally broadcast PBS series set in Alexandria and would run in conjunction with their broadcast schedule. This is a timely opportunity to maximize the value of a national television audience with a story specific to Alexandria.	0.00	\$50,000
Visit Alexandria	Additional funding of \$5,000 to coordinate with MGM sales team to attend international trade shows such as the World Travel Market as part of Capital Region USA consortium and develop collateral material for international tour operators to raise visibility and credibility as a combined destination.	0.00	\$5,000
Visit Alexandria	Provides funding for Visit Alexandria to partner with CRUSA (Capital Region USA) to represent Alexandria and participate at the U.S. Travel Association IPW 2017 in Washington DC. The IPW is the travel industry's premier international marketplace and the largest generator of travel to the U.S. This trade show will represent more than 1,000 U.S. travel organizations from every US region and more than 1,500 international buyers/customers and 500 international journalists from more than 75 countries to conduct business negotiations that will result in the generation of more than \$1.7 billion in future travel to the DC Capital Region.	0.00	\$30,000
Visit Alexandria	Through the add/delete process, City Council provided partial funding of \$50,000 to update the digital advertising material content. During the FY 2016 Approved budget \$76,000 was eliminated.	0.00	\$50,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$3,206,909

Economic Development Agencies



ALEXANDRIA ECONOMIC DEVELOPMENT PARTNERSHIP

Outcomes Supported: Ensure Alexandria supports, retains, and attracts businesses

Lines of Business

Goals

Business Assistance, Retention, and Expansion	Retain existing businesses within Alexandria
Business Attraction and Marketing	Increase the number of businesses in Alexandria

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Non-Personnel	\$1,463,277	\$1,592,175	\$1,688,093
Total Expenditures	\$1,463,277	\$1,592,175	\$1,688,093
% of All Funds Departmental Budget	28.3%	29.9%	30.7%
Total Department FTEs	0.00	0.00	0.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Number of private sector jobs in Alexandria</i>	73,652	74,000	73,000
<i>Percent of office space that is vacant</i>	14.10%	16.00%	16.00%
<i>Percent of retail space that is vacant</i>	3.80%	3.50%	4.00%
<i>Average rental rate for office space per square foot</i>	\$32.38	\$32.50	\$32.50

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$1,592,175
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with adequate adjustments for personnel and non-personnel increases in the cost of doing business. \$35,000 of this increase is due to IDA funds being shifted from AEDP operations to help fund a business recruitment and retention program.	0.00	\$95,918
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$1,688,093

Economic Development Agencies



SMALL BUSINESS DEVELOPMENT CENTER

Outcomes Supported: Ensure Alexandria supports, retains, and attracts businesses

Lines of Business

Goals

Small Business Center	Increase the number of businesses in Alexandria
Business Assistance, Retention, and Expansion	Ensure Alexandria supports, retains, and attracts businesses

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Non-Personnel	\$279,225	\$273,221	\$295,561
Total Expenditures	\$279,225	\$273,221	\$295,561
% of All Funds Departmental Budget	5.4%	5.1%	5.4%
Total Department FTEs	0.00	0.00	0.00
	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of businesses in Alexandria (calendar year)</i>	6,034	6,050	6,170
<i>Number of counseling sessions for start-up small businesses</i>	405	500	750
<i>Number of counseling sessions for veteran-owned small businesses</i>	98	300	400
<i>Number of education programs for small businesses</i>	40	40	40

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$273,221
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with adequate adjustments for personnel and non-personnel increases in the cost of doing business. No service delivery impact.	0.00	\$12,340
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Economic Development Agencies



PROGRAMMATIC ADJUSTMENTS

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Service/Line of Business	Impacts	FTE Impact	Cost Modification
Small Business Development Center	One-time funding to SBDC to implement retail training to include service workshops, in-store counsel, and training videos for front-line staff. The training will cover customer service, strategic business practices and local area knowledge. While this proposal originated with the MGM Readiness Task Force, it is universally applicable for City retailers in increasing sales of all their customers.	0.00	\$10,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$295,561

Economic Development Agencies



OTHER ECONOMIC DEVELOPMENT AGENCIES

Outcomes Supported: Increase the economic benefits of tourism to the City

Lines of Business

Goals

First Night Alexandria	Attract visitors who will spend money in Alexandria and enhance the quality of life with a signature New Year's Eve event \$45,000
Holiday Lights	Enhance the appearance of Market Square and King Street during the holiday season and winter \$129,930
Marketing Fund	Foster new, innovative and collaborative marketing projects that generate awareness of Alexandria and additional business sales and City tax revenues that will become self-sustaining projects independent of Marketing Fund support \$100,000

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Non-Personnel	\$224,025	\$274,930	\$299,930
Total Expenditures	\$224,025	\$274,930	\$299,930
% of All Funds Departmental Budget	4.3%	5.2%	5.5%
Total Department FTEs	0.00	0.00	0.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Length of holiday light coverage</i>	1.1 miles	1.1 miles	1.1 miles
<i>Percent of marketing fund applicants received for new initiatives</i>	N/A	15%	25%
<i>First Night ticket sold</i>	5,700	5,000	5,000

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$274,930
Service/Line of Business	Impacts	FTE Impact	Cost Modification
Maintaining current service levels	First Night Alexandria (\$45,000), Holiday Lights (\$129,930), and Marketing Fund (\$100,000) are funded at FY 2016 Approved levels in the FY 2017 Approved budget.	0.00	\$0
[Continued on the next page]			

Economic Development Agencies



PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service/Line of Business	Impacts	FTE Impact	Cost Modification
Business Improvement District (BID) Funding	Through the add/delete process, City Council provided funding of \$25,000 was added for the study of best practices in the structuring and funding of a Business Improvement District (BID) in Old Town.	0.00	\$25,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$299,930

Office of Historic Alexandria



The Office of Historic Alexandria (OHA) is responsible for the stewardship and promotion of the historic City through the preservation of the City's historic and archaeological sites, artifacts and records, and for the use of these resources in accordance with professional standards of scholarship and museum procedures.

Department Contact Info

703.746.4554

<http://www.alexandriava.gov/Historic>

Department Head

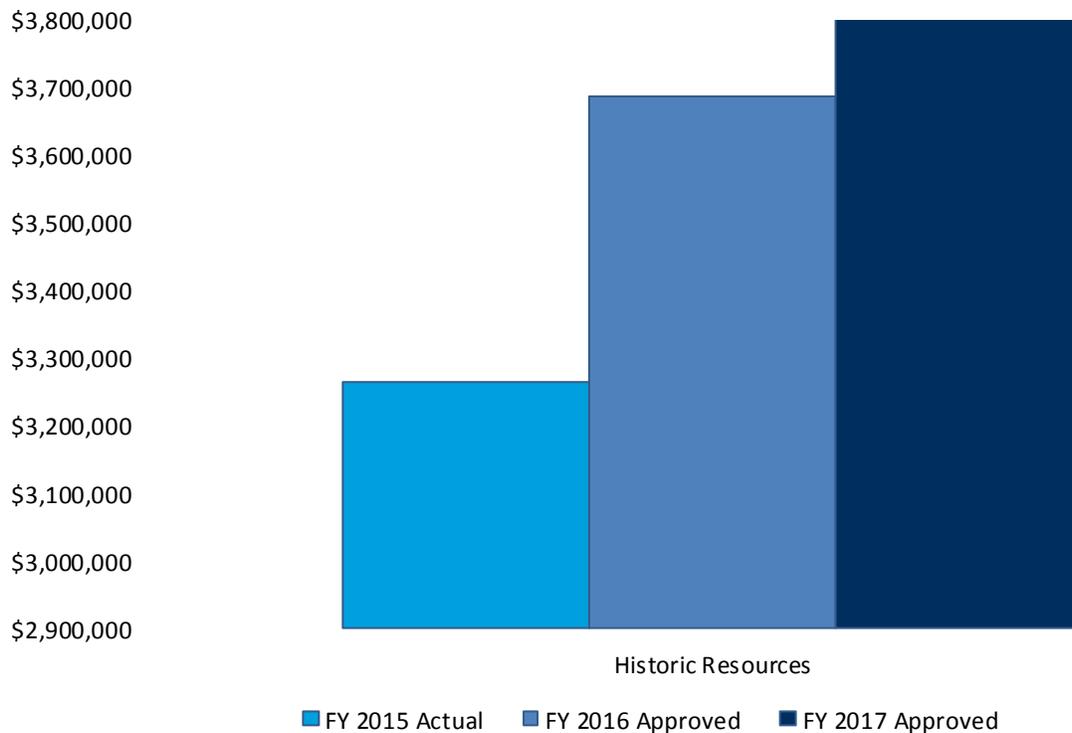
Lance Mallamo

Director

703.746.4554

lance.mallamo@alexandriava.gov

ALL FUNDS SUMMARY BY PROGRAM





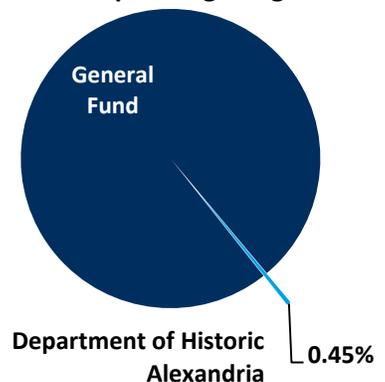
EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$2,562,884	\$2,715,914	\$2,907,365	\$191,451	7.0%
Non-Personnel	\$702,075	\$965,804	\$916,178	(\$49,626)	-5.1%
Capital Goods Outlay	\$722	\$4,500	\$0	(\$4,500)	-100.0%
Total Expenditures	\$3,265,681	\$3,686,218	\$3,823,543	\$137,325	3.7%
Expenditures by Fund					
General Fund	\$2,824,603	\$2,836,470	\$3,038,902	\$202,432	7.1%
Non-Fiscal Year Grants	\$0	\$0	\$0	\$0	N/A
Donations	\$248,053	\$531,668	\$480,745	-\$50,923	-9.6%
Other Special Revenue	\$190,260	\$318,080	\$303,896	-\$14,184	-4.5%
Internal Service	\$2,765	\$0	\$0	\$0	N/A
Total Expenditures	\$3,265,681	\$3,686,218	\$3,823,543	\$137,325	3.7%
Total Department FTEs	26.45	25.45	26.45	1.00	3.9%

FISCAL YEAR HIGHLIGHTS

The FY 2017 budget for the Office of Historic Alexandria increases by 3.7%, or \$137,325, over FY 2016 levels. The FY 2017 budget includes the addition of a 0.50 FTE Records Clerk position to assist with Freedom of Information Act (FOIA) public records requests. Additional expenditures needed to maintain current services are offset by the elimination of the Civil War Sesquicentennial Commemoration Fund and the reduction of personnel and non-personnel expenses at the Archives and Record Center.

Department Share of General Fund Operating Budget





DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Civil War	Elimination of the Civil War Sesquicentennial Commemoration Fund. The Civil War Sesquicentennial concluded in calendar year 2015. This reduction will discontinue funding for future annual or multi-year educational programs, activities and special events associated with specific commemorations and historical anniversaries.	0.00	(\$10,000)
Archives and Public Records Center	Reductions in personnel and non-personnel expenses at Archives and Records Center. This reduction would reduce the hours of a part-time records clerk whose duties include record transfers, destructions and returning records to files after research requests are complete.	0.00	(\$13,346)
Archives and Public Records Center	Addition of part-time records clerk for FOIA. This position responds to Freedom of Information Act (FOIA) public records requests and other requests for information.	0.50	\$16,919
Historic Building and Artifact Preservation	Convert one part-time research historian to full-time. This increase will provide research skills to maintain an ever-increasing workload associated with museum services and preservation planning initiatives.	0.50	\$61,080
Historic Building and Artifact Preservation	Addition of Archaeological Finds funding to respond to archaeological discoveries that require immediate conservation, removal or protection.	0.00	\$50,000



HISTORIC RESOURCES

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure; Ensure the City government is accountable to the community; Increase the economic benefits of tourism to the City

<u>Lines of Business</u>	<u>Goals</u>
Archives and Public Records Center	Public records requests are processed and delivered within required time
Historic Building and Artifact Preservation	Development in Alexandria adheres to regulations protecting archaeological and historic sites of importance
Museums and History Events	Citizens and visitors attend Alexandria's historic museums and events
Office of Historic Alexandria Private Funding and Support	30% of the Office of Historic Alexandria's operating budget is funded through grants and gifts from outside contributions, and value of volunteer labor

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$2,562,884	\$2,715,914	\$2,907,365
Non-Personnel	\$702,075	\$965,804	\$916,178
Capital Goods Outlay	\$722	\$4,500	\$0
Total Expenditures	\$3,265,681	\$3,686,218	\$3,823,543
% of All Funds Departmental Budget	100%	100%	100%
Total Program FTEs	26.45	25.45	26.45

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of visitors to Alexandria's historic sites, museums and events</i>	210,548	200,000	193,780
<i>Percent of development projects in Alexandria that adhere to regulations protecting archaeological and historic sites of importance</i>	100.0%	100.0%	100.0%
<i>Percent of public records requests delivered within required time</i>	98.0%	98.0%	98.0%
<i>Percent of the Office of Historic Alexandria's operating budget funded through grants and gifts from outside contributions, and value of volunteer labor</i>	31.0%	33.0%	30.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		25.45	\$3,686,218
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), and non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements.)	0.00	\$32,672
[Continued on next page]			



HISTORIC RESOURCES

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Museums and History Events	Elimination of the Civil War Sesquicentennial Commemoration Fund. The Civil War Sesquicentennial concluded in calendar year 2015. This reduction will discontinue funding for future annual or multi-year educational programs, activities and special events associated with specific commemorations and historical anniversaries.	0.00	(\$10,000)
Archives and Public Records Center	Reductions in personnel and non-personnel expenses at Archives and Records Center. This reduction would reduce the hours of a part-time records clerk whose duties include record transfers, destructions and returning records to files after research requests are complete.	0.00	(\$13,346)
Archives and Public Records Center	Addition of part-time records clerk for FOIA. This position responds to Freedom of Information Act (FOIA) public records requests and other requests for information.	0.50	\$16,919
Historic Building and Artifact Preservation	Convert one part-time research historian to full-time. This increase will provide research skills to maintain an ever-increasing workload associated with museum services and preservation planning initiatives.	0.50	\$61,080
Historic Building and Artifact Preservation	Addition of Archaeological Finds funding to respond to archaeological discoveries that require immediate conservation, removal or protection.	0.00	\$50,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		26.45	\$3,823,543

Office of Housing



The Office of Housing coordinates and administers City housing and housing-related programs and services. The Office makes recommendations to the City Manager and City Council on housing policy and potential affordable housing opportunities and investments. Major programs administered are Homeownership Assistance, Home Rehabilitation, Energy Efficiency, Landlord Tenant Relations, and Affordable Housing Development. The chief policy initiative that the Office of Housing works on is implementation of the City's first Housing Master Plan. Approved in 2013, the Plan sets a goal of developing or preserving new affordability in 2,000 housing units by 2025.

Department Contact Info

703.746.4990

<http://alexandriava.gov/housing/>

Department Head

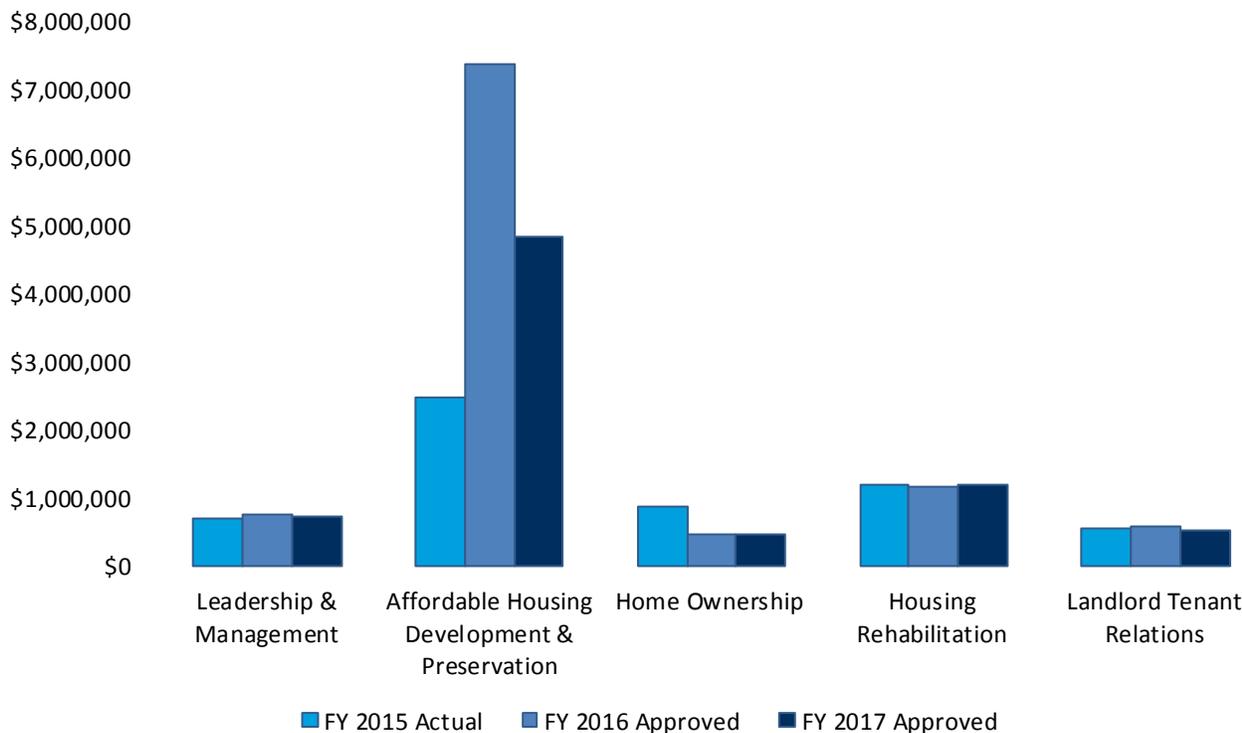
Helen McIlvaine

Director

703.746.4990

helen.mcilvaine@alexandriava.gov

ALL FUNDS SUMMARY BY PROGRAM



CITY OF ALEXANDRIA, VIRGINIA
Office of Housing



EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$1,708,580	\$1,817,011	\$1,888,205	\$71,194	3.9%
Non-Personnel	\$3,277,558	\$3,215,148	\$1,640,613	(\$1,574,535)	-49.0%
Interfund Transfers	\$0	\$621,494	\$1,323,399	\$701,905	112.9%
Housing Trust Fund	\$306,624	\$4,654,608	\$2,867,699	(\$1,786,909)	-38.4%
Total Expenditures	\$5,292,762	\$10,308,261	\$7,719,916	(\$2,588,345)	-25.1%
Expenditures by Fund					
General Fund	\$1,894,188	\$2,448,606	\$3,114,823	\$666,217	27.2%
<i>General Fund New</i>	\$1,894,188	\$1,749,898	\$2,229,853	\$479,955	27.4%
<i>Dedicated Revenue New (0.6 cent less debt service)</i>	\$0	\$698,708	\$884,970	\$186,262	26.7%
Grants	\$3,091,950	\$1,605,047	\$1,737,394	\$132,347	8.2%
<i>CDBG, NSP and HOME New Revenue</i>	\$283,492	\$1,030,047	\$1,027,394	(\$2,653)	-0.3%
<i>CDBG, NSP and HOME Carryover Revenue</i>	\$2,065,958	\$360,000	\$360,000	\$0	0.0%
<i>CDBG, NSP and HOME Program Income</i>	\$742,500	\$215,000	\$350,000	\$135,000	62.8%
Housing Trust Fund	\$306,624	\$4,654,608	\$2,867,699	(\$1,786,909)	-38.4%
<i>Housing Trust Fund New Revenue - Earmarked</i>	\$0	\$100,000	\$1,615,000	\$1,515,000	1515.0%
<i>Housing Trust Fund New Revenue - Not Earmarked</i>	\$0	\$1,320,000	\$0	(\$1,320,000)	-100.0%
<i>Housing Trust Fund Carryover Revenue - Earmarked</i>	\$306,624	\$3,234,608	\$1,252,699	(\$1,981,909)	-61.3%
<i>Housing Trust Fund Carryover Revenue - Not Earmarked</i>	\$0	\$0	\$0	\$0	N/A
Affordable Housing Bonds - Earmarked	\$0	\$1,600,000	\$0	(\$1,600,000)	-100.0%
Total Expenditures	\$5,292,762	\$10,308,261	\$7,719,916	(\$2,588,345)	-25.1%
Total Department FTEs	16.00	15.00	15.00	0.00	0.0%

Note: Carryover monies are shown to provide more accurate information on expenditures from year to year. Carryover monies are included for non-General Fund sources (CDBG and HOME Grants, Housing Trust Fund, Affordable Housing bonds, and dedicated revenue). The Housing Trust Fund has been separated from the non-personnel character to emphasize that this money can only be spent on affordable housing initiatives and projects.

FISCAL YEAR HIGHLIGHTS

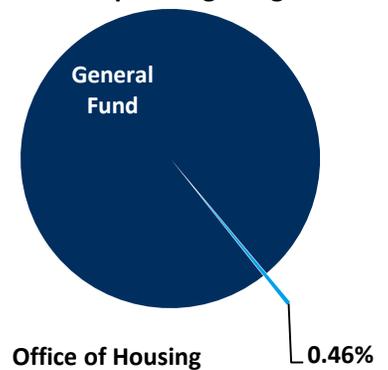
The FY 2017 budget for the Office of Housing decreases by 25.1% from FY 2016 levels. This decrease is largely due to the reduction of Housing Trust Fund (HTF) carryover funding as result of the planned use of these resources for the AHDC King and Beauregard project in FY 2016 and the one-time use of \$1.6 million in Affordable Housing bonds in FY 2016 for the Beauregard Small Area Plan for affordable housing. All budgeted HTF money has been earmarked for projects. General Fund new expenditures increase by 27.4% due to \$0.5 million of one-time of real estate tax revenues generated by the National Science Foundation building dedicated to affordable housing. Dedicated revenue increases 26.7% due to increased value of 0.6 cents of the general real estate tax rate dedicated for affordable housing. The FY 2017 dedicated real estate tax revenue is proposed to be part of a \$7.9 million FY 2018 proposed loan to AHC, Inc. to facilitate construction of an anticipated 132-unit affordable housing project on the Church of the Resurrection property in the Beauregard area. Additional sources identified by the Office of Housing include \$1.5 million in Housing Trust Fund sources and \$0.5 million from NSF real estate taxes as potential sources. The remaining \$5.2 million is proposed to be financed in FY 2018 using a portion of the ongoing dedicated real estate tax stream as its ongoing debt service funding source. Full funding for the project is required to be committed in FY 2017, however the actual loan would not be closed and the cash drawn down until FY 2018. By authorizing bond financing in FY 2017, the City would meet the timing requirements for the commitment of funds without incurring any expenditures until the loan is closed. The Department continues to use federal grant funding and the HTF to make investments in new home ownership, home rehabilitation, and affordable housing. Funds not spent during the 2016 fiscal year will be carried over to FY 2017.



DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Affordable Housing Development & Preservation	Authorization of \$5.2 million in needed affordable housing funding in FY 2017 through bonding an existing affordable housing revenue stream in FY 2018. This funding will support 132 more units of affordable housing development.	0.0	N/A
Affordable Housing Development & Preservation	Reduction of Housing Trust Fund carryover funding as result of the use of these resources for a project in FY 2016. In FY 2016, Housing Trust Fund new and carryover monies were earmarked to provide a portion of the \$5.5 million loan to fund 74 affordable units at AHDC's King and Beauregard Project.	0.00	(\$1,881,909)

Department Share of General Fund Operating Budget





PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditures By Program	FY 2015	FY 2016	FY 2017	\$ Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Leadership & Management	\$677,500	\$745,034	\$708,632	(\$36,402)	-4.9%
Affordable Housing Development & Preservation	\$2,484,030	\$7,375,731	\$4,843,250	(\$2,532,481)	-34.3%
Home Ownership	\$857,266	\$457,639	\$466,620	\$8,981	2.0%
Housing Rehabilitation	\$1,188,618	\$1,151,552	\$1,185,344	\$33,792	2.9%
Landlord Tenant Relations	\$544,793	\$578,305	\$516,070	-\$62,235	\$0
Total Expenditures	\$5,752,207	\$10,308,261	\$7,719,916	(\$2,588,345)	-25.1%

Staffing Summary

Authorized Positions (FTEs) by Program	FY 2015	FY 2016	FY 2017	FTE Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Leadership & Management	5.60	5.10	4.90	(0.20)	-3.9%
Affordable Housing Development & Preservation	3.70	3.20	3.40	0.20	6.3%
Home Ownership	0.80	0.80	1.30	0.50	62.5%
Housing Rehabilitation	1.90	1.90	1.80	(0.10)	-5.3%
Landlord Tenant Relations	4.00	4.00	3.60	(0.40)	-10.0%
Total FTEs	16.00	15.00	15.00	0.00	0.0%



LEADERSHIP & MANAGEMENT

Outcomes Supported: Ensure the fiscal strength of the City Government
Achieve results that the community values

Lines of Business

Goals

Asset Management	Department complies with Federal, State or local funding guidelines
Department Business Processes	Department is well-managed and high performing

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$518,933	\$611,622	\$610,347
Non-Personnel	\$158,567	\$133,412	\$98,285
Total Expenditures	\$677,500	\$745,034	\$708,632
% of All Funds Departmental Budget	11.8%	7.2%	9.2%
Total Program FTEs	5.60	5.10	4.90
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures	<i>None</i>		

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		5.10	\$745,304
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Maintain current levels of service delivery by reallocating current staffing resources across programs to align with current work requirements along with adjustments to non-personnel resources.	(0.20)	(\$37,990)
CDBG	Increase in new budgeted grant funding	0.00	\$17,381
HOME	Decrease in new budgeted grant funding	0.00	(\$16,063)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		4.90	\$708,632



Office of Housing

AFFORDABLE HOUSING DEVELOPMENT & PRESERVATION

Outcomes Supported: Promote neighborhoods that are inclusive and diverse

Lines of Business

Goals

Affordable Rental Housing Development & Preservation | The City has committed affordable rental housing to serve households at a variety of income levels at or below 60 percent of Area Median Income (AMI)

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$387,047	\$401,241	\$465,508
Non-Personnel	\$1,468,278	\$401,388	\$389,644
Capital Outlay	\$0	\$1,600,000	\$0
Interfund Transfers	\$628,705	\$621,494	\$1,323,399
Housing Trust Fund	\$0	\$4,351,608	\$2,664,699
Total Expenditures	\$2,484,030	\$7,375,731	\$4,843,250
% of All Funds Departmental Budget	43.2%	71.6%	62.7%
Total Program FTEs	3.70	3.20	3.40

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of assisted rental units in the City</i>	3,685	3,761	4,700

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		3.20	\$7,375,731
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Maintain current levels of service delivery by reallocating current staffing resources across programs to align with current work requirements along with adjustments to non-personnel resources.	0.20	(\$13,984)
General Fund	Increase in expected dedicated revenue from the 0.6 cent real estate tax designation to be used for AHDC Church of the Resurrection project in FY 2017.	0.00	\$252,319
General Fund	Appropriation from tax revenues generated during the construction and assessment period of the National Science Foundation building.	0.00	\$500,000
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Office of Housing

AFFORDABLE HOUSING DEVELOPMENT & PRESERVATION

PROGRAMMATIC ADJUSTMENTS, CONTINUED

[Continued from previous page]

Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
Housing Trust Fund	Reduction of Housing Trust Fund carryover funding as result of the use of these resources for a project in FY 2016. In FY 2016, Housing Trust Fund new and carryover monies were earmarked to provide a portion of the \$5.5 million loan to fund 74 affordable units at AHDC's King and Beaugard Project.	0.00	(\$1,881,909)
Housing Trust Fund	Increase in new outside contributions to the Housing Trust Fund from developers.	0.00	\$195,000
HOME	Increase in anticipated new budgeted grant funding.	0.00	\$16,093
GO Bonds	Authorization of \$5.2 million in needed affordable housing funding in FY 2017 through bonding an existing affordable housing revenue stream in FY 2018. This funding will support 132 more units of affordable housing development in the Beaugard area.	0.00	None in FY 2017, fiscal impact will be in FY 2018
GO Bonds	Reduction in Affordable Housing bonds as a result of the use of these resources for the Beaugard Small Area Plan for affordable housing in FY 2016.	0.00	(\$1,600,000)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		3.40	\$4,843,250



HOMEOWNERSHIP

Outcomes Supported: Promote neighborhoods that are inclusive and diverse

Lines of Business

Goals

Home Ownership | Low, moderate and workforce income level Alexandria residents and workers purchase affordable homes in Alexandria with City assistance/involvement

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$96,161	\$98,979	\$152,464
Non-Personnel	\$761,106	\$108,660	\$164,156
Housing Trust Fund	\$0	\$250,000	\$150,000
Total Expenditures	\$857,267	\$457,639	\$466,620
% of All Funds Departmental Budget	14.9%	4.4%	6.0%
Total Program FTEs	0.80	0.80	1.30
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Number of home purchase or home rehabilitation loans approved</i>	21	18	16

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.80	\$457,639
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Maintain current levels of service delivery by reallocating current staffing resources across programs to align with current work requirements along with adjustments to non-personnel resources.	0.50	\$48,981
Housing Trust Fund	Decrease budget of projected carryover program funds.	0.00	(\$100,000)
HOME	Increase budget of projected program income funds.	0.00	\$60,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		1.30	\$466,620



HOME REHABILITATION

Outcomes Supported: Promote neighborhoods that are inclusive and diverse

Lines of Business

Housing Rehabilitation

Goals

Residents' homes are safe and suitable as a result of rehabilitation and accessibility projects

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$234,719	\$229,492	\$221,977
Non-Personnel	\$953,899	\$869,060	\$910,367
Housing Trust Fund	\$0	\$53,000	\$53,000
Total Expenditures	\$1,188,618	\$1,151,552	\$1,185,344
% of All Funds Departmental Budget	20.7%	11.2%	15.4%
Total Program FTEs	1.90	1.90	1.80
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Number of home purchase or home rehabilitation loans approved</i>	21	18	16

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		1.90	\$1,151,552
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Maintain current levels of service delivery by reallocating current staffing resources across programs to align with current work requirements along with adjustments to non-personnel resources.	(0.10)	(\$20,568)
CDGB	Increase budget in projected program income.	0.00	\$75,000
CDGB	Decrease in new budgeted grant funding.	0.00	(\$20,640)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		1.80	\$1,185,344



LANDLORD TENANT RELATIONS

Outcomes Supported: Promote neighborhoods that are inclusive and diverse

<u>Lines of Business</u>	<u>Goals</u>
Fair Housing Testing	Monitor housing discrimination through validated fair housing violations
Housing Relocation Support	The effects of redevelopment, renovation and condominium conversion on displaced tenants are mitigated
Landlord Tenant Counseling Services	Counseling participants successfully resolve their disagreement in compliance with the Virginia Residential Landlord Tenant Act

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$471,720	\$475,677	\$437,910
Non-Personnel	\$73,073	\$102,628	\$78,161
Total Expenditures	\$544,793	\$578,305	\$516,071
% of All Funds Departmental Budget	9.5%	5.6%	6.7%
Total Program FTEs	4.00	4.00	3.60

	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of tested sites found to be in compliance with Fair Housing Laws</i>	100.0%	98.0%	98.0%
<i>Percent of landlords and tenants counseled with a successful outcome</i>	97.0%	95.0%	95.0%

PROGRAMMATIC ADJUSTMENTS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		4.00	\$578,305
Funding Source	Adjustments to Program Funding	FTE Impact	Cost Modification
General Fund	Maintain current levels of service delivery by reallocating current staffing resources across programs to align with current work requirements along with adjustments to non-personnel resources.	(0.40)	(\$62,445)
General Fund	Decrease in expected dedicated revenue funding.	0.00	(\$367)
GDGB	Increase in new budgeted grant funding.	0.00	\$576
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		3.60	\$516,071



FY 2017 HOUSING PROGRAM SOURCES AND USES

Program (Uses)	Affordable Housing					Total All Funds
	Home Ownership	Housing Rehabilitation	Landlord Tenant	Development & Preservation	Leadership & Mgmt Support Services	
Funding (Sources)						
CDBG						
New Grant	\$0	\$495,001	\$21,882	\$0	\$153,223	\$670,106
Program Income	\$50,000	\$200,000	\$0	\$0	\$0	\$250,000
Carryover	\$0	\$360,000	\$0	\$0	\$0	\$360,000
	\$50,000 One Loan	\$1,055,001 Eight HPRLP Loans One RAMP Loan	\$21,882 One Round of Fair Housing Testing	\$0	\$153,223	\$1,280,106
HOME						
New Grant	\$0	\$0	\$0	\$335,938	\$21,350	\$357,288
Program Income	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Carryover	\$0	\$0	\$0	\$0	\$0	\$0
	\$100,000 One Loan	\$0	\$0	\$335,938	\$21,350	\$457,288
GENERAL FUND						
New	\$166,620	\$77,343	\$367,431	\$1,057,600	\$534,059	\$2,203,053
Dedicated Revenue			\$126,757	\$758,213		\$884,970
New HOME Match	\$0	\$0	\$0	\$26,800	\$0	\$26,800
	\$166,620 Admin Support for Homeownership Program	\$77,343	\$494,188	\$1,842,613 Projected 28 Developer Pledged Units & Funding to Support AHDC	\$534,059	\$3,114,823
HOUSING TRUST FUND						
New	\$100,000	\$0	\$0	\$1,515,000	\$0	\$1,615,000
Carryover	\$50,000	\$53,000	\$0	\$1,096,538		\$1,199,538
HOME Match (Carryover)	\$0	\$0	\$0	\$53,161	\$0	\$53,161
	\$150,000 Loans and Housing Counseling	\$53,000 Mini-RAMP Grants & Funding for RTA	\$0	\$2,664,699	\$0	\$2,867,699
ALL FUNDS	\$466,620	\$1,185,344	\$516,070	\$4,843,250	\$708,632	\$7,719,916



MISCELLANEOUS INFORMATION

Housing Trust Fund (HTF) expenditures for FY 2017 include a new allocation of up to \$420,000 in estimated carryover Housing Trust Fund monies for the following programs:

\$370,000	Housing Opportunities Fund (HOF): Alexandria Housing Development Corporation (AHDC), Home Match, and Fees for Professional Services
<u>\$50,000</u>	Rebuilding Together Alexandria
\$420,000	Total

In addition to the estimated Housing Trust Fund carryover monies, new projected Housing Trust Fund revenue received in FY 2017 will be used to supplement the following programs:

<u>\$1,100,000</u>	HOF: Not yet designated
\$1,100,000	Total

Approved HOF allocation to the Alexandria Housing Development Corporation of \$289,500 consisting of both General Fund and Housing Trust Fund HOF monies.

Planning & Zoning



The Department of Planning and Zoning works closely with the community in each area of the City to carry out City Council's Strategic Plan for vibrant, amenity-rich neighborhoods, protected historic resources, and vital local businesses. With the community as our partner in developing neighborhood plans and reviewing proposals for development projects and businesses, we continue to deliver on the vision we have developed together.

Department Contact Info

703.746.4666

<http://www.alexandriava.gov/Planning>

Department Head

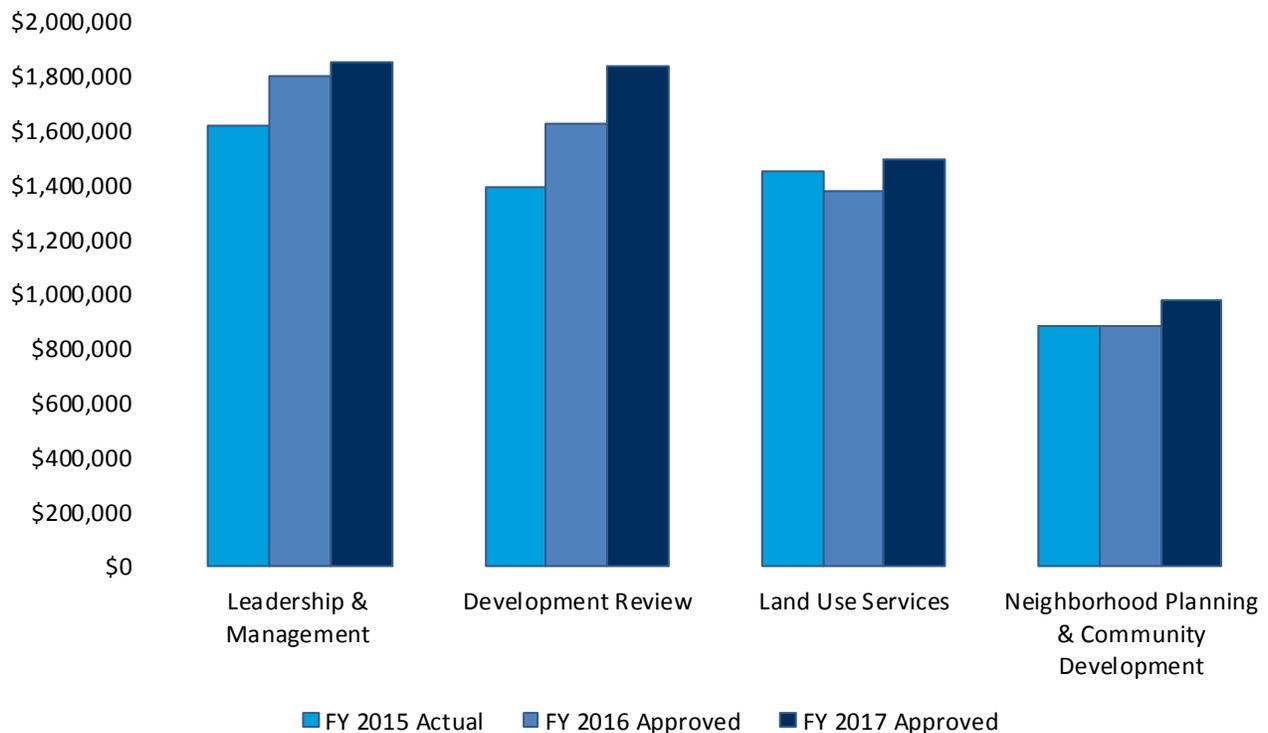
Karl Moritz

Director

703.746.4666

karl.moritz@alexandriava.gov

ALL FUNDS SUMMARY BY PROGRAM





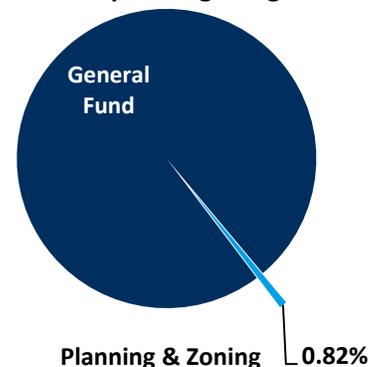
EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$5,092,193	\$5,520,323	\$5,624,225	\$103,902	1.9%
Non-Personnel	\$246,728	\$157,305	\$459,551	\$302,246	192.1%
Capital Outlay	(\$663)	\$0	\$73,711	\$73,711	N/A
Depreciation	\$2,755	\$0	\$0	\$0	N/A
Total Expenditures	\$5,341,012	\$5,677,628	\$6,157,487	\$479,859	8.5%
Expenditures by Fund					
General Fund	\$5,099,664	\$5,348,364	\$5,543,691	\$195,327	3.7%
Other Special Revenue	\$239,257	\$329,264	\$580,085	\$250,821	76.2%
Internal Services	\$2,092	\$0	\$33,711	\$33,711	N/A
Total Expenditures	\$5,341,012	\$5,677,628	\$6,157,487	\$479,859	8.5%
Total Department FTEs	44.00	45.50	45.50	0.00	0.0%

FISCAL YEAR HIGHLIGHTS

The FY 2017 budget for Planning & Zoning increases by 8.5%, or \$479,859, over FY 2016 levels. This increase is largely due to the appropriation of funding from the City's Trellis Fund, which is restricted for use in the Carlyle community, for the Carlyle Vitality Initiative program. The department also adds \$75,000 to provide funding for plan support in the Interdepartmental Long Range Planning Work Program.

Department Share of General Fund Operating Budget





DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Leadership & Management	<p>Plan Support provides funding for public engagement and technical studies to support the Interdepartmental Long Range Planning Work Program. This builds the department’s capacity to locate planning initiatives in the neighborhoods being planned (such as the Old Town North charrette) and improve outreach to a broader cross-section of the community. It also provides a modest amount of funding for small technical studies such as calculating developer contribution amounts.</p>	0.00	\$75,000
Development Review	<p>The Carlyle Vitality Initiative enhances neighborhood vitality and quality of life for Carlyle residents, employees, and visitors, and improves Carlyle’s competitiveness in the regional office market. The program is fully funded by the City's "Trellis Fund," an account that required Carlyle developer contributions to the City in lieu of fulfilling a requirement to build rooftop trellises.</p>	0.00	\$255,000



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditures By Program	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Leadership & Management	\$1,618,978	\$1,799,524	\$1,850,333	\$50,809	2.8%
Development Review	\$1,389,036	\$1,623,140	\$1,839,460	\$216,320	13.3%
Land Use Services	\$1,451,088	\$1,373,216	\$1,495,782	\$122,566	8.9%
Neighborhood Planning & Community Development	\$881,910	\$881,748	\$971,912	\$90,164	10.2%
Total Expenditures	\$5,341,012	\$5,677,628	\$6,157,487	\$479,859	8.5%

Staffing Summary

Authorized Positions (FTEs) by Program	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	FTE Change 2016 - 2017	% Change 2016 - 2017
Leadership & Management	14.00	14.00	13.00	(1.00)	-7.1%
Development Review	10.00	11.00	10.00	(1.00)	-9.1%
Land Use Services	13.50	13.50	14.50	1.00	7.4%
Neighborhood Planning & Community Development	6.50	7.00	8.00	1.00	14.3%
Total FTEs	44.00	45.50	45.50	0.00	0.0%



LEADERSHIP & MANAGEMENT

Outcomes Supported: Achieve results that the community values
 Ensure the City government is accountable to the community

Lines of Business	Goals
Department Business Processes—Fiscal	Planning and Zoning spends all budgetary resources authorized by City Council within the appropriate fiscal year, without overspending
Department Business Processes—Non-Fiscal	Department meets its goals and strategies
Boards and Commissions	Docket items brought to City Council are ready for final review and all appropriate stakeholders have been engaged

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,482,136	\$1,655,263	\$1,588,191
Non-Personnel	\$134,750	\$144,261	\$228,431
Capital Outlay	-\$663	\$0	\$33,711
Interfund Transfer	\$2,755	\$0	\$0
Total Expenditures	\$1,618,978	\$1,799,524	\$1,850,333
% of All Funds Departmental Budget	30.3%	31.7%	30.1%
Total Program FTEs	14.00	14.00	13.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of high-priority initiatives completed</i>	92.0%	92.0%	100.0%
<i>Percent of docket items brought to City Council approved</i>	99.0%	100.0%	100.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		14.00	\$1,799,524
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments, non-personnel resources, and capital goods outlay. Personnel costs are reduced due to the interdepartmental transfer of one FTE with no service impact.	(1.00)	(\$24,191)
[Continued on next page]			



LEADERSHIP & MANAGEMENT

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Leadership & Management Services	Plan Support provides funding for public engagement and technical studies to support the Interdepartmental Long Range Planning Work Program. This builds the department's capacity to locate planning initiatives in the neighborhoods being planned (such as the Old Town North charrette) and improve outreach to a broader cross-section of the community. It also provides a modest amount of funding for small technical studies such as calculating developer contribution amounts.	0.00	\$75,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		13.00	\$1,850,333



DEVELOPMENT REVIEW

Outcomes Supported: Increase the value of the City’s real estate tax base

Lines of Business

Goals

Development Review | Construction and redevelopment occurs in Alexandria that is high-quality, consistent with the Master Plan and Zoning Ordinance, and provides an overall public benefit

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,377,680	\$1,620,975	\$1,581,594
Non-Personnel	\$11,356	\$2,165	\$217,866
Capital Outlay	\$0	\$0	\$40,000
Total Expenditures	\$1,389,036	\$1,623,140	\$1,839,460
% of All Funds Departmental Budget	26.0%	28.6%	29.9%
Total Program FTEs	10.00	11.00	10.00
	FY 2015 Actual	FY 2016 Approved	Target
Performance Measures			
<i>Millions of dollars in value of approved new development</i>	\$339.2	\$345.0	-

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		11.00	\$1,623,140
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments, non-personnel resources and capital goods outlay. Personnel costs are reduced due to the interdepartmental transfer of one FTE with no service impact.	(1.00)	(\$38,680)
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DEVELOPMENT REVIEW

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Development Review	The Carlyle Vitality Initiative enhances neighborhood vitality and quality of life for Carlyle residents, employees, and visitors, and improves Carlyle’s competitiveness in the regional office market. The program is fully funded by the City's "Trellis Fund," an account that required Carlyle developer contributions to the City in lieu of fulfilling a requirement to build rooftop trellises.	0.00	\$255,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		13.00	\$1,839,460



LAND USE SERVICES

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

Historic Preservation	Properties and businesses in historic zones are in compliance with historic preservation regulations
Special Use Permits	Special use permit holders are in compliance with permit regulations
Zoning	Properties and businesses are in compliance with zoning regulations

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,393,057	\$1,364,637	\$1,484,128
Non-Personnel	\$58,030	\$8,579	\$11,654
Total Expenditures	\$1,451,088	\$1,373,216	\$1,495,782
% of All Funds Departmental Budget	27.2%	24.2%	24.3%
Total Program FTEs	13.50	13.50	14.50
	FY 2015 Actual	FY 2016 Approved	Target
Performance Measures			
<i>Percent of non-complying properties and businesses in historic zones brought into compliance</i>	28.0%	63.0%	100.0%
<i>Percent of special use permits found to be in compliance with permit regulations</i>	60.0%	60.0%	100.0%
<i>Percent of zoning violations resolved within 30 days established timeframes</i>	84.0%	85.0%	100.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		13.50	\$1,373,216
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments, non-personnel resources, and capital goods outlay. Personnel costs increase due to the interdepartmental transfer of one FTE.	1.00	\$122,566
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		14.50	\$1,495,782



NEIGHBORHOOD PLANNING & COMMUNITY DEVELOPMENT

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

Neighborhood Planning & Community Development | Public and private investment in Alexandria is guided by the policies of the Planning Commission and City Council

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$839,318	\$879,448	\$970,312
Non-Personnel	\$42,592	\$2,300	\$1,600
Total Expenditures	\$881,910	\$881,748	\$971,912
% of All Funds Departmental Budget	16.5%	15.5%	15.8%
Total Program FTEs	6.50	7.00	8.00
	FY 2015 Actual	FY 2016 Approved	Target
Performance Measures			
<i>Percent of plans approved by the Planning Commission and City Council</i>	100.0%	100.0%	100.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		7.00	\$881,748
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments, non-personnel resources, and capital goods outlay. Personnel costs increase due to the interdepartmental transfer of one FTE.	1.00	\$90,164
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		8.00	\$971,912

Project Implementation



The Department of Project Implementation focuses on the delivery of the City's growing portfolio of complex capital infrastructure projects, shortening the delivery time of these projects through the application of best-practice project management methods. The department is responsible for the implementation of capital infrastructure projects, as well as coordinating and planning complex, multi-departmental projects such as the Waterfront Small Area Plan Implementation and the Potomac Yard Metrorail Station. Project types include multimodal transportation (roadways, transit, bicycle/pedestrian improvements, and bridges), storm water system and water quality improvements, sanitary sewer improvements, flood mitigation and park design.

Department Contact Info

703.746.4045

<http://alexandriava.gov/dpi>

Department Head

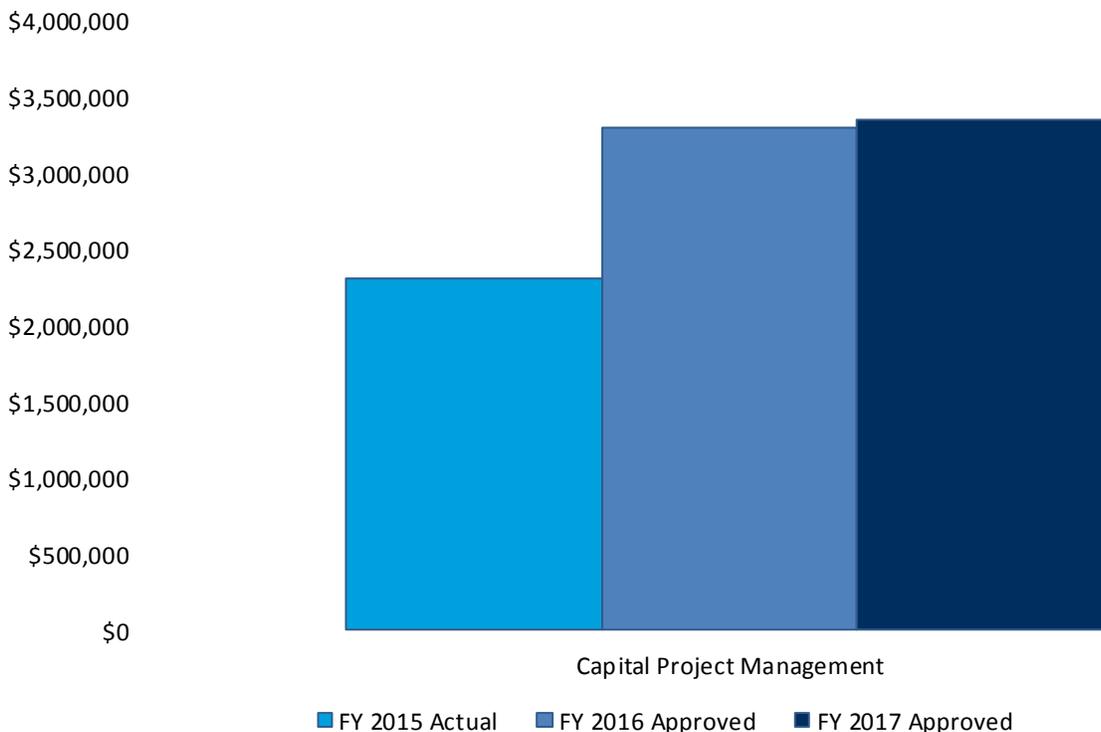
Mitchell Bernstein

Director

703.746.4036

mitchell.bernstein@alexandriava.gov

ALL FUNDS SUMMARY BY PROGRAM



Project Implementation



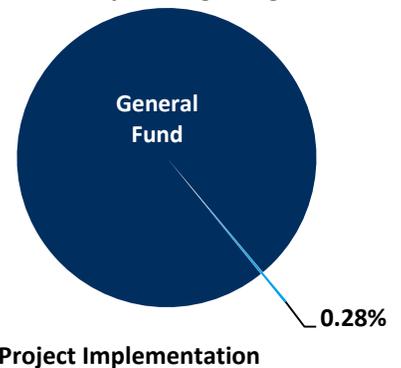
EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$2,131,238	\$3,115,669	\$3,059,644	(\$56,025)	-1.8%
Non-Personnel	\$178,776	\$185,286	\$162,822	(\$22,464)	-12.1%
Capital Goods Outlay	\$0	\$2,500	\$127,509	\$125,009	5000.4%
Total Expenditures	\$2,310,015	\$3,303,455	\$3,349,975	\$46,520	1.4%
Expenditures by Fund					
General Fund	\$1,492,015	\$1,994,596	\$1,895,590	(\$99,007)	-5.0%
Sanitary Sewer	\$396,107	\$558,947	\$567,364	\$8,417	1.5%
Storm Sewer	\$411,492	\$556,483	\$584,560	\$28,077	5.0%
Potomac Yard Special Revenue	\$10,400	\$193,428	\$174,953	(\$18,476)	-9.6%
Internal Service	\$0	\$0	\$127,509	\$127,509	N/A
Total Expenditures	\$2,310,015	\$3,303,455	\$3,349,975	\$46,520	1.4%
Total Department FTEs	22.50	24.00	24.00	0.00	0.0%

FISCAL YEAR HIGHLIGHTS

The FY 2017 budget for the Department of Project Implementation (DPI) increases by 1.4% over FY 2016 levels, primarily due to an increase in capital goods outlay, for the scheduled replacement of several vehicles. Personnel costs decrease by 1.8%, as funding for a Civil Engineer II position will be moved from the Operating budget to the Capital budget. Overall, General Fund expenditures are decreasing by 5.0%.

Department Share of General Fund Operating Budget



Project Implementation



CAPITAL PROJECT MANAGEMENT

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Capital Project Management

Goals

Efficiently implement all capital projects assigned to DPI.

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$2,131,238	\$3,115,669	\$3,059,644
Non-Personnel	\$178,776	\$185,286	\$162,822
Capital Goods Outlay	\$0	\$2,500	\$127,509
Total Expenditures	\$2,310,015	\$3,303,455	\$3,349,975
% of All Funds Departmental Budget	100.0%	100.0%	100.0%
Total Program FTEs	22.50	24.00	24.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>The percentage of projects that are completed on schedule and on, or under, budget.</i>	38.0%	50.0%	75.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		24.00	\$3,303,455
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$156,134
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Project Implementation



CAPITAL PROJECT MANAGEMENT

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Capital Project Management	1.0 Civil Engineer II position will be moved from the Operating budget to the Capital budget. This is a technical adjustment and will not impact programmatic service levels; however, transfer of this position into the Capital project budget will decrease funding available for capital projects.	0.00	(\$109,614)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		24.00	\$3,349,975

Recreation, Parks & Cultural Activities



The Department is comprised of six operating Divisions: Recreation Services; Leadership & Management; Cultural Activities; Park Operations & Natural Resources, Park Planning & Capital Development; and Marketing, Special Events & Waterfront Operations. These six Divisions work to offer the full range of programs, facilities and parks.

Department Contact Info

703.746.4343

alexandriava.gov/Recreation

Department Head

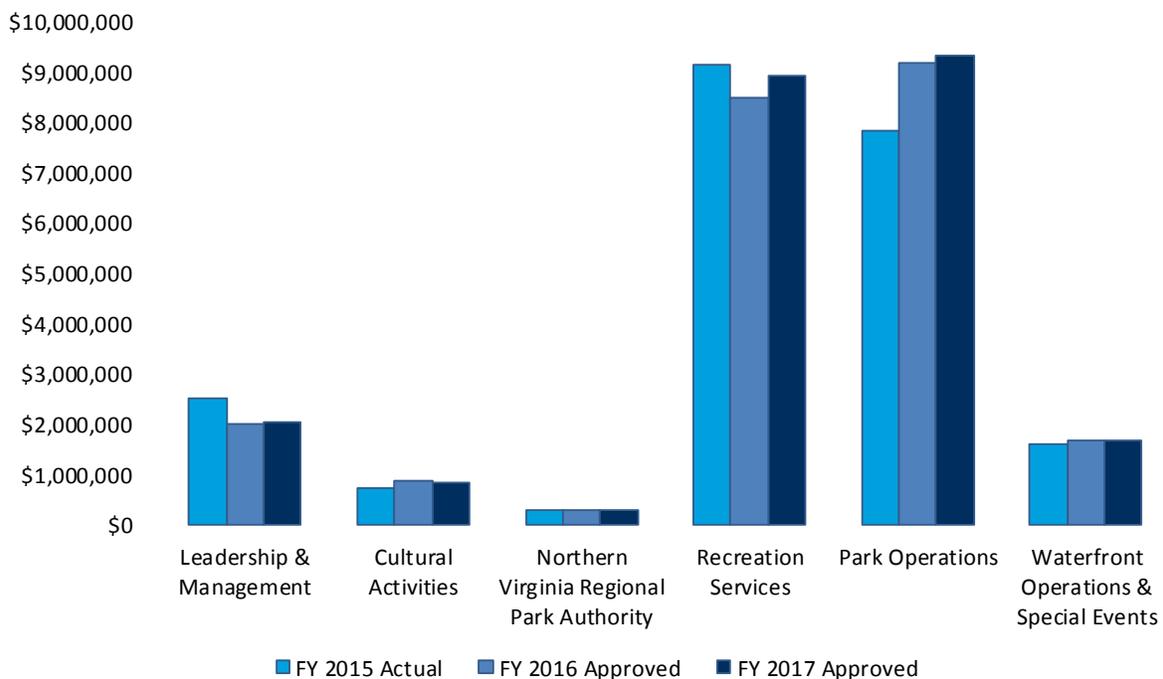
James Spengler

Director

703.746.4343

james.spengler@alexandriava.gov

ALL FUNDS SUMMARY BY PROGRAM FOR DEPARTMENT



*Livable, Green & Prospering City contains the following programs: Cultural Activities, Park Operations, and Waterfront Operations & Special Events. The remaining programs are in Healthy & Thriving Residents.



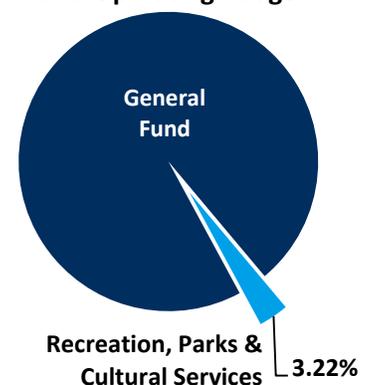
EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$14,344,083	\$14,809,443	\$15,157,254	\$347,811	2.3%
Non-Personnel	\$7,042,149	\$7,435,761	\$7,608,308	\$172,547	2.3%
Capital Goods Outlay	\$206,794	\$99,773	\$161,214	\$61,441	61.6%
Interfund Transfers	\$122,371	\$122,371	\$121,663	(\$708)	-0.6%
Depreciation	\$352,162	\$0	\$0	\$0	0.0%
Total Expenditures	\$22,067,558	\$22,467,349	\$23,048,440	\$581,091	2.6%
Expenditures by Fund					
General Fund	\$20,675,208	\$21,327,294	\$21,839,520	\$512,226	2.4%
Donations	\$188,258	\$361,484	\$361,484	\$0	0.0%
Fiscal Year Grants	\$26,613	\$47,000	\$47,000	\$0	0.0%
Non-Fiscal Year Grants	\$221,966	\$280,000	\$280,312	\$312	0.1%
Other Special Revenue	\$405,284	\$367,070	\$367,182	\$112	0.0%
Internal Service	\$550,229	\$84,500	\$152,941	\$68,441	81.0%
Total Expenditures	\$22,067,558	\$22,467,349	\$23,048,440	\$581,091	2.6%
Less Interfund Transfers	\$122,371	\$122,371	\$121,663	-\$708	-0.6%
Net Expenditures	\$21,945,187	\$22,344,978	\$22,926,777	\$581,799	2.6%
Total Department FTEs	156.20	154.20	149.30	(4.90)	-3.2%

FISCAL YEAR HIGHLIGHTS

The FY 2017 Approved budget for Recreation, Parks & Cultural Activities (RPCA) increases by 2.6% or \$581,799 over FY 2016 levels. This is primarily due to the additional expenditures needed to maintain current services, the maintenance and operation of five new park areas, and new programs for school aged children. RPCA eliminates 5.10 positions and converts one 0.8 position to a fulltime 1.0 position. Funding is increased for the maintenance of new parks; however, less funding is being committed for existing park, public grounds, and right-of-way maintenance. Internal service expenditures have increased from FY 2016 due to RPCA vehicles scheduled for replacement per the City fleet replacement plan. Continuing the implementation of the department's Cost Recovery model and examining the demand for fee-supported services, RPCA adjusts fees accordingly and collects an estimated additional \$278,163 in General Fund revenue in FY 2017. Through the add/delete process, City Council restored \$22,365 for park maintenance and \$7,280 for drop-in gym time at Nannie J. Lee Memorial Recreational Center.

Department Share of General Fund Operating Budget





DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Leadership & Management	Transfer of 1.0 Urban Planner position from the Operating budget to the Capital budget. This is a technical adjustment that will not impact services.	0.00	(\$97,696)
Leadership & Management	Elimination of 1.0 vacant Division Chief position. These duties will be delegated among remaining planning staff, and there is expected to be no service impact.	(1.00)	(\$136,620)
Cultural Activities	Reduce funding for Cultural Programs. This reduction decreases expenditures for professional services that support programming, workshops, and cultural events at the Durant Center and decreases the number of cultural activities programs provided to the public.	0.00	(\$10,000)
Cultural Activities	Reduce professional services dedicated to the Cultural Planning Program. This reduction may slow implementation of the recommendations and initiatives noted in the Citywide Cultural Plan once approved.	0.00	(\$15,000)
Recreation Services	Eliminate 1.0 vacant Recreation Coordinator and 0.6 vacant part-time Recreation Leader positions at Charles Houston Recreation Center. These reductions will decrease capacity to offer youth and teen enrichment programs at the center. Youth attendance at Charles Houston has declined in recent years. Program duties will be delegated among remaining staff.	(1.60)	(\$122,378)
Recreation Services	Convert an Outreach Leader position assigned to Recreation Services from part-time (0.8 FTE) to full-time (1.0 FTE), allowing the position to more effectively work with at risk youth and collaborate with law enforcement, the community, employment organizations, and human services regarding at risk youth.	0.20	\$20,911
Recreation Services	The Proposed budget eliminated open recreation hours at Nannie J. Lee Memorial Recreation Center, resulting in the Center only being open when there are classes, programs, or rentals. Through the add/delete process, City Council restored \$7,280 of funding which restores drop-in gym time on Tuesday and Wednesday evenings.	0.00	(\$32,334)
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DEPARTMENTAL CHANGES TO CITY SERVICES, CONTINUED

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Recreation Services	Youth Achieving Greatness and Camp Adventure Programs. This adjustment will provide summer camp, three school year sessions, and five temporary Recreation Leader positions for these programs. The expenditures for these items will be partially offset by revenue.	0.00	\$42,306
Recreation Services	Increased funding for staffing to operate and monitor facilities for rentals. This increase will allow the opportunity to recover costs through the implementation of rental fees for parties, family events, wedding receptions, etc. Additional revenue is expected to fully fund this increase.	0.00	\$32,627
Recreation Services	Additional staff for the PowerOn Out of School Time Program. This expenditure is partially offset by revenue and will allow the program to operate at expanded enrollment levels.	0.00	\$115,202
Recreation Services	Learn to Swim classes. Additional water safety instructors will be hired on a temporary basis to increase the quantity of classes offered, enabling the department to align the number of classes with demand. Class revenue is expected to fully fund this expenditure.	0.00	\$18,720
Recreation Services	Summer Program Before Care. This will provide a safe, supervised program starting at 7:00 am before the summer Power-On Out of School Time Program (OSTP) formally begins at 9:00 am at recreation centers and program sites. Program revenue is expected to fully fund this expenditure.	0.00	\$13,588
Recreation Services	Summer Extra Fun Weeks. This program will provide affordable child care, filling the gap between the end of the Summer Power-On Out of School Time Program and the start of the school year. Program revenue is expected to fully fund this expenditure.	0.00	\$11,373
Recreation Services	Out of School Time Program transportation. As the Patrick Henry Recreation Center is scheduled to be closed from January 2017 through summer 2018, this increase will provide transportation for students attending the OSTP from Patrick Henry to Minnie Howard School.	0.00	\$15,000
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DEPARTMENTAL CHANGES TO CITY SERVICES, CONTINUED

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Park Operations	Reduce funding for equipment maintenance. Realignment of equipment maintenance program is expected to net operational efficiency for this cost savings. There is no expected service impact.	0.00	(\$19,848)
Park Operations	Reduce maintenance levels for Brenman Stormwater Retention Pond. Contracted stormwater pond algae treatments and geese management will be reduced from 12 cycles to 5 cycles a year. Provided services will focus on the active algae growth season and geese migration period.	0.00	(\$14,767)
Park Operations	Reduce resources related to Potomac Yard slope maintenance. Instead of annual replenishment of mulch on the entire slope area via contracted services, current staff will replenish mulch on an as needed basis only in areas showing erosion.	0.00	(\$37,955)
Park Operations	Reduce park maintenance. The Proposed budget reduced maintenance of park restrooms, dog park maintenance, and litter pick-up from 7 days a week to 5 days a week for a total reduction of \$23,459. Through the add/delete process, City Council restored \$22,365. The remaining reduction will be absorbed in the program.	0.00	(\$1,094)
Park Operations	Reduce mowing in parks. Mowing cycles in parks will be reduced from 17 to 15 cycles. In addition, "no mow zones" will be established in some park areas; this will not impact athletic fields.	0.00	(\$30,528)
Park Operations	Eliminate environmental education outreach to elementary school children in ACPS classrooms. 56 one-hour education sessions will no longer occur.	0.00	(\$10,000)
Park Operations	Reduce funding for mowing and landscaping for medians, rights-of-way and public grounds. Mowing cycles at medians will be reduced from 12 to 10 cycles. At other public facilities, the mowing cycles will be reduced from 15 to 13 cycles. Additionally, there will be a reduction of two maintenance cycles for landscaped beds.	0.00	(\$25,504)
Park Operations	Reduce the Turf Management Program, including a reduction in application of fertilizer, weed and pest control measures on fields impacting the appearance and the quality of the fields' playing surfaces. In-house staff will provide limited applications to maintain the basic safety requirements of the playing fields.	0.00	(\$46,945)

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DEPARTMENTAL CHANGES TO CITY SERVICES, CONTINUED

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Park Operations	Custodial services reductions. Continued implementation of the findings of the 2015 RPCA Custodial Services Analysis Report with elimination of 1.5 vacant FTE, improving the balance of internal staff versus contracted services to improve operational efficiency, flexibility and cost savings. Contracted services are increased and partially offset this savings; this cost is included as the cost to maintain current services.	(1.50)	(\$70,895)
Park Operations	Restore park maintenance funding to sustain services at new parks. This addition will allow for the full year maintenance of several new parks, including Potomac Yard Park, Potomac Greens Park, Potomac Green Right-of-Way, Custis Linear/Finger Park, and President Gerald Ford Park.	0.0	\$153,999
Park Operations	This funding will allow additional trees to be planted, established, and maintained on street rights-of-way and on public properties in North Old Town, South Old Town, and other areas of greatest need.	0.0	\$72,000
Waterfront Operations & Special Events	Eliminate Waterfront Park Manager position. This position provided management oversight and logistic support to the waterfront along with other City parks. The elimination of this position results in the loss of supervision of other employees and reduces the operation focus on the waterfront parks. Waterfront park maintenance will continue as part of the City's overall park maintenance program.	(1.00)	(\$102,976)
Waterfront Operations & Special Events	Eliminate contracted City marina security services. This reduction eliminates the security patrol services that supplement existing camera video surveillance system utilized in the City Marina.	0.00	(\$24,000)
Waterfront Operations & Special Events	City Marina and Fitzgerald Square update. This funding will provide new welcome signage, ongoing cleaning of waterfront garbage and debris, and enhanced seating.	0.00	\$45,000
Waterfront Operations & Special Events	Waterfront public programming. This funding will allow for a program of performing arts for the waterfront, including paid performers, curated buskers, public art, historical tours, and reenactments.	0.00	\$30,000
Departmental Revenue	Continued implementation of the RPCA Cost Recovery Policy and the increase of appropriate fees to meet market rates or increased demand. The City's fee compendium includes the details of the proposed fee increases.	0.00	\$278,163 Revenue



PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditures By Program	FY 2015	FY 2016	FY 2017	\$ Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Leadership & Management	\$2,495,938	\$2,000,448	\$2,033,350	\$32,902	1.6%
Cultural Activities	\$707,901	\$862,881	\$822,599	(\$40,282)	-4.7%
Northern Virginia Regional Park Authority	\$275,950	\$281,406	\$284,587	\$3,181	1.1%
Recreation Services	\$9,143,710	\$8,472,954	\$8,912,626	\$439,672	5.2%
Park Operations	\$7,848,811	\$9,172,111	\$9,321,274	\$149,162	1.6%
Waterfront Operations & Special Events	\$1,595,249	\$1,677,548	\$1,674,004	(\$3,544)	-0.2%
Total Expenditures	\$22,067,558	\$22,467,349	\$23,048,440	\$581,091	2.6%

Staffing Summary

Authorized Positions (FTEs) by Program	FY 2015	FY 2016	FY 2017	FTE Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Leadership & Management	14.80	15.25	14.25	(1.00)	-6.6%
Cultural Activities	4.00	4.00	4.00	0.00	0.0%
Northern Virginia Park Authority	0.00	0.00	0.00	0.00	0.0%
Recreation Services	74.10	63.45	62.05	(1.40)	-2.2%
Park Operations	57.30	64.50	63.00	(1.50)	-2.3%
Waterfront Operations & Special Events	6.00	7.00	6.00	(1.00)	-14.3%
Total FTEs	156.20	154.20	149.30	(4.90)	-3.2%



CULTURAL ACTIVITIES

Outcomes Supported: Improve the quality of residents' leisure time

Lines of Business

Goals

Cultural Activities | The community arts needs of Alexandria households are being met

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$412,059	\$423,310	\$431,836
Non-Personnel	\$288,342	\$439,571	\$390,763
Capital Goods Outlay	\$7,500	\$0	\$0
Total Expenditures	\$707,901	\$862,881	\$822,599
% of All Funds Departmental Budget	3.2%	3.8%	3.6%
Total Program FTEs	4.00	4.00	4.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of Alexandria households responding that their community arts needs are being met</i>	-	75.0%	75.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		4.00	\$862,881
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$9,718
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CULTURAL ACTIVITIES

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Cultural Activities	Reduce funding for Cultural Programs. This reduction decreases expenditures for professional services that support programming, workshops, and cultural events at the Durant Center and decreases the number of cultural activities programs provided to the public.	0.00	(\$10,000)
Cultural Activities	Reduce professional services dedicated to the Cultural Planning Program. This reduction may slow implementation of the recommendations and initiatives noted in the Citywide Cultural Plan once approved.	0.00	(\$15,000)
Cultural Activities	In FY 2016, these one-time funds were intended to fund Torpedo Factory Business Plan development. Funding will be removed, as the plan will be complete in FY 2016.	0.00	(\$25,000)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		4.00	\$822,599



PARK OPERATIONS

Outcomes Supported: Improve the quality of residents' leisure time; Sustain the natural quality of land within the City; Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

Park Operations	Alexandria parks and recreation facilities are attractive, functional and safe to support high levels of public uses
Public Lands	Public lands appearance, safety and environmental quality is maintained to meet citizen expectations

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$3,779,765	\$5,112,025	\$5,075,847
Non-Personnel	\$4,067,819	\$4,060,086	\$4,245,426
Capital Goods Outlay	\$1,227	\$0	\$0
Total Expenditures	\$7,848,811	\$9,172,111	\$9,321,274
% of All Funds Departmental Budget	35.6%	40.8%	40.4%
Total Program FTEs	57.30	64.50	63.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of Alexandria households responding that they are very satisfied or satisfied with the quality of their public lands</i>	-	79.0%	88.0%
<i>Percent of households that rate the quality of all the parks visited as excellent or good</i>	-	84.0%	88.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		64.50	\$9,172,111
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$180,700
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PARK OPERATIONS

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Park Operations	Reduce funding for equipment maintenance. Realignment of equipment maintenance program is expected to net operational efficiency for this cost savings. There is no expected service impact.	0.00	(\$19,848)
Park Operations	Reduce maintenance levels for Brenman Stormwater Retention Pond. Contracted stormwater pond algae treatments and geese management will be reduced from 12 cycles to 5 cycles a year. Provided services will focus on the active algae growth season and geese migration period.	0.00	(\$14,767)
Park Operations	Reduce resources related to Potomac Yard slope maintenance. Instead of annual replenishment of mulch on the entire slope area via contracted services, current staff will replenish mulch on an as needed basis only in areas showing erosion.	0.00	(\$37,955)
Park Operations	Reduce park maintenance. The Proposed budget reduced maintenance of park restrooms, dog park maintenance, and litter pick-up from 7 days a week to 5 days a week for a total reduction of \$23,459. Through the add/delete process, City Council restored \$22,365. The remaining reduction will be absorbed in the program.	0.00	(\$1,094)
Park Operations	Reduce mowing in parks. Mowing cycles in parks will be reduced from 17 to 15 cycles. In addition, "no mow zones" will be established in some park areas; this will not impact athletic fields.	0.00	(\$30,528)
Park Operations	Eliminate environmental education outreach to elementary school children in ACPS classrooms. 56 one-hour education sessions will no longer occur.	0.00	(\$10,000)

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PARK OPERATIONS

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Park Operations	Reduce funding for mowing and landscaping for medians, rights-of-way and public grounds. Mowing cycles at medians will be reduced from 12 to 10 cycles. At other public facilities, the mowing cycles will be reduced from 15 to 13 cycles. Additionally, there will be a reduction of two maintenance cycles for landscaped beds.	0.00	(\$25,504)
Park Operations	Reduce the Turf Management Program, including a reduction in application of fertilizer, weed and pest control measures on fields impacting the appearance and the quality of the fields' playing surfaces. In-house staff will provide limited applications to maintain the basic safety requirements of the playing fields.	0.00	(\$46,945)
Park Operations	Custodial services reductions. Continued implementation of the findings of the 2015 RPCA Custodial Services Analysis Report with elimination of 1.5 vacant FTE, improving the balance of internal staff versus contracted services to improve operational efficiency, flexibility and cost savings. Contracted services are increased and partially offset this savings; this cost is included as the cost to maintain current services.	(1.50)	(\$70,895)
Park Operations	Restore park maintenance funding to sustain services at new parks. This addition will allow for the full year maintenance of several new parks, including Potomac Yard Park, Potomac Greens Park, Potomac Green Right-of-Way, Custis Linear/Finger Park, and President Gerald Ford Park.	0.00	\$153,999
Park Operations	This funding will allow additional trees to be planted, established, and maintained on street rights-of-way and on public properties in North Old Town, South Old Town, and other areas of greatest need.	0.00	\$72,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		63.00	\$9,321,274



WATERFRONT OPERATIONS

Outcomes Supported: Improve the quality of residents' leisure time; Increase the economic benefits of tourism to the City

Lines of Business

Goals

Marina	City marina serves recreational and commercial boating activity
Waterfront Parks	Alexandria households are satisfied with waterfront parks and activities
Special Events	Facilitate and conduct special events that meet or exceed the needs of Alexandria residents and households

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,081,273	\$1,135,687	\$1,148,000
Non-Personnel	\$391,605	\$419,490	\$404,341
Interfund Transfers	\$122,371	\$122,371	\$121,663
Total Expenditures	\$1,595,249	\$1,677,548	\$1,674,004
% of All Funds Departmental Budget	7.2%	7.5%	7.3%
Total Program FTEs	6.00	7.00	6.00

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of recreational and commercial passengers served by the marina</i>	193,016	200,000	200,000
<i>Percent of Alexandria households satisfied with waterfront parks and activities</i>	-	90.0%	90.0%
<i>Percent Alexandria households responding that their special events needs are being met</i>	-	55.0%	75.0%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		7.00	\$1,677,548
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$48,432
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WATERFRONT OPERATIONS

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Waterfront Parks	Eliminate Waterfront Park Manager position. This position provided management oversight and logistic support to the waterfront along with other City parks. The elimination of this position results in the loss of supervision of other employees and reduces the operation focus on the waterfront parks. Waterfront park maintenance will continue as part of the City's overall park maintenance program.	(1.00)	(\$102,976)
Marina	Eliminate contracted City marina security services. This reduction eliminates the security patrol services that supplement existing camera video surveillance system utilized in the City Marina.	0.00	(\$24,000)
Marina	City Marina and Fitzgerald Square update. This funding will provide new welcome signage, ongoing cleaning of waterfront garbage and debris, and enhanced seating.	0.00	\$45,000
Waterfront Parks	Waterfront public programming. This funding will allow for a program of performing arts for the waterfront, including paid performers, curated buskers, public art, historical tours, and reenactments.	0.00	\$30,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$1,674,004

Transit Subsidies



Transit Subsidies is a collection of City contributions to regional and local transit agencies that provide services to Alexandria residents, workers, and visitors. The City contributions subsidize the difference between the agencies' cost of services and fare revenues.

Department Contact Info

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Department Head

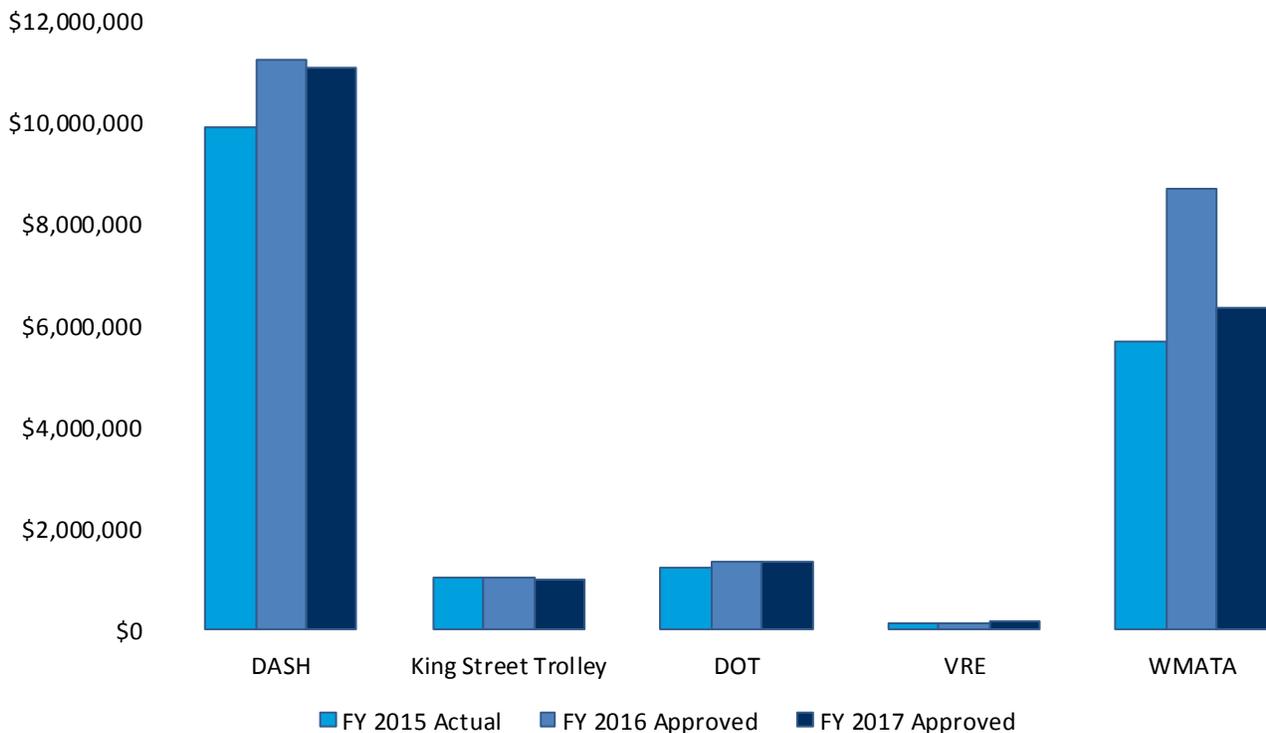
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Director

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GENERAL FUND TRANSIT SUBSIDY BY PROGRAM



Transit Subsidies



EXPENDITURE & REVENUE SUMMARY

Expenditure Summary

General Fund Subsidy By Agency	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
DASH	\$9,905,569	\$11,230,000	\$11,092,941	(\$137,059)	-1.2%
King Street Trolley	\$1,025,000	\$1,030,850	\$992,363	(\$38,487)	-3.7%
DOT	\$1,230,994	\$1,330,328	\$1,330,328	\$0	0.0%
VRE	\$133,894	\$140,589	\$147,618	\$7,029	5.0%
WMATA	\$5,675,156	\$8,685,156	\$6,343,026	-\$2,342,130	-27.0%
Total Expenditures	\$17,970,613	\$22,416,923	\$19,906,276	-\$2,510,647	-11.2%

Sources of Funds

DASH Operating Revenue	\$4,499,975	\$4,804,000	\$4,804,000	\$0	0.0%
NVTC Pass-Through Revenue	\$5,768,823	\$27,500,000	\$5,800,000	-\$21,700,000	-78.9%
NVTC Prior Year Balance	\$0	\$370,384	\$0	-\$370,384	N/A
NVTA 30% Funds (WMATA Operating Subsidy)	\$1,747,417	\$2,000,000	\$2,683,000	\$683,000	34.2%
General Fund Subsidy	\$17,970,613	\$22,416,923	\$19,906,276	-\$2,510,647	-11.2%
Total Transit Expenditures	\$29,986,828	\$57,091,307	\$33,193,276	-\$23,898,031	-41.9%

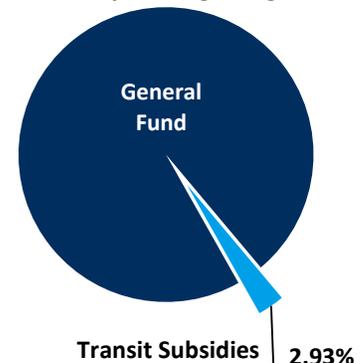
Note:
For FY 2017, funding as a result of Virginia General Assembly action (HB 2313) is available through the Northern Virginia Transportation Commission (NVTC) and the Northern Virginia Transportation Authority (NVTA) for Transit and Transportation purposes. Currently, planned NVTA 30% will be utilized for WMATA's Operating Subsidy, plus \$110,000 for WMATA Metroway maintenance, and has been included here as part of the FY 2017 Approved Budget.

NVTC pass-through revenue represents funding provided to the City by the Virginia Department of Rail and Public Transportation (VDRPT) and transferred from the City to NVTC. The FY 2016 approved budget is \$21.7 million higher than FY 2015 actual and FY 2017 budgeted revenues and expenditures due to a change in State administrative policy in which a portion of the funds will now be contributed directly from VDRPT to NVTC instead of passing through the City.

FISCAL YEAR HIGHLIGHTS

The FY 2017 Transit Subsidies' General Fund budget decreases by 11.2%, primarily due to a decrease in the City's contribution to WMATA. The total WMATA contribution decreases by \$1.46M, from \$34,445,540 in FY 2016 to \$32,984,898 in FY 2017. However, the General Fund (including TIP) portion decreases by \$2,342,130. An additional \$683,000 in NVTA 30% funds and a net of \$568,872 in NVTC funds are contributed for the WMATA Operating Subsidy. Due to a funding re-estimate by WMATA, \$0.6M of TIP funding used for WMATA in the Proposed budget was available in the Approved budget and now most will be used for a new pilot bus service from the Huntington and King Street Metrorail stations to National Harbor and the new MGM Casino adjacent to the National Harbor. DASH General Fund (including Trolley operations) expenditures decrease by \$175,546 and maintain current services, while additional TIP funding of \$319,921 is provided to institute AT1 peak bus frequency improvements. No level of service changes are proposed for VRE or DOT.

Department Share of General Fund Operating Budget



Transit Subsidies



ALEXANDRIA TRANSIT CORPORATION (DASH)

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City's economy

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Program Totals			
% of General Fund Subsidy	55.1%	50.1%	55.7%
Total Operating Expenditures (Including Trolley Operations)	\$15,430,544	\$17,064,850	\$16,889,304
Less Trolley Subsidy	(\$1,025,000)	(\$1,030,850)	(\$992,363)
Less DASH Operating Revenues	(\$4,499,975)	(\$4,804,000)	(\$4,804,000)
Net General Fund Subsidy	\$9,905,569	\$11,230,000	\$11,092,941

Note: Following adoption of the FY 17 Operating Budget, the Alexandria Transit Corporation adopted their FY 17 Transit Development Program (TDP). The below table illustrates re-estimates for operating expenditures, as well as operating (fare) revenues that will be updated in the City's financial system. The City's General Fund subsidy remains unchanged.

	FY 2017 Re-estimate
Program Totals	
Total Operating Expenditures (Including Trolley Operations)	\$16,731,304
Less Trolley Subsidy	(\$992,363)
Less DASH Operating Revenues	(\$4,646,000)
Net General Fund Subsidy	\$11,092,941

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$17,064,850
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments, non-personnel resources, and capital goods outlay. A reduction in the City's General Fund subsidy will be achieved by efficiencies, to be identified by DASH, and is offset by an additional \$320K in expenditures for AT1 Peak Improvements funded by the TIP.	0.00	(\$175,546)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$16,889,304

Transit Subsidies



KING STREET TROLLEY

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City’s economy

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Program Totals			
% of General Fund Subsidy	5.7%	4.6%	5.0%
General Fund Subsidy	\$1,025,000	\$1,030,850	\$992,363

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$1,030,850
Current Service Adjustment	Description	FTE	Cost Modification
Maintaining current service levels	The cost of trolley service is budgeted to decrease without a reduction in hours, due to efficiencies to be identified by the trolley’s operator, DASH.	0.00	(\$38,487)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$992,363

Transit Subsidies



DOT PARATRANSIT

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City's economy

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Program Totals			
% of General Fund Subsidy	6.9%	5.9%	6.7%
General Fund Subsidy	\$1,230,994	\$1,330,328	\$1,330,328

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$1,330,328
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	No adjustment to the budgeted amount is needed for FY 2017.	0.00	\$0
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$1,330,328

Transit Subsidies



VIRGINIA RAILWAY EXPRESS (VRE)

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City's economy

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Program Totals			
% of General Fund Subsidy	0.7%	0.6%	0.7%
General Fund Subsidy	\$133,894	\$140,589	\$147,618

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$140,589
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	The City's FY 2017 share of regional costs is expected to increase by 5%.	0.00	\$7,029
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$147,618

Transit Subsidies



WMATA (ALL FUNDS OPERATING BUDGET)

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City’s economy

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Program Totals			
% of General Fund Subsidy	31.6%	38.7%	31.9%
WMATA City Subsidy Expenditures	\$13,191,396	\$34,445,540	\$32,984,898
WMATA City Metroway Maintenance Expenditures	\$0	\$110,000	\$110,000
Total WMATA Expenditures	\$13,191,396	\$34,555,540	\$33,094,898
Use of NVTC Funding	\$5,768,823	\$23,500,000	\$24,068,872
Use of NVTC Prior Year Balance	\$0	\$370,384	\$0
Use of NVTA 30% Funds	\$1,747,417	\$2,000,000	\$2,683,000
General Fund Subsidy	\$5,675,156	\$8,685,156	\$6,343,026
Total Sources of Funds	\$13,191,396	\$34,555,540	\$33,094,898

Note:
For FY 2017, funding as a result of Virginia General Assembly action (HB 2313) is available through the Northern Virginia Transportation Commission (NVTC) and the Northern Virginia Transportation Authority (NVTA) for Transit and Transportation purposes. Currently, planned NVTA 30% funds will be utilized for WMATA’s Operating Subsidy, plus \$110,000 for WMATA Metroway maintenance, and has been included here as part of the FY 2017 Approved Budget.

NVTC pass-through revenue represents funding provided to the City by the Virginia Department of Rail and Public Transportation (VDRPT) and transferred from the City to NVTC. Due to a change in State administrative policy in which a portion of the funds are contributed directly from VDRPT to NVTC instead of passing through the City, budgeted amounts differ from total NVTC contributions; total contribution amounts are shown above.

Additionally, the General Fund Subsidy includes \$0.8M in City TIP funding.

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$34,555,540
Current Service Adjustment	Description	FTE Impact	Cost Modification
WMATA Subsidy	The operating budget subsidy submitted to the City by WMATA is \$1.46M below FY 2016 approved levels. This is largely due to a number of WMATA decisions to hold jurisdictional subsidies to the same or reduced levels in FY 2017 while WMATA undergoes major improvements in safety and reliability. These subsidies are likely to increase in FY 2018. The General Fund (including TIP), NVTC and NVTA 30% funds will be used to fund WMATA, as noted in the above table. Due to WMATA re-estimates, \$0.6M of TIP funding is now available and will be utilized to fund a pilot bus WMATA service between the Huntington and King Street Metrorail stations and National Harbor and the new MGM Casino.	0.00	(\$1,460,642)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		0.00	\$33,094,898



Transportation & Environmental Services

The Department of Transportation and Environmental Services (T&ES) strives to improve the overall quality of life within the City of Alexandria through the development of a superior infrastructure. In order to contribute to the physical, social and economic growth of the City of Alexandria, the T&ES employee team provides services of the highest quality in the areas of engineering, environmental quality, traffic control, transit, construction, inspection and surveying, street, sewer and fire hydrant maintenance, and, trash, recycling and yard waste collection.

Department Contact Info

703.746.4025

www.alexandriava.gov/tes

Department Head

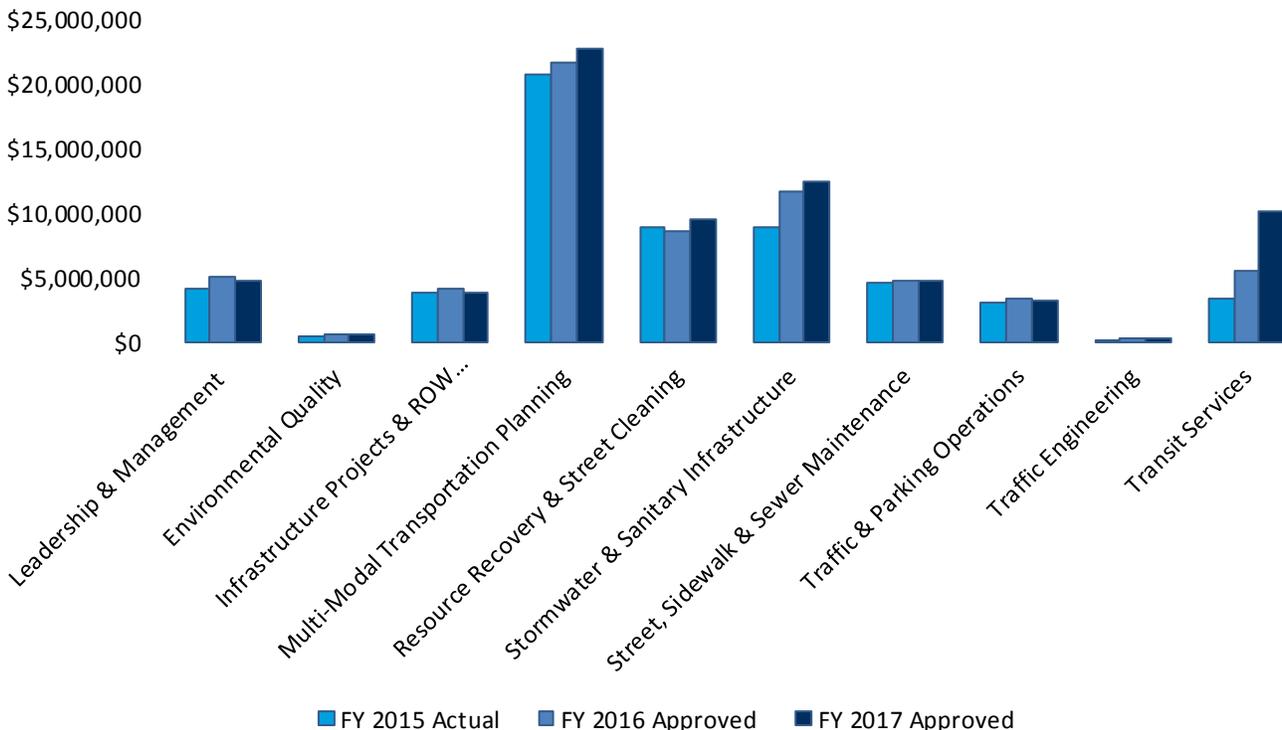
Yon Lambert

Director

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ALL FUNDS SUMMARY BY PROGRAM



Note: The Multi-Modal Transportation Planning, Stormwater & Sanitary Infrastructure, and Transit Services programs contain interfund transfers that include indirect costs, cash capital, and debt service.



Transportation & Environmental Services

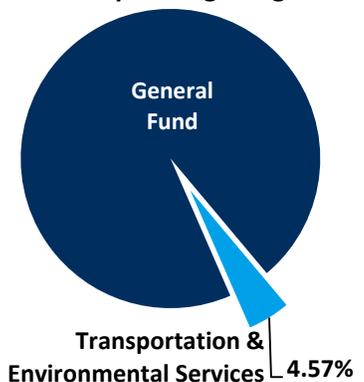
EXPENDITURE & REVENUE SUMMARY

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved	\$ Change 2016 - 2017	% Change 2016 - 2017
Expenditure By Character					
Personnel	\$18,126,803	\$19,828,001	\$21,729,869	\$1,901,867	9.6%
Non-Personnel	\$15,351,833	\$16,608,008	\$17,048,843	\$440,835	2.7%
Capital Goods Outlay	\$420,005	\$2,253,500	\$1,461,211	(\$792,289)	-35.2%
Interfund Transfers	\$22,781,482	\$26,683,525	\$32,077,478	\$5,393,953	20.2%
Debt Service	\$565,412	\$556,307	\$599,466	\$43,159	7.8%
Depreciation	\$1,261,438	\$0	\$0	\$0	0.0%
Total Expenditures	\$58,506,973	\$65,929,341	\$72,916,867	\$6,987,525	10.6%
Expenditures by Fund					
General Fund	\$29,924,692	\$28,036,911	\$30,977,609	\$2,940,698	10.5%
Internal Services	\$1,681,443	\$2,253,500	\$1,460,961	(\$792,539)	-35.2%
Fiscal Year Grants	\$346,629	\$379,057	\$350,277	(\$28,780)	-7.6%
Non-Fiscal Year Grants	\$1,153,545	\$0	\$0	\$0	N/A
Sanitary Sewer Fund	\$7,574,285	\$10,041,053	\$10,369,035	\$327,982	3.3%
Storm Sewer Fund	\$893,761	\$1,247,964	\$1,323,186	\$75,222	6.0%
Potomac Yard Special Revenue	\$1,500,000	\$4,697,980	\$9,203,005	\$4,505,025	95.9%
HB2313 Transportation Improvements	\$15,042,110	\$18,760,850	\$18,668,304	(\$92,546)	-0.5%
Other Special Revenue Funds	\$390,508	\$512,027	\$564,490	\$52,463	10.2%
Total Expenditures	\$58,506,973	\$65,929,341	\$72,916,867	\$6,987,525	10.6%
Less Interfund Transfers	\$13,641,267	\$18,397,753	\$21,209,236	\$2,811,483	15.3%
	\$44,865,706	\$47,531,589	\$51,707,631	\$4,176,042	8.8%

FISCAL YEAR HIGHLIGHTS

The FY 2017 Approved budget for the Department of Transportation and Environmental Services (T&E) increases by 10.6% over FY 2016 levels. General Fund expenditures increase by 10.5%. This is primarily due to a \$1.23M increase in Transportation Improvement Program (TIP) funding for Capital Improvement Program (CIP) projects compared to FY 2016. Additionally, 6.0 FTEs are added: 3.0 FTEs for Stormwater Utility study/implementation, 1.0 Traffic Engineer, 1.0 Parking Planner, and 1.0 Sustainability Coordinator. Potomac Yard (PY) Special Revenue Fund expenditures are increasing by 95.9%, as an additional \$2.8M in revenue collected in Potomac Yard is being transferred to the General Fund to pay for City services in that area. Sanitary Sewer expenditures are increasing by 3.3% to account for an increase in general operating costs, as well as an increase in indirect costs that are transferred into the General Fund to pay for administrative functions in support of sanitary sewer activities. The Residential Refuse Fee is increased to \$363 for full cost recovery, increased recycling costs, to continue food waste composting and TV/CRT recycling services, and to fund trash and recycling cans for the Parks Improvement Plan and public space recycling cans. The Sanitary Sewer rate is proposed to increase from \$1.25 to \$1.40 (\$ per 1,000 gallons) to provide increased CIP funding. Additionally, the Proposed budget included a \$101,000 reduction for preventative fire hydrant maintenance, from \$202,000 to \$101,000. During the add/delete process, City Council restored \$17,720 for fire hydrant maintenance.

Department Share of General Fund Operating Budget



Transportation & Environmental Services



DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Environmental Quality	Through the Add/Delete process, 1.0 Energy and Sustainability Project Manager FTE was added. This position will be charged to specific CIP projects and does not impact the operating budget.	1.00	\$0
Infrastructure Projects & Right-of-Way Permitting	Reduce Lighting Professional Services. This reduction will decrease the capacity to respond to lighting concerns and slow down the ability to remediate issues. Remaining funds will be used to continue the bi-annual lighting survey; however, other studies and designs would not be conducted.	0.00	(\$30,000)
Multi-Modal Transportation Planning	The addition of 1.0 TIP funded Parking Planner entirely dedicated to new comprehensive City-wide implementation of new parking management strategies and initiatives.	1.00	\$140,000
Resource Recovery & Street Cleaning	Reduction of one vacant part-time mulch grinder operator position. Current staff will absorb these duties with no impact to services.	(0.50)	(\$32,258)
Resource Recovery & Street Cleaning	The proposed budget increased the residential Refuse Fee to \$353. During the add/delete process, City Council added \$182,490, to be funded through an additional \$10 on the refuse fee, for trash and recycling cans for the Parks Improvement Plan and public space recycling cans.	0.00	\$182,490
Stormwater & Sanitary Infrastructure	Reduction in contributions to Northern Virginia Regional Commission Clean Water Partners. This reduction will likely result in fewer regional television or radio advertisements.	0.00	(\$2,350)
Stormwater & Sanitary Infrastructure	Addition of 1.0 Civil Engineer IV, 1.0 Management Analyst, and 1.0 Civil Engineer III to study and, subject to City Council action, implement the administration of a stormwater utility fee for financing costly state mandated stormwater infrastructure improvements.	3.00	\$345,000
Street, Sidewalk, & Sewer Maintenance	Reduce Sidewalk Maintenance. This reduction will increase the length of repair time from a current average of 12 months to approximately 18 months. Hazardous sidewalks will continue to be addressed immediately, though permanent repairs and maintenance may take longer.	0.00	(\$100,000)

Transportation & Environmental Services



DEPARTMENTAL CHANGES TO CITY SERVICES

Program	City Service Adjustment	FTE Impact	FY 2017 Amount
Street, Sidewalk, & Sewer Maintenance	Reduce Hydrant Preventative Maintenance and Painting. The proposed budget reduced preventative hydrant rebuilds from a 5 year cycle to a 10 year cycle. During the add/delete process, City Council restored \$17,720 which will shorten the cycle time to 8 years. Additionally, the Fire Department and Virginia American Water Company will continue to test hydrants periodically, and repairs of faulty hydrants will continue as currently conducted. The hydrant repainting program will be eliminated.	0.00	(\$83,280)
Traffic Engineering	Addition of 1.0 TIP funded Traffic Engineer to implement the City's new Intelligent Transportation Systems (ITS) initiatives, enabling staff to implement infrastructure to incorporate technology, share data regionally, and facilitate incident management.	1.00	\$152,940



Transportation & Environmental Services

PROGRAM LEVEL SUMMARY DATA

Expenditure Summary

Expenditures By Program	FY 2015	FY 2016	FY 2017	\$ Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Leadership & Management	\$4,180,969	\$5,050,794	\$4,855,686	(\$195,108)	-3.9%
Environmental Quality	\$490,405	\$693,123	\$693,896	\$773	0.1%
Infrastructure Projects & ROW Permitting	\$3,912,251	\$4,145,698	\$3,915,016	(\$230,682)	-5.6%
Multi-Modal Transportation Planning	\$20,764,361	\$21,665,809	\$22,811,943	\$1,146,134	5.3%
Resource Recovery & Street Cleaning	\$8,948,117	\$8,678,452	\$9,579,518	\$901,066	10.4%
Stormwater & Sanitary Infrastructure	\$8,935,258	\$11,696,931	\$12,505,037	\$808,106	6.9%
Street, Sidewalk & Sewer Maintenance	\$4,644,390	\$4,762,257	\$4,758,268	(\$3,989)	-0.1%
Traffic & Parking Operations	\$3,013,953	\$3,396,064	\$3,271,141	(\$124,922)	-3.7%
Traffic Engineering	\$152,080	\$285,423	\$387,222	\$101,799	35.7%
Transit Services	\$3,465,190	\$5,554,791	\$10,139,140	\$4,584,350	82.5%
Total Expenditures	\$58,506,973	\$65,929,341	\$72,916,867	\$6,987,526	10.6%

Staffing Summary

Authorized Positions (FTEs) by Program	FY 2015	FY 2016	FY 2017	FTE Change	% Change
	Actual	Approved	Approved	2016 - 2017	2016 - 2017
Leadership & Management	14.00	13.00	14.00	1.00	7.7%
Environmental Quality	4.00	4.00	5.00	1.00	25.0%
Infrastructure Projects & ROW Permitting	27.00	28.00	27.00	(1.00)	-3.6%
Multi-Modal Transportation Planning	9.00	9.00	10.00	1.00	11.1%
Resource Recovery & Street Cleaning	64.50	61.50	61.00	(0.50)	-0.8%
Stormwater & Sanitary Infrastructure	12.00	13.00	16.00	3.00	23.1%
Street, Sidewalk & Sewer Maintenance	60.00	59.00	59.00	0.00	0.0%
Traffic & Parking Operations	17.50	17.50	17.50	0.00	0.0%
Traffic Engineering	6.00	6.00	7.00	1.00	16.7%
Transit Services	6.00	6.00	6.00	0.00	0.0%
Total FTEs	220.00	217.00	222.50	5.50	2.5%

Note:

Portions of several positions that were originally charged to the General Fund are now being charged to the Sanitary Sewer Fund. This is a technical adjustment and does not impact FTE costs or programmatic service levels.



Transportation & Environmental Services

LEADERSHIP & MANAGEMENT

Outcomes Supported: Achieve results that the community values
 Ensure the fiscal strength of the City Government

<u>Lines of Business</u>	<u>Goals</u>
Department Business Processes—Fiscal	Spend all budgetary resources authorized by City Council within the appropriate fiscal year, without overspending
Department Business Processes—Non-Fiscal	Transportation and Environmental Services (T&ES) programs achieve performance goals
Employee Safety	Prevent employee work related accidents, injuries and illnesses

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,867,249	\$1,852,858	\$2,283,489
Non-Personnel	\$632,277	\$944,436	\$1,111,236
Capital Goods Outlay	\$420,005	\$2,253,500	\$1,460,961
Depreciation	\$1,261,438	\$0	\$0
Total Expenditures	\$4,180,969	\$5,050,794	\$4,855,686
% of All Funds Departmental Budget	7.1%	7.7%	6.7%
Total Program FTEs	14.00	13.00	14.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures	<i>None</i>		

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		13.00	\$5,050,794
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Capital goods outlay is reduced by \$793K, due to scheduled vehicle replacement. This reduction is partially offset by current services cost increases in personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits) and non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements).	1.00	(\$145,108)
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Transportation & Environmental Services



LEADERSHIP & MANAGEMENT

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Department Business Processes—Fiscal	The City receives real estate taxes from the Waste-to-Energy plant and distributes a portion to Arlington County as co-owner of the property. The distribution is formula based and historically lower than previously budgeted, so in FY 2017, it could be reduced by \$50,000.	0.00	(\$50,000)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		14.00	\$4,855,686



Transportation & Environmental Services

ENVIRONMENTAL QUALITY

Outcomes Supported:

- Improve the City's air quality
- Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure
- Sustain the natural quality of land within the City

Lines of Business

Goals

Air Quality	Identify and report air quality issues
Contaminated Land Remediation	Reduce health and safety risks by remediating known contaminated lands
Noise Control	Prevent any noise that annoys or disturbs the comfort, health, welfare, environment, peace, or safety of any person in the City of Alexandria

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$414,686	\$606,554	\$624,977
Non-Personnel	\$75,719	\$86,569	\$68,919
Capital Goods Outlay	\$0	\$0	\$0
Total Expenditures	\$490,405	\$693,123	\$693,896
% of All Funds Departmental Budget	0.8%	1.1%	1.0%
Total Program FTEs	4.00	4.00	5.00

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
	None		

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		4.00	\$693,123
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay. Through the Add/Delete process, 1.0 Energy and Sustainability Project Manager FTE was added for the Capital Improvement Program (CIP). This position will be charged to specific CIP projects and does not impact the operating budget.	1.00	\$773
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		5.00	\$693,896



Transportation & Environmental Services

INFRASTRUCTURE PROJECTS & RIGHT-OF-WAY PERMITTING

Outcomes Supported: Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

<u>Lines of Business</u>	<u>Goals</u>
Infrastructure & Right-of-Way Management	Promote safety in the City's right-of-way ensuring development occurs within City Codes and Ordinances as well as design and engineering construction standards
Plan Review & Permitting	Construction occurs in the City's Right-of-Way that is consistent with City Codes and Ordinances

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$2,111,940	\$2,327,040	\$2,150,617
Non-Personnel	\$1,800,310	\$1,818,658	\$1,764,399
Capital Goods Outlay	\$0	\$0	\$0
Total Expenditures	\$3,912,251	\$4,145,698	\$3,915,016
% of All Funds Departmental Budget	6.7%	6.3%	5.4%
Total Program FTEs	27.00	28.00	27.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			

None

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		28.00	\$4,145,698
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	(1.00)	\$318
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Transportation & Environmental Services



INFRASTRUCTURE PROJECTS & RIGHT-OF-WAY PERMITTING

PROGRAMMATIC ADJUSTMENTS

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Service / Line of Business	Description	FTE Impact	Cost Modification
Infrastructure & Right-of-Way Management	Reduce Lighting Professional Services. This reduction will decrease the capacity to respond to lighting concerns and slow down the ability to remediate issues. Remaining funds will be used to continue the bi-annual lighting survey; however, other studies and designs would not be conducted.	0.00	(\$30,000)
Infrastructure & Right-of-Way Management	Restructure Survey Section. A portion of FTE costs of the recently downsized survey section will be transferred from the General Fund to the Sanitary Sewers Fund to concentrate on sanitary sewer projects. This will reduce survey services currently being provided to other departments at no charge.	0.00	(\$201,000)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		27.00	\$3,915,016



Transportation & Environmental Services

MULTI-MODAL TRANSPORTATION PLANNING

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City’s economy

Lines of Business	Goals
Multi-modal Transportation Support	Reduce the percent of single occupant vehicle trips by providing multi-modal transportation solutions
Parking Management	Provide parking to meet mobility and economic needs, while limiting supply to encourage people to use non-auto modes
Transportation Planning	Transportation investment in Alexandria is guided by the policies of the Transportation Master Plan

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,123,563	\$1,011,852	\$1,179,000
Non-Personnel	\$2,605,477	\$3,076,545	\$3,562,668
Capital Goods Outlay	\$0	\$0	\$250
Interfund Transfers	\$16,469,908	\$17,021,105	\$17,470,559
Debt Service	\$565,412	\$556,307	\$599,466
Total Expenditures	\$20,764,361	\$21,665,809	\$22,811,943
% of All Funds Departmental Budget	35.5%	32.9%	31.3%
Total Program FTEs	9.00	9.00	10.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Number of capital bike share rides</i>	46,099	57,000	57,000

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		9.00	\$21,665,809
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay. Due to efficiencies, the cost of maintaining current services decreases from FY 2016 to FY 2017.	0.00	(\$154,838)
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Transportation & Environmental Services



MULTI-MODAL TRANSPORTATION PLANNING

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Transportation Planning	Reduction of 1.0 Intern position. The position's duties will be absorbed by existing staff.	0.00	(\$16,000)
Transportation Planning	Employer Transit Benefit Reduction. The reduction is based on historical analysis of actual program expenditures. The total available funding is reduced; however, it should not impact employee usage.	0.00	(\$40,000)
Transportation Planning	The addition of 1.0 TIP funded Parking Planner entirely dedicated to the comprehensive City-wide implementation of new parking management strategies and initiatives.	1.00	\$131,972
TIP Cash Capital	For FY 2017, TIP funding for WMATA operating expenditures is reduced by \$2.1M from \$2.9M to \$0.8M compared to FY 2016 to fund City transportation operating and capital expenditures; this savings allows for the TIP cash capital increase of \$1.2M noted here.	0.00	\$1,225,000
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		10.00	\$22,811,943



Transportation & Environmental Services

RESOURCE RECOVERY & STREET CLEANING

Outcomes Supported: Improve the health of City waterways

Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure

Lines of Business

Goals

King Street Cleaning	Remove litter and debris from the King Street commercial corridor to ensure an attractive environment for businesses and tourists
Recycling	Recycling collections occur on schedule without missed collections; Reduce Citywide refuse disposal and achieve a 65% diversion rate by the year 2020
Refuse Collection	Refuse collections occur on schedule without missed collections
Street Cleaning	Remove litter and debris from streets before it enters City waterways

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$4,432,769	\$4,779,083	\$5,139,824
Non-Personnel	\$4,515,348	\$3,899,369	\$4,439,694
Capital Goods Outlay	\$0	\$0	\$0
Total Expenditures	\$8,948,117	\$8,678,452	\$9,579,518
% of All Funds Departmental Budget	15.3%	13.2%	13.1%
Total Program FTEs	64.50	61.50	61.00

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>City diversion rate</i>	50.00%	52.00%	65.00%
<i>Curbside residential recycling rate (calendar year)</i>	26.80%	27.20%	27.70%
<i>Tons of recycling collected at City drop-off centers (calendar year)</i>	600	600	N/A
<i>Cubic yards of litter and debris collected annually by street sweepers</i>	4,000	7,000	8,000
<i>Number of lane miles swept citywide</i>	840	1,680	1,700
<i>Percent of street debris complaints resolved by projected completion date</i>	90.00%	95.00%	95.00%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		61.50	\$8,678,452
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments, non-personnel resources, and capital goods outlay. Increases in personnel and workers' compensation funding contribute to the increase.	0.00	\$770,834
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Transportation & Environmental Services



RESOURCE RECOVERY & STREET CLEANING

PROGRAMMATIC ADJUSTMENTS

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Service / Line of Business	Description	FTE Impact	Cost Modification
Refuse Collection	Reduction of one vacant part-time mulch grinder operator position. Current staff will absorb these duties with no impact to services.	(0.50)	(\$32,258)
Refuse Collection	Reduce Costs for Latex Paint Disposal. This reduction will eliminate vendor service and replace it with services provided by existing staff. These services fit within current staff capacity.	0.00	(\$20,000)
Refuse Collection & Recycling	The proposed budget increased the residential Refuse Fee to \$353. During the add/delete process, City Council added \$182,490, to be funded through an additional \$10 on the refuse fee, for trash and recycling cans for the Parks Improvement Plan and public space recycling cans.	0.00	\$182,490
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		61.00	\$9,579,518



Transportation & Environmental Services

STORMWATER & SANITARY INFRASTRUCTURE

Outcomes Supported: Improve the health of City waterways

Lines of Business	Goals
Stormwater & Sanitary Infrastructure	Reduce the risk of flooding, improve water quality, and provide for current and future development by designing and maintaining sanitary sewers and storm sewers in compliance with regulatory requirements; Maintain floodplains to be in compliance with Federal Emergency Management Agency (FEMA) regulations

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$3,365,768	\$3,997,046	\$4,658,919
Non-Personnel	\$757,915	\$2,600,437	\$2,302,157
Capital Goods Outlay	\$0	\$0	\$0
Interfund Transfers	\$4,811,574	\$5,099,448	\$5,543,961
Total Expenditures	\$8,935,258	\$11,696,931	\$12,505,037
% of All Funds Departmental Budget	15.3%	17.7%	17.1%
Total Program FTEs	12.00	13.00	16.00

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Percent of Chesapeake Bay pollutant-reduction goal met</i>	21.40%	25.27%	20.00%
<i>New acres of City land treated by Best Management Practices</i>	36.7	25.0	N/A

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		13.00	\$11,696,931
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay. Increases in personnel and workers' compensation funding contributes to the increase.	0.00	\$465,456

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Transportation & Environmental Services



STORMWATER & SANITARY INFRASTRUCTURE

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Stormwater & Sanitary Infrastructure	Reduction in contributions to Northern Virginia Regional Commission Clean Water Partners; reduction will likely result in fewer regional television or radio advertisements.	0.00	(\$2,350)
Stormwater & Sanitary Infrastructure	Addition of 1.0 Civil Engineer IV, 1.0 Management Analyst, and 1.0 Civil Engineer III to study and, subject to City Council action, implement the administration of a stormwater utility fee for financing costly state mandated stormwater infrastructure improvements.	3.00	\$345,000
Stormwater & Sanitary Infrastructure	The proposed budget included debt service in the amount of \$537,761 to support capital projects. FY 17 projects will be funded through the Sanitary Sewer rate increase, and the debt service has been removed from the budget accordingly.	0.00	\$0
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		16.00	\$12,505,037



Transportation & Environmental Services

STREET, SIDEWALK & SEWER MAINTENANCE

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City's economy
 Promote an attractive urban environment that reflects our history and provides well-functioning infrastructure
 Reduce harm to people and property from fire

Lines of Business

Goals

Fire Hydrant Maintenance & Repair	Fire hydrants are in service so Fire Department has water to fight fires
Sanitary Sewer Maintenance & Repair	No sanitary sewer system failures leading to overflows
Storm Sewer Maintenance & Repair	No storm sewer system failures or localized flooding events leading to property damage
Street Maintenance & Repair	Prevent damage to personal vehicles; Roads/streets are smooth, well-maintained, and drivable
Sidewalk Maintenance & Repair	Injury to pedestrians on sidewalks is prevented
Storm & Winter Weather Transportation Support	Roadways are clear and functioning within 24 hours after the end of snowfall for a winter storm with 8 inches or less of snow (Level 1)

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,797,015	\$1,904,655	\$2,238,865
Non-Personnel	\$2,847,375	\$2,857,601	\$2,519,403
Capital Goods Outlay	\$0	\$0	\$0
Total Expenditures	\$4,644,390	\$4,762,257	\$4,758,268
% of All Funds Departmental Budget	7.9%	7.2%	6.5%
Total Program FTEs	60.00	59.00	59.00

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Lane miles repaved</i>	45	56	55
<i>Potholes filled</i>	4,481	4,400	N/A
<i>Square feet of brick sidewalk repaired</i>	5,905	6,495	N/A
<i>Square feet of concrete sidewalk repaired</i>	4,365	4,583	N/A
<i>Square feet of sidewalk averted by alternative repair technology</i>	1,871	2,500	N/A

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		59.00	\$4,762,257
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$179,291
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Transportation & Environmental Services

STREET, SIDEWALK & SEWER MAINTENANCE

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Street Maintenance & Repair	Reduce Sidewalk Maintenance. This reduction will increase the length of repair time from a current average of 12 months to approximately 18 months. Hazardous sidewalks will continue to be addressed immediately, though permanent repairs and maintenance may take longer.	0.00	(\$100,000)
Street, Sidewalk, & Sewer Maintenance	Reduce Hydrant Preventative Maintenance and Painting. The proposed budget reduced preventative hydrant rebuilds from a 5 year cycle to a 10 year cycle. During the add/delete process, City Council restored \$17,720 which will shorten the cycle time to 8 years. Additionally, the Fire Department and Virginia American Water Company will continue to test hydrants periodically, and repairs of faulty hydrants will continue as currently conducted. The hydrant repainting program will be eliminated.	0.00	(\$83,280)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		59.00	\$4,758,268



Transportation & Environmental Services

TRAFFIC & PARKING OPERATIONS

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City’s economy

Lines of Business

Goals

Traffic Operations | Traffic control infrastructure is operational in Alexandria

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$1,935,891	\$2,213,486	\$2,152,004
Non-Personnel	\$1,078,061	\$1,182,578	\$1,119,137
Capital Goods Outlay	\$0	\$0	\$0
Total Expenditures	\$3,013,953	\$3,396,064	\$3,271,141
% of All Funds Departmental Budget	5.2%	5.2%	4.5%
Total Program FTEs	17.50	17.50	17.50
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Percent of traffic signals receiving preventative maintenance</i>	14.00%	25.00%	33.00%

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		17.50	\$3,396,064
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$15,077
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Transportation & Environmental Services



TRAFFIC & PARKING OPERATIONS

PROGRAMMATIC ADJUSTMENTS

[Continued from previous page]

Service / Line of Business	Description	FTE Impact	Cost Modification
Traffic Operations	Capitalize Pavement Markings. There would be no reduction in pavement markings service. The shift in cost to the capital budget will result in a decrease of approximately one lane mile paved.	0.00	(\$100,000)
Traffic Operations	Reduce Traffic Signal Electricity Costs. This is an efficiency due to LED traffic signal vehicle and pedestrian indicators that were installed Citywide in FY2016. There are no service implications.	0.00	(\$40,000)
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		17.50	\$3,271,141

Transportation & Environmental Services



TRAFFIC ENGINEERING

Outcomes Supported: Increase transportation system mobility, connectivity, and accessibility that supports the City's economy

Lines of Business

Traffic Engineering

Goals

Alexandria transportation system is safe; Alexandria transportation system operates in efficient manner

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$143,796	\$252,623	\$354,622
Non-Personnel	\$8,284	\$32,800	\$32,600
Capital Goods Outlay	\$0	\$0	\$0
Interfund Transfers	\$0	\$0	\$0
Total Expenditures	\$152,080	\$285,423	\$387,222
% of All Funds Departmental Budget	0.3%	0.4%	0.5%
Total Program FTEs	6.00	6.00	7.00
	FY 2015 Actual	FY 2016 Estimate	Target
Performance Measures			
<i>Number of traffic crashes</i>	1,471	1,600	N/A

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$285,423
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	(\$51,141)
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Transportation & Environmental Services

TRAFFIC ENGINEERING

PROGRAMMATIC ADJUSTMENTS

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Service / Line of Business	Description	FTE Impact	Cost Modification
Traffic Engineering	Addition of 1.0 TIP funded Traffic Engineer to implement the City's new Intelligent Transportation Systems (ITS) initiatives, enabling staff to implement infrastructure to incorporate technology, share data regionally, and facilitate incident management.	1.00	\$152,940
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		7.00	\$387,222



Transportation & Environmental Services

TRANSIT SERVICES

Outcomes Supported: Increase self-sufficiency and meaningful quality of life for the City's most vulnerable adults
 Increase transportation system mobility, connectivity, and accessibility that supports the City's economy

Lines of Business

Goals

Paratransit	Improve mobility and access for persons with disabilities and the elderly
Transit Development	Regional transit options are affordable, convenient, and reliable for Alexandria residents

	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Expenditure By Character			
Personnel	\$934,124	\$882,804	\$947,552
Non-Personnel	\$1,031,066	\$109,015	\$128,630
Capital Goods Outlay	\$0	\$0	\$0
Interfund Transfers	\$1,500,000	\$4,562,972	\$9,062,958
Total Expenditures	\$3,465,190	\$5,554,791	\$10,139,140
% of All Funds Departmental Budget	5.9%	8.4%	13.9%
Total Program FTEs	6.00	6.00	6.00

Performance Measures	FY 2015 Actual	FY 2016 Estimate	Target
<i>Number of Metrorail trips</i>	11,039,257	11,020,000	11,100,000
<i>Number of DASH trips</i>	4,275,682	4,300,000	4,350,000

MAINTAINING CURRENT SERVICE LEVELS

TOTAL FY 2016 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$5,554,791
Current Service Adjustment	Description	FTE Impact	Cost Modification
Maintaining current service levels	Maintain current levels of service delivery with personnel related adjustments (e.g. health coverage, salaries, merit adjustments, career ladders and other fringe benefits), non-personnel resources (e.g. contract administration, fuel costs, rental and lease agreements), and capital goods outlay.	0.00	\$94,362
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Transportation & Environmental Services



TRANSIT SERVICES

PROGRAMMATIC ADJUSTMENTS

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Service / Line of Business	Description	FTE Impact	Cost Modification
Transit Development	Reduction in Regional Transportation Temporary Services. Current staff will absorb duties previously performed by contracted temporary employees, resulting in minimal impact.	0.00	(\$10,000)
Transit Development	In FY 2017, the portion of revenues that are collected in the Potomac Yard Special Revenue Fund and transferred into the General Fund for the cost of delivery of City and school services to Potomac Yard residents and business increases to \$5.42M.	0.00	\$3,019,716
Transit Development	Revenues collected in the Potomac Yard Special Revenue Fund and transferred to the CIP to support development of the Potomac Yard Metrorail Station are increasing by \$1.5M in FY 2017.	0.00	\$1,480,271
TOTAL FY 2017 APPROVED ALL FUNDS PROGRAM BUDGET		6.00	\$10,139,140

Transportation & Environmental Services



SANITARY SEWER SPECIAL REVENUE FUND

Sanitary Sewer Rate		FY 2017 Approved
FY 2016 Sanitary Sewer Rate (\$ per 1,000 gallons)		\$1.25
Approved Rate Increase		12.00%
New Sanitary Sewer Rate		\$1.40
Revenues		FY 2017 Approved
Sewer Line Maintenance Fee		\$6,770,400
Sewer Connection Fee		\$3,750,000
New Debt Issuance		\$0
Use of Reprogrammed Prior Year Funding		\$0
Fund Balance Carryover		\$415,999
Total Revenues		\$10,936,399
Operating Expenditures		FY 2017 Approved
T&ES Personnel Charges (including Worker's Comp)		\$3,054,707
Debt Service		\$2,563,084
Indirect Costs		\$967,877
*Transfer to Capital Improvement Program		\$1,900,000
DPI Personnel Charges		\$567,364
Sewer Jet Cleaning		\$250,000
Corrective Maintenance		\$106,090
Other Non-Personnel (Training, Utilities, Rentals, etc.)		\$145,583
Equipment Replacement		\$122,462
Sanitary Sewer Capacity Study - Flow Metering and Sewer Modeling		\$400,000
Sewer Billing		\$84,872
Annual CCTV of Sewers		\$424,360
Heavy Cleaning of Sewers		\$350,000
Wet Weather Management Facility Operating		\$0
Total Operating Budget Expenditures		\$10,936,399

Transportation & Environmental Services



STORMWATER SPECIAL REVENUE FUND

Stormwater Management Funding

	FY 2017 Approved
Real Estate Tax Dedication for Stormwater	\$0.005
Revenue from Stormwater Tax Dedication	\$1,907,746

Operating Expenditures

	FY 2017 Approved
Current Personnel (T&ES)	\$995,496
Indirect Costs	\$113,000
Transfer to Capital Improvement Program	\$0
DPI Personnel Charges	\$584,560
BMP Maintenance Materials	\$114,690
Maintenance of Oronoco Bay Remediation System	\$100,000
Heavy Cleaning of Storm Sewers	\$0
Total Operating Expenditures	\$1,907,746



Transportation & Environmental Services

SUMMARY FOR THE CITY TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

The Transportation Improvement Program (TIP) Fund is the City's 2.2 cents of reserved real estate tax revenue, which provides funding for transportation and transit capital infrastructure and the associated operating expenses therein. The TIP continues to support programs such as Capital Bikeshare, King Street Trolley service, bus shelter maintenance, and street repair. Additionally, \$0.8M of TIP funding is being used toward WMATA's subsidy for FY 2017.

Transportation Improvement Program Operating Expenditures by Program	FY 2017 Approved
Transportation & Environmental Services (T&ES)	\$3,158,070
<i>Staffing for Planning & Implementation</i>	\$659,866
<i>Indirect Costs</i>	\$473,738
<i>Transfer to Capital Improvement Program</i>	\$1,425,000
<i>Debt Service</i>	\$599,466
Street, Sidewalk, & Sewer Maintenance Program (T&ES)	\$865,390
<i>Streets and Sidewalk Repair</i>	\$721,158
<i>City-wide Bus Shelter Maintenance</i>	\$144,232
Transportation Planning & Support (T&ES)	\$352,850
<i>Capital Bikeshare Operating Costs</i>	\$352,850
Capital Project Management (Dept. of Project Implementation)	\$440,095
<i>Staffing for Planning & Implementation</i>	\$440,095
Transit Subsidies	\$3,533,932
<i>DASH Operation of Routes</i>	\$1,952,041
<i>DASH Trolley Operations</i>	\$203,863
<i>WMATA Operating Subsidy</i>	\$811,926
<i>Transportation Commission Priorities (WMATA Savings)</i>	\$566,102
Transportation Improvement Program (Total Operating Costs)	\$8,350,335

Transportation & Environmental Services



RESIDENTIAL REFUSE FEE RATE

Expenditure By Program	FY 2016 Approved	FY 2017 Approved
Residential Refuse Collection	\$4,036,107	\$3,994,133
Residential Curbside Recycling	\$864,796	\$1,260,318
Old Town Refuse Carts	\$40,500	\$134,500
Residential Food Waste Composting Pilot	\$15,000	\$0
Spring Clean-up	\$67,447	\$62,140
Leaf Collection	\$852,375	\$840,219
TV/CRT Recycling	\$0	\$30,000
Farmers' Market Compost Program	\$0	\$23,000
Workers Compensation Budget	\$260,000	\$400,000
Indirect Costs (City Administrative Support)	\$675,405	\$379,700
Trash & Recycling Cans for the Parks Improvement Plan	\$0	\$163,469
Public Space Recycling Cans	\$0	\$19,021
Total Expenditures	\$6,811,630	\$7,306,500
Residences Served	20,200	20,200
Billable Households	18,249	18,249
Residential Refuse Fee	\$337	\$363

Note: The proposed budget increased the residential Refuse Fee to \$353 for full cost recovery, increased recycling costs, and to continue food waste composting and TV/CRT recycling services. The FY 2017 budget also includes the second phase of a 2 year purchase of refuse carts for Old Town residents, available for distribution in FY 2017.

Through the add/delete process, City Council added an additional \$10 to the fee to provide trash and recycling cans for the Parks Improvement Plan and public space recycling cans. Those residences that are subject to tax relief (elderly, non-profits, etc.) are exempt from paying the refuse fee.



Transportation & Environmental Services

HB2313 TRANSPORTATION IMPROVEMENTS

Program Totals	FY 2015 Actual	FY 2016 Approved	FY 2017 Approved
Total Expenditures	\$9,616,817	\$18,760,850	\$18,668,304
Personnel	\$0	\$0	\$0
Non-Personnel	\$1,486,817	\$2,000,000	\$2,683,000
Interfund Transfer	\$8,130,000	\$16,760,850	\$15,985,304
Debt Service	\$0	\$0	\$0
Full Time Equivalents (FTEs)	0.00	0.00	0.00

In order to be eligible for Northern Virginia Transportation Authority (NVTA) Regional 30% funds, the City is required to deposit the equivalent of a 12.5 cent commercial and industrial real estate tax in a separate fund for transportation. The HB2313 fund includes NVTA 30% revenue and the City's 12.5 cent equivalent revenue.

MAINTAINING CURRENT SERVICE LEVELS

Service / Line of Business	Description	FTE Impact	Total Cost of Service
Program-wide services	Expenditures include payment for WMATA's operating subsidy, operations of the Route 1 (Corridor A) Transitway which provides Bus Rapid Transit (BRT) along a major transportation route, as well as \$110,000 for metroway maintenance.	0.00	\$2,683,000
Program-wide services	The budgeted transfer of the DASH General Fund subsidy amount is included for accounting purposes, maintaining this expenditure in a special fund.	0.00	\$11,092,941
Program-wide services	The budgeted transfer of the King Street Trolley subsidy amount is included for accounting purposes, maintaining this expenditure in a special fund.	0.00	\$992,363
Program-wide services	The Capital Improvement Program (CIP) Funding from NVTA 30% revenues is included here as an interfund transfer to account for those special revenues within a separate account and which will be allocated to the Capital Projects accounts.	0.00	\$3,900,000
TOTAL FY 2017 APPROVED BUDGET			\$18,668,304