

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 21, 2016

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: MARK B. JINKS, CITY MANAGER ~~m/~~

FROM: MORGAN ROUTT, DIRECTOR, OFFICE OF MANAGEMENT AND BUDGET MR

SUBJECT: BUDGET MEMO #19: CITY COUNCIL CONTINGENCY

The purpose of this memorandum is to inform City Council of the amount of non-designated funds available in Contingent Reserves after technical adjustments have been made.

The proposed budget includes a \$3.0 million schools capacity planning contingency, \$500,000 for traffic enforcement and parking adjudication initiatives, and \$174,806 for potential additional staffing at the Northern Virginia Juvenile Detention Center (NVJDC). Through technical adjustments for add/delete, staff recommends transferring \$400,000 for traffic enforcement to the Police Department and \$111,992 to the Other Public Safety budget for NVJDC based on a revised cost estimate. This will leave \$100,000 for the parking adjudication initiative still in development, \$3.0 million for ACPS, and \$62,814 undesignated.

A recent budget question provided an update on the Council Aide salary study and noted that if Council wishes to consider increasing Council Aide salaries in FY 2017 but does not want to presume the outcome of the study, Council could create a non-designated General Fund Contingent Reserve amount that could be used for a Council Aide pay increase or other high priority items that Council may need to fund in FY 2017.

After reallocating Contingent Reserve funds to departments through technical adjustments, approximately \$63,000 of non-committed funds will remain in contingency that, should Council wish, they could set aside.

A separate memo on the ACPS contingency will be forthcoming.

Contingent Reserve Service/Use	Proposed FY 2017 Amount	Remaining Total After Technical Adjustment
Traffic Enforcement and Parking Adjudication	\$500,000	\$100,000
ACPS Contingency	\$3,000,000	\$3,000,000
NVJDC Staffing Needs	\$174,806	\$62,814
Total Remaining Amount		\$3,162,814