



Gregg C. Fields
Director

DEPARTMENT OF CODE ADMINISTRATION
301 King Street
Room-4200
Alexandria, Virginia 22314

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DATE SENT: _____

**TO: Chief Boiler Inspector
Department of Labor and Industry
13 South 13th Street
Richmond, Virginia 23219**

**FROM: Gregg C. Fields, Building Official
City of Alexandria, Department of Code Administration**

In accordance with the November 1, 2001, memorandum of agreement between DHCD and the Department of Labor and Industry, this written notification is made to facilitate a State mandated inspection and certification of the below listed equipment:

Type of Equipment:	Boiler	Water Heater	
Type of Installation:	New	Replacement	Repair
Type of Permit Issued:	Building	Plumbing	Mechanical

PLEASE PRINT

Permit Number: _____ Date of Application: _____

Address: _____

Project/Building: _____

Name: _____

Owner's Name: _____

Phone: _____

Contractor's Name: _____ Phone: _____

Copies of the issued permit and permit application are attached. Should additional information be needed, please call 703 746-4200. Please return a copy of the State Certificate of Inspection to:

**Department of Code Administration
301 King Street, Room 4200
Alexandria, Virginia 22314**