COMMERCIAL PROJECT DATA SHEET

1. **PROJECT NAME**

2. **PROJECT ADDRESS / UNIT NO.**

3. **DESIGN CODE & EDITION**
   - [ ] VCC
   - [ ] VRC
   - [ ] VRehC
   - [ ] VPC
   - [ ] VMC
   - [ ] NEC

4. **CHANGE OF OCCUPANCY?**
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY: FROM _____ TO _____**

5. **OCCUPANCY/USE CLASSIFICATION**

6. **MIXED USE BUILDING?**
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY: [ ] SEPARATED [ ] NON-SEPARATED**

7. **TYPE OF CONSTRUCTION**
   - [ ] IA
   - [ ] IB
   - [ ] IIA
   - [ ] IIB
   - [ ] IIIA
   - [ ] IIIB
   - [ ] IV
   - [ ] VA
   - [ ] VB

8. **OCCUPANT LOAD**

9. **SCOPE OF WORK AREA**
   - ____________ FT²

10. **NUMBER OF BUILDING STORIES**

11. **BUILDING HEIGHT**

12. **TOTAL FLOOR AREA (GROSS)**
   - ____________ FT²

13. **BUILDING SPRINKLERED?**
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY: [ ] FULL [ ] PARTIAL [ ] NFPA 13 [ ] NFPA 13R [ ] NFPA 13D**

14. **FIRE ALARM?**
   - [ ] Not Required
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY: [ ] EXISTING [ ] ALTERED [ ] PROPOSED**

15. **STANDPIPES?**
   - [ ] Not Required
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY: [ ] EXISTING [ ] ALTERED [ ] PROPOSED**

16. **OTHER FIRE PROTECTION SYSTEMS?**
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY SYSTEM TYPE(S):**

17. **ACCESSIBILITY OF BUILDING**
   - [ ] EXEMPT
   - [ ] FULLY
   - [ ] PARTIAL
   
   **IF “PARTIAL”, COMPLETE & SUBMIT AN ‘ALTERATION COST OF ACCESSIBILITY CERTIFICATE’ FORM**

18. **MODIFICATION REQUEST?**
   - [ ] No
   - [ ] Yes
   
   **IF “YES”, SPECIFY MODIFICATION NO.:**

**NOTES**

- Permit(s) must be posted on the job site at all times
- No changes to the approved plans will be made without written approval from the Code Administration
- Lot location surveys/wall checks must be submitted before the framing inspection is scheduled and conducted