DEPARTMENT OF CODE ADMINISTRATION
MODIFICATION REQUEST

<table>
<thead>
<tr>
<th>Date Applied</th>
<th>Project Name</th>
<th>Modification Number - Permit Number -</th>
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</thead>
<tbody>
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Address - Suite or Floor Number(s) | Owner’ Name

Applicant’s Name and Relationship to Project:

- G Owner
- G Design Professional
- G Engineer
- G Contractor
- G Permit Expediter

Phone Number:

FAX Number:

BUILDING DESCRIPTION

- G New
- G Existing
- G Construction Type

Square Footage
- • Area to be modified
- • Entire Building
- • Not Applicable

Total Number of Stories

Number of Stories Above Grade

Type of Fire Protection
- Fire Alarm - Y 9 Y 9 No
- Sprinkler System - Y Full
- Y Partial
- Y None

Location/Area/Item to be Modified | Previous Use | Current Use | Change of Use?

- G Yes
- G No

PREVIOUS USE

BUILDING SIZE

- G Total Floor Area

BUILDING ITEMS

- G Existing

BUILDING COMPONENTS

- G Roof

MODIFICATION REQUESTED


Specific Code Section(s) to be Modified

Supporting Data for Modification Requested (Additional sheets of authoritative sources, manufacturer information, lab tests, related code documents, reports etc. may be attached. Do not use approvals and/or conditions/situations in other buildings as each request must stand on its own merit.)

What Will be Achieved if the Modification is Granted? (Describe how the modification will correct a hazard and/or deficiency or upgrade or enhance the structure to be equivalent to current code requirements. Please attach additional sheets if needed.)

DECISION AND/OR COMMENTS

Building Official G Approved G Disapproved

Fire Official G Approved G Disapproved

Signature

Date

Comments:

- G

Appeal Rights. In accordance with the USBC, the decision of the Building Official or the Fire Official may be appealed if the Building/Fire Official has refused to grant a modification to the provisions of this code covering the manner of construction or materials to be used in the erection, alteration or repair of a structure. The appeals must be submitted in writing within 90 calendar days for construction matters; 21 calendar days for maintenance matters; or 14 calendar days for fire code matters. from the receipt of the decision for appeal. Appeal applications may be obtained from the Code Administration, 703-746-4200

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