



**CITY OF ALEXANDRIA, VIRGINIA
DEPARTMENT OF CODE ADMINISTRATION**

301 King Street, Room 4200, Alexandria, VA 22314

Phone: 703.746.4200

www.alexandriava.gov/code

PERMIT EXTENSION APPLICATION

Pursuant to the Virginia Uniform Statewide Building Code §108.8 and §110.6, request is hereby made to extend permit # _____ which is due to expire on _____.

I, _____, certify that I am the **owner/owner's agent** of
(Print Owner/Owner's Agent Name) (Circle Correct Status)

(Project or Building Address)

Reason for Extension: _____

Contractor:

Name: _____ Phone: _____

Address: _____

Contractor's VA License # _____

Contractor's City of Alexandria Business License # _____

Owner/Agent: _____ **Date:** _____
(Signature of Owner/Owner's Agent)

TO BE COMPLETED BY THE BUILDING OFFICIAL

This extension will expire on _____

Comments: _____

Building Official _____ **Date:** _____

Extension Fees: \$100.00 fee for residential projects
\$150.00 fee for commercial projects