# Residential Construction Permit Application

**City of Alexandria, Virginia**  
**Department of Code Administration**  
301 King Street, Suite 4200  
Alexandria, Virginia 22314  
Phone: 703.746.4200  
Fax: 703.838.3880  
Website: alexandriava.gov/Code  
E-mail: permitcenter@alexandriava.gov

## General Information

<table>
<thead>
<tr>
<th>Date Applied</th>
<th>Project Name</th>
<th>Project Address</th>
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<tbody>
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</table>

| Floor / Suite | |
|--------------| |

## Owner

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
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## Applicant / Contractor

Work will be done by:  
- [ ] Owner  
- [ ] Contractor

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
<th>VA License</th>
<th>Business License</th>
<th>Reciprocity?</th>
<th>Mechanic's Lien Agent?</th>
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<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>[ ] Yes</td>
<td>[ ] Non Designated</td>
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## Project Information

### Type of Work

- [ ] Interior  
- [ ] Exterior  
- [ ] New  
- [ ] Alteration

### Project Description

- [ ] Health Dept.  
- [ ] Structural/Building  
- [ ] Electrical  
- [ ] Plumbing  
- [ ] Mechanical  
- [ ] Fuel Gas

## Specific Project Data

### Accessibility of Building

Access to building must comply with VCC Chapter 11 requirements for Group R-3.  
- [ ] Exempt  
- [ ] Fully Accessible  
- [ ] Partial Accessible

If "Partial", complete & submit an 'Alteration Cost of Accessibility Certificate' form.

### Modification Request

- [ ] No  
- [ ] Yes

If "Yes", specify Modification number:  

## Additional Information

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Received By:  
Issued By:  

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