



ALEXANDRIA PERMIT CENTER  
301 KING STREET, SUITE 4200  
ALEXANDRIA, VIRGINIA 22314  
703.746.4200 ALEXANDRIAVA.GOV/CODE

### WHAT IS A TEMPORARY POOL?

Any structure having a depth of two feet or more at any point, including inflatable or temporary structures, basin, chamber, or tank containing an artificial body of water for swimming and wading, with or without circulation pumps/filtrate systems, not to include hot tubs, stormwater, detention, retention ponds, or other bodies of water not specifically designed for swimming.

### WHAT POOLS ARE EXEMPT FROM THE BUILDING CODE?

Swimming pools that have a surface area not greater than 150 square feet, do not exceed 5000 gallons and are less than 24 inches deep.

### CHECKLIST FOR TEMPORARY (STORABLE / INFLATABLE) POOL INSTALLATION

The following checklist contains the minimum information and details required to be submitted when applying for a temporary residential pool permit. This is a basic pre-submittal checklist that is intended to expedite the plan review process by minimizing the number of required revisions. Review these items and ensure that your plans are complete prior to submission.

- Complete building permit application online in APEX. Please indicate you are applying for a Temporary Pool Permit  
APEX Weblink: [https://apex.alexandriava.gov/EnerGov\\_Prod/SelfService#](https://apex.alexandriava.gov/EnerGov_Prod/SelfService#)
- All contractors must have a current City of Alexandria business license
- Indicate property address
- There shall be no general purpose electrical outlets within 10' of your pool.
- A dedicated GFCI electrical outlet for the pump motor may be allowed but no closer than 5' to the pool.
- All electric must be GFCI protected.
- There must be a disconnecting means for the pump (GFCI receptacle is acceptable.) 5' from pool wall.
- The pump must be double insulated (Check owner's manual prior to purchase)
- Submit a drawing indicating the location of the pool, pool equipment, pool size, depth and any proposed or existing fences (including height) on the property. (a Plat of Survey is required for this drawing.)
- Pools must not be located in any primary or secondary front yards and must comply with the minimum side and rear setbacks and open space required in your zone. Contact City of Alexandria Planning and Zoning at [pczoning@alexandriava.gov](mailto:pczoning@alexandriava.gov) or 703.746.4333 for information specific to your property.

A fence no taller than 4' and 50% open is permitted anywhere on your property. 6' privacy fences are permitted in the side and rear yards. For corner lots see Zoning Ordinance section 7-1700. Fences in the historic districts may require review by the Board of Architectural Review. It must also have a self-closing and latching gate to prevent the unsupervised access of children or animals. **Fencing with a gate must be in place prior to any water being introduced into the pool.**

Fence requirements are very specific to the property. Planning and Zoning will review on the survey.

### DRAINING POOL WATER:

1. Cannot be drained directly into a storm water detention or retention basin
2. Cannot be drained over an adjacent owner's property
3. Must be drained directly to streets with curb and gutters or to street drainage ditches with closed header, hose or pipeline.
4. Discharge flow not to exceed two hundred fifty (250) gallons per minute
5. Cannot be discharged into storm sewer system during periods of rain or storms.

### REFERENCES:

International Swimming Pool and Spa Code (ISPSC)2015 WEB Link: <https://codes.iccsafe.org/content/ISPSC2015>  
Section 303.3, Chapter 7 section 704 and 704.2

**ALL ITEMS MUST BE SHOWN ON THE DRAWING. ELECTRICITY AND WATER DO NOT MIX.  
REMEMBER THE LIFE YOU SAVE COULD BE YOUR OWN CHILDS!**

These items represent a summary of the most commonly applied regulations pertaining to temporary residential pool installations. Other regulations may apply.

**It is the property owner's responsibility to determine location of lot lines and the proper placement of the pool**