Code Administration

Our Mission

To promote and maintain safe, code compliant structures with a dedicated team of professionals that provides quality services for the City of Alexandria.

Gregg Fields
Director
Code Administration
Alexandria's Strategic Planning Goals

Distinctive and Vibrant Neighborhoods

Well-Managed Government

Safe and Resilient Community

Strong Economy
City Strategic Plan
Mission, Vision & Values

One Team – Our Values

- Accountability and Responsibility: We are accountable and responsible for our actions and their results.
- Commitment: We will remain committed to our common goals.
- Diversity: We recognize, embrace, and encourage diversity as each person brings different strengths, perspectives, and opinions that add to our collective success as a team.
- Customer Service: We continually strive to provide premier customer service.
- Education and Training: We will provide an environment that supports staff and customer training to expand our knowledge.
- Ethical Conduct: We will conduct ourselves at all times in a fair and ethical manner.
- Human Elements: We are supportive of each member of our code family.
- Mutual Respect: We value feedback from our community and teammates.

One City – Our Commitment

- We will achieve a partnership with all our customers, both internal and external, to provide a safe and healthy built environment.

No matter where we live and call home, Alexandria is our city; we are proud of our city, its proud history and accomplishments. We will promote our city at every opportunity. We recognize that we are successful if Alexandria is successful!

On behalf of the Department of Code Administration Team:

[Signature]

Director

ONE TEAM, ONE CITY – OUR CITY
Main Objective

Safe Buildings

Uniform Statewide Building Code
• Virginia Construction Code
• Virginia Residential Code
• Virginia Existing Building Code
• Virginia Maintenance Code
• Virginia Energy Code
• Plumbing, Mechanical, Fuel Gas
• Electrical – NEC

Permit Center- APEX
Plan Review Services

Review Plans for Code Compliance

- 100% Electronic Reviews
- Over 7,000 reviews
- Team Plan Review
- Small Business Facilitator
- Advanced Review
New Construction Inspections Services

Residential and Commercial

- Energy
- Building
- Electrical
- Plumbing
- Mechanical
- Fire Systems
- Accessibility
**Maintenance Code Division**

**Virginia Maintenance Code** is a state regulation promulgated by the Virginia Board of Housing and Community Development, a Governor-appointed board, for the purpose of establishing *minimum regulations to govern the maintenance of buildings and structures.*

- First Preventers
- Virginia Maintenance Code
- City Ordinances
- Call, Click, Connect
- Proactive Inspections
- Hoarding Task Force
- Nuisance code
- Damage Assessment
- First Time Buyer
Maintenance Code Division

Scope of Work

- Trash
- Grass/Weeds
- Rodents
- Damage Assessment
- Maintenance
- Rental Housing stock
- Illegal Construction
- Hoarding
- Unsafe Structures
How To File a Complaint

• **Normal Business Day**
  - 703.746.4357
  - [www.alexandriava.gov](http://www.alexandriava.gov)
    - Email a concern

• **Nuisance Abatement Hotline – 24/7**
  - 703-836-0041
  - Normal business hours - Citizen’s Assistance
  - After hours, Weekends and Holidays answered by Emergency Communications
  - New Customer Interface

311
Permit Center

Full Service Permit Center
Web-Based Permitting
Records Management

Customer Relations Center
Multi Departmental Permitting
Same Day Services
Fiscal Stewardship

We Are A Self Supported Department

Special Revenue Since 2010

Manage Levy Accounts

• Training and Education

• Information Technology

• Funded 100% New Land Use & Permitting System
Upcoming Projects/Initiatives

- West End Permit Center
  - Easy access and convenience
  - Electronic access (Records, Reports, etc.)
- APEX- Upgrade to HTML5
- Electronic Plan Review - upgrade
Collaboration

City Partners
- Planning and Zoning
- Transportation & Environmental
- Business License/Finance
- Office of Historic Alexandria
- Fire and Health Departments
Building Safety Awareness

Alexandria Department of Code Administration

EIGHTH ANNUAL BUILDING SAFETY MONTH KICKOFF EVENT

Friday, May 14th
9 a.m. - 4 p.m.

VIRTUAL TRAINING

Gregg Fields, Director of Code Administration, Shaunn Monzingo, ICC Instructor - Visual Fun and Training Handouts!

FREE TRAINING! 2018 International Energy Conservation Code - Residential Provisions Simplified, 6 Hours Continuing Educational Credits

For more details and to RSVP, email Penny.Gausman@alexandriava.gov

Building Safety Month is a public awareness campaign celebrated by jurisdictions worldwide during the month of May.

Each week, International Code Council will focus on a different theme to highlight how building codes save lives.

www.buildingsafetymonth.org #BuildingSafety365

Brought to you by the Department of Code Administration
Questions?

Code Administration
301 King St., Suite 4200
Alexandria, VA 22314
www.alexandriav.gov/Code

703-746-4200