

**Alexandria Electoral Board  
Minutes for March 7, 2018 Meeting**

Chairman Brown called the meeting to order at 9:30 a.m. Present were the three members of the Alexandria Electoral Board (Susan B. Kellom, Bruce A. Brown and Jack Powers), Anna Leider, General Registrar and Angie Maniglia Turner, Deputy Registrar.

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**Electoral Board Reports**

Mr. Brown and Mr. Powers discussed the Virginia Electoral Board Association (VEBA) annual meeting at the Homestead. Additionally, the Electoral Board discussed a university professor from New York whose research includes surveying Election Officers about why they serve. The Electoral Board asked to be notified if the office is asked to participate so the Board can provide input as to whether to participate. Mr. Brown reported that the Eighth District Republicans will not have a convention as only one candidate filed for the nomination for US House of Representatives (8-CD).

**Reorganization of Electoral Board**

Mr. Brown present a motion for the election of Susan Kellom as Secretary of the Alexandria Electoral Board, Jack Powers as Vice Chairman of the Alexandria Electoral Board, and Bruce Brown as Chairman of the Alexandria Electoral Board for the 2018 term, ending on February 28, 2019. Mr. Powers seconded the motion and it passed unanimously.

**Page Program**

Mr. Brown raised for discussion the potential for having a Page Program. After consideration by the Electoral Board, Mr. Leider indicated that she would contact the General Registrar in Arlington to inquire about the logistics behind their page program.

**Election Officer Additions and Deletions**

Ms. Leider provided the Board with a list of additions and deletions to the list of appointed election officers. The Board reviewed the list and Mr. Powers moved to approve the election officer additions and deletions. Ms. Kellom seconded the motion and it passed unanimously.

**Election Office Report**

Ms. Leider provided the Electoral Board with an update regarding the department's budget submission for FY 2019 as well as the FY 2018 budget projections. Additionally, she reported on the status of the review of City precinct boundaries as well as legislation currently in the Virginia General Assembly.

**Leonard "Chick" Armstrong Recreation Center**

Ms. Leider reported that City Council voted to rename the Cora Kelly Recreation Center to the Leonard "Chick" Armstrong Recreation Center. After discussion, Ms. Kellom moved to update the precinct name to Cora Kelly/"Chick" Armstrong Center. Mr. Powers second the motion and it passed unanimously.

**June Primary Preparations**

Ms. Leider provided the Electoral Board with a suggested schedule of training dates and extended absentee voting hours for the upcoming June 12 Primary. Ms. Leider recommended the office be open for the two Saturdays immediately preceding the Election and four evenings till 8 p.m. for absentee voting. Ms. Kellom moved to accept the proposed schedule, Mr. Powers seconded the motion and it passed unanimously.

Ms. Leider raised the topic of Election Day responsibilities for the Electoral Board members. Upon consideration, Ms. Kellom will cover District A, Mr. Powers will cover District B and Mr. Brown will cover District C.

**Candidate Draw**

The Electoral Board agreed on a methodology for the possible April 4<sup>th</sup> drawing to determine ballot order for local candidates who file their paperwork simultaneously and noted this draw must be conducted in an open meeting.

**Future Board Meetings**

The Board agreed to schedule the following Board Meetings:

Wednesday, April 4 – 9:30 a.m.	Board Meeting and draw for ballot order
Tuesday, May 8 – 9:30 a.m.	Board Meeting
Monday, June 11- 9:30 a.m.	Brief Pre-Election Meeting
Wednesday, June 13 -9:30 a.m.	Canvass
Wednesday, June 13 – 10 a.m.	Provisional Ballot Hearing
Friday, June 15 – 10:30 a.m.	Canvass and Provisional Ballots (Continued)

**CLOSED SESSION**

At 12:46 p.m. upon a motion made by Mr. Powers seconded by Ms. Kellom, and passed by a unanimous vote of the Electoral Board, the Electoral Board went into closed session pursuant to Section 2.2-3711 (A)(1) and §2.2-3711 (A)(35) of the Code of Virginia for a discussion on personnel matters and to review the voting equipment security plan.

At 2:18 p.m. upon a motion made Ms. Kellom, seconded by Mr. Powers, and passed by a unanimous vote of the Electoral Board, Electoral Board reconvened in open session. No votes were taken; however, the Electoral Board wanted to express their strong support for the department’s re-organization plan being developed by the General Registrar.

Ms. Kellom moved to adjourn the Board Meeting at 2:18 p.m. Mr. Powers seconded the motion and it passed unanimously.



Susan B. Kellom  
Secretary



Bruce A. Brown  
Chairman



Jack Powers  
Vice Chair