Alexandria Electoral Board
Minutes for July 14, 2016 Meeting

Chairman Brown called the meeting to order at 9:30 a.m. Present were the three members of the Alexandria Electoral Board (Susan B. Kellom, Bruce A. Brown and Jack Powers), Anna Leider, General Registrar and Eric Spicer, Elections Administrator.

After the call to order, Mr. Brown moved for the Board to approve the minutes for the June 7, 2016, Board Meeting. Mr. Powers seconded the motion and it passed unanimously.

Electoral Board Reports
The Board discussed the ELECT Training that they attended from June 28 to June 30.

Alexandria Electoral Board Conference and Travel Policies
The Board discussed policies proposed by Mr. Brown to cover the Board's attendance and associated costs at meetings, conferences, conventions, seminars and training events. After discussing this issue and making minor modifications, Mr. Brown made a motion to approve the Alexandria Electoral Board Conference and Travel Policies. Mr. Powers seconded the motion and it passed unanimously.

Executive Session
Mr. Powers moved for the Board to open an Executive Session at 10:13 a.m. to discuss personnel and legal matters. Ms. Kellom seconded the motion and it passed unanimously. Mr. Powers moved to return to the Open Session at 11:17 a.m. Ms. Kellom seconded the motion and it passed unanimously. Mr. Powers reported that no votes were taken during the Executive Session and the Board discussed personnel and legal matters.

After returning to the Open Session, Mr. Brown moved for the Board to direct the General Registrar to convey the Board's consensus opinion to the Commonwealth's Attorney that he should pursue any campaign finance violations committed by the Alicia Hughes campaign to the fullest extent of the law. Mr. Powers seconded the motion and it passed unanimously.

Election Officer Additions and Deletions
Ms. Leider provided the Board with a list of additions and deletions to the list of appointed election officers (Attachment). The Board reviewed the list and Mr. Powers moved to approve the election officer additions and deletions. Ms. Kellom seconded the motion and it passed unanimously.

Future Board Meeting
The Board agreed to schedule the next Board Meeting at 9:30 a.m. on September 1. The Board also set August 18 as a tentative date for a Board Meeting in August (if necessary).

Ms. Kellom left the meeting at 11:40 a.m., after all action items were addressed and votes were taken, and Mr. Brown and Mr. Powers conducted the remainder of the meeting.

Report from Elections Office
Ms. Leider provided the Electoral Board with an update on the National Change of Address (NCOA) process and the revised procedure for processing voter registration applications submitted through DMV. Additionally, she and Mr. Spicer provided an update on the March 1

Presidential Primary reimbursement, office personnel staffing, polling place moves, summer outreach plans, and preparations for the November Presidential Election.

Mr. Powers moved to adjourn the Board Meeting at 12:24 p.m. Mr. Brown seconded the motion and it passed unanimously.

Susan B. Kellom Secretary	Bruce A. Brown Chairman	Jack Powers Vice Chair