

**Alexandria Electoral Board
Minutes for May 9, 2017 Meeting**

Chairman Brown called the meeting to order at 9:30 a.m. Present were the three members of the Alexandria Electoral Board (Susan B. Kellom, Bruce A. Brown and Jack Powers), Anna Leider, General Registrar, Eric Spicer, Elections Administrator, Mr. Stafford Ward, an Alexandria resident, and Ms. Agnes Artemel, Vice President of the Eisenhower Partnership Board.

After the call to order, Mr. Powers moved for the Board to approve the minutes for the March 29, 2017 Board Meeting. Ms. Kellom seconded the motion and it passed unanimously.

Electoral Board Reports

Ms. Kellom reported that she received a positive response to potential addition of a new polling place in Potomac Yard at the most recent Democratic City Committee meeting. Mr. Brown reported that he brought up the potential new polling place at Potomac Yard at the most recent Republican City Committee meeting and there were no negative responses. Mr. Brown also reported that Senator Adam Ebbin approached him at the annual Holocaust Memorial Day event and asked if there were any bills that the Alexandria Electoral Board would like to have presented to the Privileges and Elections Committee that he serves on. Mr. Brown suggested to Senator Ebbin that he should attend a Northern District Virginia Electoral Board Association (V.E.B.A.) meeting and Senator Ebbin indicated that he would consider doing so.

Potential Polling Place in the Eisenhower Avenue Section of the City

Ms. Artemel discussed current and planned development in the Eisenhower Avenue section of the City with the Electoral Board and staff. She also reviewed possible polling places in the area and suggested the Alexandria Renew Facility as an option because there are open areas on the first floor that could be used for voting and there is very little traffic near this facility. Ms. Artemel agreed to help arrange a site visit. She also agreed to continue assisting the Electoral Board in its search for a suitable polling place in the this section of the City. Ms. Artemel left the meeting at 10:13 a.m.

Election Officer Additions and Deletions

Ms. Leider provided the Board with a list of additions and deletions to the list of appointed election officers (Attachment). The Board reviewed the list and Ms. Kellom moved to approve the election officer additions and deletions. Mr. Powers seconded the motion and it passed unanimously.

Security Plan

Ms. Leider reported that staff recently updated our Security Plan as required by ELECT on an annual basis. After discussing this issue, Ms. Kellom moved to approve the 2017 Security Plan. Mr. Powers seconded the motion and it passed unanimously.

Disposal of ESlate Voting Machines

Ms. Leider and Mr. Spicer reported that the City could save approximately \$7,000 in license and support fees over the next two years by recycling 53 ESlate voting machines that are no longer used with the assistance of the City's voting equipment vendor, HART InterCivic. They explained that the City stopped using these ESlates when the City began using EScan digital scan voting machines. They also reported that the City continues to use Disability Access Units (DAUs) along with the EScan voting machines. After discussing this issue, Mr. Powers moved to have HART recycle the 53 ESlate voting machines that are no longer used. Ms. Kellom seconded the motion and it passed unanimously.

Potential Polling Place at the Station in Potomac Yard

Ms. Leider reported on the potential for a new polling place at the Station in Potomac Yard which is a residential building owned by the Alexandria Housing Development Corporation (AHDC). Ms. Leider reported that as of December, 2016 there were 1,458 voters who would be relocated to this new polling place from Cora Kelly, Mt. Vernon and G.W. The Electoral Board inspected the Community Room at this facility on April 19 and May 1, and determined that this space was suitable for voting in terms of size, location, accessibility and parking. After discussing this issue, Ms. Kellom moved, pending approval from the AHDC Board, to recommend that City Council add this new polling place effective with the November 7, 2017 Election. Mr. Brown seconded the motion and it passed unanimously. The Board also agreed to solicit public input on this proposal at a public meeting at this facility on May 18.

Training Schedule and Board Member Responsibilities

Board Members agreed to attend and open the following training sessions:

<u>Date</u>	<u>Time</u>	<u>Group</u>	<u>Board Member</u>
Wednesday, May 31	6:30 p.m.	Chiefs/Asst./EO	Jack Powers
Thursday, June 1	10:00 a.m.	Chiefs/Asst./EO	Susan Kellom
Thursday, June 1	6:30 p.m.	Chiefs/Asst./EO	Jack Powers
Friday, June 2	10:00 a.m.	Chiefs/Asst./EO	Susan Kellom
Saturday, June 3	10:00 a.m.	Chiefs/Asst./EO	Susan Kellom
Tuesday, June 6	6:30 p.m.	Chiefs/Asst./EO	Jack Powers
Wednesday, June 7	6:30 p.m.	Central Absentee Precinct	N/A
Saturday, June 10	10:00 a.m.	Makeup Training (if needed)	N/A

Board Member Responsibilities on Election Day

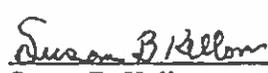
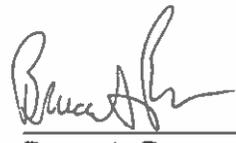
The Board agreed to rotate their coverage of the City’s School Districts, as they have in the past, resulting in the following coverage on Election Day.

- District A Bruce Brown
- District B Susan Kellom
- District C Jack Powers

Future Board Meeting

The Board agreed to schedule the next Board Meeting at 9:30 a.m. on June 12. The Board also has meetings scheduled at 9:30 a.m. on June 14 to begin the canvass (with the Provisional Ballot Hearing beginning at 10:00 a.m.) and at 12:00 p.m. on June 16 to complete the canvass.

Mr. Powers moved to adjourn the Board Meeting at 12:15 p.m. Ms. Kellom seconded the motion and it passed unanimously.

		
_____ Susan B. Kellom Secretary	_____ Bruce A. Brown Chairman	_____ Jack Powers Vice Chair