

**City of Alexandria Emergency Medical Services Council  
Meeting Minutes  
February 9, 2009 7:00 p.m.  
Inova Alexandria Hospital Board Room**

**Members Present:** Pamela Copley, Fire Chief Adam Thiel, Dr. Marty Brown, Dr. John Audett, Burke Wilson, Pam Alesky, Dr. Tom Clark, Michele Evans, Scooter Slade, Paul Prevost, Andrew Snead, Rob Rapanut, Dr. Jim Vafier, Brett Fitzgerald, Diane Dickerson  
**Guests:** Brian Hricik  
**Absent:** Holly Heislup

ITEM	DISCUSSION	ACTION/RESPONSIBILITIES TIMELINES
<b>Welcome, Announcements &amp; Introductions</b>	<ul style="list-style-type: none"> <li>• The meeting was called to order by Chair, Pam Copley at 7:02 p.m.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Welcome to All</b></li> </ul>
<b>Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• The minutes of the November 17, 2008 meeting were distributed and reviewed.</li> <li>• Dr. Clark made a motion that the minutes be accepted as written; the motion was seconded. There was no discussion; the vote was unanimous.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>The minutes of the 11/17/08 meeting were approved as written.</b></li> </ul>
<b>Acknowledgements</b>	<ul style="list-style-type: none"> <li>• Pam Copley thanked everyone for the support given to her as Chair of the EMS Council. She also acknowledged members for their hard work and support for the various initiatives of the Council during the past two years.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Acknowledgements</b></li> </ul>
<b>NEW BUSINESS</b>		
<b>Nominations</b>	<ul style="list-style-type: none"> <li>• Dr. Clark presented a slate of nominees for the offices of Chair, Vice Chair, and Secretary. The nominees are as follows: <ul style="list-style-type: none"> <li>○ Chair: Rob Rapanut, Paul Provost and Pam Copley</li> <li>○ Vice Chair: Rob Rapanut, Paul Provost, Scooter Slade and Burke Wilson</li> <li>○ Secretary: Diane Dickerson</li> </ul> </li> <li>• Votes were accepted via a show of hands yielding the following results: <ul style="list-style-type: none"> <li>• Chair: Pam Copley</li> <li>• Vice Chair: Rob Rapanut</li> <li>• Secretary: Diane Dickerson</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Congratulations to the newly elected officers.</b></li> <li>• <b>Many thanks to all who agreed to run for office.</b></li> <li>• <b>Many thanks to Dr. Tom Clark and Paul Provost for serving as the nomination committee.</b></li> </ul>

<p><b>Call of the Quarter Nominees</b></p>	<ul style="list-style-type: none"> <li>• Four cases were presented and discussed.</li> <li>• Case #4 that occurred on December 19, 2008 was selected for the Call of the Quarter award.</li> <li>• Six staff members will be recognized; EMS and Fire personnel</li> <li>• Brian will suggest to the Council a proposed date/time to present this award</li> <li>• We currently have 2 donated dinners; Scooter and Burke will seek additional donations</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Congratulations to Paramedic Lori Taylor, Medic Seth Bowie, EMS Supervisor Craig Youngdale, Fire Capt. Charles Beckett, FF Micah Edwards and FF Samuel Reyes!</b></li> </ul>
<p><b>Letters from Residents</b></p>	<ul style="list-style-type: none"> <li>• Pam distributed letters from residents of the City for review regarding Cameron Station ethanol concerns</li> <li>• Chief Thiel has been active in the community to discuss additional resources; work is ongoing at the City Attorney's office and the Transportation Board to enhance readiness</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational</b></li> </ul>
<p><b>Budget Update</b></p>	<ul style="list-style-type: none"> <li>• Michele advised that the budget is to be presented tomorrow; Congressman Moran attending</li> <li>• There will be a decrease in some positions; affected staff will be assisted to try and identify other positions</li> <li>• Public Safety Department has been left whole</li> <li>• There is a budget work session on fire issues 3/24/09 at 1730 to discuss: <ul style="list-style-type: none"> <li>○ New fire station on Eisenhower Avenue</li> <li>○ Cameron Mills Road fire station—can an EMS unit be added?</li> </ul> </li> <li>• Main public hearing is Monday, April 14<sup>th</sup></li> <li>• Budget adoption is April 27<sup>th</sup></li> <li>• Budget goes into effect July 1<sup>st</sup></li> <li>• Retirement program is still under discussion</li> <li>• The City is applying for funds through the Budget Stimulus Plan</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational</b></li> </ul>

<b>EMS Update</b>	<ul style="list-style-type: none"> <li>• Asst. Chief Snead provided an update</li> <li>• 6 people prepared for and passed the intermediate exam</li> <li>• A manual has been developed for consistent level training for all staff</li> <li>• Quality Assurance Committee is now the Quality Management Committee; Dr. Vafier continues to provide exceptional leadership</li> <li>• Committee will now be reviewing each call where transport was refused</li> <li>• The Quality Management Committee meets the second Tuesday of every month at Lee Center; EMS Council members are invited to attend</li> <li>• A survey tool/post card is being developed to send to patients to provide them with the opportunity to rate the quality of the services provided by EMS—personnel, response time, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational</b></li> </ul>
<b>EMS Communications</b>	<ul style="list-style-type: none"> <li>• Acting EMS Operations Manager, Brian Hricik provided an update on the Presidential Inauguration preparation plans and responses <ul style="list-style-type: none"> <li>○ 10 counties responded</li> <li>○ Relationships strengthened; great mutual aid</li> <li>○ Of note: On the Sunday before the inauguration, the City had four times the usual number of calls; there were two extra medic units in service</li> </ul> </li> <li>• Preparations are being made to transmit 12-lead EKGs to the hospital from the field; hospital is making preparations to test the system with March 1<sup>st</sup> as the target date for implementation</li> <li>• Paramedics Cage, Gerber and Strauch were recently recognized for their participation at the EMS Symposium “Star of Life” competition!</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational</b></li> </ul>
<b>OLD and/or ONGOING BUSINESS</b>		
<b>Call of the Quarter Award</b>	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Quarter Call of the Quarter Award presentation date is still pending</li> <li>• 1<sup>st</sup> Quarter Award is to be presented May 4<sup>th</sup></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Ongoing</b></li> </ul>
<b>OTHER BUSINESS</b>		
<b>Recognition</b>	<ul style="list-style-type: none"> <li>• Pam Alesky begins working with FEMA next week; she also was an active participant in the Red Cross inauguration plans</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Pam will continue to be the Red Cross representative for the Council</b></li> </ul>

<b>Alexandria Goes Red for Women</b>	<ul style="list-style-type: none"> <li>• Michele advised that several City businesses are supporting this event; there will be a proclamation 2/13/09 by the Mayor along with in-store promotions to raise awareness of heart disease in women</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational</b></li> </ul>
<b>2009 EMS Week</b>	<ul style="list-style-type: none"> <li>• EMS Week is scheduled to take place the second week of May; events begin Monday, May 18th</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Informational</b></li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• The next meeting of the Council will be Monday, May 4, 2009.</li> <li>• <b><u>NOTE: Meeting date has since changed to be Monday, April 27, 2009</u></b></li> <li>• There being no further business, the meeting was adjourned at 8:20 p.m.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Location: Inova Alexandria Hospital Board Room.</b></li> </ul>

Respectfully submitted—Diane Dickerson, Secretary