

City of Alexandria  
Supplemental Retirement Plan  
Due Diligence Meeting  
May 9, 2013  
8:30 A.M.

Agenda

Location: Sister Cities, City Hall Room 1101

1. Review of Policies & Procedures **ACTION ITEM**
  - a. Alternates voting
2. Approval of meeting minutes
  - a. May 1, 2013 **ACTION ITEM**
3. Financial Review (10 minutes) - Dahab
  - a. Follow up on benchmark questions
  - b. Financial & Economic Review
  - c. Investment Review
    - i. Pension and Disability
    - ii. Defined Contribution Plan
  - d. Distribution of Quarterly Performance Reports
4. PIMCO – Ignacio Galaz (75 minutes)
  - a. Overview – Dahab, Staff
  - b. Fixed Income – Total Return Fund
  - c. Domestic Small Cap Equity
  - d. Education session
5. Administrator’s Report – Staff (5 – 10 minutes)
  - a. Regular Investment Reports
    - i. Rebalancing and Investment Report
    - ii. Volatility Report
    - iii. Cash Flow Summary Report
    - iv. Private Equity (Landmark) Cash Flow Report
    - v. Real Estate Cash Flow Report
    - vi. Timber Cash Flow Report
  - b. Other items
    - i. Education: seminars, conferences and training
    - ii. Follow-up items
  - c. Suggested Motions

**ACTION ITEMS** may require the Board to make a motion or provide direction to Staff.

6. Old business
    - a. Private Equity – contract update
  7. New business
    - a. Securities Lending, Dahab & Staff **ACTION ITEM**
  8. Topics for future meetings
    - a. Board retreat
    - b. Board education
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#### PLAN SPECIFIC TOPICS

9. Next meetings:
  - a. Board Meetings
    - i. Thursday - June 13<sup>th</sup> at 8:30 AM, Sister Cities 1101, Board retreat – all day
    - ii. July Meeting is T.B.D.
    - iii. Wednesday - August 7<sup>th</sup> 8:30 at AM, Sister Cities 1101, Special Meeting
  - b. AMRS-VA (Not a public board meeting)
    - i. Sunday – Monday, October 20<sup>th</sup> – 21<sup>st</sup> Association of Municipal Retirement Systems of Virginia (AMRS-VA), Alexandria 4641 Kenmore Ave Alexandria, VA 22304, Sunday 1:00 PM until Monday noon. The theme is real assets.
10. Adjournment

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