

Supplemental Retirement Board

DRAFT

City of Alexandria Supplemental Retirement Plan Due Diligence Meeting September 12, 2013 8:30 A.M. Agenda

Location: Sister Cities, City Hall Room 1101

1. Approval of meeting minutes
 - a. August 12, 2013 **ACTION ITEM**
2. Financial Review (10 minutes) - Dahab
 - a. Follow up on benchmark questions
 - b. Financial & Economic Review
 - c. Investment Review
 - d. Distribution of Quarterly Performance Reports
3. Johnston – Jim Pontone (45 minutes)
 - a. Overview – Dahab, Staff
 - b. Performance review & Q&A
4. Brandes – Rhonda Berger (45 minutes)
 - a. Overview – Dahab, Staff
 - b. Performance review & Q&A
5. Administrator's Report – Staff (5 – 10 minutes)
 - a. Regular Investment Reports
 - i. Rebalancing and Investment Report
 - ii. Volatility Report
 - iii. Private Equity
 1. Landmark Cash Flow Report
 2. Hamilton Lane Secondary Fund III
 - iv. Real Estate
 1. Cash Flow Report,
 2. Fee aggregation letter
 - v. Timber Cash
 1. Molpus first close September & calls
 - b. Other items
 - i. Education: seminars, conferences and training
 1. AMRSVA October 20-21 Marriott Hotel, Alexandria **ACTION ITEM**
 - ii. Follow-up items
 1. Benefit Calculations
 - iii. Diversification (Prep for November John West of Research Affiliates)
 - iv. Annual Updates:

Supplemental Retirement Board

DRAFT

1. Plan expenses – Bryan Capelli
 2. Demographics – Arthur Lynch
 - c. Recommended Motions
-
6. Old business
 - a. ICMARC Update
 - i. Termination letter sent to Prudential
 - ii. Communication program - Fund Transfer Mapping
-

PLAN SPECIFIC TOPICS

7. Board members and alternates
8. Next Meetings
 - a. Board Meetings
 - i. Thursday - October 2nd 8:30 at AM, Sister Cities 1101, Interim Meeting
 - ii. Thursday – November 14th 8:30 at AM, Sister Cities 1101, Due Diligence Meeting
 - b. AMRS-VA (Not a public board meeting)
 - i. Sunday – Monday, October 20th – 21st Association of Municipal Retirement Systems of Virginia (AMRS-VA), Alexandria 4641 Kenmore Ave Alexandria, VA 22304, Sunday 1:00 PM until Monday afternoon. The theme is real assets.
9. Adjournment

<p>ACTION ITEMS may require the Board to make a motion or provide direction to Staff.</p>
--