



Pension Administration Division

Helping You Plan, Prepare, and Prosper



Retirement Workshop for Employees Covered by VRS

Who Should Attend	Employees covered by VRS who plan to retire during the next two years
Date and Time	Thursday, November 21 8:15 a.m. – 1:15 p.m.
Location	Lee Center Auditorium 1108 Jefferson Street
Topics	<ul style="list-style-type: none">• Retirement benefits under Virginia Retirement System (VRS), Supplemental Retirement and 457 Deferred Compensation Plans• Application process, deadlines, and time lags• City retiree health and life insurance benefits and costs• Leave balances eligible for payment at retirement• Options to defer leave payments at retirement
Presenters	Finance Pension Administration Division Staff & Human Resources Total Compensation Benefits Division Staff
To Attend	<p>Email theresa.nugent@alexandriava.gov by November 14 to let us know: 1) that you plan to attend; 2) when you plan to retire; and 3) if your spouse or partner will attend with you. Please put “Workshop VRS” in the subject line. We will not send you a confirmation, but we need to know how many people will attend so we can prepare enough materials.</p> <p>You may want to bring a sweater or jacket in case the room is cool. Drinks and snacks will not be provided, but you are welcome to bring your own coffee, soda, and snacks to enjoy during breaks.</p>

Be sure to obtain advance approval from your supervisor if you plan to attend a workshop during your scheduled work hours.