

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: MAY 12, 2010

TO: PARTICIPANTS IN THE CITY OF ALEXANDRIA SUPPLEMENTAL RETIREMENT PLAN

THRU: STEVEN BLAND, RETIREMENT ADMINISTRATOR

FROM: LAURA B. TRIGGS, DIRECTOR OF FINANCE

SUBJECT: PROPOSED SECOND AMENDMENT TO THE SUPPLEMENTAL RETIREMENT PLAN

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The City is currently considering an amendment to the City-maintained Supplemental Retirement Plan (the “Plan”) as restated January 1, 2009. The Plan covers eligible City employees who are not sworn Firefighters or Police Officers. Pension Administration staff have scheduled a meeting on **Wednesday, May 26**, to provide employees the opportunity to hear about and comment on the proposed changes to the Plan. This meeting will be from **11:00 a.m. – 1:00 p.m. in City Hall, Sister Cities 1101**. There will be a very short staff presentation. Staff will be available after the presentation if you have additional questions or comments.

This amendment (the Second Amendment to the Plan) includes:

- Vesting participants in their accrued benefit if they become disabled before accruing five years of service as was intended in the original plan design;
- Establishing that an employee who is receiving disability benefits under the City of Alexandria Firefighters and Police Officers Pension Plan (Fire and Police Plan) will not also receive disability benefits from this Plan;
- Establishing that an employee terminated due to dishonesty, malfeasance, or misfeasance in office shall forfeit the right to receive a monthly benefit payable under this Plan; and
- Establishing that an employee who is denied benefits under the Plan because of such termination is eligible to appeal the denial of benefits.

The proposed amendment was presented to the City Council Employee Pension Compensation Committee on May 5, 2010. This committee has recommended adoption of the proposed Second Amendment, which will be presented to City Council on June 22.

A copy of the proposed plan amendment is available on the City’s Pension website at [www.alexandriava.gov/pension](http://www.alexandriava.gov/pension). Select either *City Employees (Non-Public Safety)* or *Deputy Sheriffs, EMTs, and Fire Marshals* and scroll down to the section on the Supplemental Retirement Plan. If you need a printed copy, please e-mail [theresa.nugent@alexandriava.gov](mailto:theresa.nugent@alexandriava.gov) or

call Theresa Nugent at 703.746.3887. We recommend that you periodically visit the Pension website to view information about your plan.