
Alexandria Health Department



POOL MANAGEMENT COMPANY LICENSE APPLICATION

REPLY TO: Environmental Health Division
4480 King Street, Rm 360
Alexandria, VA 22302
Phone: 703-746-4910, Fax: 703-746-4919
<http://alexandriava.gov/EnvironmentalHealth>

Application For: New Permit Renew /Update Existing License

COMPLETE AND SUBMIT THIS LICENSE APPLICATION WITH ALL APPLICABLE APPLICATION FEES TO THE ALEXANDRIA HEALTH DEPARTMENT, ENVIRONMENTAL HEALTH DIVISION. **ALL APPLICATION FEES ARE NON-REFUNDABLE.**

COMPANY INFORMATION:

Name (d/b/a): _____ Owner: _____

Mailing Address: _____

Billing Address: _____

Website: _____ Telephone: _____

CONTACT INFORMATION:

Company Contact: _____ Position Title: _____

Email: _____ Telephone: _____

HISTORY OF POOL MANAGEMENT EXPERIENCE

Attach to this application a brief resume or Curriculum Vitae that detail at least 5 years of pool management experience within the last 7 years.

Employee Name: _____ CPO #: _____

Total Years Providing Pool Mgmt. Services: _____ Resume/Vitae Attached? Yes No

NOTICE AND SIGNATURE

By signing this application, I/We attest to the accuracy of the information provided, affirm to comply with the City of Alexandria Regulations and Code, and will allow the regulatory authority access to the establishments we manage during any reasonable time to inspect, conduct tests, or collect samples as required.

Applicant's Signature (Please initial if completing electronically)

Date

(Print Name)



Office Use Only:

Resume/CV Provided

License Application Date: _____ License Fee Paid Date: _____

Recommended by for License: _____ Date: _____

Supervisor Approval: _____ Date: _____

File Active Date: _____ License Issued Date: _____

License Condition(s): _____

AMOUNT:

Effective April 14, 2010, the pool management company license application fee is **\$25**, due each calendar year.

PAYMENT OPTIONS:

Acceptable methods of payment include cash, check, and money order. Credit Card payments are not accepted at this time. Cash payments should be made in person, and Checks and money orders should be made payable to "City of Alexandria".

Applications and payments may be submitted in person or mailed to the Alexandria Health Department, Environmental Health Division, 4480 King Street, 3rd floor, Alexandria, VA 22302.