

**ATTACHMENT 1**

**RESOLUTION NO. \_\_\_\_**

**Resolution to Adopt Increased Permit Fees and Late Payment Fees for Massage Establishment Permits, Home Massage Permits, and Massage Therapist Permits**

**WHEREAS**, pursuant to Section 2.07 of the City Charter, City Council has the authority to establish fees to be charged for services provided by the City of Alexandria (“City”); and

**WHEREAS**, the City has not increased the fees for massage therapist permits, massage establishments permits or home massage permits since 1998; and

**WHEREAS**, the costs incurred by the City in permitting and regulating massage therapists and massage establishments exceed the revenues generated by the permit fees charged for these permits; and

**WHEREAS**, the City has not previously charged a fee for reviewing plans for proposed massage establishments; and

**WHEREAS**, the City incurs a cost in reviewing these plans; and

**WHEREAS**, there is currently a substantial unrecovered administrative cost associated with suspending and reinstating massage therapist permits; and

**WHEREAS**, the City has not charged massage therapists, massage establishments or holders of home massage permits a late payment fee when they are late in paying their permit application renewal fee; and

**WHEREAS**, the Environmental Health Division is expending a considerable amount of resources trying to elicit payment for permit application renewal fees; and

**WHEREAS**, the late payment fee is in addition to the City fees charged to these establishments and therapists; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Alexandria, Virginia:

1. That an annual permit application fee of \$100.00 be charged to each applicant for a massage establishment permit and that said permit shall be valid for a period from the date of issuance until February 14 of the year after the year of issuance.
2. That an annual permit application fee of \$100.00 be charged to each applicant for a home massage permit.

3. That a permit application fee of \$250.00 be charged to each applicant for a massage therapist permit and that said permit shall be valid for a period from the date of issuance until February 14 of the year five years after the year of issuance.
4. That a plan review fee of \$100.00 be charged to each applicant for a permit for a new massage establishment.
5. That a permit reinstatement fee of \$60.00 be charged to each massage therapist that has had their massage therapist permit suspended and applies to have their permit reinstated.
6. That a late payment fee of \$25.00 shall be assessed to each massage therapist, massage establishment, and holder of a home massage permit that pays their permit renewal application fee more than 14 days late.
7. That Sections 1, 2, 3, 4, 5 and 6 of this resolution shall be effective January 1, 2010.

ADOPTED:

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WILLIAM D. EUILLE  
MAYOR

ATTEST:

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Jacqueline M. Henderson, CMC, City Clerk