



# ALEXANDRIA HEALTH DEPARTMENT

## Main Office

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[www.alexandriava.gov/Health](http://www.alexandriava.gov/Health)

Stephen A. Haering, MD, MPH, FACPM  
Health Director

June 11, 2020

Dear Alexandria Property Managers,

Thank you for all that you are doing to reduce the risk of transmission of COVID-19 among your residents, staff, visitors and vendors.

As we move into Phase 2 of Alexandria and Northern Virginia's reopening, it is essential that you, your staff, and your residents know that **there is still community transmission of COVID-19. Everyone must remain vigilant with actions to reduce the risk of catching the virus.**

In this letter, Alexandria Health Department (AHD) outlines several requirements from Governor Northam's [Amended Executive Order 65](#), regarding Phase 2 reopening. We have also included some recommendations to keep your residents informed and safe.

If your property has a:

- ❖ **Fitness center/gym**, you must ensure that
  - All participants and instructors remain at least 10 feet apart from each other at all times
  - The total number of attendees (participants + instructors) cannot exceed 30% of the minimum occupancy load on the certificate of occupancy or 50 persons, whichever is less
  - There is cleaning and disinfection of shared equipment after each use
  - Equipment that cannot be thoroughly disinfected between uses (e.g. climbing rope, exercise bands, etc.) are not used
  - You have provided hand washing stations or hand sanitizer stations for participants, guests and instructors
  
- ❖ **Hot tub, spa, splash pad, spray pool, interactive water feature, indoor theater, indoor entertainment center**, these
  - Must remain closed

- ❖ **Swimming pool (indoor or outdoor),** this
  - May be open only for lap swimming, diving, exercise and instruction,
  - Must be limited to no more than three persons per lane with 10 feet of physical distance per swimmer
  
- ❖ **Indoor or outdoor gathering space,** you must:
  - Ensure that there are no gatherings (e.g. social events, parties, celebrations, etc.) of more than 50 persons

AHD also recommends that all properties:

1. Post the following linked signage at the entrance of buildings stating:
  - Persons should maintain [6 foot](#) physical distancing
  - Person must wear a [face covering](#) over their nose and mouth at all times when indoors
  
2. Ensure that employees in customer-facing areas wear face coverings over their nose and mouth at all times

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**Additional Recommended Signage:**

**1) Six Steps to Stop Spread**

Recommendation: Print and post [this sign](#) prominently throughout all properties (entrances, hallways, in and outside elevators, laundry rooms, etc.)

**2) Sign for Employees**

Recommendation: Post this sign [warning employees](#) not to come in when sick.

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**Resources for your staff and residents:**

**A) <https://www.alexandriava.gov/CoronavirusFAQ>**

Excellent resource for you, your staff, residents and vendors for any questions they may have

**B) 703-746-4988**

AHD's Coronavirus Hotline: staffed 9-6, Mon-Fri - for anyone to call with any questions or concerns (accepts voice messages when not staffed; voice messages will be returned the next business day)

**C) When it is Safe to Return to Work**

The Alexandria Health Department does not issue letters for return to work from isolation or quarantine. In addition, letters from healthcare providers are usually

unnecessary since return to work is based on reported symptoms. We encourage employers and employees to communicate with each other and follow the guidelines in "**When You Can Be Around Others**" ([Spanish](#) | [Amharic](#) | [Arabic](#)).

Thank you again for all your work to stop the spread of COVID-19!

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Haering", is positioned above the printed name.

Stephen A. Haering, MD, MPH, FACPM