

ALEXANDRIA ARCHAEOLOGICAL COMMISSION

ANNUAL REPORT

for

FISCAL YEAR 2019: JULY 2018 - JUNE 2019

I. SUMMARY

For Alexandria Archaeology (AA), a division of the Office of Historic Alexandria (OHA), and the Alexandria Archaeological Commission (AAC), fiscal year 2019 was again dedicated to the rediscovery and interpretation of our historic waterfront, with additional emphasis on Community Archaeology and Community History.

Community Archaeology:

Since the work began on EYA's riverside development site at Robinson Terminal South (RTS) on South Union Street, archaeologists have uncovered a rich complex of buildings dating from the 18th through 19th centuries and the homes and businesses of a broad spectrum of free and enslaved Alexandrians from many walks of life. This riverside excavation, in addition to the earlier archaeological work at the Hotel Indigo development, offers us a rare, comprehensive look at urban Alexandria's busy, layered and diverse waterfront and maritime heritage. In the fall of 2018, City archaeologists and staff worked with EYA and their archaeological consultants, Thunderbird Archaeology, to remove and preserve the final ship on this site buried thirty-feet deep at the foot of Wolfe Street, marking the end of the archaeology project. This brought to four the total number of 18th-century ships discovered along Alexandria's historic shoreline. These ships once sailed the bay and the ocean, ultimately brought to rest on the river bottom to form the foundations of our modern shoreline. Earlier in the spring of 2018, the City organized a ship-viewing event on Wolfe Street – 3,200 visitors experienced Alexandria Archaeology in action and left with a sense of the importance of community preservation efforts.

The scope of the finds again highlighted Alexandria's unique archaeological code processes. As active archaeological work on the waterfront takes a brief pause before projects including RiverRenew (combined sewer outfall), the Waterfront Improvement and Flood Management Project, and eventually Robinson Terminal North begin, City Archaeology resources are devoted to preserving and stabilizing the three RTS ships in nine tanks and pools of water at the old Dash bus warehouse on South Quaker Lane. Additionally, AA continues oversight of the Hotel Indigo ship conservation project, in partnership with Texas A&M University's Conservation Research Lab, and support by generous grants from the National Park Service National Maritime Heritage program, the Virginia Association of Museums, City allocations, and a remarkable outpouring of support from the AAC, the Friends of Alexandria Archaeology (FOAA), and the community. In

fact, fundraising efforts have proven so successful that our campaign has now broadened to Save our Ships, Preserving Alexandria's Maritime Heritage.

AAC's Ships Committee met continuously throughout the year to develop recommendations and create a report to Council on the long-term dispositions of the four ships. This committee is evaluating a range of options, taking into consideration scholarly use, public access, community interests, interpretation, display, and budget issues. Additionally, the AAC Ships Committee launched a public questionnaire to assess the awareness, perception, and sustained excitement for the discovery of ships and artifacts from the waterfront. Responses indicate that surveyed community members are rallying with enthusiasm around conservation and exhibition of the ships and artifacts. The Ships Committee report will be finalized in FY2020.

Community History:

In FY 2019 the AAC celebrated its forty-fourth anniversary in February 2019 and the twenty-ninth anniversary of City's passage of the Archaeological Protection Code the previous November. The commission worked throughout the year to address a wide range of archaeological developments, projects, and opportunities throughout Alexandria. It reacted quickly and responsively to Alexandria Archaeology's needs and collaborated with staff in long term strategic planning. AAC has followed and advised on the progress of the entire waterfront plan via our participation on the Waterfront Commission. The AAC also continued to participate directly in and support the development of the Fort Ward Interpretive Plan. AAC acts as the primary public commission supporting the Contrabands and Freedmen Cemetery Memorial and African American heritage in the city. As an example, the all-volunteer, broad community-based African American Heritage Trail Committee, supported by OHA staff, continues to develop a waterfront-focused trail that extends north and south from the centrally located Waterfront Park. Elizabeth McCall and Ted Pulliam represented the AAC on the committee this year.

In other areas, the AAC, along with other concurring parties, closely followed the Section 106 process for the Ramsey Homes redevelopment project. As the OHA strategic planning process continues, the AAC has been instrumental in developing language that addresses the goals of historical authenticity and historic preservation. It continues to support the other arts and history related City commissions participating in the waterfront public art process. AAC continues to participate in the RiverRenew Stakeholders Advisory Group, advising on the potential archaeological implications of various options considered.

On November 12, 2018, the City of Alexandria stood alongside EYA at the National Press Club to receive the Culture Builds Community Award. The City was one of the Champions of Livability awards program recipients presented by a Washington-based nonprofit called Partners for Livable Communities. The national Culture Builds Community Award honors projects and individuals who foster community engagement using the arts and heritage as building blocks for community value and participation. The award recognized City of Alexandria Archaeology and EYA, LLC, developers of innovative urban neighborhoods, for their unique partnership to preserve and highlight the historic importance of the Old Town Alexandria waterfront.

The Future:

As our last two annual reports emphasized, the ongoing waterfront discoveries also amplify the role of the commission and its three-fold mission of preservation, education, and advocacy for Alexandria's archaeological and historic resources, as advanced by the City of Alexandria Strategic Plan. The recent work galvanized AAC advocacy with Alexandria City Council (Council), not only for funding for conservation of current and future discoveries, but also for the creation of a maritime heritage facility that would include highlighting the ships, Carlyle and Hooe warehouses (the former being the site of Alexandria's first brewery), and other features and artifacts from the waterfront.

The time has come to craft a comprehensive, professional plan implementing the Waterfront History Plan included in the Waterfront Plan approved by Council in 2012, and included in the City's Strategic Plan in 2017. Since 2012, the City has made little progress in realizing the goals of the history plan, and the conservation of the boat and other materials underscores the urgency of implementing the plan and with a maritime center facility as a focus and anchor for the City's waterfront history assets. The AAC applauds and supports the CIP budget line item for FY2021 to develop this plan through public process. Our primary goal is to ensure that interpretation is incorporated into and part of the upcoming waterfront projects.

AAC would like to thank Council for its support of AA's important mission in our City, and looks forward to working closely with Council and staff as we rediscover and celebrate our City and its place in the American story.

In pursuit of achieving AAC's long range goals, the Commission continues to use as its guiding principles the City of Alexandria Strategic Plan. The AAC will pursue and support, in particular, Strategic Plan action items including: commemorating and interpreting Alexandria's role in WWI; continuing preservation of the historic ship and other artifacts from Alexandria's waterfront; and beginning to plan for the historic interpretation of our unique maritime heritage along the waterfront, including the exhibition of the ship, warehouse, and other artifacts. The members have agreed to retain the four goals originally developed in FY12 involving (1) People - Alexandria Archaeology staffing, volunteers, and the history community; (2) Archaeology Museum/ Lab/ Education Center/ Storage; (3) Resource Management - funding and resources; and (4) Archaeology, History, and Preservation. Archaeology Staff were once again invited to provide input into the formation of objectives under each main goal. The AAC's Strategic Plan continues to look to the future of Archaeology in Alexandria. The AAC also coordinated with AA and OHA staff to update the AA Work Plan, which details the various projects and missions that Alexandria Archaeology seeks to accomplish in the near future. The AAC will once again use this comprehensive work plan as a guide and resource for upcoming advocacy. The AAC is grateful for this unified effort between the Commission and City staff.

The AAC continued its tradition of outreach into communities across the city, holding some meetings other than the Alexandria Archaeology Museum.

II. AAC ACTIVITIES CONDUCTED/PARTICIPATED IN FY2019

The Archaeological Commission pursued a variety of activities during FY2019. These activities are set forth below and are organized within headings taken from the AAC's Strategic Plan.

A. GOAL I - PEOPLE

AAC Membership: The Commission elected officers in September, 2018. Elizabeth McCall as Chair, Ivy Whitlatch as Vice Chair, and Ann Davin as Secretary. One new member was appointed (Dylan Colligan). There are still vacancies for the representative from the Society for the Preservation of Black Heritage and Visit Alexandria. We are actively recruiting new members for these two important positions.

Commission Collaboration and Partnership: The AAC continues to work closely with other commissions and City departments on areas of common focus and shared significance. As a concurring party, the AAC dedicated extensive energy on the public Section 106 process for Ramsey Homes redevelopment, helping to refine the mitigation strategies in addition to the archaeological work, and will continue to serve as the project moves forward. Recognizing the importance of effective solutions to environmental impacts caused by stormwater and the potential archaeological impacts of these solutions, the AAC remains an active member the RiverRenew public process. Finally, the AAC continues to spearhead the efforts of an ad hoc committee on developing an African American Waterfront Heritage Trail, the outcome of which will serve as a template for future collaborations.

The AAC has continually backed fundraising efforts to support the conservation of the 18th-century ship uncovered at the Hotel Indigo site. Through FOAA's leadership, the Save Our Ship fundraising campaign has raised over \$63,000.

Ben Brenman Awards: The AAC selected two recipients for the 2018 Awards, which were presented by the Mayor and City Council in October. The recipients were: for Outstanding Preservation Advocate, S. Kathleen Pepper, and for Outstanding City Archaeologist, Francine Bromberg.

Ms. Pepper was recognized for her leadership of the community preservation movement through her nearly 20-year commitment to the Alexandria Archaeological Commission and also to the Historic Alexandria Resources Commission; for her vision and guidance, serving as chair of both commissions; for her exceptional and lasting contributions to the interpretation of the archaeology and history the City of Alexandria, including at Jones Point, Contrabands and Freedmen Cemetery, and the Waterfront; and for her dedication to public service, devoted to enriching the historic and cultural fabric of Alexandria.

Ms. Bromberg received the award for her 26 years of dedicated service to preserving and interpreting the city's archaeology and history, and for energizing a community about what lies beneath modern Alexandria; for her tireless work to ensure that generations appreciate Alexandria's complete and complex history through sites like Contrabands and Freedmen Cemetery, Quaker Cemetery, Shuter's Hill, Sugar House site, Fort Ward, and many others; for her leadership in assuring that archaeology and history are integral to all development in the City,

including most recently the careful excavation, study and conservation of the first 18th-century ship and John Carlyle's 1755 warehouse discovered along Alexandria's waterfront; and for her dedication to sharing her wealth of knowledge of Alexandria's history with residents, visitors, students and volunteers in our vibrant museum and in the field.

Volunteer Hours: In FY2019, Alexandria Archaeology was fortunate to receive outstanding support and enthusiasm from the community as evidenced by the 6316 volunteer hours that were logged during that time span, with a total of 128 different volunteers contributing their energy and efforts to our cause. The AAC totaled 502.5 of these hours in its commitment to review, advise, and advocate to Council for the many important occurrences of archaeological discovery and areas of historic importance throughout the city of Alexandria. The AAC is mindful that these devoted volunteers are gracious and invested enough in Alexandria's historic preservation to contribute so significantly. However, the challenge of adequate staffing within AA and OHA continues to be of paramount importance.

B. GOAL II - MUSEUM, LAB, EDUCATION CENTER, STORAGE

Staff Presentations: As part of its strategic planning process, each year AAC invites staff members to present topics throughout the year. This year, presentations covered the conservation of the warehouse and ship materials from the Hotel Indigo site, excavations at Robinson Terminal South, fundraising challenges, museum space upgrades, Fort Ward, Freedom House, and Interim King Street Park. Additionally, staff presented on their grant-funded trip to Texas A&M University to see the ship undergoing conservation and explore museum ship exhibit design. Discussions revolved around the impact of archeology on the City, the draw for visitors, growth of the program, and educational potential. Future needs of Alexandria Archaeology were discussed to include staffing and improvements to the museum, office, and lab facilities. The Commission also explored the effect of development on archaeology and preservation within the city. The importance of continuous education and up-to-date awareness of City archaeological activity comprises an essential goal of the AAC. Specific topics which have arisen as a result of this process, such as the necessity of public education and awareness, are discussed in greater detail below. These presentations offer the commission a better and deeper understanding of the operations, challenges and discoveries of the City's archaeological work, and the significantly strengthens the AAC's ability to advise Council and recommend specific courses of action to the City of Alexandria.

Torpedo Factory Art Center and Archaeology Museum: The AAC remains interested in the future of the Torpedo Factory and plans to continue to follow and participate in the Vibrancy planning process.

Also in line with Goal II of the Strategic Plan, the AAC is committed to updating our museum to further attract visitors and enhance their experience, and discussions have focused around various substantive measures to help. Museum visitation remains high, underscoring the role of the museum as a waterfront and Torpedo Factory destination. The number of visitors to the City's eight historical museums (plus visitors to Freedom House Museum) in FY2019 totaled 212,631. Visitors to the Alexandria Archaeology Museum accounted for 21% of this total, with our annual visitation number at 43,952. In order to sustain and improve upon this growth, it is urgent that the City address areas of need and long-term neglect in this free, yet highly visible, City museum.

Beyond addressing the aging and failing infrastructure of the museum, staff office, artifact storage space, and public research, the AAC suggests that the City support museum redesigns and updates. The AAC was excited to see some progress in this area, but acknowledges that there is much more work to be done. Not only must we replace dated exhibits, we must maximize the efficiency of our current space as well improve the accessibility of all exhibits. It is the ultimate goal of the AAC to meet the growing needs of the well-documented and ever-rising interest in our city's historical and archaeological resources, as well as improve Alexandria Archaeology's operations of the space on the waterfront, perhaps one of the most visible of the City's history interactions with the public, and the focus of sharing new discoveries with residents and visitors.

C. GOAL III - RESOURCE MANAGEMENT

Budget Advocacy: The AAC extends its thanks to the Mayor and City Council regarding the outcome of the FY2019 City Budget Process. In particular, waterfront archaeology and the four historic ships continued as the focus of a great deal of our fundraising efforts this past year, in concert with Council's work. As the funding for the conservation of the ship from the Hotel Indigo reaches completion, we have broadened our fundraising activity to a campaign aimed at preserving Alexandria's maritime history. The Council quickly supported funding the initial stages of conservation, a process that will take at least five years. The Commission continued the annual addition of \$50,000 to the Alexandria Archaeology budget as a contingency to support a visible series of significant discoveries in addition to \$35,000 to stabilize the ships from Robinson Terminal South. The AAC advocates for ongoing City funding to ensure that the ship project will be carried out to completion with an exhibit and interpretation of the ship on the waterfront when conservation is completed. The Commission is already working with FOAA to support this goal.

The AAC remains vigilant over and concerned about the waterfront development process. The commission maintains that the current piecemeal approach, parcel by parcel as developed and in isolation, cannot foster an enriching experience for residents and visitors nor does it convey the excitement about Alexandria our city deserves. That enthusiasm has been the hallmark of our city for decades. Instead, the City should finally implement the comprehensive waterfront history interpretation design that it already approved in 2012, which integrates history and art into the full length of the continuous waterfront. The ship provides an anchor for such an historical interpretation, but it also points to the urgent need to plan now for its physical exhibition on the waterfront as a key focus in addition to the three additional ships and 100,000+ artifacts relating to Alexandria's maritime history. The remains of John Carlyle's warehouse will return to Alexandria from the Maryland Archaeological Conservation Lab in 2021 and the ship will be close behind in 2022. Now is the time to begin planning the development of this unified interpretive plan, especially as the recently discovered colonial-era warehouse and ship will be important features to display on our waterfront.

The 2018 budget did not include the fundraising and development position that the AAC considers so important to the sustainability of the high standards of the City's museums and collections, as well as the continued need for special projects such as the ship's conservation and the newly acquired Murray-Dick-Fawcett house. The AAC will continue its advocacy for funding this role. Given the wide range of funding challenges for OHA and AA, AAC urges Council to include the

fundraising and development position OHA also requested last year. The AAC thinks this position could be leveraged to alleviate budget shortfalls in the future.

Financing the Archaeology Museum's improvement and redesign remains an ever-present consideration for the AAC. While a redesign of the museum was funded in 2015 and continued through FY2016, no funds were allocated to implement this design. The AAC will advocate for funding to complete museum improvements in stages over the next few fiscal years.

The AAC thanks Council for allocating funds for interpretive planning and associated archaeology at Fort Ward, but recognizes that additional funds will be needed to implement these plans in future years.

D. GOAL IV - ARCHAEOLOGY, HISTORY, AND PRESERVATION

Alexandria Waterfront Plan/Art History Implementation Plan: The AAC continued to monitor and participate in the public discussion regarding updates on all Waterfront area plans, developments, legal actions, and decisions. Commission member Mark Ludlow was named the AAC's representative on the Alexandria Waterfront Commission and updates the AAC on the latest designs and progress put forth by the designers, developers, and engineers, including Olin Studios and AlexRenew.

The AAC renews its commitment to ensuring adherence to the Small Area Plan, as well as to being as informed as possible with respect to the many extensive projects ahead (many of which hold a prospect of significant findings resulting from ground disturbance in the city's most historic areas). With regards to changes in the status of the Robinson Terminal North project, the Commission suggests that Council treat the delay and sale of the property as an opportunity for the City to reevaluate the best public uses of the parcel.

Contrabands and Freedmen Cemetery Memorial: The AAC believes it is extremely important to properly maintain, preserve, and interpret the Contrabands and Freedmen Cemetery. The Commission continues to work with City staff to ensure an interpretive stone is purchased and installed to indicate the meaning of the stone pavers in the sidewalk and to ensure that various and diverse forms of outreach and interpretation of this significant site continue. AAC plans to support the 5th anniversary of the Contrabands and Freedmen Cemetery Memorial dedication in September 2019.

Fort Ward: After Council's adoption of the Fort Ward Park and Museum Area Management Plan in January 2015, the AAC supported the creation of the Fort Ward Interpretive Planning Committee to advise City staff on the interpretive planning process and the Ad Hoc Fort Ward Management Plan Implementation Monitoring Group to oversee the implementation of the management plan, which presented a detailed outline of natural and cultural resource initiatives to help facilitate identification, interpretation, and preservation of historical resources. With the finalization of the interpretive plan, the AAC will continue to monitor the progress of implementing the plan so that a more balanced history of both the Civil War and the Fort Community reaches new audiences.

Ramsey Homes: The AAC serves as a concurring party in the Section 106 mitigation process. The AAC initially expressed concern with the implementation and consultation process and considers this a learning process to better plan for future similar projects that are on the horizon. The AAC plans to take the lead along with Historic Alexandria Resources Commission on presenting lessons learned and offering an opportunity and location to discuss best practices in the application of Section 106.

Public Education and Outreach: The AAC's Public Education Subcommittee, formed in FY2014 in response to a series of occurrences of unauthorized removal of potentially historic artifacts from private land, continued to pursue its goal of raising awareness regarding historic preservation, and in order to address the shortage of sufficient and readily offered information that is related to the proper consideration of historic properties and artifacts. The AAC will work to provide resources promoting a safe and effective understanding of the archaeological process and its importance. The AAC remains committed to public education across all aspects of our community and geographic regions.

Cemetery Committee: In July 2014, the AAC voted to form a new subcommittee devoted to overseeing, identifying, and preserving the numerous cemeteries in Alexandria. In 2015-16, the committee researched state and local guidelines and handbooks regarding cemetery preservation and record keeping and began inventorying what cemeteries the City maintains according to existing records. The initial goal of the Committee was to formulate a set of cemetery preservation guidelines, along with accompanying survey forms, for the City of Alexandria.

In 2017, the Cemetery Committee worked closely with AA and City staff to conceptualize and beta test web-based survey tools that would be most suitable for undertaking a citizen-scientist approach to documenting individual gravestones in City owned and maintained cemeteries for the purposes of research and preservation. Since then, the focus has shifted as the waterfront redevelopment has captured the time and attention of the AAC, staff, and the public. In FY20, Alexandria Archaeology received a Virginia Department of Historic Resources Certified Local Government Grant for \$10,500 to conduct a geophysical survey of Penny Hill and Douglass Cemeteries. Cemeteries, especially those associated with African Americans in Alexandria, continue as a priority for AAC and AA.

III. GOALS FOR FY2019

The AAC's primary focus in FY2020 is pursue the substantive implementation of the Waterfront History Plan, approved by City Council in 2012. We view this goal as urgent considering the need to protect, display and interpret Alexandria's 18th-century ship and other discoveries as a focus along the waterfront. The shrinking conservation window allows time to plan a museum facility to house the ship upon its return and to highlight Alexandria's maritime heritage and the American story. FY2020 goals will be to pursue comprehensive waterfront interpretation and a maritime history focal point.

I. People

AAC seeks to increase the professional staffing levels within Alexandria Archaeology.

Objectives

1. Advocate for the improvement of staffing levels within Alexandria Archaeology.
 - a. Work with City Council to replace staff as vacancies occur.
 - b. Explore methods to:
 - i. Increase professional staff positions to meet real needs.
 - ii. Find alternative funding sources through fundraising, grants, or other methods (see Goal 3).
2. Support better use of volunteers in:
 - a. Museum Staffing
 - b. Research
 - c. Field Work
3. Explore, advocate, and promote cooperative efforts with other historic related commissions within Alexandria

II. Museum, Lab, Education Center, Storage

AAC seeks to enhance the quality, professionalism, and effectiveness of the museum and its related educational outreach. Alexandria is only one of eight municipal organizations across the country accredited for their museum systems. Alexandria Archaeology's Museum and related functions are important parts of that accreditation.

Objectives:

1. Advocate for the maintenance of the current Archaeology Museum, offices, public research space, and artifact storage room in the Torpedo Factory Art Center pending completion of objective 2 below.
 - a. Advocate for funding of renovations to current space and exhibits (needed as interim measure as current museum has not been updated in over 15 years).
2. Explore opportunities for the expansion of the Alexandria Archaeology Museum, offices, and storage.

- a. Advocate for and obtain funding for a professional needs assessment to recommend space requirements, site, exhibits, and funding estimates for new facility.
- b. Explore, promote, and advocate for space options within the Torpedo Factory Art Center.
- c. Based upon (a): Explore, promote, and advocate options for an entirely new facility located outside the Torpedo Factory Art Center while stressing the importance of a continued presence in relationship to the Waterfront so that the story of Alexandria can be told through interpretation and explanation of its archaeology.

III. Resource Management

AAC seeks to bolster Alexandria Archaeology's budget and find ways to increase funding levels for critical programs. AA faces challenges to staffing and programs. The recent discoveries along the waterfront point to the need to find secure, long-term funding for preservation, conservation, and interpretation.

Objectives:

1. Continue to advocate for increased funding for the Alexandria Archaeology program from the City, to include a contingency fund to support preservation and conservation of new discoveries in the course of waterfront development.
2. Work with staff and FOAA to explore and initiate alternative funding sources through:
 - a. Fundraising
 - b. Grants
3. Explore new, dedicated funding sources to assist OHA, AA, preservation, and collective interpretation and education efforts through a partnerships in cooperation with HARC and outside organizations.

IV. Archaeology, History, and Preservation

AAC and Alexandria Archaeology have led efforts in public history and public archeology to improve preservation the City's historical assets, and to interpret the history of Alexandria on the waterfront and elsewhere in the city. AAC shall continue its support of Alexandria Archaeology as a key resource and completion of the implementation of the Waterfront History Plan it contributed in 2010.

Objectives:

1. Explore and define the future mission and vision of the Alexandria Archaeology.

2. Advocate for funding design development and implementation of a comprehensive Historical Interpretation plan for the Alexandria Waterfront. Advocate for continued funding to conserve and eventually exhibit the ship discovered at Hotel Indigo.
3. Make recommendations for the disposition of ships and other artifacts discovered during excavation of Alexandria's historic waterfront.
4. Explore opportunities for the expansion of the Alexandria Archaeology Museum, offices, and storage. (See Goal 2)
5. Advocate for continued and enhanced funding and participate in the future historical interpretation and development of Fort Ward Park.
6. Promote planning for and implementation of future interpretation and preservation of, and education through, the archaeological and historical resources across the city of Alexandria.
7. Promote continued enforcement of the City of Alexandria Archaeology Code.
8. Promote continued collaboration with the Alexandria arts community, including the Torpedo Factory and the Commission for the Arts.

In addition to the Goals and Objectives presented above, the Commission has developed specific action items that are consistent with the Strategic Plan as well as the Work Plan for the Alexandria Archeological program. The Commission will pursue these items as part of its overall mission of preserving the historic and cultural resources of the community.

AAC Strategic Plan Action Foci:

- Continue to advocate for a sustainable budget in support of a viable archaeological program for the City and seek new funding sources to support the work of the program.
- Explore establishing a public history and archaeology contingency fund for OHA. This fund could be used to support signage, interpretation of resources, and related needs for management of the cultural resources throughout Alexandria.
- Take active steps to organize efforts that will preserve existing but neglected cemeteries within the city. AAC will develop a problem statement that defines the nature and extent of neglected or orphan cemeteries within the city and possible steps to remediate issues.
- Support actions to reach out and increase awareness in the community, other commissions, and history groups about the cultural resources of the city. These actions could include support of exhibits and museum education, development of additional publications, and appropriate celebrations of the program achievements.

- Support staff on a project specific basis using the skills and interests of members of the AAC as well as others.

IV. RECRUITMENT, LEADERSHIP SELECTION, AND SUCCESSION

The Archaeological Commission recruits members by referral and the recommendation of sitting members, by advertisement on the City's website, and/or by other City organizations they will represent. In addition, the Archaeological Commission seeks an active presence throughout the city, holding its scheduled meetings at widespread locations to allow the public to learn more of its activities and opportunities. Both commissioners and staff attend historically related events, presentations, tours, etc., at which they may promote AAC and also service on the Commission. Nominees are encouraged to attend Commission meetings prior to formal application to City Council to help inform them of current issues, and the activities, and makeup of the Commission. The AAC's brochure is distributed and appears on the OHA/Alexandria Archaeology website.

The Archaeological Commission chooses its officers by simple majority vote from among nominees proposed at the September AAC meeting: Chair, Vice-Chair, and Secretary. A nominating committee is selected in August and a slate of officers is presented for this vote by the nominating committee in September. Any additional names may be included from the members before the September vote. Individual members may not nominate themselves. Terms are not staggered. The leadership serves a one-year term, and an unexpected vacancy is filled for the remainder of the term. Leaders may serve again at the discretion of the Commission, but must be re-nominated in competition with other nominees and chosen again by simple majority.

In the absence of the Chair, the Vice-Chair acts in its stead at AAC meetings and representing AAC at other meetings. Individual Commissioners also act in a leadership capacity, heading subcommittees or representing AAC at Council, or at the meetings of other City commissions and organizations. Service on these committees helps prepare Commissioners as future officers of the AAC.

V. STRUCTURE OF THE ALEXANDRIA ARCHAEOLOGICAL COMMISSION

The Alexandria Archaeological Commission serves in an advisory capacity to the Mayor and City Council on matters relating to the City's archaeological resources and related issues within the city. Included among the AAC's responsibilities are to establish goals and priorities which contribute to the history and heritage of colonial, federal, and historic Alexandria; propose local ordinances and state statutes to the City Council and the City Manager which promote the goals and aims embodied in Ordinance No. 3733; plan, develop, and recommend short-, mid-, and long-term archaeological plans and programs for the City; encourage the integration of archaeological and historical information and site preservation into master plans and development efforts; study and make recommendations to City Council with respect to additional activities involving the City's archaeological program and artifacts; promote the use of the highest professional standards by Alexandria Archaeology staff; and enhance the visibility of the City of Alexandria as a leader in archaeology throughout Virginia, the United States, and the world.

AAC meetings are held every month, on the third Wednesday at 7 p.m. at the Alexandria Archaeology Museum and, or at other sites of interest to the Commission. The fifteen (15) members of AAC include five (5) members-at-large, three (3) citizen members representing each of the City's three planning districts, and seven (7) members representing various City organizations.

Elections are held in October of each year. The Commission officers consist of a Chair, Vice-Chair, and Secretary. Due to changes in membership and elections, persons serving on the Commission may be listed in more than one representative or leadership capacity.

The following people served on the Commission during Fiscal Year 2019:

MEMBERS-AT-LARGE:

Elizabeth (Indy) McCall, Chair, (AAC Representative to HARC)

Ann Davin, Secretary

Jake Hoogland

Mark Michael Ludlow (AAC Representative to Waterfront Commission)

Ralph Rosenbaum

PLANNING DISTRICT MEMBERS:

Planning District I: Ivy Whitlatch, Vice Chair

Planning District II: Esther White (Chair, Ships Committee)

Planning District III: Janice Magnuson

ORGANIZATION REPRESENTATIVES:

Alexandria Association: Edward (Ted) Pulliam (African American Heritage Trail Committee Representative)

Alexandria Historical Society: Georgia (Katy) Cannady

Alexandria Society for the Preservation of Black Heritage: VACANT

Business Community: Dylan Colligan

Friends of Alexandria Archaeology: Richard Owens

Historic Alexandria Foundation: Seth Tinkham

Visit Alexandria: VACANT