

City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 13, 2015
TO: ALL CITY EMPLOYEES
FROM: MARK JINKS, CITY MANAGER 
SUBJECT: CALENDAR 2016 HOLIDAYS FOR CITY EMPLOYEES

For your information, listed below are the authorized City holidays for calendar year 2016.

NEW YEAR'S DAY	Friday, January 1, 2016
MARTIN LUTHER KING, JR DAY	Monday, January 18, 2016
PRESIDENTS' DAY	Monday, February 15, 2016
MEMORIAL DAY	Monday, May 30, 2016
INDEPENDENCE DAY	Monday, July 4, 2016
LABOR DAY	Monday, September 5, 2016
COLUMBUS DAY	Monday, October 10, 2016
THANKSGIVING DAY	Thursday, November 24, 2016
DAY AFTER THANKSGIVING	Friday, November 25, 2016 (in lieu of Veterans Day)
CHRISTMAS EVE	Friday, December 23, 2016
CHRISTMAS DAY	Monday, December 26, 2016