



## Parker-Gray Board of Architectural Review 2019 Hearing Schedule and Filing Deadlines

On November 17, 2018 City Council approved Text Amendment #2018-0010, Consolidation of the two Boards of Architectural Review into one board. Once the new board is appointed in the first quarter of 2019, this schedule is subject to change.

Recommended Submission Date for Completeness Review	Deadline for Submission of a Complete Application	Hearing Date	Public Notice Period Time period in which the legal notice must be mailed or posted
December 10, 2018	December 26, 2018	January 23	December 26, 2018 – January 12, 2019
January 14	January 28	February 27	January 28 – February 16
February 11	February 25	March 27	February 25 – March 16
March 11	March 25	April 24	March 25 – April 13
April 8	April 22	May 22	April 22 – May 11
May 13	May 27	June 26	May 27 – June 15
June 17	July 1	July 31	July 1 – July 20
The Board of Architectural Review is in recess during the month of August			
August 12	August 26	September 25	August 26 – September 14
September 9	September 23	October 23	September 23 – October 12
October 14	October 28	November 27	October 28 – November 16
October 28	November 11	December 11	November 11 – November 30

Last updated: 11/20/18

- Application packages must be reviewed for completeness and formally accepted by Planning and Zoning staff before the request will be scheduled for a hearing before the Board of Architectural Review. Upon submitting the application package, the applicant will be given a receipt to acknowledge that the application has been submitted for completeness review only. Payment of filing fees is due upon submission for completeness review and all fees must be paid before the application will be scheduled for a hearing.
- Once the application has met all of the submission requirements, the applicant will receive a letter of acceptance with confirmation of their scheduled hearing date and noticing instructions.
- An application package that is submitted on the deadline for submission of a complete application (second column) will be reviewed for completeness for the desired hearing date. In a case where an anticipated hearing date cannot be achieved due to the extent of missing information, staff will work with the applicant to determine the appropriate timing for consideration before the Board of Architectural Review.
- The scheduled hearing date is subject to change if additional information is needed after the application has been deemed complete.