



City of Alexandria
2014 Board of Zoning Appeals
Hearing Schedule
 (Scheduled dates are subject to change)

<u>HEARING DATE</u> ¹	<u>FILING DEADLINE</u> ²	<u>NOTICE DEADLINES</u> ³	<u>SUBMIT NOTICE DOCUMENTS FOR STAFF REVIEW</u> ⁴
January 9, 2014	November 25, 2013	December 10 to December 30	December 23, 2013
February 13, 2014	December 30, 2013	January 14 to February 3	January 27, 2014
March 13, 2014	January 27, 2014	February 11 to March 3	February 24, 2014
April 10, 2014	February 24, 2014	March 11 to March 31	March 24, 2014
May 8, 2014	March 24, 2014	April 8 to April 28	April 21, 2014
June 12, 2014	April 28, 2014	May 13 to June 2	May 27, 2014
July 10, 2014	May 27, 2014	June 10 to June 30	June 23, 2014
September 11, 2014	July 28, 2014	August 12 to September 1	August 25, 2014
October 9, 2014	August 25, 2014	September 9 to September 29	September 22, 2014
November 13, 2014	September 29, 2014	October 14 to November 3	October 27, 2014
December 11, 2014	October 27, 2014	November 11 to December 1	November 24, 2014

***Appeals of the Director’s decision do not follow this schedule. Appeals will be reviewed by staff for completeness and validity then will be docketed for public hearing.**

- 1) Board of Zoning Appeals public hearings are normally held the 2nd Thursday of each month, at 7:30pm in City Hall Council Chambers, 301 King Street (2nd floor)
- 2) **Complete** applications and fees must be submitted by this date. Incomplete applications will not be scheduled for Board of Zoning Appeals hearings. The current **fee schedule** is available for download: http://www.alexandriava.gov/uploadedFiles/planning/info/forms/Fee%20Schedule_2013-07-01.pdf
- 3) This is the time period between which applicants must send written notices to adjoining property owners.
- 4) Planning and Zoning **strongly recommends** that applicants submit notice documents by this date to allow staff to review them before mailing. It is extremely important that written notice is sent correctly. Incorrect notice may result in the deferral of the request.

Noticing: It is the applicant’s responsibility to send written notice to adjoining property owners in accordance with the scheduled timelines by certified or registered mail. Noticing instructions can be obtained by contacting Planning and Zoning staff at 703-746-4666.