

CITY OF ALEXANDRIA, VIRGINIA
DEPARTMENT OF PLANNING AND ZONING
ACCESORY DWELLING UNIT DEED RECORDATION
***This document must be notarized and recorded with the subject property's deed at the
City of Alexandria Clerk of Circuit Court Land Records Division
520 King Street, Alexandria, VA 22314***

DATE:			
ADU CASE #:			
OWNER OF RECORD:			
PROPERTY ADDRESS:			
TAX MAP:	BLOCK:	LOT:	ZONE:
DEED BOOK:			PAGE:

The undersigned owner(s) hereby acknowledge that they have received approval for an accessory dwelling unit (ADU) permit from the City of Alexandria Department of Planning and Zoning for the real property described above.

The undersigned owner(s) agree to record this notice among the land records of the City of Alexandria and to give proof to the Planning Director within 10 days of such recordation.

The undersigned owner(s) affirm the following:

- No more than three persons reside in the accessory dwelling unit (ADU).
- The owner of the property shall maintain the subject property as their primary residence at the time the accessory dwelling unit (ADU) permit is issued.
- The accessory dwelling unit (ADU) shall not be a short-term rental, as defined by the Alexandria Code of Ordinances for a period exceeding 120 days per calendar year.

SIGNATURE:	
NAME:	
STREET ADDRESS:	
CITY, STATE & ZIP:	

SIGNATURE:	
NAME:	
STREET ADDRESS:	
CITY, STATE & ZIP:	

XXXXXXXXXXXXXXXXXXXXTHIS DOCUMENT MUST BE NOTARIZED PRIOR TO FILING XXXXXXXXXXXXXXXXXXXX
CITY/COUNTY OF _____ Subscribed, sworn to and acknowledged
before me

by _____

this _____ day of _____, 20_____. My Commission Expires _____

Notary Public