

DAY CARE IN A CHURCH OR SCHOOL BUILDING

Zoning Ordinance Section 11-513(D)

Qualify for Administrative Review?

Will the day care be located in any one of the residential zones? Yes ___ No

Will the day care be located in a church or school building? Yes ___ No

If yes to all questions, the business qualifies for administrative review. If no to any question, speak to P&Z staff about the full SUP process.

Note: City staff will need to determine if the proposed location provides adequate drop off and pick up, and if there is an adequate buffer between the day care and near-by residents.

WORKSHEET – Answer each question. Attach a separate sheet of paper if necessary.

DROP OFF AREA



There must be an area that is large enough to pick up and drop off the children without interfering with other cars and pedestrians.

Where will the pick-up/drop-off area be located? Cars are parked in ^{one of} our 2 parking lots and ~~at~~ The parent/caregiver walks the child into the building

How many cars will fit in the area at one time? 80

The pick up/drop off area must be shown on the site plan which is part of the application.

PROTECTION FOR NEARBY HOMES



The location must be far enough away from nearby homes and apartments so they will not be affected by the operations of the day care facility.

Where in the church or school building will the day care be located? (i.e. basement, upper floors, west side of the building) West side school wing - ground floor

How large an area is proposed for day care's operations? 3596.2 sq. feet

What steps will be taken to buffer the day care from nearby residences (ex. shrubbery, fencing, etc.)? all ready done - trees, fence

The location of the child care in relation to nearby homes and apartments must be shown on the site plan which is part of the application.

Complete the Administrative Special Use Permit Application on the following pages.



SUP # _____

Administrative Special Use Permit Application

Please type or print legibly

PROPERTY LOCATION: 2908 Valley Dr Alexandria VA 22302

ZONE: R-8

TAX MAP REFERENCE: 22.02-05-02

APPLICANT'S INFORMATION:

Applicant: Agudas Achim Congregation Business/Trade Name: Agudas Achim Preschool

Address: 2908 Valley Drive Alexandria VA 22302

Phone: 703-998-6072

Email: preschool@agudasachim-va.org

PROPOSED USE:

- Day Care Center
- Restaurant
- Outdoor Dining (not within the King Street Retail Overlay)
- Light Auto Repair
- Overnight Pet Boarding
- Live Theater
- Outdoor Food and Crafts Market Center
- Outdoor Garden Center
- Catering Business
- Outdoor Display
- Valet Parking

Please read and sign after the statement:

I have read and understand the general standards and the requirements for the use for which I am applying and have attached the Worksheet for the use.

Signature: Deborah T...

Please submit the following with this application form:

- Site Plan At a minimum, show and label the subject property, surrounding buildings, and streets. Show, label and give dimensions for all parking spaces, entrances and exits, and trees and shrubbery.
 - Floor Plan At a minimum, show and label all interior features inside and outside seats, tables, counters, equipment, etc. as appropriate to the use. Show, label and give dimensions for all entrance and exit doors and windows, rooms/areas, staircases, elevators and bathrooms.
- Worksheet for specific use from Checklist and Worksheet package.
- Other materials, as required by specific use (see Guide to Administrative SUPs Checklist & Worksheets).

PROPERTY OWNER'S AUTHORIZATION

As the property owner, I hereby grant the applicant use of 2908 Valley Dr Alexandria VA 22302 (property address), for the purposes of operating a child-care center/preschool (use) business as described in this application.

I also grant permission to the City of Alexandria to visit, inspect, photograph and post placard notice on my property.

Name: Mirza Lopez Phone 703-998-6064

Address: 2908 Valley Dr Alexandria VA 22302 Email: mlopez@agjdasachm-va.org

Signature: Mirza Lopez Date: 4/2/14

1. The applicant is the (check one):

- Owner
- Contract Purchaser
- Lessee or
- Other: _____

of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner and the percent of ownership.

Mirza Lopez, Executive Director

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

- Yes. Provide proof of current City business license
- No. The agent shall obtain a business license prior to filing application, if required by the City Code.

USE CHARACTERISTICS

2. Please give a brief statement describing the use:

AAP is a full day preschool in a religious
exempt synagogue

3. Please describe the proposed hours of operation:

Days	5	Hours	M-Fr - 10hrs; F-8 1/2
Daily	10		

Or give hours for each day of the week

Monday	10 hrs
Tuesday	10 hrs
Wednesday	10 hrs
Thursday	10 hrs
Friday	8 1/2 hrs
Saturday	N/A
Sunday	N/A

4. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

We are currently approved for 75 students and are applying to
increase students to 100 between 7:30am and 5:30pm

B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

We expect about 17 staff through out the day

5. A. How many parking spaces of each type are provided for the proposed use:

80 Standard and compact spaces
3 Handicapped accessible spaces
_____ Other

- B. Please give the number of:
Parking spaces on-site 80
Parking spaces off-site _____

If the required parking will be located off-site, where will it be located?

6. Please provide information regarding loading and unloading for the use:

- A. How many loading spaces are available for the use? 80
B. Where are off-street loading spaces located? N/A

C. During what hours of the day do you expect loading/unloading operations to occur? Between 7:30 am and 5:30 pm

D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate? Pick up/drop of daily at 9am, 1pm, 2:15pm, 4pm, 5:30pm

7. If any hazardous materials or organic compounds (for example paint, ink, lacquer thinner, or cleaning or degreasing solvent), as defined by the state or federal government, be handled, stored, or generated on the property, provide the name, monthly quantity, and specific disposal method below:

Refers to children pick up/drop off. not loading/unloading of products, supplies.

SUP # _____

APPLICANT'S SIGNATURE

Please read and initial each statement:

Initial: DT THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Initial: DT THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Deborah Turck
Print Name of Applicant or Representative

[Signature]
Signature

4/17/14
Date

If this application is being filed by someone other than the business owner (such as an agent or attorney), please provide the information below:

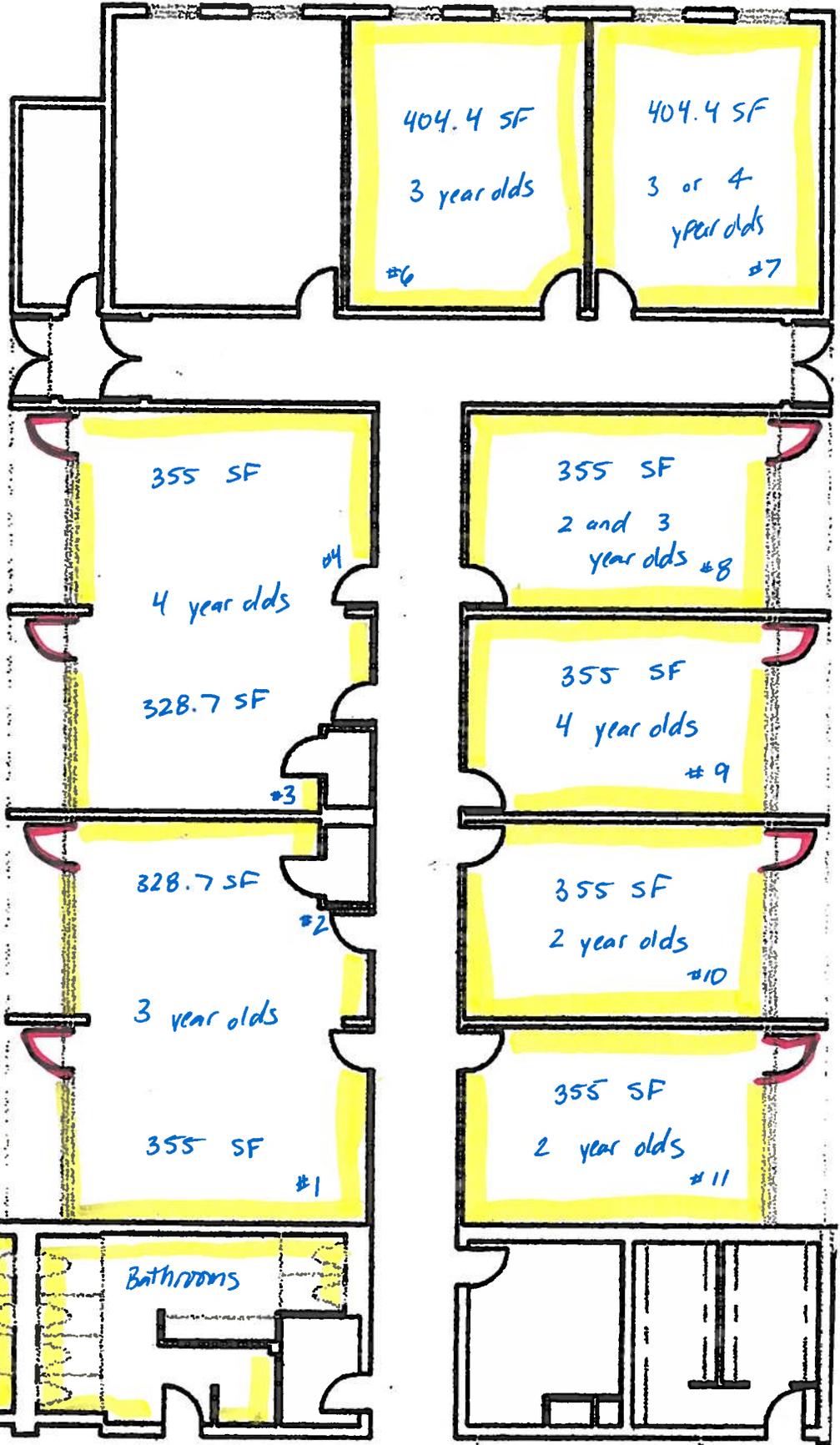
Representative's Address: _____

Phone: _____

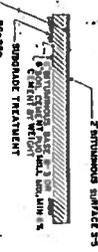
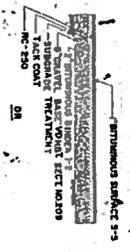
Email: _____

Fax: _____

Agudas Achim Preschool - School Wing



parking
entrances/exits
trees/shrubs



SITE LIGHTING SCHEDULE

SYMBOL	TYPE OF LIGHT	WATTAGE	SPACING	REMARKS
1	STREET LIGHT	150	30' ON CENTER	
2	WALKWAY LIGHT	100	30' ON CENTER	
3	POLE MOUNTED LIGHT	250	30' ON CENTER	

1. ALL LIGHTING IS TO BE INSTALLED ON A 120V AC CIRCUIT.
2. ALL LIGHTING IS TO BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC).

LEGEND

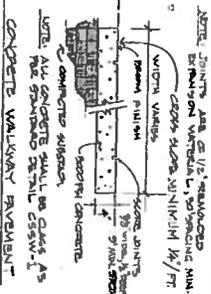
- CONTOUR
- ELEVATION
- EXISTING
- PROPOSED
- NEW
- CONCRETE
- ASPHALT
- PAVING
- GRASS
- LANDSCAPING
- PLANTING
- UTILITIES
- STORMWATER
- SEWER
- WATER
- PROPERTY LINE
- STREET
- ALLEY
- DRIVEWAY
- WALKWAY
- BIKEWAY
- TRAIL
- RAILROAD
- POWER LINE
- TELEPHONE LINE
- CABLE TV
- CONCRETE
- ASPHALT
- PAVING
- GRASS
- LANDSCAPING
- PLANTING
- UTILITIES
- STORMWATER
- SEWER
- WATER
- PROPERTY LINE
- STREET
- ALLEY
- DRIVEWAY
- WALKWAY
- BIKEWAY
- TRAIL
- RAILROAD
- POWER LINE
- TELEPHONE LINE
- CABLE TV

SITE PLAN

LPJ INC.
CONSULTING ENGINEERS
• CIVIL ENGINEERING
• SITE PLANNING
15 West 25th Street
Baltimore, Maryland 21218
(410) 388-7800

revised 2/8/85 - BMP
SITING W.L.

APPROVED
DEPT. OF TRANSPORTATION AND
ENVIRONMENTAL SERVICES
ALEXANDRIA, VIRGINIA
Division of Planning Commission
Date: 2/8/85
By: [Signature]



MAINTENANCE REQUIREMENTS FOR ASPHALT/GRASS PAVING
PAVING TO BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE VIRGINIA DEPARTMENT OF TRANSPORTATION AND ENVIRONMENTAL SERVICES, DIVISION OF PLANNING COMMISSION, AND THE FEDERAL HIGHWAY ADMINISTRATION, FEDERAL AID ROAD AND STREET CONSTRUCTION, SECTION 202.01, AND THE FEDERAL HIGHWAY ADMINISTRATION, FEDERAL AID ROAD AND STREET CONSTRUCTION, SECTION 202.02. THE PAVING SHALL BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS OF THE VIRGINIA DEPARTMENT OF TRANSPORTATION AND ENVIRONMENTAL SERVICES, DIVISION OF PLANNING COMMISSION, AND THE FEDERAL HIGHWAY ADMINISTRATION, FEDERAL AID ROAD AND STREET CONSTRUCTION, SECTION 202.01, AND THE FEDERAL HIGHWAY ADMINISTRATION, FEDERAL AID ROAD AND STREET CONSTRUCTION, SECTION 202.02.

City of Alexandria, Virginia, Planning and Zoning Department
Day Care Pick-Up/Drop-Off Plan for Special Use Permit Staff Review

In addition to completing this form, please submit a site plan that identifies the building, the location of off-site parking spaces, and the movement of vehicles during drop-off and pick-up times. Return to: Department of Planning and Zoning, Room 2100, City of Alexandria, VA, 22314.

1. Name of day care establishment:

Agudas Achim Preschool

2. Address:

2908 Valley Drive Alexandria, VA 22302

3. Business owner: (Preschool Director)

Deborah Tureck

4. Business owner phone and email:

703-998-6072 preschool@agudasachim-va.org

5. Description of day care establishment:

We are a full day preschool that is religiously exempt.

6. Number of children at the site at any one time and their ages:

53-67 depending on the day ages 2-5 (2013-2014); 64-76 depending on the day aged 2-5 (2014-2015)

7. Number of classrooms:

7

8. Number of employees on-site at any one time:

15

9. Overall hours of operation:

48 1/2 hours a week

10. Peak times of pick-up/drop-off

9am, 1pm, 2:15pm, 4pm

11. Number of off-street parking spaces available for the day care use:

A. Number for employees: 20

B. Number for parents/guardians (if parking and walking children into site during drop-off/pick-up): 60

C. Total Number: 80

** many of our parents walk for drop off and pick up*

12. Method of transferring children between staff and parents/guardians:

X Parents/guardians will park vehicles and walk children to meet daycare center staff.

Parents/guardians will wait in their vehicles in driveway/parking area and daycare center staff will meet children at vehicle.

Other, please describe.

13. Written description of drop-off/pick-up plan including direction of travel for vehicles entering/exiting site:

Parents park in one of two lots marked on the site map. They then walk the children into school.
