



Department of Planning & Zoning
Administrative Special Use Permit New Use
Outdoor Food & Craft Markets Supplemental

WORKSHEET – Answer each question. Attach a separate sheet of paper if necessary.

MARKET MASTER

A market master must be designated, and an alternate, and their names and contact information must be provided before opening the market.

The market master must be present at the opening and the closing of the market, and must oversee cleanup of the area. The market master must also maintain a list of vendors with addresses and telephone numbers.

Who is the market master? _____ (name)

_____ (address)

_____ (phone)

_____ (email)

Who is the alternate market master? _____ (name)

_____ (address)

_____ (phone)

_____ (email)

MARKET RULES FOR VENDORS

Please provide the market rules with your application.

The rules must state who is eligible to sell goods in the market and under what conditions. It is expected that the market will include the sale of produce, and baked and prepared goods, and that the produce will be predominantly grown by the vendors, except during the spring and late fall when resale produce may predominate.

The rules must also state the appropriate food safety guidelines developed by the Alexandria Health Department.