



REVISED

SUP# 2013-00016

Administrative Special Use Permit Application

Please type or print legibly

PROPERTY LOCATION: 4746 Eisenhower Ave Alexandria, Va 22304

ZONE: OCM100 TAX MAP REFERENCE: 0608.04-01-18

APPLICANT'S INFORMATION:

Applicant: My Father's House Christian Church Business/Trade Name: SAME

Address: P.O. Box 1203 Alexandria, Va. 22313

Phone: 703-212-8562

Email: pastor.lou@mthcc.org

PROPOSED USE:

- [] Day Care Center
[] Restaurant
[] Outdoor Dining (not within the King Street Retail Overlay)
[] Light Auto Repair
[] Overnight Pet Boarding
[] Live Theater
[] Outdoor Food and Crafts Market Center
[] Outdoor Garden Center
[] Catering Business
[] Outdoor Display
[] Valet Parking

[X] Shared Parking Agreement

Please read and sign after the statement:

I have read and understand the general standards and the requirements for the use for which I am applying and have attached the Worksheet for the use.

Signature: [Handwritten Signature]

Please submit the following with this application form:

Site Plan At a minimum, show and label the subject property, surrounding buildings, and streets. Show, label and give dimensions for all parking spaces, entrances and exits, and trees and shrubbery.

Floor Plan At a minimum, show and label all interim features inside and outside seats, tables, counters, equipment, etc. as appropriate to the use. Show, label and give dimensions for all entrance and exit doors and windows, rooms/areas, staircases, elevators and bathrooms.

Worksheet for specific use from Checklist and Worksheet package.

Other materials, as required by specific use (see Guide to Administrative SUPs Checklist & Worksheets).

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PROPERTY OWNER'S AUTHORIZATION

As the property owner, I hereby grant the applicant use of 4746 Eisenhower Ave (property address), for the purposes of operating a church (use) business as described in this application.

I also grant permission to the City of Alexandria to visit, inspect, photograph and post placard notice on my property.

Name: Toni R. Yates Phone: 703-626-6933
Address: PO Box 510, Occoquan VA Email: jimmy@mindspring.com
Signature: [Handwritten Signature] Date: 3/28/13

1. The applicant is the (check one):
 Owner
 Contract Purchaser
 Lessee or
 Other: _____
of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner and the percent of ownership.

James N + Toni R Yates = 100% owners

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

- Yes. Provide proof of current City business license
 No. The agent shall obtain a business license prior to filing application, if required by the City Code

USE CHARACTERISTICS

2. Please give a brief statement describing the use:

Religious services (See Attached)

3. Please describe the proposed hours of operation:

Days	Hours
Daily	

Or give hours for each day of the week

Monday	24 hours
Tuesday	}
Wednesday	
Thursday	
Friday	
Saturday	24 hours
Sunday	9 AM - 11:30 PM

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(24 hour access)

4. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

150 (one hundred fifty)

B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

5 (five)

5. A. How many parking spaces of each type are provided for the proposed use:

<u>9</u>	Standard and compact spaces
<u>1</u>	Handicapped accessible spaces
<u>20</u>	Other (shared parking agreement)

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Yes. Provide proof of current City business license

No. The agent shall obtain a business license prior to filing application, if required by the City Code.

NARRATIVE DESCRIPTION

3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use. The description should fully discuss the nature of the activity. (Attach additional sheets if necessary)

My Father's House Christian Church is a not for profit organization organized for religious purposes. We're leasing the space at Eisenhower Avenue. We have a current membership of approximately one hundred fifty (~150) parishioners. Our Sunday worship service averages approximately seventy-five to one hundred attendees. Our weekday service (Tuesday) averages approximately thirty-five to fifty parishioners. The location is a designated 60 spaces which would suffice for the weekday service. But additional parking is needed for the Sunday worship services. There is a shared parking agreement for 20 (twenty) additional spaces for us on Sundays.

- B. Please give the number of:
Parking spaces on-site 10
Parking spaces off-site 0

If the required parking will be located off-site, where will it be located?

N/A

6. Please provide information regarding loading and unloading for the use:

- A. How many loading spaces are available for the use? _____
- B. Where are off-street loading spaces located? _____

- C. During what hours of the day do you expect loading/unloading operations to occur? _____
- D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate? _____

7. If any hazardous materials or organic compounds (for example paint, ink, lacquer thinner, or cleaning or degreasing solvent), as defined by the state or federal government, be handled, stored, or generated on the property, provide the name, monthly quantity, and specific disposal method below:

N/A

APPLICANT'S SIGNATURE

Please read and initial each statement:

Initial: (LW) THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Initial: (LW) THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Louis G. Whiting
Print Name of Applicant or Representative

[Signature]
Signature

Date 7-25-13

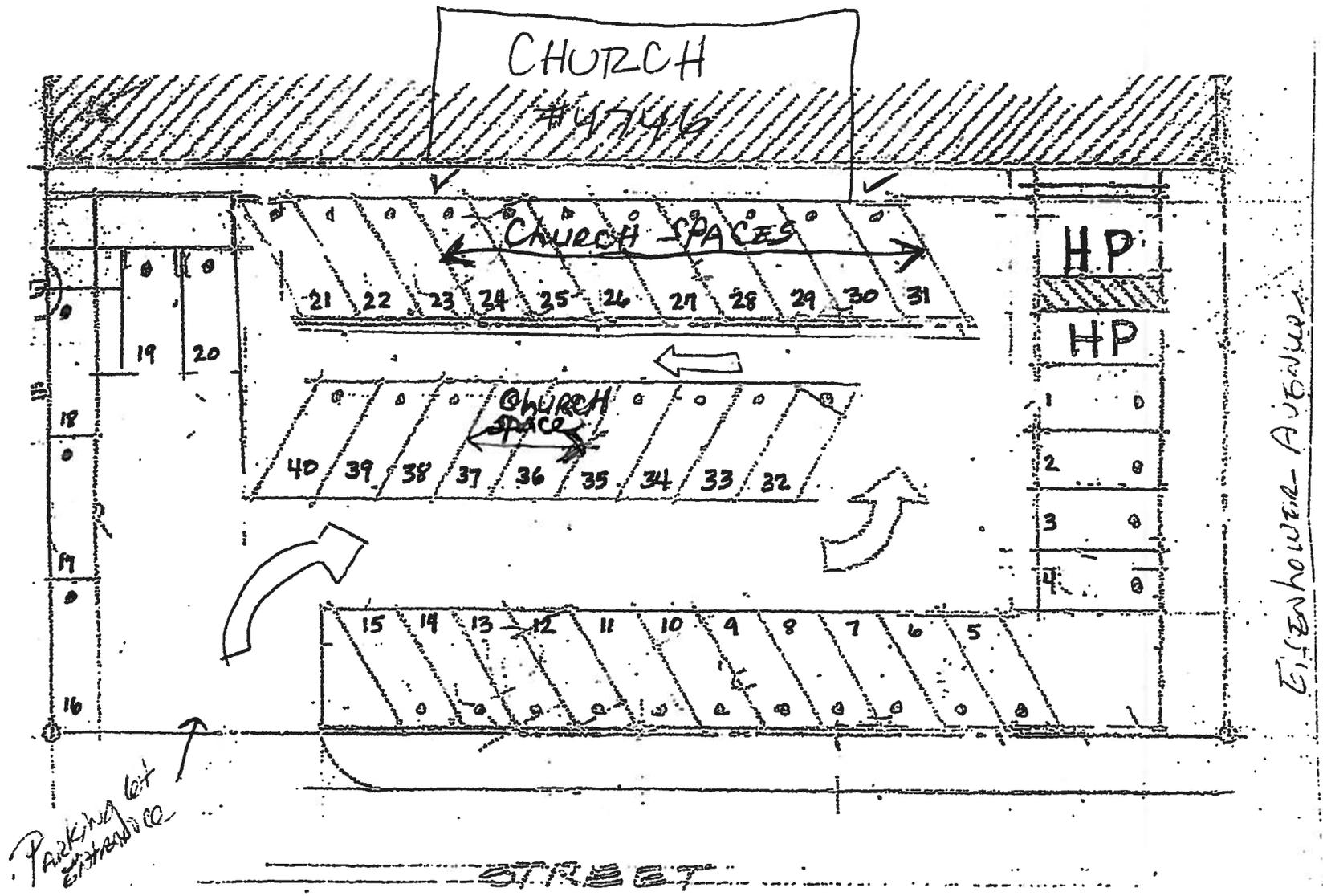
If this application is being filed by someone other than the business owner (such as an agent or attorney), please provide the information below:

Representative's Address: _____

Phone: _____

Email: _____

Fax: _____





COMMONWEALTH of VIRGINIA

*Department of Corrections
Probation and Parole
District 36*

108 S. WASHINGTON ST.
ALEXANDRIA, VIRGINIA 22314
TELEPHONE: (703) 518-8000
FAX: (703) 518-8029

July 10, 2013

To Whom It May Concern:

As of July 19, 2013, the Probation & Parole District #36 Office will be occupying the premises located at 4740 Eisenhower Avenue. We will be adjacent to My Father's House Christian Church, at 4746 Eisenhower Avenue. We will be sharing a parking lot.

Because our offices are closed on the weekends, we have no objection to the congregation members using parking spaces designated as ours on Sundays.

Please feel free to contact me should you have any further questions.

Sincerely,

A handwritten signature in black ink that reads "Lisa D. Stapleton".

Lisa D. Stapleton, Chief
Probation & Parole Officer

cc: Jim Yates