APPLICATION
SPECIAL USE PERMIT

ADMINISTRATIVE CHANGE OF OWNERSHIP OR MINOR AMENDMENT

[ ] **Change of Ownership** [✓] **Minor Amendment**

[*must use black ink or type*] 500, 510, ~~5~~A

PROPERTY LOCATION: 520 N. Fayette Street

TAX MAP REFERENCE: 064.01-02-15 **ZONE:** CRMU/H

APPLICANT

Name: Automotive Service Garage

Address: 510 N. Fayette Street, Alexandria VA 22314

PROPERTY OWNER

Name: Jeffrey L. Yates

Address: 2525 King Street, Alexandria VA 22301

SITE USE: Estimating bay for current auto repair and body shop business

Business Name: **Current:** Automotive Service Garage **Proposed (if changing):**

[ ] **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Change in Ownership**, in accordance with the provisions of Article XI, Division A, Section 11-503 (5)(f) of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

[ ] **THE UNDERSIGNED**, having read and received a copy of the special use permit, hereby agrees to comply with all conditions of the current special use permit, including all other applicable City codes and ordinances.

[✓] **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Minor Amendment**, in accordance with the provisions of Article XI, Division A, Section 11-509 and 11-511 of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

[✓] **THE UNDERSIGNED,** having obtained permission from the property owner, hereby requests this special use permit. The undersigned also attests that all of the information herein required to be furnished by the applicant are true, correct and accurate to the best of his/her knowledge and belief.

Automotive Service Garage by Engin Artemel, Agent
Print Name of Applicant or Agent

Engin Artemel
Signature

218 N. Lee Street
Mailing/Street Address

703-992-4005
Telephone # Fax #

Alexandria VA 22314
City and State Zip Code

engin@artemel.com
Email address

Sept. 7, 2016
Date

DO NOT WRITE IN THIS SPACE - OFFICE USE ONLY

Application Received: _____ Fee Paid: $ _____

Legal advertisement: _____

ACTION - PLANNING COMMISSION _____ ACTION - CITY COUNCIL: _____

Special Use Permit #_____

The following information must be furnished to the Department of Planning and Zoning to determine if the current use conducted on the premises complies with the special use permit provisions and all other applicable codes and ordinances.

1. Please describe prior special use permit approval for the subject use.

Most recent Special Use Permit # 2015 - 0049

Date approved: May / 29 / 2015
month day year

Name of applicant on most recent special use permit Automotive Service Garage

Use General Automobile Repair

2. Describe below the nature of the *existing* operation *in detail* so that the Department of Planning and Zoning can understand the nature of the change in operation; include information regarding type of operation, number of patrons served, number of employees, parking availability, etc. (Attach additional sheets if necessary.)

Automotive Service Garage operates an automobile repair business at 1201 Oronoco (500 N. Fayette St) and a body shop at adjacent 510 N. Fayette Street. These businesses have been at their current location for many years and have received the support of the neighborhood to continue. No changes are proposed to the current operations, number of employees, hours of operation, or any other aspects of the SUP.

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3. Describe any proposed *changes* to the business from what was represented to the Planning Commission and City Council during the special use permit approval process, including any proposed changes in the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, any noise emitted by the use, etc. (Attach additional sheets if necessary)

The current request is to permit the business to move its estimating department for auto repairs and body work to 520 N. Fayette Street. This move will not increase the number of employees or patrons but simply permit the business to operate more efficiently.

There will not be any change to the number of cars going in and out of the business. Presently the cars are driven in for the estimate and taken out again until it is time to bring them back in for repairs. With this proposal, the cars would be driven in directly for the estimates (without parking outside first), thus freeing parking spaces on the street and reducing any congestion that may result.

Hours of operation will remain the same as in the current premises.

Approximately 10 cars can be accommodated in new space. EA

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4. **Is the use currently open for business?** ☑ Yes ☐ No

If the use is closed, provide the date closed. _____ / _____ / _____
month day year

5. **Describe any proposed changes to the conditions of the special use permit:**

No changes to the current SUP conditions are proposed

6. **Are the hours of operation proposed to change?** ☐ Yes ☑ No
If yes, list the current hours and proposed hours:

Current Hours:	Proposed Hours:

7. **Will the number of employees remain the same?** ☑ Yes ☐ No
If no, list the current number of employees and the proposed number.

Current Number of Employees:	Proposed Number of Employees:

8. **Will there be any renovations or new equipment for the business?** ✓ Yes ____ No
If yes, describe the type of renovations and/or list any new equipment proposed.

The interior space of 520 N. Fayette St will be repartitioned. Any needed equipment will be moved from the current premises.

9. **Are you proposing changes in the sales or service of alcoholic beverages?** ____ Yes ✓ No
If yes, describe proposed changes:

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10. Is off-street parking provided for your employees? ✓ Yes ___ No
If yes, how many spaces, and where are they located?
The current business provides 87 off-street parking spaces, more than double the parking requirement.

11. Is off-street parking provided for your customers? ✓ Yes ___ No
If yes, how many spaces, and where are they located?

12. Is there a proposed increase in the number of seats or patrons served? ___ Yes ✓ No
If yes, describe the current number of seats or patrons served and the proposed number of seats and patrons served. For restaurants, list the number of seats by type (i.e. bar stools, seats at tables, etc.)

Current:	Proposed:

13. Are physical changes to the structure or interior space requested? ✓ Yes ___ No
If yes, attach drawings showing existing and proposed layouts. In both cases, include the floor area devoted to uses, i.e. storage area, customer service area, and/or office spaces.
Interior space will be partitioned -- see attached drawing

14. Is there a proposed increase in the building area devoted to the business? ✓ Yes ___ No
If yes, describe the existing amount of building area and the proposed amount of building area.

Current:	Proposed:
14,500 sf	18,800 sf

15. The applicant is the (check one) ✓ Property owner ___ Lessee
___ other, please describe:

16. The applicant is the (check one) ✓ Current business owner ___ Prospective business owner
___ other, please describe:

17. Each application shall contain a clear and concise statement identifying the applicant, including the name and address of each person owning an interest in the applicant and the extent of such ownership interest. If the applicant, or one of such persons holding an ownership interest in the applicant is a corporation, each person owning an interest in excess of ten percent (3%) in the corporation and the extent of interest shall be identified by name and address.

For the purpose of this section, the term "ownership interest" shall include any legal or equitable interest held in the subject real estate at the time of the application. If a nonprofit corporation, the name of the registered agent must be provided.

Please provide ownership information here:

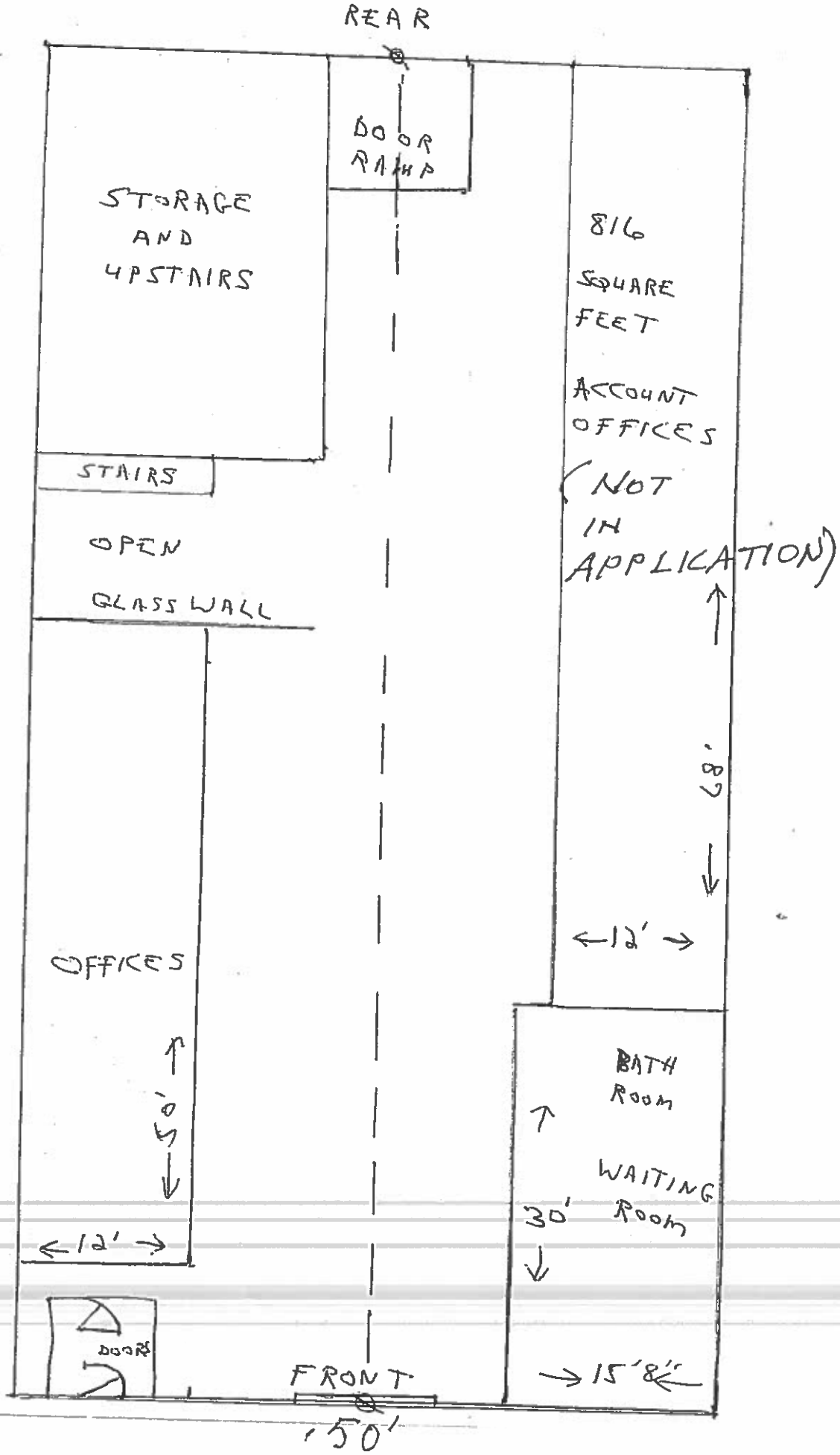
Automotive Service Garage

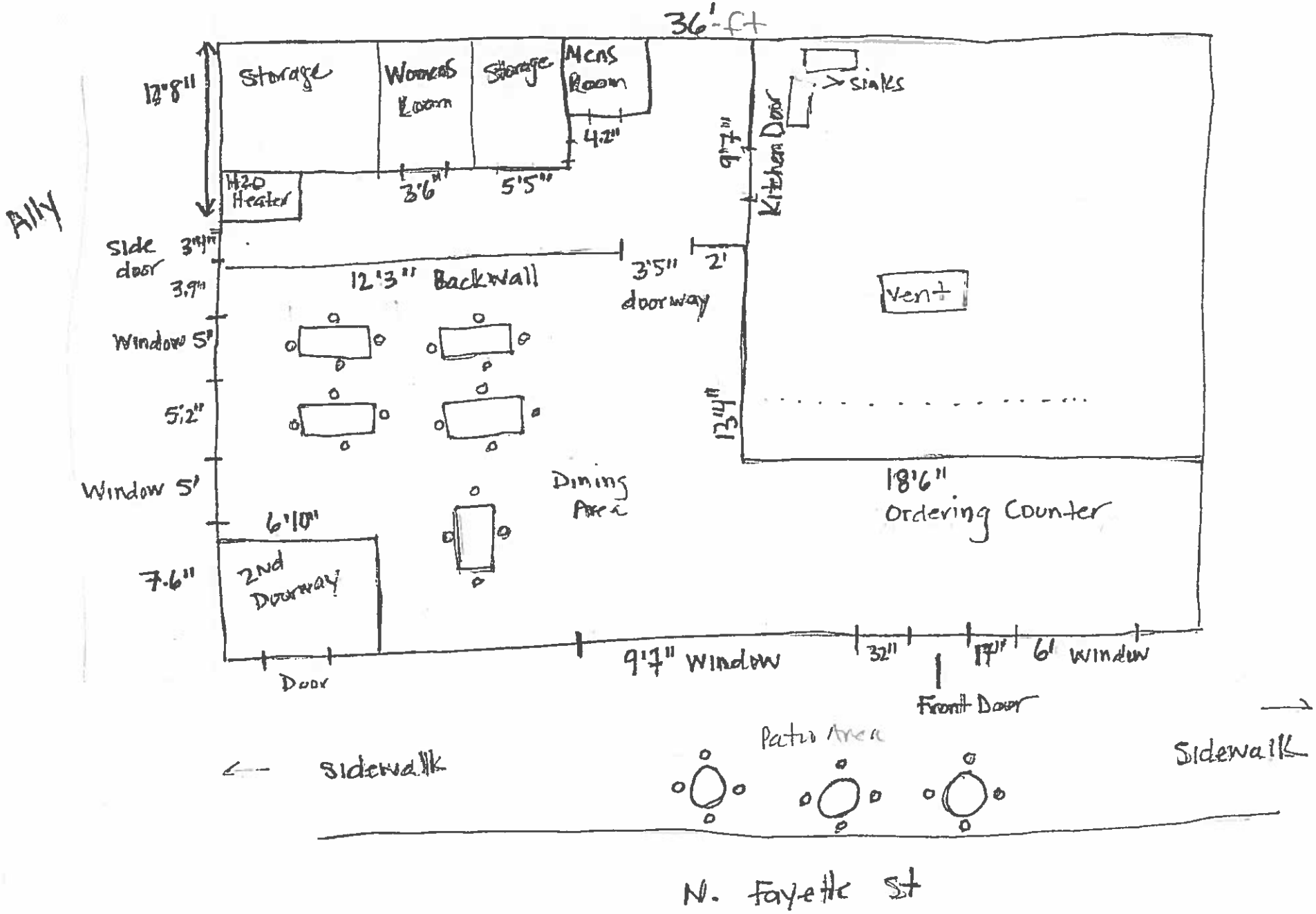
Dennis A. Whitestone (50%)
8624 Reseca Lane
Springfield VA 22152

Jeffrey L. Yates (50%)
2525 King Street
Alexandria VA 22301

520 N. Fayette St

Jeffrey L. Yates (100%)
2525 King Street
Alexandria VA 22301


REAR
DOOR RAMP
STORAGE AND UPSTAIRS
816 SQUARE FEET
ACCOUNT OFFICES
(NOT IN APPLICATION)
STAIRS
OPEN
GLASS WALL
28'
12'
OFFICES
24'
12'
BATH ROOM
WAITING ROOM
30'
15'8"
DOORS
FRONT
50'



Meggrolls
Floorplan
10.4.16