



DEPARTMENT OF PLANNING AND ZONING

M. Catherine Puskar  
Walsh, Colucci, Lubeley, & Walsh PC  
2200 Clarendon Blvd, Suite 1300  
Arlington, VA 22201

August 6, 2015

RE: DSUP2015-0020  
100 South Reynolds – The Mark  
Preliminary Submission

Dear Ms. Puskar:

This letter serves to inform you that the application you filed for the referenced Development Site Plan is considered complete, pending additional information requested below. Please submit the additional information on or before August 12, 2014 so that your application can be reviewed by City departments.

Within five working days of the date on this letter, the applicant is required to post the property on all street frontages with signs that meet the description on the attached sheet. The sign shall be maintained at the site until the end of the public hearing process for the proposed project.

As part of the certification of written notice required by Section 11-303(D) of Ordinance #4281 of the applicant shall submit an affidavit to the Director of Planning & Zoning stating:

- (i) that the required signs have been posted;
- (ii) that such signs have, as of the date of the affidavit, remained on display; and
- (iii) that the applicant shall maintain such signs on display until the conclusion of the public hearing process.

If you have any questions, please email me at [gary.wagner@alexandriava.gov](mailto:gary.wagner@alexandriava.gov) or call me at (703) 746-3818.

Sincerely,

Gary Wagner  
Principal Urban Planner

cc: Robert Kerns, P&Z  
Shanna Austin, T&ES  
Richard Lawrence, P&Z

Call: 703.746.4666    Connect: [www.alexandriava.gov/planning](http://www.alexandriava.gov/planning)    Come by: 301 King Street, Room 2100  
Alexandria, VA 22314

**Transportation and Environmental Services (T&ES):**

**Findings:**

1. The plan will be deemed complete upon submission of the additional information requested below. Information must be submitted by 8/12/15.

**Recommendations:**

2. Required bicycle parking was previously provided in garage, which is being removed under this proposal. Provide update to staff by 8/12/15 with information on relocation of bicycle parking and confirmation that it will not impact any other improvements (parking, open space, etc) currently shown on the preliminary plan. (Requirement based on current standards is for 3 visitor racks and 35 residential racks.) Standards may be found on line [here](#). (Transportation Planning)

-----End Comments-----