

The submittal for the extension of the King St Metro project has been deemed complete by all reviewing departments. Staff anticipates the extension request, with amended conditions, will be heard at the Planning Commission meeting on September 1, 2015. Staff will schedule a meeting to discuss amended conditions in the next few weeks.

Please see information below about posting requirements for the project. Staff is available if you have any questions.

A. General Comments

1. Within five working days of the date on this letter, the applicant is required to post the property on all street frontages with signs that meet the description on the attached sheet. The sign shall be maintained at the site until the end of the public hearing process for the proposed project. Sign specifications are provided on the last page of this letter.
2. As part of the certification of written notice required by Section 11-303(D) of Ordinance #4281 of the applicant shall submit an affidavit to the Director of Planning & Zoning stating:
 - (i) that the required signs have been posted;
 - (ii) that such signs have, as of the date of the affidavit, remained on display;and
 - (iii) that the applicant shall maintain such signs on display until the conclusion of the public hearing process.

B. Specifications for Applicant Sign to be Installed for All Preliminary DSP and DSUP

Notice Content

The sign shall incorporate the following information:

1. Description of project boundaries
2. Name of applicant and contact phone number
3. Name of project
4. DSP or DSUP number assigned to the project
5. Brief description of the proposed development including proposed use and number of units or square feet, and number of parking spaces
6. Planning & Zoning Department phone number to call for information
7. Date the sign was installed

The heading "PUBLIC NOTICE" should be legible and readable from a vehicle passing along the street, but the rest of the information need only be readable by a person standing at the curb or on the sidewalk.

Size and Mounting Height

The sign panel shall be at least 2 feet by 2 feet and shall be attached with screws to one 4" x 4" or two 2" by 2" treated posts. The center point of the sign shall be 5'-6" above the surface of the ground and the post(s) shall be approximately 1'-6" in the ground. Concrete need not be used to anchor the post(s) but they should be set so the post remains vertical for the entire time it is required.

Materials and Finishes

The sign panel must be fabricated of exterior plywood or sheet metal such that it will remain intact for a period of up to 12 months. The lettering may be applied to the surface or to a separate backing that is laminated to the panel.

Lettering and graphics shall be black on a white background. Color and elaborate graphics should not be used.