

APPLICATION FOR BAR ADMINISTRATIVE APPROVAL OF SIGNS IN THE HISTORIC DISTRICTS

Administrative approval of signs by the Board of Architectural Review (BAR) Staff must meet the requirements of the *Criteria and Standards for Administrative Approval of Signs in the Historic District*. Please note that upon reviewing an application for administrative approval, BAR Staff may determine that a full application must be made and heard at a public hearing before the BAR and cannot be administratively approved.

ADDRESS OF PROJECT: 1001 Queen Street  
TAX MAP AND PARCEL: 064.03-05-14 ZONING: CL

Applicant:  Property Owner  Business (Please provide business name & contact person)

Name: The Oasis Christian Fellowship

Address: P.O. Box 772

City: Annandale State: VA Zip: 22003

Phone: (703) 867-3615 E-mail: Ken@toctf.net

Authorized Agent (if applicable):  Attorney  Architect  Pastor

Name: Ken Miller

Phone: (703) 200-7665

E-mail: Ken@rofw.org

Legal Property Owner:

Name: BAJ Management

Address: 1121 Collingwood Road

City: Alexandria State: VA Zip: 22308

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

- Yes  No Is there an historic preservation easement on this property?
- Yes  No If yes, has the easement holder agreed to the proposed alterations/repairs?
- Yes  No Is there a homeowner's association for this property?
- Yes  No If yes, has the homeowner's association approved the proposed alterations/repairs?

If you answered yes to any of the above, please attach a copy of the letter approving the project.



**BOARD OF ARCHITECTURAL REVIEW**

**DESCRIPTION OF PROPOSED WORK AND SUBMITTAL REQUIREMENTS:** Please describe the proposed work in detail and include two copies of any submitted materials. Refer to the Criteria and Standards for Administrative Approval of Signs in the Historic District for further information on the allowable sign types, as well as their size, material, content, color and lighting.

It's 18" by 28", aluminum composite.  
Aluminum/prc composite sign with white face finish.  
It will have rounded corners. Wall mounted using  
the bolt already on the wall from a previous sign.

- Linear feet of building: Front: 13' Secondary front (if corner lot): \_\_\_\_\_.
- Square feet of existing signs to remain: N/A.
- Photograph(s) of the building showing existing conditions and the context of the building.
- Dimensioned drawings of the proposed sign(s) identifying the materials, color, lettering style and text.
- Show the exact location on the building where the sign(s) will be installed, including the height above the sidewalk if a hanging sign is proposed.
- Means of attachment (drawing or manufacturer's cut sheet of bracket, if applicable).
- Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixture(s) and information detailing how it will be attached to the building's facade.

Staff may request additional information as necessary to evaluate the application.

**Please read and check that you have read and understand the following items:**

- I have submitted the \$75 filing fee with this application. (Checks should be made payable to the City of Alexandria.)

The undersigned hereby attests that all of the information herein provided is true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board or BAR Staff acting on behalf of the Board based on such information may be invalidated. The undersigned also hereby authorizes the City Staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

**APPLICANT OR AUTHORIZED AGENT:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

BOARD OF ARCHITECTURAL REVIEW



CHRISTIAN FELLOWSHIP

www.tocf.net

City of Alexandria  
Board of Architectural Review Approval

Address: 1001 QUEEN ST

BAR # 2013-03/16

Administrative Approval  
 Certificate of Appropriateness  
 Permit to Encapsulate/Demolish

Staff: [Signature] Date: 11/27/2013  
 for Director of Planning & Zoning

Approved for a 35 sq. ft aluminum sign  
on existing hardware JAB