### Long Range Education Facilities Planning Work Program Schedule

#### Enrollment Forecasts/Demographics
- Initial review, identification of issues and key factors
- Subcommittee: exploration of key factors
- Update enrollment and short/mid-range forecasts for budget, draft findings for long range forecasts
- Develop draft high, medium and low long range forecasts based on findings
- Refine and confirm long range forecasts and process for regular updating

#### Facility Capacity Needs Analysis
- Assessment of Existing Conditions - school sites and buildings by type of use
  - Building interior inventory
  - Capacity and utilization assessment for each school by type of use
  - Building space needs by type of use, both classroom and non-classroom
  - Site (outdoor) space assessment and needs analysis
- Educational Adequacy Assessment and Future Recommendations
  - Allocation of existing capacity to meet current demand
  - Recommendations for guidelines for adding capacity
  - Operational issues, short and long term
  - Cost estimates
  - Potential future school sites

#### Educational Specifications/School of the Future
- K-12 Issues and Opportunities
  - Setting the framework (including relevant guidance in adopted policies and plans)
  - Data collection and review
  - Program options
  - Architectural design considerations
  - Recommended educational specifications
- Pre-K Issues and Opportunities
  - Review existing conditions, practices; identify gaps in service
  - Prepare general forecasts of future demand
  - Program options
  - Architectural design considerations
  - Integrate into recommended educational specifications

#### Final Long Range Education Facilities Plan
- Decide on Final Report Outline/Format/Contents
- Provide initial drafts of main chapters to Work Group
- Provide final draft to Work Group
- Public hearings, review by City Council and approval by School Board

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**KEY**
- Active work by Work Group, Subcommittee and Staff
- Subcommittee reports to Work Group/Work Group decisions
- Work Group quarterly meetings
- Review by City Council/Approval by School Board

**as of 6/13/14**