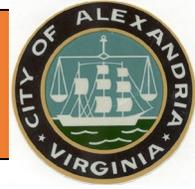


**CITY OF ALEXANDRIA Department of Planning and Zoning  
Temporary Outdoor Expansion of Fitness Uses Request Form**



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DATE: \_\_\_\_\_

FITNESS USE ADDRESS: \_\_\_\_\_

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NAME OF FITNESS USE: \_\_\_\_\_

FITNESS USE CONTACT NAME: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Check one:

Property Owner

Property Owner Name, Address, Phone and/or Email: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lessee

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INDICATE REQUESTED LOCATION(S) to expand/create outdoor fitness use area (check all that apply)

Private Property

Off-Street Parking Spaces

Number \_\_\_\_\_

Describe: \_\_\_\_\_

\_\_\_\_\_

Parking Lot

Address: \_\_\_\_\_

Number of spaces: \_\_\_\_\_

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**REQUIRED ACKNOWLEDGEMENTS:**

- I have notified adjacent businesses, residents and neighborhood civic associations
- For use of a private parking lot shared with other businesses, I have coordinated my fitness use of parking spaces with their business and parking needs

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**REQUIRED ATTACHMENTS:**

- Email authorization from property owner for outdoor fitness use expansion
- Photographs of area proposed for outdoor fitness use
- Rough-sketched site plan indicating proposed expansion area. Include the following information on the plan:
  - For all locations**
    - Business name and address. Show fitness location in relation to requested outdoor fitness area
    - Square footage calculation of outdoor fitness area
    - Identify the number and location of requested parking spaces
    - Location of any Fire Department Connections (FDC) on a building face
    - Location of nearby bus stops, bike stations, handicap spaces, loading zones

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RETURN THIS FORM WITH ALL REQUIRED ATTACHMENTS TO:  
Alexa Powell at [alexa.powell@alexandriava.gov](mailto:alexa.powell@alexandriava.gov) for the [King Street area](#)

Natalie Brown at [natalie.brown@alexandriava.gov](mailto:natalie.brown@alexandriava.gov) for all other areas in the City

The Department of Planning & Zoning will review your request and send you a letter of agreement with conditions for your signature if approved