



Planning Commission 2019 Hearing Schedule and Filing Deadline (Non-Development Requests)

| Recommended Submission Date for Completeness Review | Deadline for Submission of a Complete Application | Planning Commission Hearing Date | City Council Hearing Date | Public Notice Period Time period in which legal notice of the hearing must be posted and sent. |
|---|---|----------------------------------|---------------------------|---|
| 10/10/2018 | 10/25/2018 | 1/3/2019 | 1/12/2019 | 12/13/2018 – 12/24/2018 |
| 11/12/2018 | 11/27/2018 | 2/5/2019 & 2/7/2019 | 2/23/2019 | 1/24/2019 – 1/26/2019 |
| 12/10/2018 | 12/26/2018 | 3/5/2019 | 3/16/2019 | 2/14/2019 – 2/23/2019 |
| 1/7/2019 | 1/22/2019 | 4/2/2019 | 4/13/2019 | 3/14/2019 – 3/23/2019 |
| 2/11/2019 | 2/26/2019 | 5/7/2019 | 5/18/2019 | 4/18/2019 – 4/27/2019 |
| 3/11/2019 | 3/26/2019 | 6/4/2019 | 6/22/2019 | 5/23/2019 – 5/25/2019 |
| 4/8/2019 | 4/23/2019 | 6/25/2019 | 7/9/2019 | 6/13/2019 – 6/15/2019 |
| The Planning Commission and City Council are in recess during the month of August | | | | |
| 6/10/2019 | 6/25/2019 | 9/3/2019 | 9/14/2019 | 8/15/2019 – 8/24/2019 |
| 7/10/2019 | 7/25/2019 | 10/3/2019 | 10/19/2019 | 9/19/2019 – 9/23/2019 |
| 8/14/2019 | 8/29/2019 | 11/7/2019 | 11/16/2019 | 10/17/2019 – 10/28/2019 |
| 9/9/2019 | 9/24/2019 | 12/3/2019 | 12/14/2019 | 11/14/2019 – 11/23/2019 |
| 10/14/2019 | 10/29/2019 | 1/7/2020 | 1/25/2020 | 12/26/2019 – 12/28/2019 |
| 11/11/2019 | 11/26/2019 | 2/4/2020 | 2/22/2020 | 1/23/2020 – 1/25/2020 |
| 12/9/2019 | 12/26/2019 | 3/3/2020 | 3/14/2020 | 2/13/2020 – 2/22/2020 |

Last updated: 6/20/19

- Application packages must be reviewed for completeness and formally accepted by Planning and Zoning staff before the request will be scheduled for a hearing before the Planning Commission and City Council. Upon submitting the application package, the applicant will be given a receipt to acknowledge that the application has been submitted for completeness review only. Payment of filing fees is due upon submission for completeness review and all fees must be paid before the application will be scheduled for a hearing.
- Once the application has met all of the submission requirements, the applicant will receive a letter of acceptance with confirmation of their scheduled hearing date and noticing instructions.
- An application package that is submitted on the deadline for submission of a complete application (second column) will be reviewed for completeness for the desired hearing date. In a case where an anticipated hearing date cannot be achieved due to the extent of missing information, staff will work with the applicant to determine the appropriate timing for consideration before the Planning Commission.
- The scheduled hearing date is subject to change if additional information is needed after the application has been deemed complete.