

GENERAL STANDARDS FOR ALL USES

This page applies to all types of businesses seeking Administrative SUP approval. It lists the standard conditions that will appear as part of the permit to operate the business. If you believe that you will not be able to comply with any of the standards, please contact Planning and Zoning staff, as you may not be eligible to apply for an Administrative SUP.

PERMIT AND CONDITIONS

- Only the person who receives the permit may be in charge of the use that is approved. If there is a change in the future, including a sale of the business, then administrative approval and a new SUP is needed.
- The SUP permit must be displayed at the business. The list of requirements for the business must be available if anyone asks to see it.
- The applicant must conduct employee training sessions to discuss all SUP provisions and requirements, and methods to prevent underage sales of alcohol.
- As part of the application and approval process, the Director may add further operating requirements to the business if necessary for the specific use and its compatibility with the neighborhood.

TRANSPORTATION AND TRANSIT

- Encourage customers and employees to use different methods of travel to the business, including bus, bicycle and Metro.
- Encourage employees and customers to use mass transit or to carpool when traveling to and from the business.
- Post signs at the business and on the internet about carpooling, DASH and METRO routes and where to buy transit passes.

PARKING

- Participate in organized parking programs adopted by the City for the area.
- Require employees who drive to work to use off-street parking.
- Inform customers about where to park by installing signs visible from the street.

TRASH/LITTER

- Keep trash and garbage inside the building or outside in sealed containers. Trash and debris may not accumulate outside of those containers. Outdoor trash receptacles must be screened.
- Litter on and near the business must be picked up at least twice every day and at the close of the business, and more often if necessary.
- **Applicants of new businesses will be required to make a \$500 contribution to the Streetscape Improvement Fund before the administrative SUP is issued.**

POLICE

- Before opening the business, contact the Crime Prevention Unit of the Alexandria Police Department for a security survey and robbery awareness program for employees.

NOISE

- Loud noise is not permitted. The business must obey the City's noise ordinance.
- Outdoor speakers are not permitted. Amplified sound cannot be audible at the property line.

BUILDING AND LANDSCAPING IMPROVEMENTS

- Improvements, including landscaping, may be required and must be maintained.
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