



APPLICATION - SUPPLEMENTAL

CHILD CARE

This Supplemental information is to be filed by applicants requesting special use permit approval of a child care home or child care center. All applicants must submit a plot plan of the property, showing play areas and parking, and an interior floor plan. If a play area that is not owned or leased by the operator is to be used by the children, written permission from the owner must be obtained and a copy submitted with this application.

CHILD CARE HOMES

Applicants requesting special use permit approval of a child care home for six to nine children within a home shall complete this section.

1. Is the proposed facility the principal residence of the operator? _____ Yes _____ No
2. Is the operator registered with the City of Alexandria Office of Early Childhood Development to provide child care in the home? _____ Yes _____ No
3. How many children, including resident children, will be cared for? _____
4. How many children reside in the home? _____
5. How old are the children? (List the ages of all children to be cared for)
 Resident: _____
 Non-resident: _____
6. A minimum of 75 square feet of outdoor play area on the lot must be provided for each child above age two.
 Play area required:
 Number of children above age two: _____ x 75 square feet = _____ square feet
 Play area provided: _____ square feet
7. If the lot does not have room for on-site play area, is the child care home within 500 feet of a park or playground available for the children to play in? _____ Yes _____ No
 If yes, please describe the park's play area:

NOTE: Child care homes are not permitted to display signs.

CHILD CARE HOMES and CHILD CARE CENTERS

Applicants for both child care homes and child care centers (day care center, day nursery and nursery schools) shall complete this section.

1. How many employees will staff the child care facility, including the operator?

How many staff members will be on the job at any one time? _____

2. Where will staff and visiting parents park? _____

3. Please describe how and where parents will drop off and pick up children.

4. At what time will children usually be dropped-off and picked-up?
Drop-off Pick-up

5. What type of outdoor play equipment is proposed for the child care facility, if any? Where will it be located on the property?

6. Are play areas on the property fenced? _____ Yes _____ No
If no, do you plan to fence any portion of the property? _____ Yes _____ No
Please describe the existing or proposed fence.

CHILD CARE CENTERS ONLY

Applicants for child care centers (day care center, day nursery and nursery schools) shall complete this section.

1. How many children will be cared for during one day? _____

2. What age children do you anticipate caring for? _____

3. Does the operation have a license from the State of Virginia for a child care facility?

_____ Yes _____ No

If yes, provide a copy of the license.