

# Temporary Going Out of Business Sign Permit Application

Department of Planning and Zoning

City of Alexandria

Pursuant to section 9-202(E)(1) of the zoning ordinance, you are hereby permitted to display one temporary grand opening sign. A grand opening sign may not exceed one half square foot of area for each linear foot of the building wall to which the sign is attached. In no case shall it exceed 100 square feet, and at least 20 square feet shall be allowed in all cases. The sign is not to be displayed for a period longer than 30 days from date of approval.

<b>Property Address</b>	
<b>Property Owner Name</b>	
<b>Property Owner Phone #</b>	

<b>Name of Business</b>	
<b>Applicant Name</b>	
<b>Applicant Phone #</b>	
<b>Applicant Email Address</b>	
<b>Event</b>	
<b>Sign Location</b>	
<b>Frontage of Business</b>	
<b>Square Footage of Sign</b> (Attach drawing with dimensions and wording)	
<b>Start and End Dates</b>	

The undersigned understands that this approval may be revoked without notice when the privilege hereby granted is abused or exercised contrary to the zoning ordinance and that by issuing the approval the City of Alexandria assumes no liability for injury or damage to persons or property. The permit holder (applicant) hereby saves the City harmless from any claim resulting.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

Approved [ ]      Denied [ ]
Conditions of Approval _____
_____ (City Manager or Designee)
_____ (Date)