



# Alexandria Police Department

## Directive 11.4



# BOMB INCIDENTS

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### 11.4.01 PURPOSE AND POLICY

The purpose of this directive is to establish procedures for investigating and reporting bomb threats and actual bombings. [46.1.2]

It is this department's policy to treat all bomb threats as potential bomb incidents until determined to be false.

### 11.4.02 RESPONSIBILITIES

- A. **The scene supervisor** is responsible for overall control of the incident.
- B. **Bomb disposal technician(s)** are responsible for control over the suspected device and the immediate vicinity.
- C. **CIS personnel** will notify the fire marshal's office if CIS is conducting an active investigation of a bomb threat.
- D. **ISS** will forward a copy of all bomb threat reports to the fire marshal's office.

**11.4.03 INITIAL RESPONSE**

A. Employees of this department should never consider a bomb threat routine or false until all reasonable actions have been taken to establish validity.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] should be reduced  
(used for emergencies only) within 300 feet of the device.

**11.4.04 SEARCHING**

A. The search must be well planned, organized and executed using the following procedures.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**11.4.05 EVACUATION**

A. If a device is located, the scene supervisor will organize an orderly evacuation of the building. Proper direction and control must be maintained.

[REDACTED]

F. After the evacuation, the scene supervisor will ensure all persons from the area to be evacuated are accounted for, including persons with disabilities.

G. A perimeter should be set up, with crime scene tape if possible, to prevent anyone from entering or reentering the evacuated area. Unless rescue operations are necessary, no one will be allowed into the evacuated area until the device has been removed or rendered safe by bomb technicians.

**11.4.06 SUSPECTED DEVICE**

A. DO NOT MOVE, TAMPER, OR ATTEMPT TO DISARM A SUSPECTED DEVICE.

B. DO NOT TOUCH OR GO NEAR THE DEVICE ONCE IT'S DISCOVERED.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**11.4.07 IF AN EXPLOSION OCCURS**

- A. Activate the Incident Command System (ICS).
- B. Contact the Virginia State Police.
- C. Seal off the area. [REDACTED]
- D. Be aware of possible radiological, chemical or biological hazards that may have been dispersed in the explosion. If hazardous materials are suspected, have the dispatcher contact the Alexandria Fire Department and request the NoVA Haz-Mat Team (Alexandria and Arlington units combined) to respond. See Police Directive 13.2, Hazardous Materials, for more information.
- E. [REDACTED]

**11.4.08 INVESTIGATION**

- A. An investigation and Offense/Incident Report (APD-7) will be completed following any bomb threat or incident.
- B. An identification technician should process the scene and any related [REDACTED]
- C. [REDACTED]

D. [REDACTED]

E. [REDACTED]

F. Follow-up investigation will be coordinated with the Virginia State Police. They have trained post-blast investigators who will assist local jurisdictions.

**BY AUTHORITY OF:**

**Earl L. Cook  
Chief of Police**