



*The City of Alexandria
Park and Recreation
Commission*

Presents the

*2016 CIVIC Awards
Citizen Involved Volunteers In the Community*

Deadline: Tuesday, January 31, 2017

Department of Recreation, Parks and Cultural Activities
1108 Jefferson Street · Alexandria, VA 22314
www.alexandriava.gov/recreation



2016 Park and Recreation Commission CIVIC Awards

The City of Alexandria Park and Recreation Commission announces its 31st annual awards program to select and formally recognize outstanding residents who have provided a valuable service to our community in meeting recreation or park needs. An Alexandria group, club, organization or corporate neighbor may also be nominated for an award recognizing volunteer service. Nominees for the award for citizen, group, club, organization, or corporate neighbor should be volunteers who have contributed time, talent or resources in an exemplary fashion. Youth nominations are encouraged. Whether the volunteer activity involves removing invasive plants, coaching youth, or providing program support at City nature and recreation centers, the CIVIC Awards recognize the special, unsung volunteer efforts of Alexandrians involved in their community.

The primary purpose of the CIVIC Award is to recognize exemplary voluntary efforts by citizens and is not available to individuals for service in elected or appointed positions such as service on City Commissions, working groups or similar entities. The CIVIC award is also not given for volunteer work in cultural and artistic pursuits because the City Arts Commission supports its own award program.

The Park and Recreation Commission invites your help in identifying those who contribute so that they may be recognized.

Timing: The awards will be presented before City Council in early 2017. **Nominations must be received no later than Tuesday, January 31, 2017.** Nominations should be addressed and mailed or delivered to the Park and Recreation Commission, c/o William Chesley, Deputy Director, Department of Recreation, Parks and Cultural Activities, 1108 Jefferson Street, Alexandria, VA 22314 or faxed to 703.684.6826 no later than Tuesday, January 31, 2017.

Selection: Selection will be made by a special committee of the Park and Recreation Commission.

Criteria: Nominees for the CIVIC awards must reside in the City of Alexandria.

Applicable Subjects: Youth and adult sports; support of recreation programs, activities or events; parks or public open space maintenance or beautification.

Submission Requirements: Submissions **must** include the following:

1. The nominee's name, address, and telephone number(s), or the key individual to contact if a nominee is a group, club, agency, organization or corporate neighbor.
2. Name, address, and telephone number of the person nominating the candidate.
3. A brief description (not exceeding one page) of the nominee's accomplishments and qualifications for such an award.

To submit a nomination on-line, visit <https://survey.alexandriava.gov/s3/CIVICAWards>

For more information, call the Department of Recreation, Parks, and Cultural Activities at 703.746.4343.

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Name of Nominee: _____

Are you submitting this nomination for a:

- Citizen (Individual) Award
- Group, Club, or Organization Award
- Corporate Neighbor Award

If nominating an individual for a Citizen Award:

Nominee's Address: _____

Nominee's Phone: (H) _____ (W) _____

If nominating a Group, Club, Organization or Corporate Neighbor Award:

Name of Group, Club, Organization or Corporate Neighbor:

Name of Key Contact Individual: _____

Contact's Phone: (H) _____ (W) _____

Person submitting this nomination:

Name: _____

Address: _____

Phone: _____

Complete or attach a brief description (not to exceed one page) of the nominee's accomplishments and qualifications for this award.

Applications are due by Tuesday, January 31, 2017, and may be submitted:

1. Online at <https://survey.alexandriava.gov/s3/CIVICAWards>
2. Faxed to Attn.: William Chesley at 703.684.6826
3. By Mail or In Person:
 - Park and Recreation Commission
 - c/o William Chesley, Deputy Director
 - 1108 Jefferson Street
 - Alexandria, Virginia 22314

Brief Description: