Alexandria Commission for the Arts  
Regular Meeting  
Tuesday, December 18th, 2018  
Location: Lee Center -- 7:00pm

MEETING NOTES

For the Attendance Sign-In Sheet for commissioners, City staff and guests in attendance, see Attachment 1. Commissioner Catherine Barrett term expired and was ineligible to vote.

I. Call to Order was at 7:05 pm. First Vice-Chair Gayle Converse presided over the meeting until Chair Matthew Stensrud arrived from a previous commitment.

II. Public Comment – Marilyn Patterson, Executive Director of First Night Alexandria, talked about her organization and their upcoming events scheduled for New Year’s Eve. See Attachment 2 for a comprehensive briefing.

III. Approval of Minutes  
1. November 14th Regular Meeting – The minutes were approved by unanimous consent.

IV. Committee and Liaison Reports  
1. Advocacy and Outreach Committee – Gayle Converse gave a report on recent activities. See Attachment 3.
2. Arts Education Committee – The committee did not meet. Beth Coast reviewed the committee’s overall goals.
3. Social Media Committee – Catherine Barrett gave an update. The committee continues to grow the ACA’s following on social media and welcomes image submissions (share with Catherine or the Commission Gmail account).

V. Office of the Arts Division Update, Matthew Harwood reviewed highlights of recent projects. See Attachment 4.

VI. Sculpture Donation to the City  
1. Presentation on Sculpture – Matthew Harwood gave a presentation on the City staff memo reviewing the status of the donated sculpture Introspection 1 by Michael Baker. See Attachments 5 and 6.
2. Discussion included clarification that the location for the sculpture is undecided and that a decision will be made with input from other stakeholders such as the design department and Planning and Zoning. Staff also confirmed that a public input session will be held once a site option is determined.
3. Recommendation to City Council. After discussion, a motion was made by Chris Kurowski and seconded by Beth Coast to approve the City staff memo recommendation for the Commission of the Arts to recommend to City Council that the proposed donated sculpture meets the City’s criteria for quality, originality, aesthetic merit and would be a benefit to the City’s public art collection. See Attachment 7. The motion passed 10-0-0.

VII. Appointments –  
1. Appoint Margaret Wohler to Replace Donna Fowler on the Composition Committee – A motion was made by Gayle Converse and seconded by Brian Kelley to appoint Margaret Wohler to replace Donna Fowler on the Composition Committee. See Attachment 8. The motion passed 10-0-0.

VIII. Chair Report – Matthew Stensrud gave his Chair Report, see Attachment 9. A motion was made by Kadhambari Sridhar and seconded by Allison Heck to set the Arts Commission’s annual retreat for Saturday, February 9, 2019. See Attachment 10. The motion passed 10-0-0.

IX. Good of the Order and Announcements
1. Commissioners expressed praise for recent performances by the Alexandria Community Nutcracker and the Washington Balalaika Society.
2. Beth Coast reminded Commissioners of the All City Arts Show. The reception will be Feb 22 at 7 p.m. at Convergence.
3. Matthew Stensrud clarified the process for attending meetings electronically. Commissioners may request to attend up to two meetings a year electronically. Permission is granted at the discretion of the Chair.

I. Adjournment was at 8:04 pm.
Alexandria Commission for the Arts
Regular Meeting
Tuesday, December 18th, 2018
Location TBD --- 7:00pm

AGENDA

I. Call to Order (7:00pm)
II. Public Comment
III. Approval of Minutes – 5 minutes
   1. November 14\textsuperscript{th} Regular Meeting
IV. Committee and Liaison Reports – 15 minutes
   1. Advocacy and Outreach Committee – Gayle Converse
   2. Arts Education Committee – Beth Coast
   3. Social Media Committee – Catherine Barrett
V. Office of the Arts Division Update, Matthew Harwood and Diane Ruggiero – 10 minutes
VI. Sculpture Donation to the City – 20 minutes
   1. Presentation on Sculpture – Matthew Harwood and Diane Ruggiero
   2. Discussion and Recommendation to City Council
VII. Appointments – 5 minutes
   1. Appoint Margaret Wohler to Replace Donna Fowler on Composition Committee
VIII. Chair Report – 10 minutes
IX. Good of the Order and Announcements – 5 minutes
X. Adjournment (8:00pm)
FIRST NIGHT
ALEXANDRIA
DECEMBER 31, 2018

EVENT BRIEFING

24TH ANNUAL NEW YEAR’S EVE CELEBRATION
The Organization
2018 Board of Directors

Officers
Laurie MacNamara, President Booz Allen Hamilton
Connie Hammell, President-elect KWC, CPA
Margaret Gullen, Treasurer Alexandria Renew Enterprises
Karen Pallansch, Past-President

Directors
Kerry Donley John Marshall Bank
Jim Ewalt Erips, Inc.
Catherine Foltz Long & Foster
Lucy Kitchin Jones Lang LaSalle
Kara Macek Governors Highway Safety Assn.
Ann Marie Moore Burke & Herbert Bank
Roger Parks AAD
Lori Arrasmith Quill Lori Arrasmith Quill Architect
Christopher Reddick The National Capital Bank
Cody Sullivan Virginia Paving Company

Staff
Marilyn Patterson, Executive Director Joyous Events LLC
Ryann Gaines, Program Manager
Donna Walker James, Program Manager
Ann Dorman, Transition Support

2018 Honorary Chair - Mayor Allison Silberberg

Presenting Sponsors
City of Alexandria
Dominion Energy
MGM National Harbor
Virginia Paving Company

Scope
First Night Alexandria showcases and supports the performing and visual arts by producing a safe and fun, family-friendly, alcohol-free New Year’s Eve celebration taking place each December 31st in Alexandria, VA. Our goal is to provide an alternative to traditional New Year’s Eve celebrations that enables the public to enjoy an evening of entertainment that is family-friendly and affordable. By providing a variety of music genres and interactive events we are able to introduce the public to a diverse range of performers and broaden their cultural experiences. Additionally, through the collaborative support of churches, museums, retail establishments, libraries, private clubs, buildings and offices, recreation centers, city-owned facilities, theaters, and hotels, doors are opened as these locations become venues to enjoy artistic expression.

Afternoon Activities (All Free!)
“Noon Year’s Eve” in the Children’s Play Area
Alexandria Library - Kate Waller Barrett Branch ◊ 717 Queen St.
10:00 am – 12:00 noon
Bring the family for performances and a special countdown to the “Noon Year” at 11:55 am!
Story Time
Old Town Books ◊ 104 South Union Street
11:00 am – 12:00 pm
Kick off your new year celebrations with a special holiday themed story time at Old Town Books. Kids of all ages are welcome to attend.

New Year's Eve Service
Alfred Street Baptist Church ◊ 301 S. Alfred St.
12:00 Noon – 1:30 pm
The tradition of "Watch Night" dates back to the gatherings known as "Freedom Eve." Enslaved and free African Americans gathered to await the news that the Emancipation Proclamation had actually become law all while celebrating the liberation of all of the slaves in Confederate states. Music, prayers, testimonies and an inspirational message.

Family Story Time
Hooray for Books! ◊ 1555 King St.
1:00 - 6:00 pm
On New Year's Eve, Hooray for Books! will host a family story time at 1:00, 3:00 and 5:00 pm.

At the Torpedo Factory Art Center (TFAC) 105 N. Union St.
The Art League Gallery - 1st Floor, Studio 21
1:30 - 4:30 pm
Mini Makers Masquerade! Join Art League staff for an interactive mask making workshop to start your New Year's Eve celebration! Mini Makers is a free program of The Art League Gallery for our littlest artists.

10th Annual First Night Alexandria Fun Hunt – Main Hall
2:00 - 5:30 pm
Pick up clue sheets. One 2018 First Night Alexandria admission badge is required for each clue sheet. Each team receives one clue sheet only. Limited to first 250 teams.

Kids' Art For Animal Adoptions – Main Hall
2:00 - 5:00 pm
Children can paint, draw, or create a collage of the animals for adoption. The design with the most Facebook "Likes" wins a tour of the Animal Welfare League of Alexandria Shelter for up to 20 guests and a gift certificate to UpCycle Creative Reuse Center.

Ship Biscuit Workshop - Alexandria Archaeology Museum 3rd Floor
2:00 - 5:00 pm
An almost completely intact ship’s biscuit from the 18th century was found last year in Alexandria. To commemorate the discovery, visitors are invited to make their own ship’s biscuit. Each biscuit will be stamped with the year and then baked at home to ensure its preservation.

At Hilton Garden Inn Lobby ◊ 1620 Prince St.
TC Williams High School Jazz Band
2:00 - 4:00 pm
At Hotel Indigo Library and Lobby ◗ 220 S. Union St.
George Washington Middle School Choir
2:00 - 3:00 pm
Francis C. Hammond Middle School Orchestra
3:00 - 4:00 pm

At the Embassy Suites Atrium ◗ 1900 Diagonal Rd.
George Washington Middle School Orchestra
2:00 - 3:00 pm
TC Williams High School Orchestra - Chamber String Quartet
3:00 - 4:00 pm

Celebrating the Year of the Pig
Ten Thousand Villages ◗ 915 King St.
2:00 - 5:00 pm
Pig-themed treats, activities, and products!

Mobile Art Lab
Durant Arts Center ◗ 1605 Cameron St. Room 5
2:00 - 5:00 pm
If you love art projects, join the Mobile Art Lab.

Book Mark Your Vision for the New Year
Old Town Books ◗ 104 South Union St.
3:00 pm – 4:00 pm - Stop by and create a book mark vision board for the new year. Bring your goals and dreams for 2019. Leave with a collection of inspiring images and words to help you keep the optimism of the new year, the whole year!

Evening at a Glance - Venues and Performers

1. Waterfront Finale Unit Block of King St.
   • DJ Ray Casiano 10:00 pm – midnight

2. Torpedo Factory Art Center (Sponsored by Windjammer Environmental) 105 N. Union St.
   • The Grandsons 7:00 pm, 8:30 pm, 10:00 pm
   • Bill Kirchen & Too Much Fun 7:45 pm, 9:15 pm, 10:45 pm

3. Comfort One Shoes 200 King St. (Sponsored by HonestAire)
   • Tobin James Band 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm

4. Comfort One Shoes. 201 King St.
   • M. Scott Dineen 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm

5. ALX Community - South Block 106 N. Lee St.
   • King Teddy 7:00 pm, 9:00 pm, 10:00 pm

6. Principle Gallery 208 King St.
   • Vaughn Ambrose Trio 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm
7. Old Presbyterian Meeting House  321 S. Fairfax St.
   • Stairwells 7:00 pm, 9:00 pm, 10:45 pm
   • Al Petteway & Amy White 8:00 pm, 10:00 pm

8. Alexandria City Hall - Vola Lawson Lobby  301 King St.
   • Susan Jones Jazz 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm

9. American Legion Post 24  400 Cameron St.
   • Janine Wilson Band 7:45 pm, 9:15 pm, 10:45 pm
   • Nobody's Business 7:00 pm, 8:30 pm, 10:00 pm

10. Long & Foster  400 King St.
    • The Truehearts 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm

11. Saint Paul's Episcopal Church  228 S. Pitt St.
    • Eric Sabatino 7:00 pm, 8:30 pm, 10:00 pm - Sanctuary
    • Nicole Belanus 7:45 pm, 9:15 pm, 10:45 pm - Sanctuary
    • Virginia Bronze Hand Bell Ensemble 7:30 pm, 8:30 pm, 9:30 pm - Norton Fellowship Hall

12. The Lyceum  201 S. Washington St.
    • Not So Modern Jazz 7:00 pm, 8:30 pm, 10:00 pm
    • Irish Breakfast Band 7:45 pm, 9:15 pm, 10:45 pm

    • Alexandria Singers 7:00 pm, 8:30 pm, 10:00 pm - Sanctuary
    • Washington Metropolitan Revelers 7:45 pm, 9:15 pm, 10:45 pm - Sanctuary
    • **Children's Celebration 7:00 pm - 10:00 pm (Countdown 8 - 9 pm) - Fellowship Hall

14. Christ Church  110 N. Washington St.
    • Lunch with Bob 7:00 pm, 8:30 pm, 10:00 pm - Auditorium
    • Ruthie and the Wranglers 7:45 pm, 9:15 pm, 10:45 pm - Auditorium
    • Worship Service 10 pm - 10:30 pm - Sanctuary

15. Lloyd House  220 N. Washington St.
    • The Glimpses 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm

16. Alexandria Library - Kate Waller Barrett Branch  717 Queen St.
    • Cletus Kennelly 7:15 pm, 8:15 pm, 9:15 pm, 10:15 pm

17. Charles Houston Recreation Center  901 Wythe St. **Kids Karnival - 6:00 pm - 9:00 pm
    • Teddy the Clown, Master of Ceremonies - 6:30 pm, 7:30 pm, 8:30 pm
    • Amazing Clowns & Balloon Artists
    • Seaworthy Small Ships
    • Think Fun Game Room
    • Face Painters
    • Stilt Walker

18. Alfred Street Baptist Church  301 S. Alfred St.
    • Watch Night Service 7:00 - 8:00 pm, 10:00 pm - 12:00 midnight

19. Imagine Artwear  1124 King St.
    • Tom Teasley Duo 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm
20. Indus Imports 1223 King St.
   - The Dr. Robert Band 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm

21. Shiloh Baptist Church 1401 Duke St. *(Sponsored by Joyous Events)*
   Variety Showcase - Comedy, Spoken Word, Solo Guitarist - Historic Sanctuary 8:00-10:00 pm
   - PT Bratton, Clifton Hoffler, Kezia, Barbara Roy Gaskins, SheryLeigh, Kasaun Wilson
   - Food Service (Buffet Style) - Fellowship Hall 6:30 pm - 9:00 pm
   - Watch Night Service 10:00 pm - 12:00 midnight Worship Center

22. Durant Community Arts Center 1605 Cameron St.
   - First Night's Got Talent / Battle of the Local Stars 7:00 pm - 9:30 pm

23. George Washington Masonic Memorial 101 Callahan Dr. *(Sponsored by Jacobs)*
   - Robert E. Person - Memorial Theatre 7:00 pm, 9:00 pm
   - Earth, Wind & Fire Tribute Band - Memorial Theater 7:45 pm, 9:45 pm
   - **Mike Rose Magic - North Lodge 7:00 pm, 7:45 pm, 8:30 pm, 9:15 pm, 10:00 pm, 10:45 pm
   - **Curtis Blues - Conference Room 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm
   - R&R DJ Service / DJ Robert Powell - Grand Masonic Hall 7:00 pm - 11:40 pm
   - **Let's Make a Face - Dining Room 6:30 pm - 10:30 pm
   - Food Service (MeggRolls, Popped! Republic) - Dining Room
   - **ThinkFun Games – Dining Room area

24. Mount Vernon Recreation Center 2701 Commonwealth Ave. **Kid’s Karnival - 6:00 pm - 9:00 pm
   - Rainbow Rock Band 6:00 pm, 7:00 pm
   - Becky’s Balloon Animals
   - Face Painters

25. William Ramsay Recreation Center 5650 Sanger Av. **Kid’s Karnival - 6:00 pm - 9:00 pm
   - Culture Queen, Mistress of Ceremonies - 6:30 pm, 7:30 pm, 8:30 pm
   - Amazing Clowns & Balloon Artists
   - Face Painters
   - Stilt Walker
   - ThinkFun Game Room

**Kid/Youth Focused Entertainment**

**Ticket Sales Categories:**

**All Access** - $30 ends on December 30. $35 on December 31
12-Hour **FLASH** Sale – Tickets $25 on December 14, 2018 12 noon – 12 midnight

**Ala Carte:** (Access to only one specific event/venue)

**First Night’s Got Talent / Battle of the Local Stars Show** – Durant Center 1605 Cameron St. - $10
Cheer on your favorite rising star! **Admission is included with the All Access Badge.** Purchase this ticket if this is the **ONLY** First Night Event that you plan to attend.

**Variety Showcase** – Shiloh Baptist Church 1401 Duke St. - $10
Enjoy Hilarious Comedians, Spoken Word Poetry and Music all in one location! **Admission is included with the All Access Badge.** Purchase this ticket if this is the **ONLY** First Night Event that you plan to attend.

**Kids Karnival** – Charles Houston, Mt. Vernon, William Ramsay Recreation Centers - $5
Carnival – style fun for the little ones! *Children 2 – 12 years old Free with Adult with a First Night Badge or $5 per Child 2 – 12 years old, Parent free. Admission is included with the All Access Badge.* Purchase this ticket if this is the **ONLY** First Night Event that you plan to attend.

**Enhancements This Year**

**Safety Focus**

**Orange Vests** This year, we’re partnering with sponsor Virginia Paving Company to outfit our staff of volunteers with bright safety orange vests. This will help to ensure that they are highly visible and ready to help the thousands of guests who will come to experience First Night Alexandria.

**Electronic Message Boards** Programmable electronic message boards, strategically positioned, will serve to alert the public of this major event. Signage will guide and direct visitors to and through high impact travel pathways and destinations. Installation is planned for Thursday, December 27, 2018 and removal on Wednesday, January 2, 2019.

**Proposed Placement Locations**
- King St near Bradlee Shopping Center
- Route 1 near Potomac Yard
- Duke St. near Masonic Temple
- William Ramsay Recreation Center
- Charles Houston Recreation Center

**Additional Lighting**
- Durant Center Entrance
- King between Patrick & Alfred Sts.
- King at Royal St. (Market Square)

**New and Improved**

**Kids Karnival** – We’ve added 2 additional locations in **Old Town** (Charles Houston Recreation Center) and on the **West End** (William Ramsay Recreation Center) that are focused on fun for families with children 12 and under. This will be the inaugural First Night Alexandria experience on the West End with the goal to be more inclusive as we connect more families to this signature event in our City.

**Electronic Payments** – As times change, so must our practices. This year marks the beginning of our journey toward reducing cash exposure on New Year’s Eve. Attendees are encouraged to make purchases in advance, online or on site using their smart phones. Subsequently, we will reduce the number of locations that will accept cash from 23 to 10 and require fewer police escorted cash pick-ups and bank deposits.

**Pre-Paid Badge Pick up and Information Kiosks** – More options for easier badge pick up only on December 31st will be made possible for attendees with 3 pop up kiosks from the King St. Metro to Market Square. No cash will be exchanged.

**Pre-Event Warm Up & Badge Pick up** – Sunday, December 30th from Noon – 3pm at Market Square, badges will be available for pre-paid pick up and new sales before the price increases on December 31st. For many locals, Monday, December 31st may be a work day and the early pick up option will enable them to save time and go directly to the evening events. The TC Williams Drumline will provide entertainment.
**Larger Badges with Lanyards** — Increased visibility of the All Access Badge will generate more interest and encourage last minute decisions to join the fun. The back of the Badge will include a **Where to Eat** promotion directing hungry attendees to good dining options in the area.

**Masonic Temple as an Anchor** — Designed to be an anchor destination, there will be entertainment for the entire family to include the popular Earth Wind & Fire Tribute Band, Mike Rose Magic and DJ Goodtimes (Robert Powell). Food will be available from Meggrolls and Popped!Republic. Attendees will be encouraged to take advantage of the fantastic view of the finale fireworks from the steps of the Masonic Temple.

**Unity on Stage at Midnight** — The First Night Board of Directors, Alexandria City Council (current and incoming) and their families are invited to join Mayor Allison Silberberg onstage at 11:30pm to welcome the thousands of visitors to the City and to join the countdown to midnight.

**Victory Celebration** — ALX Community, 106 N. Lee St., will be the site for the After party following the fireworks. Let’s toast the New Year and celebrate successes! Stop by for refreshments, fellowship and music.

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**Important Information**

**Rain Date** — Tuesday, January 1, 2019 7:00 pm in the event that the fireworks display cannot be launched at midnight on New Year’s Eve. All other events will continue as planned on New Year’s Eve.

**Police Presence** — Alexandria Archeology Museum at the Torpedo Factory will serve as a satellite location for the Police Department on New Year’s Eve.

**Hot Meals for Officers on Duty** — Shiloh Baptist Church 1401 Duke St. will host dinner 6:30 – 9:00pm. Feel free to stop by for great food and hospitality compliments of First Night Alexandria.

**Badge Service Centers**

**Full Service** — Durant, Visitors Center, Torpedo Factory, Masonic Temple  
**Prepaid & Cash** — Charles Houston, William Ramsay, Mt. Vernon, Indus Imports, Christ Church  
**Kiosks Prepaid & Information** — Metro, King & Patrick, Market Square

**Important Contacts:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marilyn Patterson</td>
<td>Executive Director – Event Producer</td>
<td>703.963.3755</td>
</tr>
<tr>
<td>Donna Walker James</td>
<td>Program Manager – Badge Sales</td>
<td>703.928.0619</td>
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<tr>
<td>Ryann Gaines</td>
<td>Program Manager – Venues &amp; Performers</td>
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</tr>
<tr>
<td>Joe Shumard</td>
<td>Volunteer Coordinator</td>
<td>703.408.4483</td>
</tr>
<tr>
<td>Sharon Dorsey</td>
<td>Technology Coordinator</td>
<td>571.228.2326</td>
</tr>
</tbody>
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**FIRST NIGHT**

**ALEXANDRIA**

8
Alexandria Commission for the Arts

Advocacy & Outreach Committee Report

December 2018

G. Converse

I. Scottish Walk report
II. ACA Handbook (Talking Points postponed)
III. Next Ad-Out Committee Meeting Wednesday January 9, 2019 – 7 p.m. -- Durant Center
OFFICE OF THE ARTS DIVISION SUMMARY

This summery is a brief narrative of activities and actions that have been taken since the previous Division Update. The Office of the Arts ACA Update is also shared with other Recreation, Parks & Cultural Activities commissions and staff and becomes part of the monthly minutes for the Arts Commission.

If you have any questions or require additional information/clarification please review the following section(s) of this report or contact the appropriate staff in the Office of the Arts.

Highlights

- The installation of the play art at Simpson Park is complete. The gate will be installed when the entrance is constructed. No date has been selected for a park opening.
- The AlexRenew Public Art Artist in Residence call has been posted on Café.
- The conservation assessment is underway. The report is scheduled to be completed by early 2019.
- The murals for Duke Street Tunnel are expected to be installed in December 2018. Plans for the light project are being reviewed by the electrical contractor.
- City Council unanimously approved the City Manager’s recommendations regarding the Torpedo Factory Art Center including the development of a vibrancy and sustainability plan, recognition of the need for substantial capital funding for facility improvements and future program needs, and affirmation that the City’s Office of the Arts will continue as the long-term managing entity for operations.

Public Art - Quick Update:

<table>
<thead>
<tr>
<th>Public Art Project</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Artist Residency (AlexRenew)</td>
<td>Developing the Artist Pool</td>
</tr>
<tr>
<td>Burke Library</td>
<td>Setting Project Goals &amp; Parameters</td>
</tr>
<tr>
<td>Trails &amp; Paths</td>
<td>Setting Project Goals &amp; Parameters</td>
</tr>
<tr>
<td>King Street Park at the Waterfront</td>
<td>Fabrication</td>
</tr>
<tr>
<td>Simpson Park</td>
<td>Installation</td>
</tr>
<tr>
<td>Duke Street Tunnel (ZeroZero Collective)</td>
<td>Fabrication</td>
</tr>
<tr>
<td>Duke Street Tunnel (M. McConnell)</td>
<td>Fabrication</td>
</tr>
</tbody>
</table>

Staff Contact Info:

Diane Ruggiero  
Deputy Director, RPCA  
Director, Office of the Arts  
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703.746.5590

Cheryl Anne Colton  
Regional Program Director, Cultural Resources  
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703.746.5565

Matthew Harwood (commission liaison)  
Public Art Manager  
matthew.harwood@alexandriava.gov  
703.746.5432

Brett Johnson  
Regional Program Director, Torpedo Factory Art Center  
brett.johnson@alexandriava.gov  
703.746.4577
PUBLIC ART PROJECTS – PLANNING/DESIGN PHASE

Trails & Paths

Lead Agency
Office of the Arts

Project Scope
Develop a plan to implement public art along trails and paths in the city.

Task Force Members
Shirley Downs, Allison Heck, Park Planning Rep, T&ES Rep

Current Status (per project development process)
Setting Project Goals & Parameters

Update
The consultant team is developing the draft of the plan. The Task Force is expected to meet in January to review the draft.

Next Steps
The task force will review the final draft of the plan and then it will come to the Commission.

Anticipated Completion
Ongoing

AlexRenew Public Art Residency

Lead Agency
Office of the Arts

Project Scope
Hire a curator/consultant to develop a public art artist in residency program with AlexRenew.

Task Force Members
Beth Coast, Chris Kurowski, Matthew Clark, Lisa Van Riper, Caitlin Feehan

Current Status (per project development process)
Setting Project Goals & Parameters

Update
The Task Force met with the consultant team in October to develop the project plan and call to artists. The Arts Commission is scheduled to approve the plan in October.

Next Steps
Once the plan is approved the artist call will issued.

Anticipated Completion
Round 1 – Fall, 2019
Burke Library

Lead Agency
Office of the Arts

Project Scope
Outdoor public art at Burke Library.

Task Force Members
Catherine Barrett, Brian Kelley, library staff

Current Status (per project development process)
Setting Project Goals & Parameters

Next Steps
Staff is working to identify community stakeholders before completing the project plan

Anticipated Completion
Fall, 2019

PUBLIC ART PROJECTS – FABRICATION/CONSTRUCTION PHASE

Simpson Park Playground

Lead Agency
Office of the Arts

Project Scope
Add a public artist to the design team to integrate and install public art as part of the playground restoration.

Task Force Members
Paul Linehan, Laura Fries, Dana Wedeles, and Lardner/Klein

Update
The play art pieces have all been installed and will be inspected by City playground inspectors in December. Construction is underway for the gate posts and is scheduled to be completed in December.

Next Steps
Install the gate.

Anticipated Completion
Winter, 2018
PUBLIC ART PROJECTS – FABRICATION/CONSTRUCTION PHASE, cont’d

King Street Park at the Waterfront

Lead Agency
Office of the Arts

Project Scope
Hire a curator/consultant to develop the public art program plan and commission projects for the site.

Task Force Members
Allison Nance, Susan Cohen, Claire Mouledoux, Clint Mansell, Jack Browand

Current Status (per project development process)
Planning/Design
Update
SOFTlab has started fabrication on the artwork. Construction at the site is behind schedule due to weather delays. Installation is scheduled to begin March 11.

Next Steps
Calls for movement and music artists are schedule to go live in January. The task force has met to begin reviewing options for 2020.

Anticipated Completion
March, 2019 (1st installation)

Duke Street Tunnel

Lead Agency
Office of the Arts

Project Scope
Update artwork in the Duke Street Tunnel

Task Force Members
Betsy Hennigan, Gayle Converse, Katherine Carraway, Tamsin Green, Kim Barnes

Current Status (per project development process)
Fabrication
Update
ZeroZero Collective will begin fabrication and installation of the project this Fall. This will be coordinated with Mike McConnell’s art installation.

Next Steps
Staff will work with the artists on installations.

Anticipated Completion
Fall, 2018
MISCELLANEOUS PROJECTS

Potomac Yards Metro

Lead Agency
WMATA

Project Scope
Include public art in the new Potomac Yards metro station.

Task Force Members
N/A

Next Steps
WMATA will select their members for the public art jury.

Anticipated Completion
TBD
Public Art Task Force Roster

Public Art Project Task Force
The Commission for the Arts will form an ad hoc Public Art Project Task Force for each project that the Program undertakes. The ad hoc Task Force will convene on an as needed basis to advise on the development of each project.

The Task Force will: Advise Office of the Arts staff on the development of an Public Art Project Plans and recommend the Plan to the full Commission; Review artist portfolios and recommend selection of an artist to the full Commission; Report to the Commission on its activities on a monthly basis, and; Review artist concepts and recommend approval of concepts to the full Commission.

<table>
<thead>
<tr>
<th>Simpson Park Public Art</th>
<th>Trails &amp; Paths</th>
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<tbody>
<tr>
<td>1. Vacant (Arts Commissioner)</td>
<td>1. Shirley Downs*</td>
</tr>
<tr>
<td>2. Vacant (Arts Commissioner)</td>
<td>2. Allison Heck*</td>
</tr>
<tr>
<td>3. Elisabeth Lardner (proj. stakeholder)</td>
<td>3. Ramiro Ross (proj. stakeholder)</td>
</tr>
<tr>
<td>4. Dana Wedeles (proj. stakeholder)</td>
<td>4. Robert Narvaez (proj. stakeholder)</td>
</tr>
<tr>
<td>5. Laura Fries (comm. stakeholder)</td>
<td>5. TBD (comm. stakeholder)</td>
</tr>
<tr>
<td>6. Paul Lineham (comm. stakeholder)</td>
<td>6. TBD (comm. stakeholder)</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Artist Residency (AlexRenew)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1. Beth Coast*</td>
<td>1. Gayle Converse*</td>
</tr>
<tr>
<td>2. Chris Kurowski*</td>
<td>2. Tamsin Green*</td>
</tr>
<tr>
<td>3. Alex Renew Staff (proj. stakeholder)</td>
<td>3. Katherine Carraway (proj. stakeholder)</td>
</tr>
<tr>
<td>4. Matthew Clark (comm. stakeholder)</td>
<td>4. Betsy Hennigan (comm. stakeholder)</td>
</tr>
<tr>
<td></td>
<td>5. Kim Barnes (comm. stakeholder)</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Art Purchase Award</th>
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</thead>
<tbody>
<tr>
<td>1. Allison Nance*</td>
<td>1. Catherine Barrett*</td>
</tr>
<tr>
<td>2. Allison Heck*</td>
<td>2. Brian Kelley*</td>
</tr>
<tr>
<td>4. Joyce Frank (comm. stakeholder)</td>
<td>4. Kathleen Schloeder (proj. stakeholder)</td>
</tr>
<tr>
<td>5. Nina Carpenter (comm. stakeholder)</td>
<td>5. Vacant (comm. stakeholder)</td>
</tr>
<tr>
<td></td>
<td>6. Renee Dipilato (ex-officio)</td>
</tr>
<tr>
<td></td>
<td>7. Shirley Downs (ex-officio)</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Duke Street Tunnel</th>
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<tbody>
<tr>
<td>1. Gayle Converse*</td>
<td>1. Gayle Converse*</td>
</tr>
<tr>
<td>2. Tamsin Green*</td>
<td>2. Tamsin Green*</td>
</tr>
<tr>
<td>4. Betsy Hennigan (comm. stakeholder)</td>
<td>4. Betsy Hennigan (comm. stakeholder)</td>
</tr>
<tr>
<td>5. Kim Barnes (comm. stakeholder)</td>
<td>5. Kim Barnes (comm. stakeholder)</td>
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<table>
<thead>
<tr>
<th>Burke Library</th>
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<tbody>
<tr>
<td>1. Catherine Barrett*</td>
<td>1. Catherine Barrett*</td>
</tr>
<tr>
<td>2. Brian Kelley*</td>
<td>2. Brian Kelley*</td>
</tr>
<tr>
<td>4. Kathleen Schloeder (proj. stakeholder)</td>
<td>4. Kathleen Schloeder (proj. stakeholder)</td>
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<tr>
<td>5. Vacant (comm. stakeholder)</td>
<td>5. Vacant (comm. stakeholder)</td>
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<tr>
<td>6. Renee Dipilato (ex-officio)</td>
<td>6. Renee Dipilato (ex-officio)</td>
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<tr>
<td>7. Shirley Downs (ex-officio)</td>
<td>7. Shirley Downs (ex-officio)</td>
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<thead>
<tr>
<th>King St Park @ Waterfront</th>
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<tbody>
<tr>
<td>1. Susie Cohen*</td>
<td>1. Susie Cohen*</td>
</tr>
<tr>
<td>2. Allison Nance*</td>
<td>2. Allison Nance*</td>
</tr>
<tr>
<td>4. Claire Mouledoux (comm. stakeholder)</td>
<td>4. Claire Mouledoux (comm. stakeholder)</td>
</tr>
<tr>
<td>5. Clint Mansell (comm. stakeholder)</td>
<td>5. Clint Mansell (comm. stakeholder)</td>
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*Arts Commissioner
## Public Art Planning & Project Development Process

<table>
<thead>
<tr>
<th><strong>Identifying the Project in the Annual Plan</strong></th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Projects are identified in the Public Art Workplan, a document developed annually by the Office of the Arts with input from the Workplan Task Force. The Public Art Workplan is approved by the Arts Commission and by City Council.</td>
<td></td>
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</tbody>
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<thead>
<tr>
<th><strong>Setting Project Goals and Parameters</strong></th>
<th>DESCRIPTION</th>
</tr>
</thead>
</table>
| • Once a project has been initiated, the Arts Commission establishes a Public Art Project Task Force specifically for that project.  
• Office of the Arts staff, with input from the Project Task Force, develops a Public Art Project Plan. This plan includes goals, location, timeline and budget; the artist selection process and community engagement process; and a list of internal and external stakeholders for the project.  
• The Project Plan is approved by the Arts Commission. |  |

<table>
<thead>
<tr>
<th><strong>Developing the Artist Pool</strong></th>
<th>DESCRIPTION</th>
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</table>
| • Based upon the approved Project Plan, the Office of the Arts develops a pool of artists and collects qualifications for the Project Task Force to review.  
• The pool of artists can be collected through an open competition, pre-qualified artist list, curatorial process or invitational.  
• Artist qualifications generally include a cover letter from the artist expressing their interest in the project, a resume, and examples from the artist’s portfolio with a corresponding description of each project. |  |

<table>
<thead>
<tr>
<th><strong>Selecting the Finalists</strong></th>
<th>DESCRIPTION</th>
</tr>
</thead>
</table>
| • The Project Task Force reviews artist qualifications based on criteria outlined in the approved Project Plan.  
• Depending on the process in the approved Project Plan, the Project Task Force can select a single artist based upon qualifications, or a small number of finalists (generally three to five). |  |

<table>
<thead>
<tr>
<th><strong>Selecting the Artist</strong></th>
<th>DESCRIPTION</th>
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</table>
| • If finalists are selected, they may be:  
  • Paid a stipend to develop a concept proposal and present that proposal to the Project Task Force.  
  • Interviewed by the Project Task Force.  
  • A combination of the above.  
• The Project Task Force recommends selection of an artist to the Arts Commission based upon the Concept Proposal and/or interview. |  |

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<thead>
<tr>
<th><strong>Approving the Contract</strong></th>
<th>DESCRIPTION</th>
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| • The Office of the Arts develops a contract agreement with the artist.  
• The agreement is approved by the City Manager or City Council, depending on the size of the contract. |  |

<table>
<thead>
<tr>
<th><strong>Approving the Concept Proposal</strong></th>
<th>DESCRIPTION</th>
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</table>
| • The selected artist develops a Concept Proposal, if that was not a part of the artist selection phase.  
• The Office of the Arts facilitates community engagement conducted by the artist as part of their process of developing a Concept Proposal.  
• The Project Task Force reviews the Concept Proposal and recommends it to the Arts Commission for approval. |  |

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<tr>
<th><strong>Approving Final Design</strong></th>
<th>DESCRIPTION</th>
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</table>
| • The Office of Arts conducts a review of the final design documentation provided by the artist for both technical considerations and to ensure it is in conformity with the approved concept proposal.  
• The Office of the Arts facilitates technical reviews by other City staff as required.  
• The Office of the Arts signs off on the Final Design. |  |

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<tr>
<th><strong>Fabrication</strong></th>
<th>DESCRIPTION</th>
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</table>
| • In most cases, the artist is responsible for fabrication. The Office of the Arts monitors fabrication to ensure it is on schedule and in conformity with the approved design.  
• In some cases, the Office of the Arts will play a more direct role in overseeing the fabrication of artwork, with the artist acting in an advisory role. |  |

<table>
<thead>
<tr>
<th><strong>Installation</strong></th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>• The Office of the Arts works with the artist, relevant City Departments, and other stakeholders to schedule and facilitate installation.</td>
<td></td>
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</tbody>
</table>
ARTICLE K - Alexandria Commission for the Arts[^1]

**Sec. 2-4-90 - Creation, composition and organization.**

(a) There is hereby established a standing commission known as the Alexandria Commission for the Arts.
(b) The commission shall consist of 16 members to be appointed by the city council. The composition of the commission shall be as follows:

1. four members shall have expertise in the arts, including, but not limited to, arts educators, professional practitioners of various art disciplines and professional administrators working in the arts;
2. three members shall have specific expertise in visual arts either as professional practitioners of visual art, curators of visual art, or as professional arts administrators currently working in the field;
3. three members shall represent the public at large, as arts consumers or participants;
4. three members shall be professionals in fields relevant to arts and cultural development, including cultural planning, marketing, finance, funding, tourism, promotion, non profit organizational development, and real estate development;
5. two members shall be professionals in the field related to the visual appearance of the cityscape, such as architecture, environmental design, landscape architecture or urban design; and
6. one member shall be a student who resides in the city and attends a high school located in the City of Alexandria.
(c) Members of the commission shall be appointed in the manner prescribed by article A of this chapter. The members shall serve for a term of three years, except in the case of an appointment to fill the unexpired portion of a term. (Ord. No. 3782, 2/25/95, Sec. 1; Ord. No. 4482, 5/12/07, Sec. 1; Ord. No. 4920, 1/24/15, Sec. 1)

**Sec. 2-4-91 - Function; powers; duties.**

(a) The functions of the commission shall be as follows:

1. to advise city council with regard to policies that will strengthen the arts and further public access to the arts and cultural matters identified by the city council;
2. to establish and periodically review criteria and standards for arts grant applications for city funds and accountability for the use of such funds; the allocation from such funds to eligible organizations and activities as may be appropriated by the city council for such purpose;
3. to review the public art annual work plan as developed by the office of the arts and a work plan task force and make recommendations to the city council as part of the budget process;
4. to review and approve public art project plans for specific public art projects, and to review and approve artist selection and concept development;
5. to create committees and task forces, as necessary, to focus on public art project development and artist selection;
6. to review proposals for donations of public art and commemorative art and make recommendations to the city council;
7. to collaborate with the office of the art on public art project evaluations; and
8. to support public communication and outreach as related to the arts and;
9. to serve as citizen liaisons to city planning initiatives when public art is involved.
(b) The commission is empowered to adopt rules and regulations in regard to procedure and other matters so long as the same are not inconsistent with the city code, including, but not limited to, the establishment of committees, through which to carry on its functions and purpose.
(c) A commission chair, vice-chair and secretary shall be elected annually by the commission members at the organization meeting designated in the commission’s bylaws. (Ord. No. 3782, 2/25/95, Sec. 1; Ord. No. 4482, 5/12/07, Sec. 1; Ord. No. 4920, 1/24/15, Sec. 1)
DATE: December 13, 2018
TO: ALEXANDRIA COMMISSION FOR THE ARTS
FROM: MATTHEW HARWOOD, PUBLIC ART MANAGER
RE: Public Art Donation – Introspection 1 by Michael Baker

Project Description
Consideration of the donation of an existing public art piece titled Introspection 1 by artist Michael Baker in accordance with the City’s public art donation policy as outlined in Process for Permanent Gifts or Loans of Existing Art.

Background
In October, Christine Corcoran Stark and Ted Stark contacted the City about donating a piece of art they commissioned from the artist in 2009.

City staff met with the Starks and initiated the donation process. The donor provided a complete and thorough documentation of the gift including filling out and submitting the required Acquisition of Existing Art for Permanent Gifts and Loans Proposal Form.

Because no specific site is being requested, the Office of the Arts is working with Park Planning staff to find an appropriate location for the sculpture that aligns with relevant City master plans, including the Public Art Implementation Plan. When a potential site is determined, the City may hold one or more public meetings to obtain community input and will return to the Commission for the Arts for another recommendation before going to City Council to accept the donation. Per City policy, the authority for acceptance of the artwork is with City Council.

Criteria
In accordance with the Process for Permanent Gifts or Loans of Existing Art the criteria for accepting the a gift of public art includes:

- quality of the artwork;
- originality of the work;
- aesthetic merit and benefit to the City’s collection;
- alignment with relevant city master plans, and;
- appropriateness of the work’s scale, materials and content for the proposed site.

Fiscal Impact
The fiscal impact on the City to install the sculpture is estimated not to exceed $5000. This may include costs associated with constructing a concrete pad with fasteners to prevent the sculpture from being tipped over.

Recommendation
Staff recommends that the Commission for the Arts votes to recommend to City Council that the sculpture Introspection 1 meets the City’s criteria for quality, originality, aesthetic merit and would be a benefit to the City’s public art collection.

Attachment:
Donation Information Packet, including:
- Artwork Description
- Artist bio and resume
- Process for Permeant Gifts or Loans of Existing Art
Acquisition of Existing Art Permanent Gifts or Loans Proposal Form

Donor Name: Edward (Ted) and Christine Corcoran Stark
Donor Address: 2221 Windsor Road, Alexandria, VA 22307
Donor Phone: 703.960.9990 or 703.577.5517

See below for a color photo of the artwork.
See below for the artists’ resume.

Artist Name: Michael Baker
Name of Artwork: Introspection 1
Medium/Materials: Painted steel, red auto body enamel
Size (height, length, width): approximately 84” x 42” x 36”
Weight: 300 to 450 lbs.
Ownership/Provenance: Ted and Christine Stark commissioned the artwork from artist and have remained the sole proprietors throughout its history
Current condition: Good
Date Artwork Created: 2009
Current location: 2221 Windsor Road, Alexandria, VA 22307

The appraised value of the artwork: $9,500 is what was paid for the artwork. This was confirmed by an email from the artists.

This will be a permanent gift once the artwork goes through the City’s public process and is approved by City Council.

The donor is leaving the site location of the sculpture up to the City.

Please provide details on how the artwork needs to be installed including equipment, footings, wind loads, etc.: The sculpture is self-supporting but may need to be attached to a footing to ensure it won’t toppled when climbed on. The base of the sculpture allows for a connection with a footing.

What type of support are you expecting from the City of Alexandria? The donor insists that the sculpture be removed from their property by November 15.
Michael Baker, sculptor

Background and Experience
My sculpture career began in the 1980’s with an apprenticeship with Colorado sculptor, George Tate. Following this apprenticeship and undergoing my own personal explorations, I began to compile a body of work for the next phase. I concentrated on exhibiting my sculpture at national juried art and museum shows throughout the United States. I have been selected for various invitational sculpture exhibitions on the campuses of several North American colleges and universities. I enjoy the challenge of working with architects and engineers to design and place large scale sculptures for commercial and/or corporate projects. I’ve also had the advantage of working with landscape architects to design and place my sculptures in both public arenas and private residential spaces.

Artist Statement
My work has always been inspired by architecture and the forms that are found within architectural structures. Whether incorporating circular, triangular, rectangular or square shapes and forms, it has been my objective to arrange these forms into a three-dimensional sculpture that I feel is organized and interesting. As the construction process develops, I find that the negative spaces that are created also become a major aspect to what I feel is essential to each piece. It is important to me that the sculpture design is interesting from all angles whether the forms are volumetric or more two dimensional in design.

Representation in Costa Rica
Hidden Garden Art Gallery, Guanacaste: www.hiddengarden.thevanstonegroup.com
D’art Galeria, Escazu: www.dartgaleria.com
Galerie Hior, San Jose: www.galeriehior.com
Apressia Casa Galeria, San Jose: info@appressia.com
RESUME

Michael Baker, sculptor
Escazu, Costa Rica
8703 1533

Selected Juried Exhibitions

2015
Solo Show
Galerias Sophia Wanamaker, Centro Cultural Costarricense-Norteamericano, San Jose, Costa Rica, May - June 2015

2014
Group Exhibition IV Anual Escultorica Galeria EMAI, en Santa Ana, Costa Rica
Solo Sculpture Exhibition, The Four Seasons Resort, Guanacaste, Costa Rica
Solo Exhibition, The Hidden Garden Art Gallery, Guanacaste, Costa Rica

2012
"Embrujarte 2012", Escazu, Costa Rica
"Art on the Square Juried Art Show", Belleville, Illinois
"Downtown Denver Juried Art Festival", Denver, Colorado

2011
"Art on the Square Juried Art Show", Belleville, Illinois
"Broad Ripple Juried Art Fair", Indianapolis, Indiana
"Ann Arbor Juried Art Fair", Ann Arbor, Michigan
Sculpture Exhibition at Mount Union College, Alliance Ohio

2010
"Celebration of Fine Art", Scottsdale, Arizona
"Art on the Square", Belleville, Illinois
"Sculpture at the River Market Sculpture Exhibition", Little Rock, Arkansas

2009
WaterWorks Visual Arts Center and Museum 50th Anniversary Invitational, Salisbury, North Carolina
"Rittenhouse Square Fine Art Show", Philadelphia, Pennsylvania
"RiverSpan Sculpture Exhibition", Cincinnati, Ohio
"Salisbury Sculpture Exhibition", Salisbury, North Carolina
2008
"Longs Park Fine Art Show", Lancaster, Pennsylvania
"Botkins Sculpture Invitational", Botkins, Ohio
"Boardwalk Art Festival", Virginia Beach, Virginia
"RiverSpan Sculpture Exhibition", Cincinnati, Ohio
"Madison Museum Show", Madison, Wisconsin

2007
"Boca Raton Museum of Art Festival", Boca Raton, Florida
"Port Warwick Sculpture Exhibition", Newport News, Virginia
Ongoing Sculpture Exhibit at WaterWorks Art Center, Salisbury, North Carolina
One Man Show at Perspective Gallery, Virginia Tech University
Sculpture Exhibition at Washington Square, Washington, D.C.
"Milwaukee Museum Show", Milwaukee, Wisconsin
"Botkins Sculpture Invitational", Botkins, Ohio

2006
"Dogwood Art Festival", Atlanta, Georgia
"Highland Park Festival of Fine Craft", Highland Park, Illinois
"Port Warwick Sculpture Show", Newport News, Virginia
WaterWorks Art Center and Museum Exhibition, Salisbury, North Carolina

2005
"Saint James Court Art Festival", Louisville, Kentucky
"Sculpture in the Park", Loveland, Colorado
"Coconut Grove Arts Festival", Coconut Grove, Florida
"American Artisan", Nashville, Tennessee

2004
"Sculpture in the Park", Loveland, Colorado
"20th Annual Port Clinton Art Festival", Highland Park, Illinois
"Coconut Grove Arts Festival", Coconut Grove, Florida
"Winter Park Art Festival", Winter Park, Florida
"34th Annual Decorators Show House", Atlanta Symphony Associates, Atlanta, Georgia

1999-2003
Various juried sculpture exhibitions and shows

Selected Corporate and University Collections
Liberty Property Trust, Greenville, South Carolina
Loyola University Medical Center, Maywood, Illinois, 
Riverside Medical Center, Kankakee, Illinois 
Wells Fargo, Corporate Offices, Charlotte, North Carolina 
Gerry Lenfest/ Mercersburg Academy, Philadelphia, Pennsylvania 
Presbyterian Hospital, Huntersville, North Carolina 
Virginia Tech University, Blacksburg, Virginia 
Methodist University, Fayetteville, North Carolina 
"Cirque" Hanover Company, Dallas, Texas 
Botkins Community Park, Botkins, Ohio 
Hub City Park, Spartanburg, South Carolina 
East Fisher Street Plaza, Salisbury, North Carolina 
Belleville Public Square, Belleville, Illinois 
Arts District Hyattsville, Hyattsville, Maryland 
Mount Union College, Alliance, Ohio 
Ronald McDonald Sculpture Garden, Charlotte, North Carolina 
"Iron Man 3", Sculpture purchased for inclusion in Robert Downey Jr. movie

Selected Private Collections
Mr. & Mrs. Kevin Collins, Westport Connecticut 
Mr. & Mrs. Gary LeBoss, Miami, Florida 
Mr. & Mrs. Alan Schiffman, Naples, Florida 
Dr. & Mrs. Morton Galina, Atlanta, Georgia 
Mr. & Mrs. Jerrold Post, Bethesda, Maryland 
Dr. & Mrs. Steven Weber, Worcester, Pennsylvania 
Mr. & Mrs. Joel Busel, Boca Raton, Florida 
Mr. & Mrs. Champ Covington, Greenville, South Carolina 
Mr. & Mrs. Gerry Lenfest, Philadelphia, Pennsylvania 
Mr. & Mrs. Gary Birnbaum, Chicago, Illinois 
Kelly Miles & Mandy Smith, Gainesville, Georgia 
Mr. & Mrs. Eugene Bloch, Philadelphia, Pennsylvania 
Mrs. Nancy Portugal, Northbrook, Illinois 
Mr. & Mrs. Richard Van Cleave, Louisville, Kentucky 
Mr. & Mrs. James Becher, Winston-Salem, North Carolina 
Ms. Suzi Trout, Chicago, Illinois 
Mr. & Mrs. Joe Sweeny, Lancaster, Pennsylvania 
Dr. & Mrs. Fred Kiekhaefer, Madison Wisconsin 
Mr. & Mrs. Duane Gautier, Alexandria, Virginia 
Mr. & Mrs. Jimmy Gibbs, Spartanburg, South Carolina 
Mr. & Mrs. Edward Norvell, Salisbury, North Carolina 
Ten & Christine Stark, Alexandria, Virginia
Selected Awards and Honors
Sculpture Award, "Art Expo 2011" WaterWorks Visual Art Center, Salisbury, North Carolina
Best of Sculpture Award, "Art on the Square" 2010 Belleville, Illinois
Suddreth Sculpture Award, "Tri-State Sculptors & Caldwell Arts Council Sculpture Competition," 2007 Lenoir, North Carolina
Best of Sculpture Award, "Port Warwick Sculpture Show," 2006 Newport News, Virginia
Best of Sculpture Award, "Bethesda Row Arts Festival," Bethesda, Maryland
Best of Sculpture Award, "Krasl Art Fair", 2004, St. Joseph, Michigan
Sculpture Merit Award, "Bonita Springs National Art Festival", 2004, Bonita Springs, Florida
1st Place Sculpture Award, 1st Place Sculpture Award, "Bayou City Art Festival", 2002 Houston, Texas
1st Place Sculpture Award, "The Fairhope Annual Art Show", 2002 Eastern Shore Art Center, Fairhope, Alabama
Medallion Award for Assemblage, "North American Sculpture Show", 1992 Foothill Art Center, Golden, Colorado

Professional Activities and Memberships
Juror, "Atlanta Dogwood Festival," 2003, Atlanta, Georgia
Juror, "Decatur Arts Festival", 2003, Decatur Art Alliance, Decatur, Georgia
Juror, "Long's Park Arts Festival," 2006 Lancaster, Pennsylvania
Member, International Sculpture Center
Member, National Association for Independent Artists
Member, Tri-State Sculptors Association
Member, Washington Sculpture Group

Education and Training
Apprenticeship with George Tate, Denver, Colorado
Welding Program, Front Range Community College, Fort Collins, Colorado
Urbana College, Urbana, Ohio
Process for Permanent Gifts or Loans of Existing Art

This process pertains to public art acquisitions, gifts, and loans. The following is a sequence of stages, tasks, and roles throughout the process. Per City Council adopted policy, the Alexandria Commission for the Arts and the Department of Recreation, Parks, and Cultural Activities shall be responsible for reviewing all proposed acquisitions, gifts, and loans of art in accordance with the following guidelines for the acceptance, rejection, placement, and maintenance of art in the City’s public art collection.

“Public art”, as defined by City policy, is an original, site-specific work of art created by an artist, or a design element created by an artist collaborating with a design team, that is visually accessible to the public. Public art can be created in a variety of media, including visual arts, environmental art, literary arts, dance, music and performance, and may possess functional as well as aesthetic qualities. Public art must be in places where public life occurs, including streets, plazas, parks, and open spaces, as well as facades, lobbies, atria, courtyards and similar spaces that are openly accessible and visible to anybody who is interested.

Prior to the approval of any art acquisition, commission, donation, or purchase, a site for the work must be pre-identified and approved by the Recreation, Parks, and Cultural Activities Department and the Planning and Zoning Department, along with other appropriate City departments or committees.

Per City policy, gift and loan requests will be brought by staff to the Alexandria Commission for the Arts for consideration or modification and will be shared with City Council. The authority for the acceptance of art is with City Council.

The donor shall include complete and thorough documentation of the gift or loan, including but not limited to:

- detailed written description of the artwork;
- certificate of ownership (past and current);
- a warranty of originality;
- the value of the artwork;
• photographs, videos, sketches, and models as appropriate to best describe and
document the work of art;
• all information related to the artist-of-record;
• recommended sites (must be city property);
• annual maintenance program and budget;
• life expectancy of the artwork;
• a guarantee of a one-year warranty against the work;
• duration of the loan (if applicable), and;
• additional costs or fees, such as limited liability insurance and installation expenses for
the duration of the loan (if applicable).

Process

**Step 1:** Donor meets with the Office of the Arts Director or designee to review the process
in which the proposal will be considered.

**Step 2:** Donor fills out required forms and submits them to the Office of the Arts.

**Step 3:** The Office of the Arts Director or designee investigates the proposal with other
appropriate City departments and divisions to determine the appropriateness and
feasibility of the proposal with an emphasis on public safety, land ownership, capital
planning, fiscal impact, and sustainability.

**Step 4:** If applicable, the City may call one or more public meetings to obtain community
input.

**Step 5:** The Office of the Arts Director will bring the request and related information to the
Alexandria Commission for consideration and a recommendation.

**Step 6:** If applicable, the Office of the Arts Director will bring the recommendations of the
Alexandria Commission for the Arts to City Council for final approval and will notify
the donor of when the item will go before Council.

At any time during this review process, the City or the Arts Commission may request to see the
original artwork(s) proposed.

**Criteria for the acceptance of the gift or loan shall be:**

• quality of the artwork;
• originality of the work;
• aesthetic merit and benefit to the City’s collection;
• alignment with relevant city master plans, and;
• appropriateness of the work’s scale, materials and content for the proposed site.
Other considerations by the City may include:

- fiscal impact;
- location;
- requirements necessary to maintain and conserve the work;
- donor restrictions; and
- timeline for acceptance of the work.

A Deed of Gift for all gifts and loans shall be required to be signed by the donor, the Director of Recreation, Parks and Cultural Activities or his/her designee, and the City Manager. The original form shall be retained by the Office of the Arts.

For additional information and/or questions, contact:

Diane Ruggiero, Deputy Director
City of Alexandria
Recreation, Parks & Cultural Activities Department
Office of the Arts
703-746-5590
diane.ruggiero@alexandriava.gov
Acquisition of Existing Art for Permanent Gifts or Loans Proposal Form  
(To be completed by donor)

This process pertains to public art gifts and loans. Per City Council adopted policy, the Office of the Arts and the Department of Recreation, Parks and Cultural Activities shall be responsible for reviewing all proposed acquisitions, gifts, and loans of art in accordance with the following guidelines for the acceptance, rejection, placement, and maintenance of art in the City’s collection.

“Public art”, as defined by City policy, is an original, site-specific work of art created by an artist, or a design element created by an artist collaborating with a design team, that is visually accessible to the public.

**Donor Name: ________________________________**

**Donor Address: ________________________________**

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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**Donor Phone: ________________________________**

Day ________________________________                  Evening ________________________________

Please fill out the following information regarding the artwork being proposed. At any time, the City of Alexandria Recreation, Parks and Cultural Activities Department may request additional information.

Please attach:
- Color photos of the artwork
- Artist(s) resume

**Artist Name: ________________________________**

**Name of Artwork: ________________________________**

**Medium/Materials: ________________________________**
Donation Information Packet – *Introspection 1* by Michael Baker

Size (height, length, width): ________________________________

Weight: ________________________________

Fabricator information (if applicable): ________________________________

Ownership/Provenance: ________________________________

Current condition (good/fair/poor): ________________________________

Date Artwork Created: ________________________________

Current location: ________________________________

What is the appraised value of the work? $______________

This is a (circle one): Permanent gift Loan

If this is a permanent gift, what is the proposed date the art will be available?

____________________________________________________________________

If this is a loan, what are the proposed dates of the loan? ______________

Have you identified a site/sites within the city for the installation of the artwork? (circle one)

Yes    No

If yes, where? ___________________________________________________________________

____________________________________________________________________

Please provide details on how the artwork needs to be installed including equipment, footings, wind loads, etc.: ___________________________________________________________________

____________________________________________________________________

What type of support are you expecting from the City of Alexandria? ______________
Please attach/include any additional information, materials, etc. that you think may be helpful in reviewing your proposal.

*Note: incomplete applications may not be considered or returned for additional information.*

**For additional information and/or questions, contact:**

Diane Ruggiero, Deputy Director  
City of Alexandria  
Recreation, Parks & Cultural Activities Department  
Office of the Arts  
703-746-5590  
diane.ruggiero@alexandriava.gov
<table>
<thead>
<tr>
<th>Motion made by:</th>
<th>Motion seconded by:</th>
<th>Vote count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Krouskie</td>
<td>Beth Coast</td>
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<td></td>
<td></td>
<td>Yes— 10</td>
</tr>
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<td></td>
<td></td>
<td>No—</td>
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<td>Abstained—</td>
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</table>

ACA Motion

Agenda Item #:
Motion:

TO APPROVE CITY MEMO TO ACCEPT

"PUBLIC ART DONATION - INTROSPECTION"

1" by Michael Baker.

Discussion notes:
(continue on other side of page if necessary)
Agenda Item #: VII
Motion: Appointment of Margaret Woehler to Replace Donna Fowler on Composition Committee

Vote: 10-0 Gayle Converse made motion.
Brian Kelly seconded motion.
Some Things of Note:

**November 2018 Minutes** - Thanks to Tamsin Green for her continued work on the minutes.

**Scottish Walk** - A big thanks to Gayle, Chris, Tamsin and Brian, who walked in the Scottish Walk on Saturday, December 1st!

**City Attorney Opinion** - The Chair of the Grants Committee, Allison Nance, requested the City Attorney clarify the Commission’s ordinance regarding the grants program. I forwarded this request to staff and received a response from the City Attorney’s office. The opinion states that the Commission for the Arts, similar to all City boards and Commissions is “advisory in authority.”

**Torpedo Factory Art Center Update** - At the City Council Public Hearing on Saturday, November 17th, City Council unanimously approved the City Manager’s recommendation. I spoke at the public hearing and shared the Commission’s recommendation regarding the Vibrancy and Sustainability Plan. I have also shared a letter from the City Manager to current artists and stakeholders within the Torpedo Factory for your reference.

On the Agenda:

**Committee Reports** - If you have a committee update, please remember to submit it in writing for our minutes.

**Composition Committee** - Donna Fowler has had to step away from the Composition Committee and Margaret Wohler, a former Commissioner and Arts Education Committee chair, has agreed to serve in her place. Thank you to Margaret!

Social Media Tips
Join us on Facebook and Instagram!

Facebook --- [https://www.facebook.com/AlexandriaArtsCommission/](https://www.facebook.com/AlexandriaArtsCommission/) 425 likes +5 since November ‘18

Instagram --- [https://www.instagram.com/alexandriaartscommission/](https://www.instagram.com/alexandriaartscommission/) 1,179 followers +29 since November ‘18

Upcoming Dates

Executive Committee Meeting, Tuesday, January 8th at 7pm, Mt. Vernon Recreation Center

Regular Meeting, Tuesday, January 15th at 7pm, Lee Center
Agenda Item #:  V111
Motion:  Set the annual retreat for 2019 to Saturday February 9, 2019.