

## Alexandria Commission for the Arts

### Regular Meeting

Tuesday, December 18<sup>th</sup>, 2018

Location: Lee Center -- 7:00pm

### MEETING NOTES

For the Attendance Sign-In Sheet for commissioners, City staff and guests in attendance, see [Attachment 1](#). Commissioner Catherine Barrett term expired and was ineligible to vote.

- I. Call to Order was at 7:05 pm. First Vice-Chair Gayle Converse presided over the meeting until Chair Matthew Stensrud arrived from a previous commitment.
- II. Public Comment – Marilyn Patterson, Executive Director of First Night Alexandria, talked about her organization and their upcoming events scheduled for New Year’s Eve. See [Attachment 2](#) for a comprehensive briefing.
- III. Approval of Minutes
  1. November 14<sup>th</sup> Regular Meeting – The minutes were approved by unanimous consent.
- IV. Committee and Liaison Reports
  1. Advocacy and Outreach Committee – Gayle Converse gave a report on recent activities. See [Attachment 3](#).
  2. Arts Education Committee –The committee did not meet. Beth Coast reviewed the committee’s overall goals.
  3. Social Media Committee – Catherine Barrett gave an update. The committee continues to grow the ACA’s following on social media and welcomes image submissions (share with Catherine or the Commission Gmail account).
- V. Office of the Arts Division Update, Matthew Harwood reviewed highlights of recent projects. See [Attachment 4](#).
- VI. Sculpture Donation to the City
  1. Presentation on Sculpture – Matthew Harwood gave a presentation on the City staff memo reviewing the status of the donated sculpture *Introspection 1* by Michael Baker. See [Attachments 5 and 6](#).
  2. Discussion included clarification that the location for the sculpture is undecided and that a decision will be made with input from other stakeholders such as the design department and Planning and Zoning. Staff also confirmed that a public input session will be held once a site option is determined.
  3. Recommendation to City Council. After discussion, a motion was made by Chris Kurowski and seconded by Beth Coast to approve the City staff memo recommendation for the Commission of the Arts to recommend to City Council that the proposed donated sculpture meets the City’s criteria for quality, originality, aesthetic merit and would be a benefit to the City’s public art collection. See [Attachment 7](#). The motion passed 10-0-0.
- VII. Appointments –
  1. Appoint Margaret Wohler to Replace Donna Fowler on the Composition Committee – A motion was made by Gayle Converse and seconded by Brian Kelley to appoint Margaret Wohler to replace Donna Fowler on the Composition Committee. See [Attachment 8](#). The motion passed 10-0-0.
- VIII. Chair Report – Matthew Stensrud gave his Chair Report, see [Attachment 9](#). A motion was made by Kadhambari Sridhar and seconded by Allison Heck to set the Arts Commission’s annual retreat for Saturday, February 9, 2019. See [Attachment 10](#). The motion passed 10-0-0.
- IX. Good of the Order and Announcements

1. Commissioners expressed praise for recent performances by the Alexandria Community Nutcracker and the Washington Balalaika Society.
  2. Beth Coast reminded Commissioners of the All City Arts Show. The reception will be Feb 22 at 7 p.m. at Convergence.
  3. Matthew Stensrud clarified the process for attending meetings electronically. Commissioners may request to attend up to two meetings a year electronically. Permission is granted at the discretion of the Chair.
- I. Adjournment was at 8:04 pm.

**Alexandria Commission for the Arts**

**Regular Meeting**

Tuesday, December 18<sup>th</sup>, 2018

Location TBD --- 7:00pm

**AGENDA**

- I. Call to Order (7:00pm)
- II. Public Comment
- III. Approval of Minutes – 5 minutes
  1. November 14<sup>th</sup> Regular Meeting
- IV. Committee and Liaison Reports – 15 minutes
  1. Advocacy and Outreach Committee – Gayle Converse
  2. Arts Education Committee – Beth Coast
  3. Social Media Committee – Catherine Barrett
- V. Office of the Arts Division Update, Matthew Harwood and Diane Ruggiero – 10 minutes
- VI. Sculpture Donation to the City – 20 minutes
  1. Presentation on Sculpture – Matthew Harwood and Diane Ruggiero
  2. Discussion and Recommendation to City Council
- VII. Appointments – 5 minutes
  1. Appoint Margaret Wohler to Replace Donna Fowler on Composition Committee
- VIII. Chair Report – 10 minutes
- IX. Good of the Order and Announcements – 5 minutes
- X. Adjournment (8:00pm)

# FIRST NIGHT ALEXANDRIA

DECEMBER 31, 2018

## EVENT BRIEFING

24<sup>TH</sup> ANNUAL

NEW YEAR'S EVE

CELEBRATION



New Year's Eve  
*Music Festival and More!!!*

# First NIGHT

ALEXANDRIA  
**12.31.18**  
2 pm - Midnight  
Old Town Alexandria, VA  
*Entertainment. Fireworks.*  
*Family-Friendly. Safe & Fun. Affordable.*  
For Tickets & Information:  
[www.FirstNightAlexandria.org](http://www.FirstNightAlexandria.org)

Presenting Sponsors



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## **The Organization** **2018 Board of Directors**

### **Officers**

Laurie MacNamara, President	Booz Allen Hamilton
Connie Hammell, President-elect	KWC, CPA
Margaret Gullen, Treasurer	
Karen Pallansch, Past-President	Alexandria Renew Enterprises

### **Directors**

Kerry Donley	John Marshall Bank
Jim Ewalt	Erips, Inc.
Catherine Foltz	Long & Foster
Lucy Kitchin	Jones Lang LaSalle
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Ann Marie Moore	Burke & Herbert Bank
Roger Parks	AAD
Lori Arrasmith Quill	Lori Arrasmith Quill Architect
Christopher Reddick	The National Capital Bank
Cody Sullivan	Virginia Paving Company

### **Staff**

Marilyn Patterson, Executive Director	Joyous Events LLC
Ryann Gaines, Program Manager	
Donna Walker James, Program Manager	
Ann Dorman, Transition Support	

## **2018 Honorary Chair - Mayor Allison Silberberg**

### **Presenting Sponsors**

City of Alexandria  
Dominion Energy  
MGM National Harbor  
Virginia Paving Company

### **Scope**

First Night Alexandria showcases and supports the performing and visual arts by producing a safe and fun, family-friendly, alcohol - free New Year's Eve celebration taking place each December 31st in Alexandria, VA. Our goal is to provide an alternative to traditional New Year's Eve celebrations that enables the public to enjoy an evening of entertainment that is family-friendly and affordable. By providing a variety of music genres and interactive events we are able to introduce the public to a diverse range of performers and broaden their cultural experiences. Additionally, through the collaborative support of churches, museums, retail establishments, libraries, private clubs, buildings and offices, recreation centers, city-owned facilities, theaters, and hotels, doors are opened as these locations become venues to enjoy artistic expression.

## **Afternoon Activities** *(All Free!)*

### **"Noon Year's Eve" in the Children's Play Area**

Alexandria Library - Kate Waller Barrett Branch ♦ 717 Queen St.

10:00 am – 12:00 noon

Bring the family for performances and a special countdown to the "Noon Year" at 11:55 am!

### **Story Time**

Old Town Books ♦ 104 South Union Street

11:00 am – 12:00 pm

Kick off your new year celebrations with a special holiday themed story time at Old Town Books. Kids of all ages are welcome to attend.

### **New Year's Eve Service**

Alfred Street Baptist Church ♦ 301 S. Alfred St.

12:00 Noon – 1:30 pm

The tradition of "Watch Night" dates back to the gatherings known as "Freedom Eve." Enslaved and free African Americans gathered to await the news that the Emancipation Proclamation had actually become law all while celebrating the liberation of all of the slaves in Confederate states. Music, prayers, testimonies and an inspirational message.

### **Family Story Time**

Hooray for Books! ♦ 1555 King St.

1:00 - 6:00 pm

On New Year's Eve, Hooray for Books! will host a family story time at 1:00, 3:00 and 5:00 pm.

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### **At the Torpedo Factory Art Center (TFAC) 105 N. Union St.**

**The Art League Gallery** - 1st Floor, Studio 21

1:30 - 4:30 pm

Mini Makers Masquerade! Join Art League staff for an interactive mask making workshop to start your New Year's Eve celebration! Mini Makers is a free program of The Art League Gallery for our littlest artists.

### **10th Annual First Night Alexandria Fun Hunt** – Main Hall

2:00 - 5:30 pm

Pick up clue sheets. *One 2018 First Night Alexandria admission badge is required for each clue sheet.* Each team receives one clue sheet only. Limited to first 250 teams.

### **Kids' Art For Animal Adoptions** – Main Hall

2:00 - 5:00 pm

Children can paint, draw, or create a collage of the animals for adoption. The design with the most Facebook "Likes" wins a tour of the Animal Welfare League of Alexandria Shelter for up to 20 guests and a gift certificate to UpCycle Creative Reuse Center.

### **Ship Biscuit Workshop** - Alexandria Archaeology Museum 3rd Floor

2:00 - 5:00 pm

An almost completely intact ship's biscuit from the 18th century was found last year in Alexandria. To commemorate the discovery, visitors are invited to make their own ship's biscuit. Each biscuit will be stamped with the year and then baked at home to ensure its preservation.

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### **At Hilton Garden Inn Lobby ♦ 1620 Prince St.**

**TC Williams High School Jazz Band**

2:00 - 4:00 pm

**At Hotel Indigo Library and Lobby ♦ 220 S. Union St.**

**George Washington Middle School Choir**

2:00 - 3:00 pm

**Francis C. Hammond Middle School Orchestra**

3:00 - 4:00 pm

**At the Embassy Suites Atrium ♦ 1900 Diagonal Rd.**

**George Washington Middle School Orchestra**

2:00 - 3:00 pm

**TC Williams High School Orchestra - Chamber String Quartet**

3:00 - 4:00 pm

**Celebrating the Year of the Pig**

Ten Thousand Villages ♦ 915 King St.

2:00 - 5:00 pm

Pig-themed treats, activities, and products!

**Mobile Art Lab**

Durant Arts Center ♦ 1605 Cameron St. Room 5

2:00 - 5:00 pm

If you love art projects, join the Mobile Art Lab.

**Book Mark Your Vision for the New Year**

Old Town Books ♦ 104 South Union St.

3:00 pm – 4:00 pm - Stop by and create a book mark vision board for the new year. Bring your goals and dreams for 2019. Leave with a collection of inspiring images and words to help you keep the optimism of the new year, the whole year!

**Evening at a Glance - Venues and Performers**

1. Waterfront Finale Unit Block of King St.
  - DJ Ray Casiano 10:00 pm – midnight
2. Torpedo Factory Art Center (*Sponsored by Windjammer Environmental*)  
105 N. Union St.
  - The Grandsons 7:00 pm, 8:30 pm, 10:00 pm
  - Bill Kirchen & Too Much Fun 7:45 pm, 9:15 pm, 10:45 pm
3. Comfort One Shoes 200 King St. (*Sponsored by HonestAire*)
  - Tobin James Band 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm
4. Comfort One Shoes. 201 King St.
  - M. Scott Dineen 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm
5. ALX Community - South Block 106 N. Lee St.
  - King Teddy 7:00 pm, 9:00 pm, 10:00 pm
6. Principle Gallery 208 King St.
  - Vaughn Ambrose Trio 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm

7. Old Presbyterian Meeting House 321 S. Fairfax St.
  - Stairwells 7:00 pm, 9:00 pm, 10:45 pm
  - Al Petteway & Amy White 8:00 pm, 10:00pm
8. Alexandria City Hall - Vola Lawson Lobby 301 King St.
  - Susan Jones Jazz 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm
9. American Legion Post 24 400 Cameron St.
  - Janine Wilson Band 7:45 pm, 9:15 pm, 10:45 pm
  - Nobody's Business 7:00 pm, 8:30 pm, 10:00 pm
10. Long & Foster 400 King St.
  - The Truehearts 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm
11. Saint Paul's Episcopal Church 228 S. Pitt St.
  - Eric Sabatino 7:00 pm, 8:30 pm, 10:00 pm - Sanctuary
  - Nicole Belanus 7:45 pm, 9:15 pm, 10:45 pm - Sanctuary
  - Virginia Bronze Hand Bell Ensemble 7:30 pm, 8:30 pm, 9:30 pm - Norton Fellowship Hall
12. The Lyceum 201 S. Washington St.
  - Not So Modern Jazz 7:00 pm, 8:30 pm, 10:00 pm
  - Irish Breakfast Band 7:45 pm, 9:15 pm, 10:45 pm
13. Washington Street United Methodist Church 109 S. Washington St.
  - Alexandria Singers 7:00 pm, 8:30 pm, 10:00 pm - Sanctuary
  - Washington Metropolitan Revelers 7:45 pm, 9:15 pm, 10:45 pm - Sanctuary
  - \*\*Children's Celebration 7:00 pm - 10:00pm (Countdown 8 - 9 pm) - Fellowship Hall
14. Christ Church 110 N. Washington St.
  - Lunch with Bob 7:00 pm, 8:30 pm, 10:00 pm - Auditorium
  - Ruthie and the Wranglers 7:45 pm, 9:15 pm, 10:45 pm - Auditorium
  - Worship Service 10 pm - 10:30 pm - Sanctuary
15. Lloyd House 220 N. Washington St.
  - The Glimpses 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm
16. Alexandria Library - Kate Waller Barrett Branch 717 Queen St.
  - Cletus Kennelly 7:15 pm, 8:15 pm, 9:15 pm, 10:15 pm
17. Charles Houston Recreation Center 901 Wythe St. \*\*Kids Karnival - 6:00 pm - 9:00 pm
  - Teddy the Clown, Master of Ceremonies – 6:30 pm, 7:30 pm, 8:30 pm
  - Amazing Clowns & Balloon Artists
  - Seaworthy Small Ships
  - Think Fun Game Room
  - Face Painters
  - Stilt Walker
18. Alfred Street Baptist Church 301 S. Alfred St.
  - Watch Night Service 7:00 - 8:00 pm, 10:00 pm - 12:00 midnight
19. Imagine Artwear 1124 King St.
  - Tom Teasley Duo 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm

20. Indus Imports 1223 King St.
- The Dr. Robert Band 7:00 pm, 8:00 pm, 9:00 pm, 10:00 pm
21. Shiloh Baptist Church 1401 Duke St. *(Sponsored by Joyous Events)*
- Variety Showcase - Comedy, Spoken Word, Solo Guitarist - Historic Sanctuary 8:00-10:00 pm
- PT Bratton, Clifton Hoffler, Kezia, Barbara Roy Gaskins, SheryLeigh, Kasaun Wilson
  - Food Service (Buffet Style) - Fellowship Hall 6:30 pm - 9:00 pm
  - Watch Night Service 10:00 pm - 12:00 midnight Worship Center
22. Durant Community Arts Center 1605 Cameron St.
- First Night's Got Talent / Battle of the Local Stars 7:00 pm - 9:30 pm
23. George Washington Masonic Memorial 101 Callahan Dr. *(Sponsored by Jacobs)*
- Robert E. Person - Memorial Theatre 7:00 pm, 9:00 pm
  - Earth, Wind & Fire Tribute Band - Memorial Theater 7:45 pm, 9:45 pm
  - \*\*Mike Rose Magic - North Lodge 7:00 pm, 7:45 pm, 8:30 pm, 9:15 pm, 10:00 pm, 10:45 pm
  - \*\*Curtis Blues - Conference Room 7:30 pm, 8:30 pm, 9:30 pm, 10:30 pm
  - R&R DJ Service / DJ Robert Powell - Grand Masonic Hall 7:00 pm - 11:40 pm
  - \*\*Let's Make a Face - Dining Room 6:30 pm -10:30 pm
  - Food Service (MeggRolls, Popped! Republic) - Dining Room
  - \*\*ThinkFun Games – Dining Room area
24. Mount Vernon Recreation Center 2701 Commonwealth Ave. \*\*Kid's Karnival - 6:00 pm - 9:00 pm
- Rainbow Rock Band 6:00 pm, 7:00 pm
  - Becky's Balloon Animals
  - Face Painters
25. William Ramsay Recreation Center 5650 Sanger Av. \*\*Kid's Karnival - 6:00 pm - 9:00 pm
- Culture Queen, Mistress of Ceremonies - 6:30 pm, 7:30 pm, 8:30 pm
  - Amazing Clowns & Balloon Artists
  - Face Painters
  - Stilt Walker
  - ThinkFun Game Room

*\*\* Kid/Youth Focused Entertainment*

### **Ticket Sales Categories:**

**All Access** - \$30 ends on December 30. \$35 on December 31

12-Hour **FLASH** Sale – Tickets \$25 on December 14, 2018 12 noon – 12 midnight

**Ala Carte:** (Access to only one specific event/venue)

**First Night's Got Talent / Battle of the Local Stars Show** – Durant Center 1605 Cameron St. - \$10  
Cheer on your favorite rising star! **Admission is included with the All Access Badge.** Purchase this ticket if this is the **ONLY** First Night Event that you plan to attend.

**Variety Showcase** – Shiloh Baptist Church 1401 Duke St. - \$10  
Enjoy Hilarious Comedians, Spoken Word Poetry and Music all in one location! **Admission is included with the All Access Badge.** Purchase this ticket if this is the **ONLY** First Night Event that you plan to attend.

**Kids Karnival** – Charles Houston, Mt. Vernon, William Ramsay Recreation Centers - \$5

Carnival – style fun for the little ones! **Children 2 – 12 years old Free with Adult with a First Night Badge or \$5 per Child 2 – 12years old, Parent free. Admission is included with the All Access Badge.** Purchase this ticket if this is the **ONLY** First Night Event that you plan to attend.

## Enhancements This Year

### Safety Focus

**Orange Vests** This year, we're partnering with sponsor Virginia Paving Company to outfit our staff of volunteers with bright safety orange vests. This will help to ensure that they are highly visible and ready to help the thousands of guests who will come to experience First Night Alexandria.

**Electronic Message Boards** Programmable electronic message boards, strategically positioned, will serve to alert the public of this major event. Signage will guide and direct visitors to and through high impact travel pathways and destinations. Installation is planned for Thursday, December 27, 2018 and removal on Wednesday, January 2, 2019.

### **Proposed Placement Locations**

King St near Bradlee Shopping Center  
Route 1 near Potomac Yard  
Duke St. near Masonic Temple  
William Ramsay Recreation Center  
Charles Houston Recreation Center

### **Additional Lighting**

Durant Center Entrance  
King between Patrick & Alfred Sts.  
King at Royal St. (Market Square)

### New and Improved

**Kids Karnival** – We've added 2 additional locations in **Old Town** (Charles Houston Recreation Center) and on the **West End** (William Ramsay Recreation Center) that are focused on fun for families with children 12 and under. This will be the inaugural First Night Alexandria experience on the West End with the goal to be more inclusive as we connect more families to this signature event in our City.

**Electronic Payments** – As times change, so must our practices. This year marks the beginning of our journey toward reducing cash exposure on New Year's Eve. Attendees are encouraged to make purchases in advance, online or on site using their smart phones. Subsequently, we will reduce the number of locations that will accept cash from 23 to 10 and require fewer police escorted cash pick-ups and bank deposits.

**Pre-Paid Badge Pick up and Information Kiosks** – More options for easier badge pick up only on December 31<sup>st</sup> will be made possible for attendees with 3 pop up kiosks from the King St. Metro to Market Square. No cash will be exchanged.

**Pre-Event Warm Up & Badge Pick up** – Sunday, December 30<sup>th</sup> from Noon – 3pm at Market Square, badges will be available for pre-paid pick up and new sales before the price increases on December 31<sup>st</sup>. For many locals, Monday, December 31<sup>st</sup> may be a work day and the early pick up option will enable them to save time and go directly to the evening events. The TC Williams Drumline will provide entertainment.

**Larger Badges with Lanyards** – Increased visibility of the All Access Badge will generate more interest and encourage last minute decisions to join the fun. The back of the Badge will include a **Where to Eat** promotion directing hungry attendees to good dining options in the area.

**Masonic Temple as an Anchor** – Designed to be an anchor destination, there will be entertainment for the entire family to include the popular Earth Wind & Fire Tribute Band, Mike Rose Magic and DJ Goodtimes (Robert Powell). Food will be available from Meggrolls and Popped!Republic. Attendees will be encouraged to take advantage of the fantastic view of the finale fireworks from the steps of the Masonic Temple.

**Unity on Stage at Midnight** – The First Night Board of Directors, Alexandria City Council (current and incoming) and their families are invited to join Mayor Allison Silberberg onstage at 11:30pm to welcome the thousands of visitors to the City and to join the countdown to midnight.

**Victory Celebration** – ALX Community, 106 N. Lee St., will be the site for the After party following the fireworks. Let’s toast the New Year and celebrate successes! Stop by for refreshments, fellowship and music.

### **Important Information**

**Rain Date** – Tuesday, January 1, 2019 7:00 pm in the event that the fireworks display cannot be launched at midnight on New Year’s Eve. All other events will continue as planned on New Year’s Eve.

**Police Presence** – Alexandria Archeology Museum at the Torpedo Factory will serve as a satellite location for the Police Department on New Year’s Eve.

**Hot Meals for Officers on Duty** – Shiloh Baptist Church 1401 Duke St. will host dinner 6:30 – 9:00pm. Feel free to stop by for great food and hospitality compliments of First Night Alexandria.

### **Badge Service Centers**

**Full Service** – Durant, Visitors Center, Torpedo Factory, Masonic Temple

**Prepaid & Cash** – Charles Houston, William Ramsay, Mt. Vernon, Indus Imports, Christ Church

**Kiosks Prepaid & Information** – Metro, King & Patrick, Market Square

### **Important Contacts:**

Marilyn Patterson	Executive Director – Event Producer	703.963.3755
Donna Walker James	Program Manager – Badge Sales	703.928.0619
Ryann Gaines	Program Manager – Venues & Performers	571.352.6310
Joe Shumard	Volunteer Coordinator	703.408.4483
Sharon Dorsey	Technology Coordinator	571.228.2326



**Alexandria Commission for the Arts**

**Advocacy & Outreach Committee Report**

**December 2018**

**G. Converse**

- I. Scottish Walk report
- II. ACA Handbook (Talking Points postponed)
- III. Next Ad-Out Committee Meeting Wednesday January 9, 2019 – 7 p.m. -- Durant Center

## OFFICE OF THE ARTS DIVISION SUMMARY

This summary is a brief narrative of activities and actions that have been taken since the previous Division Update. The Office of the Arts ACA Update is also shared with other Recreation, Parks & Cultural Activities commissions and staff and becomes part of the monthly minutes for the Arts Commission.

If you have any questions or require additional information/clarification please review the following section(s) of this report or contact the appropriate staff in the Office of the Arts.

### Highlights

- The installation of the play art at Simpson Park is complete. The gate will be installed when the entrance is constructed. No date has been selected for a park opening.
- The AlexRenew Public Art Artist in Residence call has been posted on Café.
- The conservation assessment is underway. The report is scheduled to be completed by early 2019.
- The murals for Duke Street Tunnel are expected to be installed in December 2018. Plans for the light project are being reviewed by the electrical contractor.
- City Council unanimously approved the City Manager's recommendations regarding the Torpedo Factory Art Center including the development of a vibrancy and sustainability plan, recognition of the need for substantial capital funding for facility improvements and future program needs, and affirmation that the City's Office of the Arts will continue as the long-term managing entity for operations.

### Public Art - Quick Update:

Public Art Project	Status
Artist Residency (AlexRenew)	Developing the Artist Pool
Burke Library	Setting Project Goals & Parameters
Trails & Paths	Setting Project Goals & Parameters
King Street Park at the Waterfront	Fabrication
Simpson Park	Installation
Duke Street Tunnel (ZeroZero Collective)	Fabrication
Duke Street Tunnel (M. McConnell)	Fabrication

### Staff Contact Info:

Diane Ruggiero  
Deputy Director, RPCA  
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Matthew Harwood (commission liaison)  
Public Art Manager  
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Cheryl Anne Colton  
Regional Program Director, Cultural Resources  
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703.746.5565

Brett Johnson  
Regional Program Director, Torpedo Factory Art  
Center  
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## **PUBLIC ART PROJECTS – PLANNING/DESIGN PHASE**

### Trails & Paths

**Lead Agency**

Office of the Arts

**Project Scope**

Develop a plan to implement public art along trails and paths in the city.

**Task Force Members**

Shirley Downs, Allison Heck, Park Planning Rep, T&ES Rep

**Current Status (per project development process)**

Setting Project Goals & Parameters

**Update**

The consultant team is developing the draft of the plan. The Task Force is expected to meet in January to review the draft.

**Next Steps**

The task force will review the final draft of the plan and then it will come to the Commission.

**Anticipated Completion**

Ongoing

### AlexRenew Public Art Residency

**Lead Agency**

Office of the Arts

**Project Scope**

Hire a curator/consultant to develop a public art artist in residency program with AlexRenew.

**Task Force Members**

Beth Coast, Chris Kurowski, Matthew Clark, Lisa Van Riper, Caitlin Feehan

**Current Status (per project development process)**

Setting Project Goals & Parameters

**Update**

The Task Force met with the consultant team in October to develop the project plan and call to artists. The Arts Commission is scheduled to approve the plan in October.

**Next Steps**

Once the plan is approved the artist call will issued.

**Anticipated Completion**

Round 1 – Fall, 2019



Burke Library

**Lead Agency**

Office of the Arts

**Project Scope**

Outdoor public art at Burke Library.

**Task Force Members**

Catherine Barrett, Brian Kelley, library staff

**Current Status (per project development process)**

Setting Project Goals & Parameters

**Next Steps**

Staff is working to identify community stakeholders before completing the project plan

**Anticipated Completion**

Fall, 2019

**PUBLIC ART PROJECTS – FABRICATION/CONSTRUCTION PHASE**

Simpson Park Playground

**Lead Agency**

Office of the Arts

**Project Scope**

Add a public artist to the design team to integrate and install public art as part of the playground restoration.

**Task Force Members**

Paul Linehan, Laura Fries, Dana Wedeles, and Lardner/Klein

**Update**

The play art pieces have all been installed and will be inspected by City playground inspectors in December. Construction is underway for the gate posts and is scheduled to be completed in December.

**Next Steps**

Install the gate.

**Anticipated Completion**

Winter, 2018



## **PUBLIC ART PROJECTS – FABRICATION/CONSTRUCTION PHASE, cont'd**

### King Street Park at the Waterfront

**Lead Agency**

Office of the Arts

**Project Scope**

Hire a curator/consultant to develop the public art program plan and commission projects for the site.

**Task Force Members**

Allison Nance, Susan Cohen, Claire Mouledoux, Clint Mansell, Jack Browand

**Current Status (per project development process)**

Planning/Design

**Update**

SOFTlab has started fabrication on the artwork. Construction at the site is behind schedule due to weather delays. Installation is scheduled to begin March 11.

**Next Steps**

Calls for movement and music artists are schedule to go live in January. The task force has met to begin reviewing options for 2020.

**Anticipated Completion**

March, 2019 (1<sup>st</sup> installation)



### Duke Street Tunnel

**Lead Agency**

Office of the Arts

**Project Scope**

Update artwork in the Duke Street Tunnel

**Task Force Members**

Betsy Hennigan, Gayle Converse, Katherine Carraway, Tamsin Green, Kim Barnes

**Current Status (per project development process)**

Fabrication

**Update**

ZeroZero Collective will begin fabrication and installation of the project this Fall. This will be coordinated with Mike McConnell's art installation.

**Next Steps**

Staff will work with the artists on installations.

**Anticipated Completion**

Fall, 2018

## MISCELLANEOUS PROJECTS

### Potomac Yards Metro

**Lead Agency**

WMATA

**Project Scope**

Include public art in the new Potomac Yards metro station.

**Task Force Members**

N/A

**Next Steps**

WMATA will select their members for the public art jury.

**Anticipated Completion**

TBD

## Public Art Task Force Roster

### **Public Art Project Task Force**

The Commission for the Arts will form an ad hoc Public Art Project Task Force for each project that the Program undertakes. The ad hoc Task Force will convene on an as needed basis to advise on the development of each project.

The Task Force will: Advise Office of the Arts staff on the development of an Public Art Project Plans and recommend the Plan to the full Commission; Review artist portfolios and recommend selection of an artist to the full Commission; Report to the Commission on its activities on a monthly basis, and; Review artist concepts and recommend approval of concepts to the full Commission.

### **Simpson Park Public Art**

1. Vacant (Arts Commissioner)
2. Vacant (Arts Commissioner)
3. Elisabeth Lardner (proj. stakeholder)
4. Dana Wedeles (proj. stakeholder)
5. Laura Fries (comm. stakeholder)
6. Paul Lineham (comm. stakeholder)

### **Artist Residency (AlexRenew)**

1. Beth Coast\*
2. Chris Kurowski\*
3. Alex Renew Staff (proj. stakeholder)
4. Matthew Clark (comm. stakeholder)

### **Art Purchase Award**

1. Allison Nance\*
2. Allison Heck\*
3. Maya Contreras (proj. stakeholder)
4. Joyce Frank (comm. stakeholder)
5. Nina Carpenter (comm. stakeholder)

### **Trails & Paths**

1. Shirley Downs\*
2. Allison Heck\*
3. Ramiro Ross (proj. stakeholder)
4. Robert Narvaez (proj. stakeholder)
5. TBD (comm. stakeholder)
6. TBD (comm. stakeholder)

### **Duke Street Tunnel**

1. Gayle Converse\*
2. Tamsin Green\*
3. Katherine Carraway (proj. stakeholder)
4. Betsy Hennigan (comm. stakeholder)
5. Kim Barnes (comm. stakeholder)

### **Burke Library**

1. Catherine Barrett\*
2. Brian Kelley\*
3. Kyle Maier (proj. Stakeholder)
4. Kathleen Schloeder (proj. stakeholder)
5. Vacant (comm. stakeholder)
6. Renee Dipilato (ex-officio)
7. Shirley Downs (ex-officio)

### **King St Park @ Waterfront**

1. Susie Cohen\*
2. Allison Nance\*
3. Jack Browand (proj. stakeholder)
4. Claire Mouldoux (comm. stakeholder)
5. Clint Mansell (comm. stakeholder)

\*Arts Commissioner

## Public Art Planning & Project Development Process

	DESCRIPTION
<b>Identifying the Project in the Annual Plan</b>	<ul style="list-style-type: none"> <li>Projects are identified in the Public Art Workplan, a document developed annually by the Office of the Arts with input from the Workplan Task Force. The Public Art Workplan is approved by the Arts Commission and by City Council.</li> </ul>
<b>Setting Project Goals and Parameters</b>	<ul style="list-style-type: none"> <li>Once a project has been initiated, the Arts Commission establishes a Public Art Project Task Force specifically for that project.</li> <li>Office of the Arts staff, with input from the Project Task Force, develops a Public Art Project Plan. This plan includes goals, location, timeline and budget; the artist selection process and community engagement process; and a list of internal and external stakeholders for the project.</li> <li>The Project Plan is approved by the Arts Commission.</li> </ul>
<b>Developing the Artist Pool</b>	<ul style="list-style-type: none"> <li>Based upon the approved Project Plan, the Office of the Arts develops a pool of artists and collects qualifications for the Project Task Force to review.</li> <li>The pool of artists can be collected through an open competition, pre-qualified artist list, curatorial process or invitational.</li> <li>Artist qualifications generally include a cover letter from the artist expressing their interest in the project, a resume, and examples from the artist's portfolio with a corresponding description of each project.</li> </ul>
<b>Selecting the Finalists</b>	<ul style="list-style-type: none"> <li>The Project Task Force reviews artist qualifications based on criteria outlined in the approved Project Plan.</li> <li>Depending on the process in the approved Project Plan, the Project Task Force can select a single artist based upon qualifications, or a small number of finalists (generally three to five).</li> </ul>
<b>Selecting the Artist</b>	<ul style="list-style-type: none"> <li>If finalists are selected, they may be: <ul style="list-style-type: none"> <li>Paid a stipend to develop a concept proposal and present that proposal to the Project Task Force.</li> <li>Interviewed by the Project Task Force.</li> <li>A combination of the above.</li> </ul> </li> <li>The Project Task Force recommends selection of an artist to the Arts Commission based upon the Concept Proposal and/or interview.</li> </ul>
<b>Approving the Contract</b>	<ul style="list-style-type: none"> <li>The Office of the Arts develops a contract agreement with the artist.</li> <li>The agreement is approved by the City Manager or City Council, depending on the size of the contract.</li> </ul>
<b>Approving the Concept Proposal</b>	<ul style="list-style-type: none"> <li>The selected artist develops a Concept Proposal, if that was not a part of the artist selection phase.</li> <li>The Office of the Arts facilitates community engagement conducted by the artist as part of their process of developing a Concept Proposal.</li> <li>The Project Task Force reviews the Concept Proposal and recommends it to the Arts Commission for approval.</li> </ul>
<b>Approving Final Design</b>	<ul style="list-style-type: none"> <li>The Office of Arts conducts a review of the final design documentation provided by the artist for both technical considerations and to ensure it is in conformity with the approved concept proposal.</li> <li>The Office of the Arts facilitates technical reviews by other City staff as required.</li> <li>The Office of the Arts signs off on the Final Design.</li> </ul>
<b>Fabrication</b>	<ul style="list-style-type: none"> <li>In most cases, the artist is responsible for fabrication. The Office of the Arts monitors fabrication to ensure it is on schedule and in conformity with the approved design.</li> <li>In some cases, the Office of the Arts will play a more direct role in overseeing the fabrication of artwork, with the artist acting in an advisory role.</li> </ul>
<b>Installation</b>	<ul style="list-style-type: none"> <li>The Office of the Arts works with the artist, relevant City Departments, and other stakeholders to schedule and facilitate installation.</li> </ul>

**ARTICLE K - Alexandria Commission for the Arts<sup>(1)</sup>**

• **Sec. 2-4-90 - Creation, composition and organization.**

(a) There is hereby established a standing commission known as the Alexandria Commission for the Arts.

(b) The commission shall consist of 16 members to be appointed by the city council. The composition of the commission shall be as follows:

- (1) four members shall have expertise in the arts, including, but not limited to, arts educators, professional practitioners of various art disciplines and professional administrators working in the arts;
- (2) three members shall have specific expertise in visual arts either as professional practitioners of visual art, curators of visual art, or as professional arts administrators currently working in the field;
- (3) three members shall represent the public at large, as arts consumers or participants;
- (4) three members shall be professionals in fields relevant to arts and cultural development, including cultural planning, marketing, finance, funding, tourism, promotion, non profit organizational development, and real estate development;
- (5) two members shall be professionals in the field related to the visual appearance of the cityscape, such as architecture, environmental design, landscape architecture or urban design; and
- (6) one member shall be a student who resides in the city and attends a high school located in the City of Alexandria.

(c) Members of the commission shall be appointed in the manner prescribed by article A of this chapter. The members shall serve for a term of three years, except in the case of an appointment to fill the unexpired portion of a term. (Ord. No. 3782, 2/25/95, Sec. 1; Ord. No. 4482, 5/12/07, Sec. 1; Ord. No. 4920, 1/24/15, Sec. 1)

• **Sec. 2-4-91 - Function; powers; duties.**

(a) The functions of the commission shall be as follows:

- (1) to advise city council with regard to policies that will strengthen the arts and further public access to the arts and cultural matters identified by the city council;
- (2) to establish and periodically review criteria and standards for arts grant applications for city funds and accountability for the use of such funds; the allocation from such funds to eligible organizations and activities as may be appropriated by the city council for such purpose;
- (3) to review the public art annual work plan as developed by the office of the arts and a work plan task force and make recommendations to the city council as part of the budget process;
- (4) to review and approve public art project plans for specific public art projects, and to review and approve artist selection and concept development;
- (5) to create committees and task forces, as necessary, to focus on public art project development and artist selection;
- (6) to review proposals for donations of public art and commemorative art and make recommendations to the city council;
- (7) to collaborate with the office of the art on public art project evaluations; and
- (8) to support public communication and outreach as related to the arts and;
- (9) to serve as citizen liaisons to city planning initiatives when public art is involved.

(b) The commission is empowered to adopt rules and regulations in regard to procedure and other matters so long as the same are not inconsistent with the city code, including, but not limited to, the establishment of committees, through which to carry on its functions and purpose.

(c) A commission chair, vice-chair and secretary shall be elected annually by the commission members at the organization meeting designated in the commission's bylaws. (Ord. No. 3782, 2/25/95, Sec. 1; Ord. No. 4482, 5/12/07, Sec. 1; Ord. No. 4920, 1/24/15, Sec. 1)

Draft  
City of Alexandria, Virginia

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**MEMORANDUM**

**DATE:** December 13, 2018  
**TO:** ALEXANDRIA COMMISSION FOR THE ARTS  
**FROM:** MATTHEW HARWOOD, PUBLIC ART MANAGER  
**RE:** Public Art Donation – *Introspection 1* by Michael Baker

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**Project Description**

Consideration of the donation of an existing public art piece titled *Introspection 1* by artist Michael Baker in accordance with the City’s public art donation policy as outlined in Process for Permanent Gifts or Loans of Existing Art.

**Background**

In October, Christine Corcoran Stark and Ted Stark contacted the City about donating a piece of art they commissioned from the artist in 2009.

City staff met with the Starks and initiated the donation process. The donor provided a complete and thorough documentation of the gift including filling out and submitting the required Acquisition of Existing Art for Permanent Gifts and Loans Proposal Form.

Because no specific site is being requested, the Office of the Arts is working with Park Planning staff to find an appropriate location for the sculpture that aligns with relevant City master plans, including the Public Art Implementation Plan. When a potential site is determined, the City may hold one or more public meetings to obtain community input and will return to the Commission for the Arts for another recommendation before going to City Council to accept the donation. Per City policy, the authority for acceptance of the artwork is with City Council.

**Criteria**

In accordance with the Process for Permanent Gifts or Loans of Existing Art the criteria for accepting the a gift of public art includes:

- quality of the artwork;
- originality of the work;
- aesthetic merit and benefit to the City’s collection;
- alignment with relevant city master plans, and;
- appropriateness of the work’s scale, materials and content for the proposed site.

**Fiscal Impact**

The fiscal impact on the City to install the sculpture is estimated not to exceed \$5000. This may include costs associated with constructing a concrete pad with fasteners to prevent the sculpture from being tipped over.

**Recommendation**

Staff recommends that the Commission for the Arts votes to recommend to City Council that the sculpture *Introspection 1* meets the City’s criteria for quality, originality, aesthetic merit and would be a benefit to the City’s public art collection.

Attachment:

Donation Information Packet, including:

- Artwork Description
- Artist bio and resume
- Process for Permeant Gifts or Loans of Existing Art



### **Acquisition of Existing Art Permanent Gifts or Loans Proposal Form**

Donor Name: Edward (Ted) and Christine Corcoran Stark  
Donor Address: 2221 Windsor Road, Alexandria, VA 22307  
Donor Phone: 703.960.9990 or 703.577.5517

See below for a color photo of the artwork.  
See below for the artists' resume.

Artist Name: Michael Baker

Name of Artwork: Introspection 1

Medium/Materials: Painted steel, red auto body enamel

Size (height, length, width): approximately 84" x 42" x 36"

Weight: 300 to 450 lbs.

Ownership/Provenance: Ted and Christine Stark commissioned the artwork from artist and have remained the sole proprietors throughout its history

Current condition: Good

Date Artwork Created: 2009

Current location: 2221 Windsor Road, Alexandria, VA 22307

The appraised value of the artwork: \$9,500 is what was paid for the artwork. This was confirmed by an email from the artists.

This will be a permanent gift once the artwork goes through the City's public process and is approved by City Council.

The donor is leaving the site location of the sculpture up to the City.

Please provide details on how the artwork needs to be installed including equipment, footings, wind loads, etc.: The sculpture is self-supporting but may need to be attached to a footing to ensure it won't topple when climbed on. The base of the sculpture allows for a connection with a footing.

What type of support are you expecting from the City of Alexandria? The donor insists that the sculpture be removed from their property by November 15.

Donation Information Packet – *Introspection 1* by Michael Baker



**Michael Baker, sculptor**

**Background and Experience**

My sculpture career began in the 1980's with an apprenticeship with Colorado sculptor, George Tate. Following this apprenticeship and undergoing my own personal explorations, I began to compile a body of work for the next phase. I concentrated on exhibiting my sculpture at national juried art and museum shows throughout the United States. I have been selected for various invitational sculpture exhibitions on the campuses of several North American colleges and universities. I enjoy the challenge of working with architects and engineers to design and place large scale sculptures for commercial and/or corporate projects. I've also had the advantage of working with landscape architects to design and place my sculptures in both public arenas and private residential spaces.

**Artist Statement**

My work has always been inspired by architecture and the forms that are found within architectural structures. Whether incorporating circular, triangular, rectangular or square shapes and forms, it has been my objective to arrange these forms into a three-dimensional sculpture that I feel is organized and interesting. As the construction process develops, I find that the negative spaces that are created also become a major aspect to what I feel is essential to each piece. It is important to me that the sculpture design is interesting from all angles whether the forms are volumetric or more two dimensional in design.

**Representation in Costa Rica**

*Hidden Garden Art Gallery, Guanacaste: [www.hiddengarden.thevanstonegroup.com](http://www.hiddengarden.thevanstonegroup.com)*

*D'art Galeria, Escazu: [www.dartgaleria.com](http://www.dartgaleria.com)*

*Galerie Hior, San Jose: [www.galeriehior.com](http://www.galeriehior.com)*

*Apressia Casa Galeria, San Jose: [info@apressia.com](mailto:info@apressia.com)*



**RESUME**

**Michael Baker, sculptor**  
**Escazu, Costa Rica**  
**8703 1533**

**Selected Juried Exhibitions**

*2015*

Solo Show

Galerias Sophia Wanamaker, Centro Cultural Costarricense-Norteamericano, San Jose, Costa Rica, May - June 2015

*2014*

Group Exhibition IV Anual Escultorica Galeria EMAI, en Santa Ana, Costa Rica

Solo Sculpture Exhibition, The Four Seasons Resort, Guanacaste, Costa Rica

Solo Exhibition, The Hidden Garden Art Gallery, Guanacaste, Costa Rica

*2012*

"Embrujarte 2012", Escazu, Costa Rica

"Art on the Square Juried Art Show", Belleville, Illinois

"Downtown Denver Juried Art Festival", Denver, Colorado

*2011*

"Art on the Square Juried Art Show", Belleville, Illinois

"Broad Ripple Juried Art Fair", Indianapolis, Indiana

"Ann Arbor Juried Art Fair", Ann Arbor, Michigan

Sculpture Exhibition at Mount Union College, Alliance Ohio

*2010*

"Celebration of Fine Art", Scottsdale, Arizona

"Art on the Square", Belleville, Illinois

"Sculpture at the River Market Sculpture Exhibition", Little Rock, Arkansas

*2009*

WaterWorks Visual Arts Center and Museum 50th Anniversary Invitational, Salisbury, North Carolina

"Rittenhouse Square Fine Art Show", Philadelphia, Pennsylvania

"RiverSpan Sculpture Exhibition", Cincinnati, Ohio

"Salisbury Sculpture Exhibition", Salisbury, North Carolina

Donation Information Packet – *Introspection 1* by Michael Baker

2008

"Longs Park Fine Art Show", Lancaster, Pennsylvania  
"Botkins Sculpture Invitational", Botkins, Ohio  
"Boardwalk Art Festival", Virginia Beach, Virginia  
"RiverSpan Sculpture Exhibition", Cincinnati, Ohio  
"Madison Museum Show", Madison, Wisconsin

2007

"Boca Raton Museum of Art Festival", Boca Raton, Florida  
"Port Warwick Sculpture Exhibition", Newport News, Virginia  
Ongoing Sculpture Exhibit at WaterWorks Art Center, Salisbury, North Carolina  
One Man Show at Perspective Gallery, Virginia Tech University  
Sculpture Exhibition at Washington Square, Washington, D.C.  
"Milwaukee Museum Show", Milwaukee, Wisconsin  
"Botkins Sculpture Invitational", Botkins, Ohio

2006

"Dogwood Art Festival", Atlanta, Georgia  
"Highland Park Festival of Fine Craft", Highland Park, Illinois  
"Port Warwick Sculpture Show", Newport News, Virginia  
WaterWorks Art Center and Museum Exhibition, Salisbury, North Carolina

2005

"Saint James Court Art Festival", Louisville, Kentucky  
"Sculpture in the Park", Loveland, Colorado  
"Coconut Grove Arts Festival", Coconut Grove, Florida  
"American Artisan", Nashville, Tennessee

2004

"Sculpture in the Park", Loveland, Colorado  
"20th Annual Port Clinton Art Festival", Highland Park, Illinois  
"Coconut Grove Arts Festival", Coconut Grove, Florida  
"Winter Park Art Festival", Winter Park, Florida  
"34th Annual Decorators Show House", Atlanta Symphony Associates, Atlanta, Georgia

1999-2003

Various juried sculpture exhibitions and shows

**Selected Corporate and University Collections**

Liberty Property Trust, Greenville, South Carolina

Donation Information Packet – *Introspection 1* by Michael Baker

Loyola University Medical Center, Maywood, Illinois,  
Riverside Medical Center, Kankakee, Illinois  
Wells Fargo, Corporate Offices, Charlotte, North Carolina  
Gerry Lenfest/ Mercersburg Academy, Philadelphia, Pennsylvania  
Presbyterian Hospital, Huntersville, North Carolina  
Virginia Tech University, Blacksburg, Virginia  
Methodist University, Fayetteville, North Carolina  
"Cirque" Hanover Company, Dallas, Texas  
Botkins Community Park, Botkins, Ohio  
Hub City Park, Spartanburg, South Carolina  
East Fisher Street Plaza, Salisbury, North Carolina  
Belleville Public Square, Belleville, Illinois  
Arts District Hyattsville, Hyattsville, Maryland  
Mount Union College, Alliance, Ohio  
Ronald McDonald Sculpture Garden, Charlotte, North Carolina  
"Iron Man 3", Sculpture purchased for inclusion in Robert Downey Jr. movie

**Selected Private Collections**

Mr. & Mrs. Kevin Collins, Westport Connecticut  
Mr. & Mrs. Gary LeBoss, Miami, Florida  
Mr. & Mrs. Alan Schiffman, Naples, Florida  
Dr. & Mrs. Morton Galina, Atlanta, Georgia  
Mr. & Mrs. Jerrold Post, Bethesda, Maryland  
Dr. & Mrs. Steven Weber, Worcester, Pennsylvania  
Mr. & Mrs. Joel Busel, Boca Raton, Florida  
Mr. & Mrs. Champ Covington, Greenville, South Carolina  
Mr. & Mrs. Gerry Lenfest, Philadelphia, Pennsylvania  
Mr. & Mrs. Gary Birnbaum, Chicago, Illinois  
Kelly Miles & Mandy Smith, Gainesville, Georgia  
Mr. & Mrs. Eugene Bloch, Philadelphia, Pennsylvania  
Mrs. Nancy Portugal, Northbrook, Illinois  
Mr. & Mrs. Richard Van Cleave, Louisville, Kentucky  
Mr. & Mrs. James Becher, Winston-Salem, North Carolina  
Ms. Suzi Trout, Chicago, Illinois  
Mr. & Mrs. Joe Sweeny, Lancaster, Pennsylvania  
Dr. & Mrs. Fred Kiekhaefer, Madison Wisconsin  
Mr. & Mrs. Duane Gautier, Alexandria, Virginia  
Mr. & Mrs. Jimmy Gibbs, Spartanburg, South Carolina  
Mr. & Mrs. Edward Norvell, Salisbury, North Carolina  
Ten & Christine Stark, Alexandria, Virginia

**Selected Awards and Honors**

Sculpture Award, "Art Expo 2011" WaterWorks Visual Art Center, Salisbury, North Carolina

Best of Sculpture Award, "Art on the Square" 2010 Belleville, Illinois

Suddreth Sculpture Award, "Tri-State Sculptors & Caldwell Arts Council Sculpture Competition," 2007 Lenoir, North Carolina

Best of Sculpture Award, "Port Warwick Sculpture Show," 2006 Newport News, Virginia

Best of Sculpture Award, "Bethesda Row Arts Festival," Bethesda, Maryland

Best of Sculpture Award, "Krasl Art Fair", 2004, St. Joseph, Michigan

Sculpture Merit Award, "Bonita Springs National Art Festival", 2004, Bonita Springs, Florida

1st Place Sculpture Award, 1st Place Sculpture Award, "Bayou City Art Festival", 2002 Houston, Texas

1st Place Sculpture Award, "The Fairhope Annual Art Show", 2002 Eastern Shore Art Center, Fairhope, Alabama

Medallion Award for Assemblage, "North American Sculpture Show", 1992 Foothill Art Center, Golden, Colorado

**Professional Activities and Memberships**

Juror, "Atlanta Dogwood Festival," 2003, Atlanta, Georgia

Juror, "Decatur Arts Festival", 2003, Decatur Art Alliance, Decatur, Georgia

Juror, "Long's Park Arts Festival," 2006 Lancaster, Pennsylvania

Member, International Sculpture Center

Member, National Association for Independent Artists

Member, Tri-State Sculptors Association

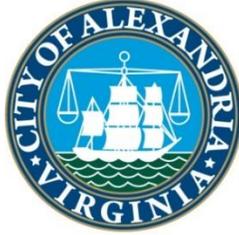
Member, Washington Sculpture Group

**Education and Training**

Apprenticeship with George Tate, Denver, Colorado

Welding Program, Front Range Community College, Fort Collins, Colorado

Urbana College, Urbana, Ohio



### **Process for Permanent Gifts or Loans of Existing Art**

This process pertains to public art acquisitions, gifts, and loans. The following is a sequence of stages, tasks, and roles throughout the process. Per City Council adopted policy, the Alexandria Commission for the Arts and the Department of Recreation, Parks, and Cultural Activities shall be responsible for reviewing all proposed acquisitions, gifts, and loans of art in accordance with the following guidelines for the acceptance, rejection, placement, and maintenance of art in the City's public art collection.

“Public art”, as defined by City policy, is an original, site-specific work of art created by an artist, or a design element created by an artist collaborating with a design team, that is visually accessible to the public. Public art can be created in a variety of media, including visual arts, environmental art, literary arts, dance, music and performance, and may possess functional as well as aesthetic qualities. Public art must be in places where public life occurs, including streets, plazas, parks, and open spaces, as well as facades, lobbies, atria, courtyards and similar spaces that are openly accessible and visible to anybody who is interested.

Prior to the approval of any art acquisition, commission, donation, or purchase, a site for the work must be pre-identified and approved by the Recreation, Parks, and Cultural Activities Department and the Planning and Zoning Department, along with other appropriate City departments or committees.

Per City policy, gift and loan requests will be brought by staff to the Alexandria Commission for the Arts for consideration or modification and will be shared with City Council. The authority for the acceptance of art is with City Council.

The donor shall include complete and thorough documentation of the gift or loan, including but not limited to:

- detailed written description of the artwork;
- certificate of ownership (past and current);
- a warranty of originality;
- the value of the artwork;

## Donation Information Packet – *Introspection 1* by Michael Baker

- photographs, videos, sketches, and models as appropriate to best describe and document the work of art;
- all information related to the artist-of-record;
- recommended sites (must be city property);
- annual maintenance program and budget;
- life expectancy of the artwork;
- a guarantee of a one-year warranty against the work;
- duration of the loan (if applicable), and;
- additional costs or fees, such as limited liability insurance and installation expenses for the duration of the loan (if applicable).

### Process

**Step 1:** Donor meets with the Office of the Arts Director or designee to review the process in which the proposal will be considered.

**Step 2:** Donor fills out required forms and submits them to the Office of the Arts.

**Step 3:** The Office of the Arts Director or designee investigates the proposal with other appropriate City departments and divisions to determine the appropriateness and feasibility of the proposal with an emphasis on public safety, land ownership, capital planning, fiscal impact, and sustainability.

**Step 4:** If applicable, the City may call one or more public meetings to obtain community input.

**Step 5:** The Office of the Arts Director will bring the request and related information to the Alexandria Commission for consideration and a recommendation.

**Step 6:** If applicable, the Office of the Arts Director will bring the recommendations of the Alexandria Commission for the Arts to City Council for final approval and will notify the donor of when the item will go before Council.

At any time during this review process, the City or the Arts Commission may request to see the original artwork(s) proposed.

### Criteria for the acceptance of the gift or loan shall be:

- quality of the artwork;
- originality of the work;
- aesthetic merit and benefit to the City's collection;
- alignment with relevant city master plans, and;
- appropriateness of the work's scale, materials and content for the proposed site.

Donation Information Packet – *Introspection 1* by Michael Baker

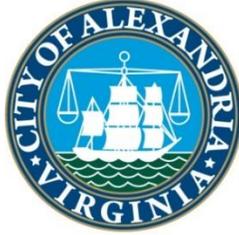
**Other considerations by the City may include:**

- fiscal impact;
- location;
- requirements necessary to maintain and conserve the work;
- donor restrictions; and
- timeline for acceptance of the work.

A Deed of Gift for all gifts and loans shall be required to be signed by the donor, the Director of Recreation, Parks and Cultural Activities or his/her designee, and the City Manager. The original form shall be retained by the Office of the Arts.

**For additional information and/or questions, contact:**

Diane Ruggiero, Deputy Director  
City of Alexandria  
Recreation, Parks & Cultural Activities Department  
Office of the Arts  
703-746-5590  
[diane.ruggiero@alexandriava.gov](mailto:diane.ruggiero@alexandriava.gov)



**Acquisition of Existing Art for Permanent Gifts or Loans Proposal Form**  
(To be completed by donor)

This process pertains to public art gifts and loans. Per City Council adopted policy, the Office of the Arts and the Department of Recreation, Parks and Cultural Activities shall be responsible for reviewing all proposed acquisitions, gifts, and loans of art in accordance with the following guidelines for the acceptance, rejection, placement, and maintenance of art in the City’s collection.

“Public art”, as defined by City policy, is an original, site-specific work of art created by an artist, or a design element created by an artist collaborating with a design team, that is visually accessible to the public.

**Donor Name:** \_\_\_\_\_

**First**

**Last**

**Donor Address:** \_\_\_\_\_

\_\_\_\_\_

**Street**

**City**

**State**

**Zip**

**Donor Phone:** \_\_\_\_\_

**Day**

\_\_\_\_\_

**Evening**

-----

Please fill out the following information regarding the artwork being proposed. At any time, the City of Alexandria Recreation, Parks and Cultural Activities Department may request additional information.

Please attach:

- Color photos of the artwork
- Artist(s) resume

**Artist Name:** \_\_\_\_\_

**Name of Artwork:** \_\_\_\_\_

**Medium/Materials:** \_\_\_\_\_

Donation Information Packet – *Introspection 1* by Michael Baker

Size (height, length, width): \_\_\_\_\_

Weight: \_\_\_\_\_

Fabricator information (if applicable): \_\_\_\_\_

\_\_\_\_\_

Ownership/Provenance: \_\_\_\_\_

Current condition (good/fair/poor): \_\_\_\_\_

Date Artwork Created: \_\_\_\_\_

\_\_\_\_\_

Current location: \_\_\_\_\_

What is the appraised value of the work? \$ \_\_\_\_\_

This is a (circle one):                  Permanent gift                          Loan

If this is a permanent gift, what is the proposed date the art will be available?

\_\_\_\_\_

If this is a loan, what are the proposed dates of the loan? \_\_\_\_\_

Have you identified a site/sites within the city for the installation of the artwork? (circle one)

Yes    No

If yes, where? \_\_\_\_\_

\_\_\_\_\_

Please provide details on how the artwork needs to be installed including equipment, footings, wind loads, etc.: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What type of support are you expecting from the City of Alexandria? \_\_\_\_\_

\_\_\_\_\_

Donation Information Packet – *Introspection 1* by Michael Baker

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Please attach/include any additional information, materials, etc. that you think may be helpful in reviewing your proposal.

*Note: incomplete applications may not be considered or returned for additional information.*

**For additional information and/or questions, contact:**

Diane Ruggiero, Deputy Director  
City of Alexandria  
Recreation, Parks & Cultural Activities Department  
Office of the Arts  
703-746-5590  
[diane.ruggiero@alexandriava.gov](mailto:diane.ruggiero@alexandriava.gov)

Motion made by:	Motion seconded by:	Vote count
CHRIS KUROWSKI	BETH COAST	Yes— 10 No— Abstained— <del>    </del>

**ACA Motion**

Agenda Item #:  
 Motion:

TO APPROVE CITY MEMO TO ACCEPT  
 PUBLIC ART DONATION — INTROSPECTION<sup>1</sup>  
 I" by MICHAEL BAKER.

Discussion notes:  
 (continue on other side of page if necessary)

Motion made by:	Motion seconded by:	Vote count
GAYLE CONVERSE	BRIAN KELLEY	Yes— 10 No— 0 Abstained— 0

**ACA Motion**

Agenda Item #: VII  
 Motion:

Appointiment of MARGARET WOLTER TO Replace  
 DONNA FOWLER ON Composition Committee  
 VOTE: 10-0 GAYLE CONVERSE MADE MOTION.  
 BRIAN KELLY SECONDED MOTION.

Discussion notes:  
 (continue on other side of page if necessary)

**Alexandria Commission for the Arts  
December 18th, 2018 Regular Meeting  
Chair Report  
Submitted by Matthew Stensrud**

**Some Things of Note:**

**November 2018 Minutes** - Thanks to Tamsin Green for her continued work on the minutes.

**Scottish Walk** - A big thanks to Gayle, Chris, Tamsin and Brian, who walked in the Scottish Walk on Saturday, December 1st!

**City Attorney Opinion** - The Chair of the Grants Committee, Allison Nance, requested the City Attorney clarify the Commission's ordinance regarding the grants program. I forwarded this request to staff and received a response from the City Attorney's office. The opinion states that the Commission for the Arts, similar to all City boards and Commissions is "advisory in authority."

**Torpedo Factory Art Center Update** - At the City Council Public Hearing on Saturday, November 17th, City Council unanimously approved the City Manager's recommendation. I spoke at the public hearing and shared the Commission's recommendation regarding the Vibrancy and Sustainability Plan. I have also shared a letter from the City Manager to current artists and stakeholders within the Torpedo Factory for your reference.

**On the Agenda:**

**Committee Reports** - If you have a committee update, please remember to submit it in writing for our minutes.

**Composition Committee** - Donna Fowler has had to step away from the Composition Committee and Margaret Wohler, a former Commissioner and Arts Education Committee chair, has agreed to serve in her place. Thank you to Margaret!

**Social Media Tips**

Join us on Facebook and Instagram!

Facebook --- <https://www.facebook.com/AlexandriaArtsCommission/> **425 likes +5 since November '18**

Instagram --- <https://www.instagram.com/alexandriaartscommission/> **1,179 followers +29 since November '18**

**Upcoming Dates**

*Executive Committee Meeting, Tuesday, January 8th at 7pm, Mt. Vernon Recreation Center*

*Regular Meeting, Tuesday, January 15th at 7pm, Lee Center*

Motion made by:	Motion seconded by:	Vote count
Kadhambari Sridhar	Allison Heck	Yes— 10 No— 0 Abstained— 0

**ACA Motion**

Agenda Item #: VIII

Motion: Set the annual retreat for 2019 to Saturday February 9, 2019.

Discussion notes:  
(continue on other side of page if necessary)