

**City of Alexandria, Virginia
Park and Recreation Commission**

**REGULAR MEETING
Thursday, February 16, 2012, 7:00 p.m.
Jerome “Buddie Ford “Nature Center
5700 Sanger Avenue, Alexandria, Virginia**

Agenda

- I.** Call to Order by Chair.
- II.** Approval of Summary Minutes from January 19, 2012.
- III.** Briefing on the open space and related recreational elements of the Beauregard Corridor Small Area Plan.
 - A. Staff Presentation
 - B. Commission Discussion
- IV.** Division Updates:
 - A. Recreation Programs and Service Update - William Chesley
 - B. Park Operations Report - Jack Browand
 - C. Office of the Arts Update - Alisa Carrel
 - D. Park Planning Updates – Ron Kagawa and Division Team
 - i. Division Update
 - Active Park Projects – Update
 - CFMP-Recreation Facilities - Update
 - Potomac Yard Landbay D
 - Michelle Jaffe – New Division Intern
 - Minnie Howard Adolescent Health Care Center Demolition - Update
 - E. Marketing, Public Relations & Special Events – Cheryl Lawrence
- V.** Director’s Report - James Spengler (verbal updates):
 - A. Jones Point Park Update
 - B. FY 2013 Budget and CIP
- VI.** Election of Officers for 2012.
- VII.** Report from Commissioners (verbal updates):
 - A. Waterfront Committee - Gina Baum
 - B. Youth Sport Committee - Bob Moir
 - C. Four Mile Run - Ripley Forbes
 - D. Freedman’s Cemetery - Bob Moir
 - E. ACPS & Capital Improvements- Judy Guse-Noritake
 - F. Jones Point Park Liaison Group- Judy Guse-Noritake
 - G. Community Gardens Policy- Next Steps-Judy Noritake
 - H. Ft. Ward- Ripley Forbes, Bob Moir
 - I. ACPS School Projects- Judy Noritake
 - J. Jefferson Houston School - William Cromley
- VIII.** Agenda items for March meeting and location.

At the close of the meeting, the Commission will take comments on any other topic from the public.

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

**FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION SERVICES DIVISION**

**SUBJECT: FEBRUARY 16, 2012 COMMISSION MEETING ITEM # IV-A
RECREATION PROGRAMS AND SERVICES REPORT**

Youth Activities

- Staff collaborated with ASA to plan one-day soccer clinics for two age groups at each of our afterschool program sites. The program operated from January 17 through January 27. The program was very successful thanks to ASA's volunteer clinicians and the RPCA staff who assisted the clinicians.
- The winter Youth Basketball's league season ends later this month. We will hold championship games at T.C. Williams HS on March 10. We have 994 youth participating on 104 teams.
- We received very positive feedback from several parents about the new "Winter Kickers" indoor soccer program we implemented at Mount Vernon Recreation Center on January 15. We enrolled fifty-four youth in the program. The program runs through March 4.
- We held the "Saturday Nite Hype" middle school party at Chinquapin Park Recreation Center on January 7.
- Staff received two calls for service to the Safe Place during the past month. Staff is planning more outreach activities to educate children and the community about best practices related to keeping children safe.
- Staff is working with ARHA, ACPS and others to plan the third annual Youth Arts Festival. The date and site of the event has not been determined.

Adult Activities

- Virginia Cooperative Extension staff conducted nutrition and other health related workshops for senior adults at recreation centers, schools and the St. Martin Seniors Center.

- Staff is planning an Open House at Charles Houston on February 23 featuring a pickle ball clinic in hopes of generating enough interest to sustain a drop in play program and run a league in the future.
- Staff is promoting a bowling league to see if there is enough interest to establish a program. Seniors in one of the focus group meetings presented this idea.

Recreation Centers

- As of January 31, we have 1,337 children enrolled in our Power-On/Power-Up after school programs. Enrollment is up by slightly over 10% based on YTD enrollment at this time last year.
- I will report mid-school year survey results for the Power-On/Power-Up after school programs in the March programs and services report to the Commission.
- We initiated our partnership with Job Link to provide job-counseling services at Cora Kelly, Charles Houston, William Ramsay and Lee/Nannie Lee Recreation Centers earlier this month. A Job Fair was held at Charles Houston on February 7.

Aquatic Program

- Staff is reviewing potential pool schedule options to meet the anticipated growth of the Wahoo swim team. Enrollment in the program increased significantly each over the past three years. Staff is also planning to implement a basic water safety program to all participants enrolled in our 2012 summer camp programs.

Environmental Education

- Nature Center Director Mark Kelly will implement a “Travelling Nature Center Program” this spring. The goal of the program is to reach more children with nature and environmental education programs by bringing programs to recreation centers and other venues.

Other

- We expect to fill two vacant Recreation Coordinator positions by early March. One Recreation Coordinator will work with multiple programs including the Senior Program and the other Recreation Coordinator will work with the Fee Class and Camp Program. David Miller filled was hired to fill the Recreation Services Division Chief position. David began work on January 23, 2012.
- The winter “Rock Your Park” community open play days and nights at the artificial turf field in Ben Brenman Park is attracting children, adults and families. The program continues to attract 25-30 participants each day the field is open for this program.
- I attended the first meeting of the new Children, Youth and Families Collaborative Commission (CYFC) on February 8. The primary focus of the initial meeting was to discuss the Commission’s scope of work and how the Commission will organize to begin its work. I am a member of the Commission and I will provide monthly updates to the Park and Recreation Commission on the work of the CYFC.

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, ACTING DEPUTY DIRECTOR, PARK OPERATIONS
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM IV-B
PARK OPERATIONS UPDATE

PARK OPERATIONS HIRES TWO NEW DIVISION CHIEFS

Robert “Bob” Taylor, Division Chief of Natural Resources

Bob will manage the Urban Forestry, Horticulture, Land Management and Natural Resource Education activities for the division. Bob is originally from Florida, has lived in several states throughout his military and professional career before settling in the Alexandria portion of Fairfax County just over a year ago. After receiving his B.S. degree from Auburn University, he served five years in the U.S. Navy as a Supply Corps Officer, and then returned to the University of Florida where he earned his Ph.D. degree. Bob’s professional career has emphasized natural resource management, public education, and government administration. Positions have included the management of a countywide conservation agency, permitting and land management for a private environmental consulting firm, and operation of environmental education centers.

Kevin Williams, Division Chief of Park Maintenance

Kevin will manage the Park Maintenance Division that is responsible for the Simpson, Four Mile Run, Brenman and Hensley park districts. Originally from Yorktown, Virginia, began working in grounds and facility management for a government contractor at Langley Air Force Base. He then attended James Madison University and received a B.S. degree in Kinesiology/Sports Management, with a minor in Business Administration. Kevin also earned a Master's degree at Virginia Commonwealth University in Parks, Recreation & Sport Leadership. Kevin's professional career began in Hampton, Virginia working for the Parks & Recreation Department as the Athletics Park Manager. Throughout his career he has had a strong focus on sports turf management, capital development and improvement. He joined the City of Alexandria in February 2008 as a Park Manager.

PARK MANAGERS ATTEND MAINTENANCE MANAGEMENT SCHOOL

Tony Traynham and Russell Taylor, Park managers attended year one of the Park and Recreation Maintenance Management School, a two-year professional development program for park and recreation professionals. This comprehensive instructional program is especially designed for park, recreation, and conservation personnel who manage park and recreation maintenance programs. The two-year school curriculum includes Maintenance and Operating/Policy Development, Supervising Maintenance Personnel, Facility and Structure Maintenance, Maintenance of Vehicles and Equipment, Planning and Organizing a Maintenance Program, Maintenance and Operating Challenges, Grounds Maintenance and Site Amenity Maintenance. Play Area Safety & Maintenance.

TAFT AVENUE PERVIOUS PAVING PROJECT

The Departments of Recreation, Parks and Cultural Activities and Transportation & Environmental Services are working jointly to fund a trail project at Taft Avenue leading to Fort Williams Park. This demonstration project involves laying pervious pavement within a Riparian Protection Area (RPA). If the demonstration project in Fort Williams Park proves to be a good solution for long-lasting and environmentally sustainable paving in RPA's the surface may applied in other parks. The product is Flexi®-Pave, a rubber and stone composite material capable of a high pervious rating of nearly 4,000 inches of water per hour (2,000 gallons per square foot, per hour).

RPCA RECEIVES PROJECT PLAY SPRUCE UP GRANT

Four playgrounds were awarded \$15,000 to pay for new small equipment, equipment repairs and upgrades, seating and shade trees and other innovative ideas to improve Alexandria play spaces. The Alexandria Childhood Obesity Action Network, Alexandria/Arlington Smart Beginnings, and ACTION Alexandria teamed up to launch the Project Play Spruce Up Grants Competition to help residents improve local playgrounds and ensure that every child in Alexandria has a quality place to play. All improvements must be completed by April 30, 2012. The four sites awarded are as follows:

- **Sunset Park, 10 Russell Rd. - \$5,000**
Improvements: Expand play area at the northwest corner of park and install a minimum of one piece of play equipment appropriate for children ages 2-5 years.
- **Brookvalley Park, Holmes Run Trail at N. Ripley St. - \$5,000**
Improvements: Replace swings and install a minimum of one additional piece of play equipment appropriate children ages 2-5 years.
- **Lyles Crouch Traditional Academy, 530 South Saint Asaph St. - \$2,500**
Improvements: Install fence or other barrier type along parking lot. (Note: Fence may require BAR approval or administrative approval). Provide plantings for along the fence that would be community maintained.
- **Angel Park, 201 West Taylor Run Parkway - \$2,500**
Improvements: Install a minimum of two interactive panels appropriate for children ages 2-5 years.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JANUARY 2012 COMMISSION MEETING, ITEM V-C
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION
ACTIVITIES**

Please see Attachment:
OFFICE OF THE ARTS MONTHLY STAFF REPORT – JANUARY 2012.

**OFFICE OF THE ARTS MONTHLY STAFF REPORT
FEBRUARY 2012**

GRANTS PROGRAM:

Alexandria Commission for the Arts Grants Program

Team Lead: Cheryl Anne Colton

Status: All Panels are scheduled for February. The Panel dates are:

Theatre

Monday, February 6, 6 pm

Charles Houston Recreation Center, 901 Wythe St

Visual Arts

Tuesday, February 7, 6:30 pm

Durant Arts Center, 1605 Cameron St

Music-Instrumental (1)

Thursday, February 9, 5:45 pm

Durant Arts Center, 1605 Cameron St

Interdisciplinary

Thursday, February 16, 6 pm

Durant Arts Center; 1605 Cameron St

Dance

Saturday, February 18, 10 am

Charles Houston Recreation Center, 901 Wythe St

Music-Choral and Instrumental (2)

Monday, February 27, 6 pm

Durant Arts Center; 1605 Cameron St

Resource Panel chairs will submit the applicants' summary reports between now and the end of February. The summary reports and other related materials will be posted to the Commission's FTP site by the first week in March. The Formal Action/Public Hearing meeting for the consideration of the Fiscal Year 2013 grants is scheduled for March 20. At this meeting, the Commission will develop their conditional award recommendations for all Fiscal Year 2013 grant requests.

Important Dates: February 2012, Dates, Times and Locations see above; Formal Action/Public Hearing Fiscal Year 2013 Grant Requests, Tuesday, March 20, 7 pm.

BUDGET:

Team Lead: Alisa Carrel

Status: The City Manager will release his recommendations for the Fiscal Year 2013 budget on February 14. A report will be provided at the February Arts Commission meeting.

PUBLIC ART POLICY:

Team Lead: Alisa Carrel

Status: No new information.

PUBLIC ART PROJECTS:

The former Duron Paint Building, Mount Vernon Avenue, Arlandria

Team Lead: Alisa Carrel

Status: Construction of the stage is nearly complete with only a few issues outstanding. When you have a chance, please stop by to see it. And, the next time you see Park Planning staff Laura Durham, please thank her for her work on this project.

Contrabands & Freedmen's Cemetery Memorial Sculpture

Team Lead: Alisa Carrel

Status: The Selection Panel met on Saturday, January 28. They reviewed, discussed, and completed the evaluation process of the submissions received in response to the Request for Qualifications. The top three artists were selected and recommended to invite to submit formal proposals for the sculpture. The Purchasing Division is currently reviewing the report. Upon approval, all artists will be notified. A date (late April/early May) will be selected for the artist presentations and Meet the Artist reception. The goal is to get approval from City Council in June in order to stay on track with the construction of the cemetery.

Police Memorial

Team Lead: Alisa Carrel

Status: No new information.

Charles Hamilton Houston Memorial

Team Lead: Alisa Carrel

Status: No new information.

King Street Gardens Park

Team Lead: Cheryl Anne Colton

Status: No new information.

Captain Rocky Versace Plaza and Vietnam Veterans Memorial

Team Lead: Cheryl Anne Colton

Status: The Friends of Rocky Versace have created a fifteen month calendar (January 2012-March 2013). The calendar will assist the "Friends of Rocky Versace" and help remember Alexandria's 67 Vietnam War Fallen Heroes whose names are memorialized on the memorial. On the calendar you will find:

- The Fallen Heroes remembered on the day of his death;
- Pictures of Alexandria's Vietnam War Fallen Heroes;
- Dates noted for US involvement in Vietnam; 1957-1975;
- Important dates in US military history; 1775-2003;
- And, Versace Plaza pictures from 2002 Unveiling & past Memorial Day Ceremonies

Cost of Calendar is \$20. Money raised goes to the Versace Memorial Association to pay for preventive maintenance on the Plaza and to carry out annual Memorial Day and Veterans' Day Ceremonies. To order, send an e-mail message to the "Friends of Rocky Versace" at: FoRV59@gmail.com.

PUBLIC ART IN URBAN PLANNING:

Waterfront Plan

Team Lead: Alisa Carrel

Status: To be covered under Chair's Report.

ALEXANDRIA POET LAUREATE:

Team Lead: Cheryl Anne Colton

Status: Since December 12, Poet Laureate Amy Young has worked with eight individuals for the "Come Write with Me Again" workshop series. A third session of "Come Write with Me" began on January 23, due to the low registration, she merged both writing groups.

On February 2, Ms. Young held a Poetry Summit and talked about three poetry projects she will be working on for National Poetry Month. These projects are:

- MAPP (Mapping Alexandria in Poems and Pictures) – a city-wide art and poetry project. Residents of Alexandria (adults and children) are invited to write poems, paint or draw pictures or take photos that capture the spirit of the street they live on. Artwork and poems will be collected from April-August. Exhibits of these items will be held in the fall.
- “Poem in Your Pocket Day” – On Thursday, April 26, residents are invited to take a poem to their neighborhood park.
- Small Poems: A Celebration of Language – On April 26, an evening poetry event at the Athenaeum will celebrate the sounds of language, the early sources of joy and inspiration. There will be audience participation and a surprise guest appearance.
- Poetry Slam – Ms. Young will participate as a judge for the Metropolitan Airports Authority’s Poetry Slam. The Poetry Slam will celebrate Black History Month and will take place in the Ronald Regan Airport’s historic lobby, terminal A, on Monday, February 27, 10 am. Selected middle and high school students will compete in the Poetry Slam.
- “Dog Days of August,” August 16 through August 26 – Beginning in April, Ms. Young will invite residents to write poems about their dogs. An exhibition of these poems will occur in local businesses throughout the City.
- Ms. Young is also preparing a presentation for the Alpha Beta Kappa convention in April.

Important Date(s): Writers Group meetings, Mondays, 7-9 pm, Community Arts Room, Durant Arts Center; Poem in Your Pocket Day, April 26, neighborhood parks; Small Poems: A Celebration of Language, April 26, Athenaeum; Metropolitan Airport’s Poetry Slam, February 27; Dog Days of August, invitation for poems in April, exhibition August 16 through August 26.

COLLABORATION:

Anti-Stigma/Mental Health Awareness

Team Lead: Cheryl Anne Colton

Status: Planning efforts for the 2012 “Art Uniting People” exhibit have begun. The next meeting is scheduled for Thursday, February 16, 4:30 pm, 720 N. Saint Asaph, 4th Floor. The tentative event day is May 10, 2012.

Important Date(s): 2012 “Art Uniting People” Planning meeting, Thursday, February 16, 4:30 pm, 720 N. Saint Asaph, 4th Floor, Tentative Event Day is May 10, 2012

ARTS MARKETING INITIATIVES/SPECIAL EVENTS:

Alex Arts Awards

Team Lead(s): Alisa Carrel and Cheryl Anne Colton

Status: Ten nominations were received for consideration of 2012 Alex Arts Awards. The Selection Panel consists of past winners and Commissioners: Barbara Boehm, Frank Regan, Marga Fripp, Suzanne Tackill, Shelly Bell, Ross Simons, and Reba Winstead. On February 15, 6 pm, Durant Arts Center, the Selection Panel will review the nominations and prepare a recommendation for the Commission’s February 21 meeting.

Important Date(s): 2012 Alex Arts Awards Selection Panel Meeting, February 15, 6 pm, Durant Arts Center.

Branding Project

Team Lead: Alisa Carrel

Status: No new information.

Film Festival**Team Lead:** Alisa Carrel**Status:** Funding for the Film Festival was not eliminated as anticipated. A committee meeting will be scheduled. This topic will be discussed further at the February Arts Commission meeting.**Youth Arts Festival****Team Lead:** Cheryl Anne Colton**Status:** The 2012 Planning Committee met Thursday, February 2, 10 am at the Durant Arts Center. A date and a location are not yet set. Due to the construction of the Jefferson Houston School, the location will need to be moved from the Buchanan Field. Suggested locations were discussed: Ben Brenman Park, Durant Arts Center, Oronoco Bay Park, and Lee Center field and facility. A small committee to explore these various locations was established.

The Youth Arts Festival plans to work more closely with the Alexandria City Public Schools to develop a stronger partnership and to encourage participation. A June date was explored and will be further discussed at the next meeting scheduled for Thursday, March 1, 10 am, Durant Arts Center.

Important Date(s): 2012 Youth Arts Festival Planning Committee meeting, Thursday, March 1, 10 am, Durant Arts Center.**CITY GALLERIES PROGRAM:****Call for Artists/Placements****Team Lead:** Cheryl Anne Colton**Status:** Artist placements are occurring between now and the end of February.**PROFESSIONAL DEVELOPMENT****Internship Program****Team Lead:** Cheryl Anne Colton**Status:** Two spring interns (Jessica Ghazi and Lian-Yao Wang) will begin working with the Office of the Arts staff. The primary focus for both interns will be the City Galleries program.**RESEARCH:****Local Arts Index & the Arts and Economic Prosperity IV Study****Team Leads:** Alisa Carrel and Cheryl Anne Colton**Status:** Receipt of the data report draft for Alexandria is anticipated the week of February 13.**Alexandria Quality of Life Indicators****Team Leads:** Alisa Carrel and Cheryl Anne Colton**Status:** No update

Submitted by Alisa Carrel and Cheryl Anne Colton

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CALENDAR [February/March 2012]

2012 Alex Arts Award Selection Committee

Wednesday, February 15, 6 pm, Durant Arts Center

Executive Committee/Alexandria Arts Forum

Thursday, February 16, 9 am, Durant Arts Center

Art Uniting People/Anti-Stigma

Thursday, February 16, 4:30 p.m., 720 N. Saint Asaph, 4th Fl.

Alexandria Commission for the Arts

Tuesday, February 21, 7 pm, Durant Arts Center

Alexandria Arts Forum

Thursday, February 23, 12 noon, Durant Arts Center

2012 Youth Arts Festival Planning Committee

Thursday, March 1, 10 am, Durant Arts Center

Public Art Committee

Wednesday, March 14, 7 pm, Durant Arts Center

Alexandria Commission for the Arts

Formal Action/Public Hearing Fiscal Year 2013 Grant Requests

Tuesday, March 20, 7 pm, Durant Arts Center.

City Galleries:

- **City Council's Office**, Rm 2204, City Hall, Cianne Fragione, paintings, through July 2012.
- **Mayor's Office**, Rm 2331, City Hall, Inmates Art Exhibit through December, 2012.
- **Department of Planning and Zoning**, 2nd Floor, Rm 2100, City Hall, Charles Whestone, paintings through July 2012.
- **City Manager's Office**, Patsie Uchello, paintings, through July, 2012.
- **Second Floor, City Hall**, Ray Nadeem, paintings, late February through March 16, 2012.
- **Third Floor, City Hall**, "Growing Pains," mixed mediums, through July, 2012.
- **Market Square Lobby**, City Hall, Living Legends of Alexandria, photographed by Nina Tisara, through March 2012.
- **Department of Transportation and Environmental Services**, 4th Fl, City Hall, Gary Meus, photography, through July, 2012.
- **Charles E. Beatley, Jr. Central Library**, Foyer, Kimberly Bush, sculptures, through July, 2012.
- **Main Gallery, Beatley Library**, Carol Dupre, paintings, through July, 2012.
- **Lee Center**, 1108 Jefferson Street, **Upstairs Gallery**, David Camero, paintings/collages, through July 2012.

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
BETHANY A. CARTON, ASLA PARK PLANNER
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR
DAVID H. GHEZZI, AIA LEED AP ARCHITECT
JUDY LO, ASLA LANDSCAPE ARCHITECT
DANA W. WEDELES, PARK PLANNER
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

SUBJECT: **ACTIVITIES UPDATE , JANUARY-FEBRUARY, 2012**
OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM IV-D-i

Please see that attached items:

1. Active Park Projects including Capital Improvement Projects - Update.
2. Capital Facilities Maintenance Projects - Update
3. Potomac Yard-Landbay D - Update
4. Michelle Jaffe – New Division Intern
5. Minnie Howard Adolescent Health Care Center Demolition - Update

###

Active Park Planning Projects

Monday, February 13, 2012

4:33:58 PM

Lead	Project Name	Team	%Complete	Est. Completion
VDOT/NPS/PCC				
	Jones Point Improvement/Renovation	RMK JB		12-Jun-12
	Notes: RPCA Staff as City lead. Completion date remains June 25, 2012.			
VDOT				
	Four Mile Pedestrian Bridge	DW RK		01-Mar-12
	Notes: Contract drafting between NVRC and design consultant(s). Scope is being refined based on cost constraints. Contract expected by end of January.			
	Freedman's Cemetery	LD RMK		01-Nov-12
	Notes: Solicitation responses received Jan. 04. Contractor negotiations ongoing.			
	Freedman's Cemetery Sculpture	AC RK	Preliminary Plan	
	Notes: Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule.			
	Witter	BC RK	40% CA	01-Nov-12
	Notes: Construction is underway. Final earthwork elements are concluding and field construction has started. Anticipated rectangular field delivery Spring 2012 and softball field/plantings Fall 2012.			
TE&S				
	Holmes Run trail Feasibility Study	DW		15-Feb-12
	Notes: TE&S is working with consultant team to improve trail between Brookvalley Park and 395. Three concepts have been proposed.			
	S. Washington St. Improvements	RPCA: DG, RK, J		
	Notes: 90% documents due February 17, 2012. Construction start anticipated June 2012.			
	Trail Improvements			
	Notes: Demonstration using pourous paving, in collaboration with TES. Project in procurement. Expected to construct in spring.			
RPCA				
	ADA Study	LD, DG		
	Notes: RFP response received for initial study. Work start anticipated February 20 with study delivery March 20.			
	Aquatics Master Plan	LD RMK		30-Nov-11
	Notes: Consultant team of KHI/Cousilman-Hunsaker and Brailesford-Dunaway provided Phase II update at June PRC. City Council Work Session presentation deferred. Staff preparing memorandum.			

Lead	Project Name	Team	%Complete	Est. Completion
	Ben Brenman Lighting	JL WP	0%	06-Jan-12
	Notes: Lights installed Jan. 5-6, 2012. Replace 13 lights; Cost estimates finalized. Scheduled for Fall, 2011 implementation.			
	Ben Brenman Supervisor Room	DHG		
	Notes: Scope is revised: BB office shall be covered to new muster room so that existing muster room shall be returned to original use, field maintenance equipment storage. Drawings sent to GS for pricing.			
	Boothe Park Playground Renovations	JL, BC		31-Jul-12
	Notes: Design engineer to be under contract Jan/Feb 2012.			
	Brookvalley Playground repairs	JL, WP		01-Mar-12
	Notes: Replace swing set because of structural failure.			
	CAPRA Policies	JB RMK		
	Notes: Ongoing to sustain accreditation requirements.			
	Dora Kelley Trail Improvements			
	Notes: Surface materials to be determined by Ft. Williams demonstration			
	Drainage Issues into Colasanto Center	AC RK		
	Notes: Site visit will be scheduled in two weeks with Dale Norman of TES to develop scope and move forward to implementation.			
	Dugouts and Press Box	WP BC		
	Notes: To be replaced as part of the FY12 CIP. Project kick-off in January. Investigation for structures underway.			
	Ewald Playground Repairs	JL, DK, TT		01-Mar-12
	Notes: Replace parts on modular structure to correct safety issues.			
	Fort Ward Ball Court Renovations	TT, BC		
	Notes: Complete renovation scheduled for June 2012 in coordination with St. Stephens and St. Agnes School calendar.			
	Fort Ward Furniture Replacement			
	Notes: Benches in picnic area to be replaced in spring 2012.			
	Founders park irrigation replacement			
	Notes: RFP for project in initial stages.			

Lead	Project Name	Team	%Complete	Est. Completion
	Four Mile Run Restoration	DW, RMK	90% design	
	Notes: Congressional reauthorization required to qualify for Army Corp permitting. Jurisdictions worked with Moran's office to draft letter to Army Corps. Waiting on Army corps response.			
	Ft Ward Park	LD		
	Notes: Interdept. MOU signed by all depts. Sept. 2011. Funding for addl. implementation is contingent funds for FY12, including management plan. Advisory Group held second meeting October 12, 2011.			
	Furniture Replacement	DW BC & Ops		
	Notes: CIP allocation approved. Replacements of "poor condition" furniture to begin in February.			
	Hooffs Run Playground Repairs	JL, DK		01-Mar-12
	Notes: Replace exit sections on tube slides.			
	Hume Springs Fence Improvements	RB Identified		
	Notes: Needs upgraded locking system (Park Ops).			
	James Bland	LD RK		
	Notes: Phase with City park site is in final site plan review with expected construction starting in Fall, 2011.			
	King Street Gardens Improvements	AC		
	Notes: To be scheduled around farmers market (ends Oct., begins May)			
	Landover Park Irrigation	KW RT DC	90%	
	Notes: Working with electrical contractors to determine source of power for the system but the irrigation has been installed. Project is delaying planting.			
	Luckett Field Improvements	TT BC		
	Notes: Backstop and Raise Net - part of FY12 CIP			
	Marina Electrical Upgrades	JH DW		
	Notes: new Electrical wiring for cameras; Divide 30 Amp receptacles for transient boaters G/H pier; reduce amp at E/F and 2 amps at E/F			
	Maxicom Audit	KW BC		
	Notes: Data changed in database for Charles Houston Rec Ctr. Formulating RFP's for physical inventory and data collection for irrigation city-wide. Pilot audit project planned for spring 2012.			
	Montgomery Court Lights Replacement	BC RJ CL		
	Notes: Waiting for approval by dominion power.			

Lead	Project Name	Team	%Complete	Est. Completion
	Montgomery Park Tennis Court Repairs	BC RMK RT		
	Notes: Repairs to court surfacing and subgrade pending weather. Requisition approved.			
	Mount Jefferson Playground Renovation	JL	90%DD	01-Jun-12
	Notes: Cost estimates to be obtained January. Approved final drawings to be completed February 2012. Construction anticipated March/April.			
	Oronoco Bay Irrigation Replacement			
	Notes: RFP for project in initial stages.			
	Park Inventory	DW	90%	14-Sep-11
	Notes: All data collected. Minor edits in GIS remain. Organization of information to be completed in format to inform Park Framework plans.			
	Park Standards	BC JL		
	Notes: Comments received from Recreation Services and T&ES Staff. Formatting scheduled to be complete early March.			
	Parking Improvements	BC WP		
	Notes: Minor Amendment to Ben Brenman SUP required. Staff is coordinating with OEQ on Water Quality Impact Assessment.			
	Piling Replacement	JB JH CL		
	Notes: Triple Crown Marine, LLC has been contracted to replace the pilings for composite piling w/caps. 50 ft. length. Jim Hixon is the lead staff.			
	Potomac Yard Soccer Goals and netting	KW MS BC	0%	01-Feb-12
	Notes: APO ready for processing pending coordination with ASA.			
	Powhatan Basketball Renovation	BC KW		
	Notes: Published as FY 2010 Project			
	Rehabilitation of new Parcels	LD	10%	01-Jul-11
	Notes: Park Plan approved by PRC in March 2011. Implementation of Phase I through fall 2011/spring 2012 in coordination with TES.			
	Simpson Tennis Court Improvements	BC	0%	
	Notes: Project anticipated to be complete Spring/Summer 2012. Purchase order completed.			
	Timberbranch Bridge Replacement	JL		01-Jul-12
	Notes: Construction cost estimate w/ abutment design to be obtained January/February 2012 Purchasing for review.			

Lead	Project Name	Team	%Complete	Est. Completion
	Waterfront trail improvements Notes: Project in progress	JL RJ		
	Waterfront Trail Upgrades Notes: Scope refinements and cost estimates to be obtained Winter 2012 (in coordination w/ TES as applicable).	Randy/Judy		01-Apr-12
	Windmill Hill Basketball Court Renovation Notes: Project is approved by Purchasing. Anticipate renovation in Spring 2012.	RJ CL BC		
	Windmill Hill Irrigation Replacement Notes: RFP for project in initial stages.			
P&Z				
	Arlandria Implementation Notes: Ongoing planning and implementation of Phase I of Four Mile Run Park Expansion and Community Building project implementation over late Fall 2011/early Spring 2012.	LD DW	80% Planning	
	Beauregard Corridor Small Area Plan Notes: Ongoing open space and park contributions are being discussed by stakeholder group, staff and ACPS. Update briefing to PRC at November meeting.	LD RMK	90% Planning	
	Braddock Small Area Plan Notes: G. Services providing property mgmt for open space property on N. Henry with 18 mo. Tenant lease signed in 2/2011. Ongoing discussions with P&Z on remaining open space.	LD	90% Planning	
	Carlyle Plaza II Notes: South half of the Eisenhower East Circle Park and publicly accessible open space deck.	BC	30% Planning	
	Eisenhower ASA Notes: DSUP for ASA tanks and above structure field was approved by Planning Commission and City Council in October, 2011. Anticipate field use in 2015/2016. Final Plan #1 anticipated early March.	BC, RMK		
	Eisenhower Avenue Widening Notes: 30% Submission Drawings reviewed and comments submitted to T&ES. Anticipate 60% Drawings in April/May.	BC RMK	30% Design	
	Eisenhower East Block 2 and 3 Notes: Concept Discussions underway for development on Blocks 2 and 3 in Eisenhower East including an urban square park.	BC		
	Eisenhower Station Notes: Eisenhower Metro Station Square final design in progress.	BC, RMK	40% Design	

Lead	Project Name	Team	%Complete	Est. Completion
	Four Mile Run ASA	RMK BC DW	10% Design	
	Notes: Conditions to be reviewed with applicant on 2/16/12. Community meeting to be held 2/22/12.			
	Landbay K	BC RMK		01-Oct-12
	Notes: Construction underway. Simpson Restroom Building is scheduled for demolition late February or early March. Park construction completion expected Spring 2013.			
	Mount Vernon Village Center	RK BC LD		
	Notes: Project may impact adjacent Four Mile Run Park. Ongoing negotiations with applicant. Hearing planned for late fall/early winter 2011.			
	Potomac Avenue	BC RMK	80% Construction	30-Sep-11
	Notes: Road open. Minor vegetation modifications anticipated in spring with next as-built submission. As-Built Walk complete February 2.			
	Potomac Greens Park	BC	85% Construction	
	Notes: Construction complete. As-Built expected Summer, 2012.			
	Potomac Yard/Landbay D	BC	0	30-Mar-12
	Notes: Environmental remediation planned for late February 2012.			
	Potomac Yard/Landbay I/J Parks	BC		01-Jan-13
	Notes: Anticipate construction early 2011 and acceptance by the City for phase one (Custis) late 2012 and phase two (Howell) late 2013.			
	Public Safety Center	RK	70% Construction	01-Sep-12
	Notes: Project Complete. Ribbon cutting, November, 2011.			
	Ramsey House Visitor's Garden	JL RK		
	Notes: Garden Club of Alexandria and PZ BAR Staff project. Project scoped only. MOA to be developed upon receipt of additional materials. No activity since 2011. Project likely terminated by GCA.			
	Route 1 Improvements	BC	90% Design	
	Notes: Infrastructure construction on Phase I commenced September 2011. Design coordination ongoing with T&ES for Phase II Mass Transit project.			
	Simpson/Potomac Yard Field Replacem	BC	95% Construction	01-Sep-11
	Notes: Project dedicated to the City in January 2012.			
	Waterfront Plan	LD RK		01-Sep-11
	Notes: The City Council established Waterfront work group with Council decision deferred to late Fall 2011/early winter 2012. Update to be provided at November PRC meeting			

Lead	Project Name	Team	%Complete	Est. Completion
	Hammond Upper Field	DW RMK		
	Notes: Field construction to begin in March 2012 with expected completion in June. Lights are not included.			
	Jefferson-Houston	DW RMK		01-Sep-14
	Notes: Design team considering three site options. Expected to submit 1st concept plan in March. Next community meeting: March 6.			

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: DAVID H. GHEZZI, AIA LEED AP; STAFF ARCHITECT
RON M. KAGAWA, ASLA LEED AP; DIVISION CHIEF
PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

**SUBJECT: CAPITAL FACILITIES MAINTENANCE PROJECTS (CFMP)
RECREATION CENTERS - UPDATE FEBRUARY, 2012 - ITEM IV-D-i.**

The purpose of this update is to provide the monthly overview of CFMP implementation to the PRC Commission.

OVERVIEW:

RPCA Park Planning is currently pursuing an appeal through departmental directors of both RPCA and General Services for inclusion of Lee Center HVAC System Replacement as CIP. The estimated cost of the project is \$300,000. The total CFMP for FY 2013 is \$425,000. The burden of attaching a project of this cost magnitude to RPCA's CFMP would cause many FY 12 projects to be postponed or relocated to outlying years while in some instances, compromising customer service. This also has potential to undermine progress made concerning the newly implemented CFMP procedures and monitoring including Rec Center and Facilities directors/managers strategic planning objectives.

Park Planning is finalizing the Database created specifically for CFMP management and long term monitoring/analysis. This system will be activated in the next few weeks.

This month Park Planning Architect, D. Ghezzi will begin a quarterly scheduled walkthrough at each center/facility with the respective director or manager to monitor the quality of completed projects and garner feedback for improvement.

FY12 FEBRUARY UPDATE:

<u>Charles Barrett: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Gym Floor	\$15,200	Active Solicitation
2.) Paint Floor/Lines Etc.	\$ 1,000	Active Solicitation
3.) Paint Gym	\$ 3,750	Active Solicitation
<u>Chinquapin: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Water Leak in Basement Storage Area and Boiler Room	\$50,000	RFQ (cost will be reduced)
2.) Locker Room Renovations: Relocate Water Cooler		
Replace Exterior HM Doors	\$ 9,300	Substantial Completion
Loading Dock;	\$ 7,767	
Cubicle Shelving for Pool Room;	\$15,100	
Cabinet Work;	\$ 2,500	
Replace Diverters, New Tile-work,		
Replace Shower Heads.	\$58,990	
<u>Colasanto: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Roof and Gutter Repairs	\$19,135	PO issued/date pending
2.) Miscellaneous Plumbing	\$ 3,790	Work Complete
<u>Cora Kelley: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Exterior Gym Doors	\$49,104	Pending Solicitation
2.) Replace Shower Diverters	\$55,480	Pending Solicitation
<u>4 Mile Run (Duron): Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Complete Suspended Ceiling	\$1,000	Contract Awarded
2.) Exterior Stage*	*Open Space Fund	Final Completion
<u>Buddy Ford Nature: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace A/C Unit	\$17,560	Work Complete
<u>Lee Center: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) HVAC: Replace Two Compressors	\$25,000	Active Solicitation
2.) Building Assessment	\$15,000	Submitted for PO
<u>Oswald Durnat: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Install Vapor Barrier under Floor	\$ 8,330	Work Starts in 2 weeks
<u>Patrick Henry: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Entry Doors	\$ 8,688	Work Complete
2.) Repair Millwork & Counter tops/Kitchen	\$ 3,850	Work Complete
<u>Ramsay: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Heat Wheel	\$10,000	Project under Consideration
2.) Automatic Controls (HVAC)	\$10,000	Project under Consideration
3.) Interior Renovation of Offices	\$ 9,598	Work Complete
4.) Replace Front Doors	\$16,924	Work Complete
<u>Totals</u>	<u>\$417,066</u>	
10% Contingency	\$ 41,706	
GRAND TOTAL	\$458,772	
BUDGETED CFMP	\$425,000	
Difference	\$ (-33,772)	

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 16, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: BETHANY A. CARTON, ASLA PARK PLANNER
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

SUBJECT: POTOMAC YARD LANDBAY D – UPDATE - ITEM IV-D-i

The purpose of this memorandum is to provide an update to the Commission as related to Potomac Yard Landbay D.

The attached memorandum was provided to City Council on October 25, 2011. Since that time, a grading plan for fill placement as a part of site remediation has been approved by the City and released to the Applicant. Potomac Yard Development and the Homeowners Association of Old Town Greens have reached an agreement concerning construction activities access and subsequent repair of any damages that may be the result of anticipated prosecution of work. Work is anticipated to commence on or about February 20 with completion - excluding delays due to weather – approximately 30 days thereafter.

Please direct questions to RPCA Park Planner, Bethany A. Carton at bethany.carton@alexandriava.gov.

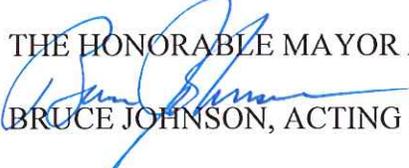
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City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 25, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  BRUCE JOHNSON, ACTING CITY MANAGER

SUBJECT: POTOMAC YARD - LANDBAY D UPDATE

Potomac Yard Development, LLC (PYD) is currently undertaking necessary measures to fulfill their obligations according to the approval conditions of SUP 2010-0058 for the environmental remediation of Landbay D (also known as “rail park”) and subsequent dedication of that four acre parcel to the City of Alexandria. Development conditions for Landbay D were approved by the Planning Commission and Council in June, 2008, pursuant to SUP 2008-0027. The approvals were later amended through a public process and approved in November, 2010, under a new SUP number, SUP 2010-0058.

Landbay D/Rail Park encompasses approximately four acres of land and is currently owned by PYD (see attached graphic). The site is located between the WMATA Metrorail tracks to the east and the CSX rail tracks to the west. The north edge of the landbay is occupied by a WMATA structure, and recreational amenities including tennis courts and a playground owned by Old Town Greens are located south of Landbay D. Roadway access to Landbay D would need to be from Potomac Greens Drive via the pedestrian path on Old Town Greens property. As private property, Landbay D is locked and secured by a fence on all sides. Vehicular access to the WMATA structure is located at the southernmost end of the site.

Pursuant to the approval conditions of SUP 2010-0058, PYD is required to remediate the existing site conditions of Landbay D and, upon acceptance by the City, dedicate Landbay D to the City of Alexandria. PYD has submitted and the City has approved a site characterization and risk assessment report and will remediate the entire four acre parcel of Landbay D in accordance with an approved grading plan by providing two vertical feet of clean fill over the existing soil. This action is consistent with previous approvals by the City of Alexandria and the Virginia Department of Environmental Quality. This measure has been applied in all non-hardscape areas throughout Potomac Yard to mitigate exposure to remaining heavy metals and petroleum from the site’s previous use as an industrial rail yard. The nature of the fill originally used to create Landbay D is also a reason for capping with clean fill. In order to perform the fill operations, it will be necessary to remove volunteer trees and other low vegetation currently onsite. City staff have reviewed the existing vegetation and identified a number of trees that may be retained on the perimeter of the site while maintaining the intent of the remediation operations.

PYD and City staff will be performing public outreach starting this week by meeting with the Potomac Greens HOA Board with anticipation of commencing site work in January/February 2012. The January/February timeframe is intended to minimize impacts to the adjacent recreation amenities including the Old Town Greens playground and tennis courts. Because access to Landbay D is achieved only by using the Old Town Greens pedestrian path, since the distance between the Metrorail track and the playground and tennis courts is not wide, and since this project will require bringing in about 1,000 truckloads of clean fill to the site using the pedestrian path, it is likely that Old Town Greens residents will be concerned about this project. Representatives from PYD and City staff will meet with the adjacent civic associations, as well as the Potomac Yard Design Advisory Committee, to communicate the upcoming work and address public concerns. Contact information for a community liaison will be provided to the residents in writing and a project sign will be posted during the upcoming work. PYD anticipates that the work will be completed in March, 2012.

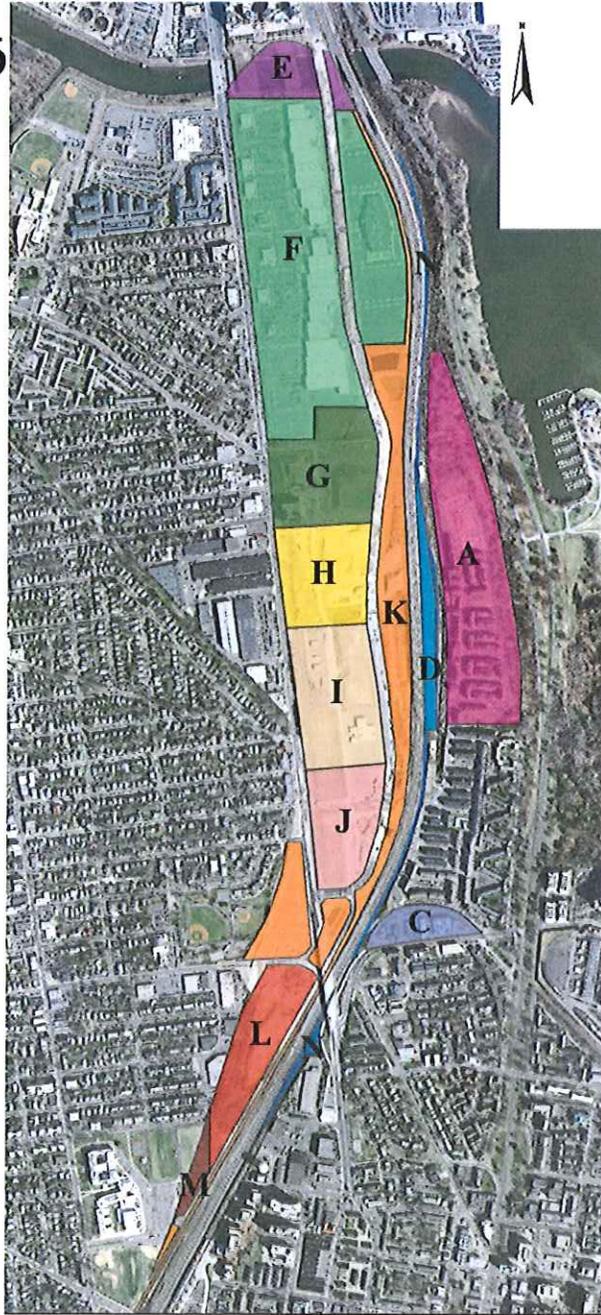
The Potomac Yard Design Guidelines identified the southern three acres of this landbay for a public dog park. PYD's predecessor, Crescent Resources LLC, presented a development special use permit (DSUP) to the Planning Commission for the project in March, 2003. The project was deferred by the Planning Commission for an indefinite period of time due to issues relating to park access, construction, parking, lighting and noise. In particular, many residents of Old Town Greens were opposed to having a dog park or other public access function placed in Landbay D given that access to Landbay D would need to occur using the Old Town Greens pedestrian path. In fact, in 2003 Old Town Greens HOA filed with the Circuit Court a "vacation revocation and withdrawal of public access easement" that PYD's predecessors had filed in 2001. An existing Landbay D construction and maintenance easement exists to allow the owners of Landbay D access. Continued discussions about the project resulted in the approval of SUP 2008-0029 which provided for a 0.91 acre dog park in Landbay L on Monroe Avenue near the Goldcrest Bakery building. In coordination with the SUP for Landbay L, a CDD amendment was approved to require PYD to dedicate Landbay D to the City. At some point in the future, the City will engage a public process on the future passive and/or active use of Landbay D after the site is dedicated to the City and as work plans and resources allow.

If you would like any additional information on this project, please contact James Spengler.

cc: Amie Long, President, Potomac Greens HOA
Mark Jinks, Deputy City Manager
Rich Baier, Director, T&ES
Faroll Hamer, Director, P&Z
James Spengler, Director, RPCA
Stephen Collins, PYD
Cathy Puskar, Walsh, Colucci, Lubeley & Emrich

Potomac Yard CDD 10 and CDD 19

- Landbay A
Potomac Greens
- Landbay C
Potomac Plaza
- Landbay D
Rail Park
- Landbay E
Four Mile Run Park
- Landbay F
North Potomac Yard (CDD 19)
- Landbay G
Town Center
- Landbay H
- Landbay I
- Landbay J
- Landbay K
Potomac Yard Park
- Landbay L
- Landbay M
Multi-Purpose Field
- Landbay N



City of Alexandria

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK & RECREATION COMMISSION

FROM: PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT TEAM

SUBJECT: MICHELLE JAFFE
NEW TEAM MEMBER –PARK PLANNING INTERN
PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT - ITEM IV-D-i.

Please welcome Michelle Jaffe to RPCA's Park Planning, Design and Capital Development team.

Michelle received her Master's degree in Urban and Regional Planning (MURP) from the University of Hawaii at Manoa, with a concentration in Land Use and Environment. While at the University of Hawaii she worked on the Hawaii State Multi-Hazard Mitigation Plan and conducted research on transportation-related greenhouse gas mitigation policies in Hawaii.

Her Master's thesis included a review of waterfront development planning and sustainable park planning. Her areas of interest in planning include park planning, sustainable infrastructure, and watershed management. She is very excited to be working as an intern with RPCA's Park Planning, Design and Capital Development team.

The immediate focus of Michelle's work will be in the Division's Open Space and Park Planning Section as related to Citywide research for the Citywide Park Typologies project.

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Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK & RECREATION COMMISSION

FROM: DAVID H. GHEZZI, AIA; ARCHITECT
RON M. KAGAWA, ASLA LEED AP; DIVISION CHIEF
PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

SUBJECT: ADOLESCENT HEALTH CARE CENTER – DEMOLITION - ITEM IV-D-i.
3701 W. BRADDOCK ROAD; MINNIE HOWARD CAMPUS

The purpose of this memorandum is to provide information to the Commission regarding pending work activities at the Minnie Howard Campus – 3701 West Braddock Road.

The former Adolescent Health Care Center will be demolished and removed from the site. The Center is a temporary building, located on the east side of the property adjacent to the tennis courts and between the restroom building and shopping center parking lot. The adjacent existing metal canopy over concrete slab will remain. The building was used by a Community Health Care Organization in collaboration with the City of Alexandria's Adolescent Health Center and has been vacant for approximately 5 years. Colossal Construction was selected by the Department of General Services as Contractor responsible for demolition and removal of structure including subgrade footings. Upon completion of work, the Contactor is responsible for restoring the finished grade and placing natural turf in compliance with RPCA specifications.

General Services is coordinating this work with Alexandria City Public Schools and RPCA to minimize impacts on existing facilities and programs. A temporary fence will be installed at the project site perimeter allowing access to the athletic field and tennis courts while protecting these and other site assets.

Work is anticipated to commence on February 15th and be complete approximately 30 days thereafter. Questions or comments by the Commission may be directed to RPCA-Architect, David H. Ghezzi, AIA at david.ghezzi@alexandriava.gov.

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City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 13, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: CHERYL LAWRENCE, ACTING DIVISION CHIEF
MARKETING, and SPECIAL EVENTS & WATERFRONT DISTRICT

SUBJECT: PARK AND RECREATION COMMISSION
MARKETING, SPECIAL EVENTS & WATERFRONT
DIVISION UPDATE- ITEM #IV-E

SPECIAL EVENTS MANAGEMENT:

The City's Special Events Committee met on Thursday, February 9, reviewed and approved five events scheduled for the months May – July and two post reviews on two-foot races held in the fall quarter. The events were as follow:

Twenty- Eighth Annual G.W. Parkway Classic 10 Milers – **April 22**
First Annual Carpenter's Shelter Run for Shelter 10 – **April 28 (New Event)**
Civil War Ballooning Event – **April 28th (New Event)**
Washington Revels Heritage Voices Civil War 150th – **May 24th (New Event)**
Alexandria Running Festival (Half Marathon) – **May 27th**

Post Foot Race Reviewed:

St. Rita School 5k "Running for Education"
Tucker Trot 5k
Alexandria Turkey Trot

The Office of Special Events is preparing the Community Calendar of Events for the Fiscal Year 12-13. One third of the community applicants have begun to lock in their event dates. Last year over 200, requests were processed for city services and or program support for a variety of events.

RPCA SPRING & SUMMER 2012 PROGRAM GUIDE

The Spring & Summer 2012 Program Guide will be available the week of March 5. Featuring more than 100 classes and 40 summer camps and out of school time activities, the guide promotes activities and programs from April through August 2012. The Department increased the program guide budget by over 3%, to increase its overall prints by 6,000 pieces per issues providing 22,000 issues to residents from 16,000 in 2011.

CITY MARINA:

The Department of General Services in coordination with the Recreation Department is preparing a Request for Quotation to complete a Dock and Marina Assessment of the existing equipment, structure and conditions completed by a licensed vendor. A written report will follow in June, to provide insight on life expectancy of components and systems, provide recommended upgrades for efficiency and energy cost savings and prepare cost estimates for short and long terms repairs and replacements.

WATERFRONT DISTRICT MAINTENANCE PROJECTS UPDATES:

The Waterfront District is revitalizing its maintenance program to reflect an improved frequency schedule to maintain the parks. The turf management program will be upgraded to the premium turf program at regular intervals from the spring to the fall seasons. Staff has identified HOA's that pay the City to maintain various park locations. Staff will continue to identify volunteer organizations to donate their time and work along with "Friends Groups" that desire raising funds to improve the conditions on the parkland and equipment

UPCOMING SPECIAL EVENTS:

- George Washington Birthday 10K Race – **February 18th**
- George Washington Birthday Re-enactment – **February 19th**
- GWBC 1st Annual Armed Forces Community Covenant – **February 20th**
- 280th George Washington Parade – **February 20th**
- George Washington Parade One Mile Sprint – **February 20th**
- St. Patrick's Day Parade – **March 3rd**
- USPTO Community Day 2012 – **May 10**
- Tucker Trot 5k – **May 19**
- Armenian Festival – **June 2**
- Old Town Arts & Craft Festival – **June 16-17**
- Carlyle Food & Wine Festival – **June 23rd (New City Partnership Event)**
- Arlandria/Chirilagua Festival 2012 – **July 29**

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
JACK R. BROWAND, CPRP DIVISION CHIEF

**SUBJECT: JONES POINT PARK; UPDATE FEBRUARY, 2011
DIRECTOR'S REPORT - ITEM V-A**

The purpose of this update is to provide an overview of activities related to Jones Point Park construction which commenced on November 18, 2010, for the month of January, 2011. Project status as of February 08, indicates that 76.7 percent or 448 contract days have been expended and that the installed work is equivalent to 73.60 percent of total project completion. There is no change to the contract completion date – which remains anticipated as June 25, 2012. The Commission will be similarly updated at its regularly scheduled meetings until completion of construction.

VDOT-COMMUNITY LIAISON INFORMATION GROUP

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings are open to the public and include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria. Members of the Liaison Group have been identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise. The most recent meeting of the Community Liaison Information Group was held on Tuesday evening January 17, 2012 at the City's Lee Center.

ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction is continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website includes a continuously updated overview of construction activities for a three week look-ahead schedule of anticipated work. The February 06, 2012 "Construction Schedule at a Glance" with activities related to progress for the past month is attached below.

###

**Jones Point Park Restoration Project
Construction Update at a Glance:**

Date: 02.06.2012

The following provides an overview of major tasks undertaken by the project General Contractor. Future Scheduling Week and Work Anticipated Items are subject to change in response to construction activities, weather and project conditions.

Week	Work Anticipated:
03.12.2012	not available
03.05.2012	not available
02.27.2012	not available
02.20.2012	Playground Place subbase and bases for equipment and sidewalk Fishing Pier Install deck Ship Lawn Place reinforcing steel
02.13.2012	Fishing Pier Install Deck Old Fishing Pier Place handrail curb Ship Lawn Place underdrains and fill Courts Install basketball goal poles
02.06.2012	Fishing Pier Install deck Ship Lawn Place vehicle boulders Comfort Station Interior utilities and finishes Grade for sidewalk Place concrete sidewalk

01.30.2012 Pathways
Modify fence for temporary Mount Vernon Trail alignment

Playground
Adjust fence to coordinate seating boulders
Fine grade south end and prepare for sidewalk

Ship Lawn
Place reinforcing and concrete for wall
Place vehicle boulders
Place underdrains and backfill

Light House
Complete exterior trim and siding

Light House Shed
Complete punchlist
Set grade for sidewalk
Install water fountain

01.23.2012 Playground
Adjust fence to coordinate seating boulders

Ship Lawn
Place reinforcing and concrete for wall

Comfort Station
Establish handholds and conduit for meters
Grade and place sidewalk

01.16.2012 Fishing Pier
Complete deck

Ship Lawn
Place reinforcing and concrete for wall

Comfort Station
Install plumbing
Commence interior painting
Install louvers
Inspection and punchlist
Connect exterior water line

01.09.2012 Restricted Access Road
Place foundations for pipe bollards

Fishing Pier
Complete deck

Ship Lawn
Place reinforcing and concrete for wall
Receive, offload and set boulders
Light House Shed
Paint

Invasive Species/Reforestation
Install new plantings

Comfort Station
Install electrical system

01.02.2012 Royal Street
Place rock mulch beneath bridge

Hunting Towers Parking Area
Place curb and gutter

Ship Lawn
Form reinforcing steel and concrete

Fishing Pier
Complete deck

Invasive Species
Install reforestation plantings

Comfort Station
Install interior utilities

2012 ↑↑↑

2011 ↓↓↓

12.26.2011 Very limited work on-site December 26-30

12.19.2011 No work on-site December 24-25

Royal Street
Place rock mulch beneath bridge

Hunting Towers Parking Area
Install base pavement
Place curb and gutter

Ship Lawn
Form reinforcing steel and concrete

Fishing Pier
Complete deck

Invasive Species
Continue removal
Install reforestation plantings

Comfort Station
Install interior utilities
Install interior finishes

12.12.2011 Royal Street
Place rock mulch beneath bridge
Place sidewalk and curb north of bridge

Hunting Towers Parking Area
Install base pavement
Place curb and gutter

Tot-Lot
Fine grade
Place sidewalk

Ship Lawn
Form reinforcing steel and concrete

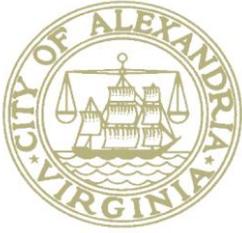
Fishing Pier
Complete deck

Light House
Exterior trim and siding

Invasive Species
Continue removal
Install reforestation plantings

Comfort Station
Install interior utilities
Install windows
Install interior finishes

###



City of Alexandria, Virginia
301 King Street, Suite 2300
Alexandria, Virginia 22314



Rob Krupicka
Member of Council

(703) 746-4500
Fax: (703) 746-6433
Rob.krupicka@alexandriava.gov

TO: The Honorable Mayor and Members of the City Council

CC: Rashad Young, City Manager
Bruce Johnson, Chief of Staff
Laura Triggs, Acting CFO

FROM: Councilman Rob Krupicka

SUBJECT: Budget Discussion Items

Colleagues:

During this budget process, I'd like to start a conversation about a few significant policy issues. I don't expect we'll be able to fully address all of these, but I'd like to see us set out some clear plans to make progress on these over the next few years. I would appreciate your comments as well as the thoughts and comments of the community about these issues and the best course of action to take.

- 1) **Access to 4-Year Old Pre-K:** With this budget, it is my hope that the City and Schools can establish a collective policy that no family in Alexandria be turned away from access to quality Pre-K due to financial constraints. We know that children that show up for Kindergarten ready for school are more likely to succeed in later years. And we know through our own evaluation data that Pre-K has a clear impact on student readiness for school. We have made huge progress on this issue over the last decade and now have a waiting list of less than 100 children. I would like to see us eliminate that waiting list and establish by Resolution a policy that makes it clear that Alexandria is committed to providing access to 4-Year Old Pre-K. I will propose a resolution to do this in the coming weeks.
- 2) **Parks, Fields, Trees and Open Space:** Almost ten years ago the City started a bold campaign to preserve 100 acres of open space. Due to economic conditions, we have had to pause that effort at about 70 acres. Rapid growth of families in Alexandria has put enormous pressure on our field and recreation resources; we don't have enough quality play services. In our urban community we need to maximize the use of every sports field, which means using synthetic materials. Storms and age over the years have done

"Home Town of George Washington and Robert E. Lee"

significant damage to city trees and we have not made substantial progress to implement our Urban Forestry Plan.

In addition, we have significant park improvements awaiting support: 4-Mile Run, Ft. Ward, Ben Brenman, our recently adopted Waterfront plan and more. In short, our park, field, tree and open space resources need some attention after years of limited investment. Therefore I propose we identify the costs of a ten-year park, field, tree and open space initiative and discuss new revenue sources to fund such an initiative.

As part of this budget process, I'd like to understand from the Parks and Recreation staff as well as the community what additional items would need to be added to the capital budget in order to ensure we are properly supporting these resources. If there are concerns about taking on a new fiscal challenge in these times, I would be open to the idea of a public referendum to determine public support. I am confident that most residents of Alexandria value their parks and fields and would like to see them well cared for.

- 3) **Council Salaries and Staff Support:** It has been over 9 years since the last pay raise for the Alexandria Council. And our part-time Aides are also significantly underpaid. It is always politically difficult to talk about council pay. As an outgoing member of Council, perhaps I can at least start the conversation. Council work requires 25-40 hours a week for required and community meetings, to meet with city staff and to meet with citizens who rightly expect regular and easy access. At \$27,500 Council members are paid less than elected officials in most every other major government in the region. And that salary has not changed for more than 9 years. I believe the idea of a part time Council should be maintained. A part-time Council helps ensure Council members have day-jobs that expose them to the same realities of life that residents face. But the current salaries are far less than part-time, especially in a city where the median income is over \$100,000 and the cost of living is increasing.

In addition, growing expectations for citizen access to the Council and management of a wide range of city issues necessitates that we discuss giving Council members the option of having fulltime equivalent, rather than halftime, Council Aides. Council members could choose to hire either one person for the FTE, or more than one person to divide the position. The proliferation of electronic communications since 2003 has resulted in more emails, more inquires for Council members and their Aides to be responsive to, combined with a greater expectation of timely responsiveness due to multiple methods of electronic communications. Citizens are often frustrated they can't have the level of access to Council Members and their Aides that they would like. Full time Aides would help the Council better manage the many issues they are expected to be actively engaged with. Previous reviews of the effectiveness of the Council have recommended the option of full time Aides. I'd like to suggest we change our current system to give Council members that option. In today's information connected society, constituents expect and deserve a level of service that part time Aides are just not in a position to provide.

Aide salaries are just like City Council salaries—they must be explicitly changed by City Council – Aides do not receive step increases or other adjustments in salary when other City employees are provided either within grade step and/or cost of living adjustments. I think a discussion needs to occur about a way to tie Council Aide salaries to an equivalent position in the City so that when City employees get a cost of living adjustment, Council Aides receive some sort of pay adjustment. The salary in 2003, was \$20,788. In FY07 Aides received a 3% COLA and in FY09, Aides, along with all City employees received a one-time \$500 bonus. Currently Aides make \$21,411.52. This is well below market for the duties most Aides perform for Members of City Council, most of whom have college degrees and professional experience.

Over the next few weeks, I intend to offer the outlines of a Council resolution that could provide a consistent and clear guide for the salary policy for our elected officials and their Aides and which could inform our choices during this budget process.