



DEPARTMENT OF RECREATION,
 PARKS & CULTURAL ACTIVITIES
 1108 Jefferson Street, Alexandria, Virginia 22314



Financial Assistance Application

To be considered for assistance, you must complete the entire application form and return it, with supporting documentation, to the Department of Recreation, Parks and Cultural Activities. If the request is for a class or camp, return with completed registration forms to the Lee Center, Registration & Reservation Office, 1108 Jefferson St, Alexandria, VA 22314 or fax to 703.746.5585. Applicants must demonstrate need in order to receive assistance. If you have questions about this form, please call 703.746.5414 or visit our office.

FORMS MUST BE RECEIVED AT LEAST 2 WEEKS PRIOR TO THE START OF THE PROGRAM. INCOMPLETE FORMS WILL BE RETURNED.

Participant's Name _____

Parent/Guardian's Name _____ email _____

Address _____ Zip Code _____

Phone (H) _____ (W) _____

Explain the reason for your request (attach additional sheet if necessary) _____

Program Cost: \$ _____ Program Name: _____

Do you qualify for free/reduced school meals? Yes No If yes, please attach documentation.
 Do you receive SNAP? Yes No If yes, case number: _____ attach documentation
 Do you receive TANF? Yes No If yes, case number: _____ attach documentation

Signature _____ Date _____

 For Office Use Only

Approved Denied Amount of assistance: % _____ \$ _____ Amount required to pay \$ _____

Comments:

Signature of Supervisor _____ Date _____

Signature of Director/Designee _____ Date _____