

City of Alexandria, Virginia

PARK AND RECREATION COMMISSION

Regular Meeting

Thursday, February 18, 2016, 7:00 p.m.

Charles Houston Community Center

901 Wythe Street

Alexandria, VA 22314

Agenda

- I. Call to Order: Jennifer Atkins, Chair.
- II. Presentations:
 - A. Potomac Yard Metrorail Project Update
- III. Items for Information:
 - A. Public Comments non-agenda items:
 - B. Updates:
 - Ben Brenman Park Dog Park Lights
 - Aquatics
 - Chinquapin
 - Warwick Pool
 - Urban Forestry Master Plan
 - Waterfront
 - Windmill Hill Park Shoreline
 - Interim Fitzgerald Square
 - Recreation Services - Out of School Time Programs
- IV. Items for Action:
 - A. Approval of Minutes: November 19, 2015:
- V. RPCA Staff Updates:
 - A. Director's Report:
 - FY17 Operating Budget
 - FY17 Capital Improvement Program
 - B. Division Updates: Recreation Services; Park Operations; and Planning and Waterfront.
- VI. Commission Business/Reports from Commissioners by District (verbal updates):
 - Commission Liaison Group Review & Assignments
 - Planning District I: Baum, O'Connell, Poulin
 - Planning District II: Atkins, Beggs, Forbes
 - Planning District III: Brune, Coleman, McPherson
 - Student Representatives: Baker, Lalwani
 - FY 2017 Budget Public Hearing
- VII. Next Meeting: Agenda items and location for March 17, 2016.

MEMORANDUM

DATE: FEBRUARY 18, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR ^{WC}
RECREATION SERVICES DIVISION

SUBJECT: RECREATION PROGRAMS AND SERVICES REPORT - ITEM - V-B

Program Wrap-Ups

- On January 18, Charles Houston Recreation Center collaborated with Zeta Chi Omega Chapter to facilitate the **MLK Community Fitness, and Childhood Hunger Awareness Program**. Over 30 children enjoyed a hearty lunch, games and activities in celebration of Martin Luther King, Jr.
- The first of an ongoing series of **swim clinics** recently concluded at Chinquapin Park Recreation Center and Aquatics Facility. This new program helps swimmers improve their stroke under the guidance of an experienced swim instructor. The first clinic had 6 participants generating \$87 in revenue.
- The **Mid-Atlantic Recreation and Parks Sports Alliance (MARPSA) Awards Ceremony** was held on February 1. The ceremony recognized youth players, coaches and administrators throughout the Maryland and Virginia area. Alexandria's 2015 winners are:
 - Liz Blount - Youth Sports Administrator
 - Robin Spencer-Shepperson - Youth Sports Official
 - Calvin Brown - Youth Sports Player
 - Moses Alford - Youth Sports Coach



- **Night of Stars Performing Arts Festival** was held on February 5, at T.C. Williams High School. The theme of the festival was “Moving and Grooving into the New Year,” to coincide with January’s Out of School Time Program theme. The festival consisted of 9 group performances featuring comedy, music and dance. The centers featured were John Adams and MacArthur Afterschool Centers, Charles Barrett, Charles Houston, Cora Kelly, Nannie J. Lee, Mt. Vernon, Patrick Henry and William Ramsay Recreation Centers. Over 150 youth participated and over 350 parents, friends and supporters attended the festival. This event generated \$1,700 in revenue.



- On January 12, the **Cooking Matters** program concluded at Mount Vernon Recreation Center. In collaboration with the 4-H Extension, this 3-session program educated children on each of the food groups, reading recipes and basic cooking skills. Over 20 Out of School Time participants enjoyed the lessons, as well as a “Cooking Matters for Kids” workbook to take home.



- **Girls’ Field Hockey Clinics** were held January 31 – February 7. The clinics help develop field hockey skills and techniques by focusing on a different technical aspect of the sport each week. This season, 18 registrants generated \$545 in revenue.



Program Updates

Out of School Time FY13 through FY15 Summer/School Year Participant and Revenue Comparison

	FY-16 YTD School Year 15-16 1-31-16	FY-15 Actuals School Year 14-15 1-31-15	FY-14 Actuals School Year 13-14	FY-13 Actuals School Year 12-13	FY-16 Summer 2015 YTD	FY-15 Actuals Summer 2014	FY-14 Actuals Summer 2013
Program Fee	\$415	\$415	\$300	\$250	\$125/\$300 (as of 7/1)	\$100	\$50
Satisfaction % <small>*available Feb report</small>	N/A*	92%	92%	92%	90%	96%	92%
Registration #	1,175	1,165	1,243	1,296	1,352	1,332	1,373
OSTP Revenue	\$338,845	\$334,888	\$268,536	\$212,225	\$130,750	\$103,100	\$54,352
Fee Assistance (Discounts)	\$121,892	\$119,770	\$87,608	\$73,050	\$41,060	\$28,715	\$13,798
Fees Charged	\$489,916*	\$484,557*	\$366,071	\$308,031	\$174,060	\$133,965	\$68,622

*Fees paid in installments.

- The **American Red Cross Learn to Swim Program** is essential to the water safety of the community. To date, Winter enrollment serves 833 participants, 50 waitlisted in 216 class offerings generating \$84,653 in revenues. 100 individual swim lesson clients contributed \$26,260 of this revenue. Program revenue increased by 8%, as compared to the previous year. Registration continues with classes currently available through the end of March.
- **Girls' Softball Clinics** are in full swing at George Washington Middle School. These weekly clinics focus on different skills such as pitching, hitting, bunting, catching and fielding. Twenty-five participants generated \$720 in revenue.
- Chinquapin Park recreation Center & aquatics Facility's **Potomac Swim Challenge** has gotten off to a great start with 18 registrants. Participants record their mileage in the pool, while their progress is tracked along the Potomac. Those who complete the 100-mile swim in 2016 will earn a prize.
- This season, William Ramsay Recreation Center kicked off a new series of **Strobe Light Sports** geared for teens. Teen Strobe Light Basketball and Teen Strobe Light Flag Football are fun filled programs that feature competitive play and incorporates the use of strobe lights and Hip Hop music. Both programs are conveniently offered on a drop-in basis and gives youth ages 13-17 a safe and exciting Friday night alternative.

Special Features

- The **Registration and Reservation Office** at the Lee Center has relocated to the building's lobby. This location is easily accessible for patrons and provides enhanced security. Previously used for storage, this area now features a customer service window, and is an ideal location to greet patrons as they enter the building.



- **Nannie J. Lee Recreation Center** has undergone several enhancements over the last 3 months. To date, the center has received new exterior and interior lighting, ceiling replacements, and new windows. The center also received a few minor repairs which include mirror replacements, cosmetic paint touch ups and realignment of doors. In addition, the sprinkler system was adjusted and tested to ensure the facility is up to code. The next large project will be the replacement of the gymnasium windows, which should take between 2 to 4 weeks.

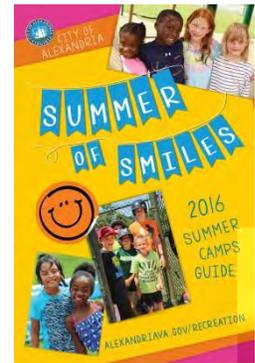
Staff Updates

- December's Employee of the Month is **Ralph Baird**, Recreation Manager at Chinquapin Park Recreation Center and Aquatics Facility. Ralph was recognized for his exceptional service, dedication, and special rapport with other employees and center patrons. Whether filling in for staff with little notice, or creating a second dog swim event, he continues to go above and beyond.
- Recreation Manager, **Lindsay Burneson** recently received her certification as a Park and Recreation Professional.

Administration

- The **lease of the Conservatory Center at Four Mile Run Park** located at 4109 Mount Vernon Avenue has been negotiated with Casa Chirilagua, a local nonprofit organization based in the City of Alexandria. The lease is expected to be formalized by the CEO of Casa Chirilagua and the City Manager within the next few weeks. The intent of the RFP was to secure a lease agreement with a tenant, preferably a local non-profit organization, who would manage the property and use the building as a community center to provide private and public group activity facility rentals and community oriented programs and functions. The lease agreement honors the City's original goal of the Special Use Permit and the furtherance of its goal for the property to be used year-round to provide for the needs of local community.

- RPCA staff is represented on the **Alexandria Out of School Time Program (OSTP) Work Group**, which was established in fall of 2015. The Work Group was established to use the strategies and action steps developed in Goal Areas 1 and 3 in the Children and Youth Master Plan to 1) Create an integrated and aligned out-of-school time system that includes review of best practices/quality, assessment of needs and preferences, identification of service gaps, access (no wrong door/single point of entry), affordability and opportunities to develop civic responsibility, and 2) Ensure City-supported out of school time programs include adequate access to health, wellness, sports, and fitness activities in all areas of the city that are free or low-cost and located at neighborhood schools/recreation centers. Progress updates will continue to be provided.
- The **Summer of Smiles 2016 Summer Camps Guide** contains a variety of traditional and specialty camps for ages 2-17 and is now available online and in recreation centers. In response to patrons' request, summer camp registration will begin 3 weeks early this year, on Wednesday, February 24 for residents and Friday, February 26 for nonresidents. Spring and Summer program and league registration will begin on Wednesday, March 16 for residents and Friday, March 18 for nonresidents, as usual.



The Summer of Smiles brochure reinforces the existing camps brand that has been established over the past few years but features a bright yellow cover and new photos of camp participants throughout.

- Fall FY16 is the first season where metrics can be compared to the previous season since RecTrac, the Department's registration and reservation management software, was updated in Fall 2014, making data collection and reporting more reliable. Fall FY16's total revenue is 50% higher than the previous year, largely due to a dramatic increase in reservation and registration revenue. Reservation revenue more than doubled with a \$261,774 increase and registration revenue increased by more than a third, resulting in \$202,984. The total revenue increase from these two areas equates to \$464,758, which is roughly the difference between the FY16 and FY17 revenue totals.

In the past year, the number of active households has nearly doubled in one year and Recreation Services has proven that it can dramatically increase the number of patrons being served in recreation programs and reservations and still maintain the same level of service with 90% satisfaction and 92% likelihood to recommend.

Recreation Services SCORECARD

	Fall FY15 16 weeks	Fall FY16 17 weeks	Change
Registration Revenue	\$482,876	\$685,860	34% increase in weekly registration revenue
# of Registrations	3,537	5,622	
Avg. Value per Registration	\$137	\$122	
Adult League Revenue	\$54,025	\$46,700	Slight decrease in # of teams and revenue
# Teams	106	71	
Avg Value per Adult Team	\$510	\$658	
# of Active Households	7,837	14,202	# HHs doubled in one year
Increase	N/A	5%	
# of Programs Offered	381	405	9% increase over previous Fall
Program Success Rate	73%	80%	
Overall Satisfaction Rate	90%	90%	Scores consistent. Low response rate makes data less reliable
Evaluation Response Rate	10%	7%	
Likelihood to Recommend	92%	92%	
Passes Sold	752	678	18% above season avg.
Pass Revenue	\$73,245	\$60,634	
Avg. Value per Pass	\$97	\$89	
Daily Visit Revenue	\$51,707	\$51,970	On par w/previous Fall
Reservation Revenue	\$211,309	\$473,083	223% above previous Fall
Combined Revenue	\$873,162	\$1,318,247	50% above previous Fall

*Reflects information managed using RecTrac

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 16, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: DINESH TIWARI, DEPUTY DIRECTOR - PARK OPERATIONS, RPCA

THROUGH: JAMES SPENGLER, DIRECTOR, RPCA

SUBJECT: PARK OPERATIONS' MONTHLY UPDATE

1. RPCA 6th ANNUAL SAFETY CONFERENCE

RPCA Safety Council sponsored the Annual Safety Conference on February 11 with over 110 RPCA staff attending. Staff also celebrated "100 Safe Days of Work". Conference provided learning opportunities to develop a culture of safety in the department and reduce loss of workdays and Workmen's Comp claims related to accidents and injuries.



Safety Conference learning session

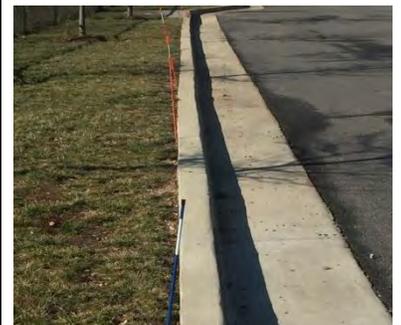
2. PARK AND FACILITIES MAINTENANCE

a. Park Maintenance

- In preparation for winter weather, staff was busy performing preventive maintenance and prepping snow equipment. New this year, staff implemented a flagging system to identify hazards for plow operators, define the areas that need plowing, and establish storage locations for plowed snow.
- January brought epic snow fall and blizzard like conditions to the State, the region, and the City of Alexandria. Snow operations were fully mobilized round-the-clock on 12-hour shift basis to clear 21 plus inches of snow during the Jonas Blizzard and continued to remove and clear roadways, schools, rec centers and sidewalks for several days after the storm left the area. Another snow/ice event was managed by staff during the second week of February. No staff injury or accidents were reported during these events.



Plow Trucks



"Flag" posts identifying work areas

Staff prepared an after actions report to help improve future planning and response to similar snow events.

- Three staff members attended the National Recreation and Park Association's Maintenance Management School. The school is a two year program designed to provide Park Maintenance professionals with a firm foundation of industry knowledge. This year marked the graduation of two Park Maintenance Supervisors.

b. Park Facilities Maintenance

- City staff and contractors will continue working on the seasonal leaf collection and ornamental bed maintenance in preparation for the spring season.
- Staff is continuing to inspect and monitor the irrigation systems, looking for damage created by recent cold weather.
- Equipment Shop staff started its Annual Preventive Maintenance Program for all Park Operation's Equipment.
- Staff started Playground Safety Inspection Preparation (PSIP) for the coming spring season. PSIP includes annual playground safety inspection, parts stocking, and playground equipment replacements with capital funds.
- RPCA's annual Equipment Replacement Plan has been executed 65%.
- Continuing coordination with Department of General Services to schedule annual preventive maintenance for trailers, utility tractors, and others units classified into this category.

2. URBAN FORESTRY

- Proactive Street Tree Maintenance: Using the data collected for the street tree inventory conducted last spring, work orders for approximately twelve hundred trees have been issued to the City's tree maintenance contractor for completion during the winter and early spring. The work areas include portions of the south end of Old Town, Del Ray, Seminary Valley, and North Ridge. The second of the five year street tree inventory rotation will be conducted in May and June 2016.
- No Storm Related Tree Damage: During the winter storm of January 22nd, 2016 no tree damage was reported along public right-of- ways or in City parks despite reported wind gusts in excess of forty miles per hour, and a near record snow fall.
- Awards and Certifications: John Noelle, City Arborist successfully completed the Board Certified Master Arborist examination administered by the International Society of



Director's Thank You to snow crews



Snow detail and equipment



Management School graduate



Management School graduate



Holmes Run Scenic Easement

Arboriculture. BCMA is currently the highest level of certification granted by the I.S.A.

3. NATURAL LANDS MANAGEMENT

a. Invasive Plant Management and Ecological Restoration

- Staff supervised our contractor Invasive Plant Control (IPC) with non-native invasive plant removal work along the south side of Holmes Run at Dora Kelley Nature Park; Ford Nature Center, and the Telegraph and Duke Meadow and interchanges.

b. Cooperative Initiatives

- Staff assisted University of Maryland researchers with potential sites for Emerald Ash Borer (EAB) in northern Virginia and vicinity.
- Staff gave a PowerPoint presentation to members of the Arlington County NRJAG Committee on the progress of the Four Mile Run Park Restoration Project.
- George Mason University Botany Professor Andrea Weeks and students imaged nearly 700 City of Alexandria Herbarium (AVCH) specimens this past month for the National Science Foundation SERNEC project, which is in the process of imaging and serving online herbarium sheets from +90 southeast U.S. herbaria. The end product will be an extraordinary dataset of over 3 million plant records – see: <http://sernecportal.org/portal/index.php>.

4. JEROME “BUDDIE” FORD NATURE CENTER

a. Programs/Updates:

The Naturalist staff of the Jerome “Buddie” Ford Nature Center conducted 41 interpretive programs in January that were attended by 618 participants. The programs included 1 outreach programs at the Duncan Library, a boy scout program, 5 birthday parties and 1 weekend program. Due to the severe winter weather, a number of programs (birthday party, school programs) were cancelled and rescheduled for February. The combined total of visitors and program participants for January was 1,155 people.

Weekend Program - Coral Reefs:

A very popular program for a winter’s day. Twenty seven children and parents had fun learning about the many creatures that inhabit coral reefs. Everyone had the chance to try on diving fins and see what it is like to walk with them on dry



Car snowman!



Mountain Laurel and snow.



Walking in diving fins

land. The group also participated in creating two craft projects- octopus magnets and Japanese fish printing (Gyotaku).

Yoga for Afterschool Buddies:

Since outdoor time is limited during the winter months, the afterschool buddies started doing yoga at the Nature Center every other week. Each lesson will focus on a different theme that will help children develop mind-body awareness by practicing stopping, quieting our outer and inner voices, and calming down, so we can move forward making good choices. The goal is for the children to learn some yoga and mindfulness techniques to help them with their energy (high or low), their body (strength, coordination, and balance), emotions, and heart (compassion and self-confidence.) The first week's session was "nature". They practiced different poses to get across an imaginary river- boat, bridge, swim, jump, and even teleport!"

b. Volunteers and Interns:

A total of 4 volunteers provided 45 hours of service during the month of January.

TC Williams High School sophomore completed a 30 hour internship for AP Chemistry class. While at the nature center, she updated the "Animal Guidebook" (An informational guide for visitors to learn about the nature center's animals), assisted with animal care and helped the staff conduct weekend birthday parties. She has been a volunteer at the center since she was a third grader at Ramsay Elementary School.



Fun at yoga class



Meditating



Deep in thought

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 18, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF *Jack Browand*
PARK PLANNING, DESIGN & CAPITAL PROJECTS

SUBJECT: PARK AND RECREATION COMMISSION: ITEM V-B. DIVISION UPDATE

PROJECT UPDATES

- **BRENMAN PARK DOG PARK LIGHTS**

Project Manager: Dana Wedeles, Urban Planner III – Park Planning

On February 2, 2015 the Planning Commission considered a Special Use Permit to expand and add lights to the Ben Brenman Park Dog Park (SUP2015-0128) located in the back corner of Ben Brenman Park across Holmes Run, as identified in the Citywide Parks Improvement Plan. The Commission chose to defer the item until staff notified the public that the addition of lights at this location will extend the use of the park past sunset hours. The original Special Use Permit for Ben Brenman Park (SUP98-0048) allows the hours of operation for the park to be 6 a.m. to 10 p.m. However in practice, the hours have been more limited in large portions of the park to sunrise to sunset, except by permitted use.

Because the new lights in the dog park will extend the use of that part of the park, RPCA will be changing the posted hours of operation in the park as follows: The current posted hours state that the park is open from “sunrise to sunset, except by permitted use.” The new posted hours will state that the park is open from “6 a.m. to 10 p.m. in all lighted areas of the Park.” Staff will send notification letters to all homeowners adjacent to the park prior to the Planning Commission on April 5th when they will hold a second hearing with public comment to consider the request to add lights and to expand the Ben Brenman Dog Park.

- [Planning Commission Staff Report](#)

- **CHINQUAPIN 50 METER POOL FEASIBILITY STUDY**

Project Manager: Laura Durham, Open Space Coordinator – Park Planning

On February 9, RPCA staff provided an update to City Council on the most recent findings from the second phase of the Chinquapin Aquatics Center Feasibility Study. The presentation and information was similar to what staff presented to the Park and Recreation Commission in January, providing an overview of the seven building options for a new 50 meter pool at Chinquapin. Of the seven options, two (a one-story, architectural membrane and a one-story pre-engineered) are within or close to the proposed funding for the new pool. The report to City Council was for information only in advance of the FY 2017-2026 budget considerations.

- [City Council Docket Memo](#)

- **POTOMAC YARD PARK**

Project Manager: Bethany Znidersic, Urban Planner III – Park Planning

Potomac Yard Park is the major park for the Potomac Yard Development west of the CSX tracks. The approximately 24 acre park runs from Four Mile Run to Braddock Road and is being constructed in phases. Phase I, the main body of the park, between East Glebe Road to Monroe Street, opened to the public in 2013. Phase II included the trail and fitness stations between Monroe Street to Braddock Road, and was open to the public in 2015. Phase III includes the park area between East Glebe Road and the shopping center stormwater pond. The area includes the City's stormwater pond, and a plaza area for passive recreation. Phase III is in the final stages of construction and is anticipated to be opened to the public and transferred to City maintenance in the spring. The final connection between Phase III and Four Mile Run will be completed with the redevelopment of the movie theater.

- **POTOMAC YARD METRORAIL STATION PROJECT**

Project Manager: Bethany Znidersic, Urban Planner III – Park Planning

The design process for the Metrorail station is underway and the Potomac Yard Metrorail Implementation Work Group (PYMIG) continues to be the main forum for community engagement. The project utilizes AlexEngage to provide a second option for feedback throughout the process. The February 11 meeting covered updates on the station form, Potomac Greens Park, and Potomac Yard Park.

The concepts for both Potomac Greens Park and Potomac Yard Park have been submitted to the City to begin the Development Special Use Permit (DSUP) amendment process. Additional refinements will be developed through future submissions in preparation for City Council approval in June.

The final park concept for Potomac Greens Park is based on feedback that the park should maximize the openness and flexibility of the space. The concept includes open lawn, seating, walking paths, a small playground, shade, minimal picnic facilities, and a

gazebo. The design consultants have started exploring solutions to integrate the pedestrian/ bicycle ramp, the WMATA maintenance access road, and bicycle parking into the western park edge.

Design concepts for the impacted portion of Potomac Yard Park were presented at the PYMIG meeting. The two concepts are based on the park elements feedback received last October. Option A incorporates the new pedestrian/bicycle ramp and Metrorail station entrance while retaining the small terraced areas for intimate groups and individual use. Option B also incorporates the new ramp and station entrance, but provides larger terraced areas that can accommodate individuals or medium sized events. Feedback from PYMIG and the public indicated a preference for Option A, or a hybrid between A and B. The concepts will be posted on AlexEngage to engage the larger community and receive additional feedback.

- [Project Website](#)

- **WINDMILL HILL PARK SHORELINE**

Project Manager: Jack Browand, Division Chief – Park Planning

In coordination with the Department of Project Implementation (DPI), design is at 90% and permitting continues. In preparation for summer construction activities, tree removal activities are scheduled for the week of February 29. RPCA and DPI will hold a community meeting to provide a project update in late February.

- Windmill Hill Tree Removal Plan Attachment 1

- **INTERIM FITZGERALD SQUARE**

Project Manager: Jack Browand, Division Chief – Park Planning

The City held a community meeting on Tuesday, February 16 to present information and gather input on the design of the Interim Fitzgerald Square project. The City's Waterfront Plan envisions a new public plaza at the foot of King St and is working to develop an approach to open the space to the public following the move of the Old Dominion Boat Club. Construction is anticipated for late calendar year 2017 with park opening in summer 2018.

- [Project Website](#)

- **WARWICK POOL**

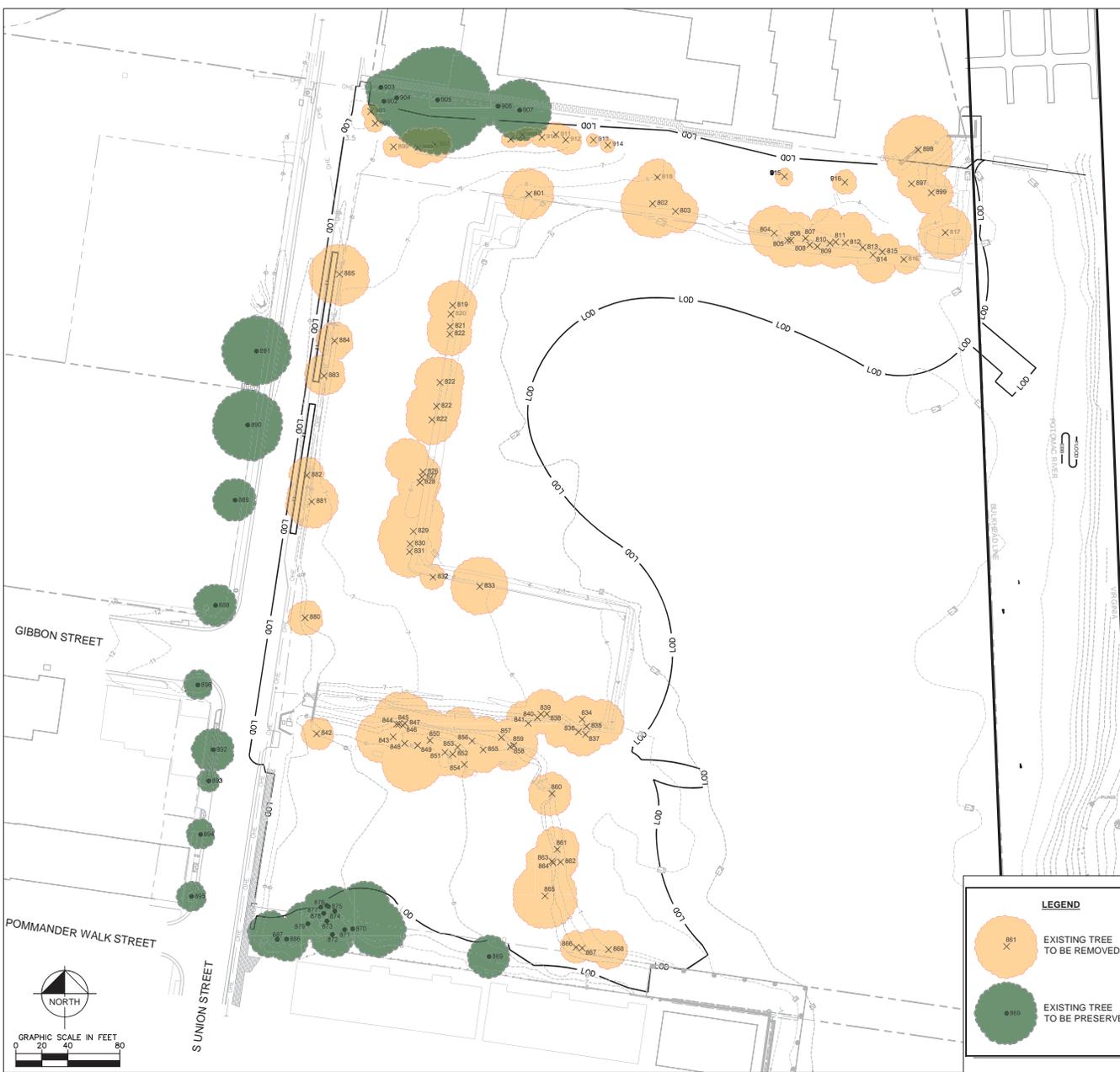
Project Manager: David Ghezzi, Architect – Park Operations

On January 30, City Council endorsed the staff recommendation to proceed with Alternative #3 for the pool consisting of replacement of the existing facilities with new construction of similar design. The preferred Alternative #3 for the bath house is to construct a new one-story seasonal replacement facility. The total anticipated construction costs for the project, determined in the recent feasibility study, range from \$1.7 Million to \$2.1 Million. RPCA will proceed to contract for architecture/engineering

design services and construction contracting to have the new facilities open by Memorial Day 2017. Approved CIP funding for this project is \$2,150,000.

- [City Council Docket Memo](#)

- **FEBRUARY 2016 RPCA ACTIVE PROJECTS**
 - Attachment 2



KEY	BOTANICAL NAME	COMMON NAME	SIZE (DBH)	TO BE REMOVED	COMMENTS
801	Platanus occidentalis	American Sycamore	14"	YES	
802	Ulmus pumila	Siberian Elm	24"	YES	
803	Ulmus pumila	Siberian Elm	14"	YES	
804	Ulmus pumila	Siberian Elm	12"	YES	
805	Acer spicatum	Bovender	12"	YES	
806	Ulmus americana	American Elm	9"	YES	
807	Ulmus pumila	Siberian Elm	9"	YES	
808	Ulmus pumila	Siberian Elm	11"	YES	
809	Ulmus parvifolia	Chinese Elm	6 7/8"	YES	Multi-stem
810	Ulmus parvifolia	Chinese Elm	10"	YES	
811	Ulmus pumila	Siberian Elm	12"	YES	
812	Ulmus pumila	Siberian Elm	9"	YES	
813	Ulmus pumila	Siberian Elm	11"	YES	
814	Ulmus pumila	Siberian Elm	12 3/8"	YES	Multi-stem
815	Ulmus parvifolia	Chinese Elm	12 7/8 6"	YES	Multi-stem
816	Ulmus pumila	Siberian Elm	12"	YES	
817	Platanus occidentalis	American Sycamore	16"	YES	
818	Platanus occidentalis	American Sycamore	13"	YES	
819	Ulmus pumila	Siberian Elm	10 7/8"	YES	Multi-stem
820	Ulmus pumila	Siberian Elm	8 1/4"	YES	
821	Ulmus pumila	Siberian Elm	12"	YES	
822	Ulmus pumila	Siberian Elm	12"	YES	Multi-stem
823	Ulmus pumila	Siberian Elm	12 1/4"	YES	Multi-stem
824	Ulmus pumila	Siberian Elm	17 3/4"	YES	Multi-stem
825	Ulmus pumila	Siberian Elm	21"	YES	Multi-stem
826	Ulmus pumila	Siberian Elm	9 1/4"	YES	Multi-stem
827	Ulmus pumila	Siberian Elm	13 7/8"	YES	Multi-stem
828	Ulmus pumila	Siberian Elm	12"	YES	
829	Platanus occidentalis	American Sycamore	12 1/2 17 1/2"	YES	Multi-stem
830	Ulmus pumila	Siberian Elm	12"	YES	Multi-stem
831	Platanus occidentalis	American Sycamore	10"	YES	
832	Ulmus pumila	Siberian Elm	12"	YES	
833	Ulmus rubra	Slippery Elm	25"	YES	
834	Rubus psudobacacia	Black Locust	17"	YES	
835	Acer saccharinum	Silver Maple	14"	YES	
836	Acer saccharinum	Silver Maple	10"	YES	
837	Acer saccharinum	Silver Maple	14"	YES	
838	Ulmus pumila	Siberian Elm	17"	YES	
839	Acer saccharinum	Silver Maple	10"	YES	
840	Acer saccharinum	Silver Maple	9"	YES	
841	Acer saccharinum	Silver Maple	18"	YES	
842	Rhus glabra	Flowering Dogwood	15"	YES	
843	Ulmus rubra	Slippery Elm	8"	YES	
844	Ulmus rubra	Slippery Elm	14"	YES	
845	Ulmus rubra	Slippery Elm	14"	YES	
846	Ulmus rubra	Slippery Elm	16 7/8"	YES	Multi-stem
847	Ulmus rubra	Slippery Elm	10 1/2 10 7/8"	YES	Multi-stem
848	Acer saccharinum	Silver Maple	8"	YES	Multi-stem
849	Ulmus pumila	Siberian Elm	12"	YES	
850	Rubus psudobacacia	Black Locust	13"	YES	
851	Alnus incana	Tree-of-Heaven	10"	YES	
852	Populus deltoides	Eastern Cottonwood	17"	YES	
853	Ulmus alba	White Elm	9"	YES	
854	Ulmus alba	White Elm	10"	YES	
855	Ulmus pumila	Siberian Elm	12"	YES	
856	Ulmus rubra	Slippery Elm	14"	YES	
857	Acer saccharinum	Silver Maple	8"	YES	Multi-stem
858	Acer saccharinum	Silver Maple	10 1/2"	YES	Multi-stem
859	Acer saccharinum	Silver Maple	8"	YES	Multi-stem
860	Populus deltoides	Eastern Cottonwood	25"	YES	Multi-stem
861	Ulmus rubra	Slippery Elm	16 3/8"	YES	Multi-stem
862	Ulmus rubra	Slippery Elm	16 3/8"	YES	Multi-stem
863	Acer spicatum	Bovender	11 7/8 12 1/2"	YES	Multi-stem
864	Ulmus rubra	Slippery Elm	16"	YES	Multi-stem
865	Ulmus rubra	Slippery Elm	12 1/2"	YES	Multi-stem
866	Acer saccharinum	Silver Maple	13"	YES	
867	Populus deltoides	Eastern Cottonwood	18"	YES	
868	Platanus occidentalis	American Sycamore	18"	YES	
869	Ulmus parvifolia	Chinese Elm	8 7/8 10"	NO	Multi-stem
870	Ulmus rubra	Slippery Elm	9"	NO	
871	Ulmus rubra	Slippery Elm	8"	NO	
872	Rubus psudobacacia	Black Locust	22"	NO	
873	Rubus psudobacacia	Black Locust	24"	NO	
874	Rubus psudobacacia	Black Locust	8"	NO	
875	Rubus psudobacacia	Black Locust	8"	NO	
876	Rubus psudobacacia	Black Locust	9"	NO	
877	Rubus psudobacacia	Black Locust	9"	NO	
878	Ulmus pumila	Siberian Elm	8"	NO	
879	Ulmus alba	White Elm	7 1/2 8 1/2"	NO	Multi-stem
880	Pinus strobus	Eastern White Pine	12"	YES	
881	Platanus americana	White Ash	10 1/2"	YES	Multi-stem
882	Rubus psudobacacia	Black Locust	13"	YES	
883	Rubus psudobacacia	Black Locust	18"	YES	
884	Rubus psudobacacia	Black Locust	18 1/8 8"	YES	Multi-stem
885	Ulmus pumila	Siberian Elm	10 1/4"	YES	Multi-stem
886	Rubus psudobacacia	Black Locust	13"	NO	
887	Rubus psudobacacia	Black Locust	13"	NO	Located off site
888	Rubus psudobacacia	Black Locust	12"	NO	Located off site
889	Rubus psudobacacia	Black Locust	12"	NO	Located off site
890	Rubus psudobacacia	Black Locust	18"	NO	Located off site
891	Rubus psudobacacia	Black Locust	18"	NO	Located off site
892	Acer rubrum	Red Maple	14"	NO	Located off site
893	Pinus strobus	Silver Cherry	12"	NO	Located off site
894	Acer rubrum	Red Maple	12"	NO	Located off site
895	Acer rubrum	Red Maple	10"	YES	
896	Betula nigra	Near Birch	12" 9" 8"	YES	Multi-stem
897	Betula nigra	Near Birch	12" 9" 8"	YES	Multi-stem
898	Lagerströmia indica	Common Crapestraw	4" 4" 3" 3" 3" 3"	YES	Multi-stem
899	Lagerströmia indica	Common Crapestraw	4" 4" 3" 3" 3" 3"	YES	Multi-stem
900	Ros spica	American Holly	9"	YES	
901	Ros spica	American Holly	9"	YES	
902	Ros spica	American Holly	8"	NO	
903	Malus spp.	Malus spp.	4"	NO	
904	Faba cordata	Littlesp Linden	21" 18"	NO	Multi-stem
905	Ulmus parvifolia	Chinese Elm	40"	NO	Multi-stem
906	Ulmus parvifolia	Chinese Elm	11 1/2 11 1/2"	NO	Multi-stem
907	Ulmus parvifolia	Chinese Elm	31"	NO	Multi-stem
908	Lagerströmia indica	Common Crapestraw	5" 5" 4" 4"	YES	
909	Lagerströmia indica	Common Crapestraw	4" 4" 3" 3" 3" 3"	YES	Multi-stem
910	Lagerströmia indica	Common Crapestraw	4" 4" 3" 3" 3" 3"	YES	Multi-stem
911	Lagerströmia indica	Common Crapestraw	5" 5" 3" 3" 3" 3" 3" 3"	YES	Multi-stem
912	Lagerströmia indica	Common Crapestraw	5" 5" 3" 3" 3" 3" 3" 3"	YES	Multi-stem
913	Malvaceae spp.	Malvaceae spp.	4"	YES	Multi-stem
914	Malvaceae spp.	Malvaceae spp.	5" 5" 3" 3" 3" 3" 3" 3"	YES	Multi-stem
915	Malvaceae spp.	Malvaceae spp.	4"	YES	Multi-stem
916	Lagerströmia indica	Common Crapestraw	5" 5" 3" 3" 3" 3" 3" 3"	YES	Multi-stem

TOTAL EXISTING CANOPY COVERAGE: 49,350 sq. ft. (based on actual canopy size)
 EXISTING CANOPY COVERAGE TO REMAIN: 4,124 sq. ft.
 EXISTING CANOPY COVERAGE TO BE REMOVED: 45,226 sq. ft.
 (INDICATES INVASIVE SPECIES (see local Virginia Invasive Plant list) http://www.dcr.org/land/management/invasiveplants)

90% PLANS



CITY OF ALEXANDRIA, VIRGINIA
 DEPARTMENT OF PROJECT IMPLEMENTATION
 301 KING STREET
 ALEXANDRIA, VIRGINIA 22313

WINDMILL HILL PARK SHORELINE REHABILITATION

REVISIONS
 DATE DESCRIPTION
 09.02.15 KRL-305
 11.30.15 KRL-305
 02.02.16 KRL-305

TREE INVENTORY

ALEXANDRIA PROJECT NO.: 14-01
 DATE OF PLAN ISSUANCE: _____
 CONSULTANT PROJECT ID.: _____
 DESIGNED BY: JKL/DATE: _____
 DRAWN BY: ABC/DATE: _____
 CHECKED BY: MNL/DATE: 01.25.16
 APPROVED BY: _____



KNOW WHAT'S BELOW.
 CALL BEFORE YOU DIG.
 DIAL 811 IN VIRGINIA OR
 1-800-552-7001

Active Park Planning Projects

7:44:41 AM

Lead	Project Name	Team	%Complete	Est. Completion
VDOT				
	Four Mile Pedestrian Bridge	DW RK	60% Design	31-Dec-15
	Notes: NVRC and VDOT resolving payment issues. Once resolved, NVRC will reactivate project with Buro Happold.			
TE&S				
	Oronoco Outfall Project	JB		
	Notes: The project is under review.			
	Potomac Yard Metrorail Station	BZ DT		
	Notes: Public outreach for the station and park redesign is currently underway through the Potomac Yard Metrorail Implementation Work Group (PYMIG).			
T&ES				
	Holmes Run trail Feasibility Study	DW JL		01-Mar-16
	Notes: DPI is at 90% with design to put pedestrian bridge at the stairs from the fair weather crossing at Ripley Street.			
RPCA/ACPS				
	Patrick Henry Recreation Center Renovation	Ron, Beth, Laura, D	20%	01-Jun-16
	Notes: A/E contract approval by School Board January 28. Community Advisory Group Meeting on January 13. Begin design work Feb. 1, 2016. Next community meeting early February.			
RPCA				
	Add Canopy Structure at All Veterans Park	Judy	10% Design	29-Apr-16
	Notes: Identified in Holmes Run Plan. Design options under evaluation by Staff. Installation Spring 2016.			
	Armistead L. Boothe Park Restrooms	DG	98% Design	30-Jun-16
	Notes: The RFP is anticipated to be released in January/early February.			
	Beverley Playground Renovation	JL	5% Construction Docs	01-Dec-16
	Notes: Construction budget allocation completed in April 2015. Further study needed to mitigate tree impacts. Community meeting Dec. 14, lighting added to scope-SUP April/May 2016.			
	Carlyle Dog Park Improvements	DR JN	15%	01-Feb-16
	Notes: This project will improve surfacing and park facilities, and combine with Living Landscape Dedicated Contributions. The project is under construction.			
	Chinquapin Feasibility Study	RMK LD	in progress	30-Sep-15
	Notes: Hughes Group analyzed alternative construction methods and completed the geotechnical analysis to reduce the cost estimate; two options are within/close to the proposed budget.			

ATTACHMENT 2 - PRC Report 2/18/16

Lead	Project Name	Team	%Complete	Est. Completion
	Chinquapin Playground Repair-Upgrade	JL	80%	02-May-16
	Notes: Replacement parts installed July 30, 2015. Fence repairs and asphalt repair to be completed Spring 2016. Playground recommended to be re-located in 10 years--full renovation on hold.			
	CIP Planning/Budget	BZ, DW		
	Notes: The FY 2016 budget was adopted May 7. Planning for FY 2017 is underway. Final preparations for the draft budget are in progress.			
	City Marina Seawalls Planning	JB	5%	02-May-16
	Notes: Engineering study to evaluate the condition of the existing seawalls in order to determine the priority and level of repair needed. Project is being coordinated with DPI.			
	City Marina Utility Upgrade	JB	0%	30-Jun-17
	Notes: Engineering/planning in FY16. The project contract has been awarded.			
	Create Entry Plaza to the Park with Park Sign	JL		
	Notes: Recommendation #3 & 8			
	Entry Portal Signs	RT, OM	0% Construction	02-May-16
	Notes: The purchase of new signs per the City's Wayfinding guidelines is in procurement and coordinated with T&ES. DW met with potential partner for landscape around signs.			
	Four Mile Run Connector Design and EA	DW	0%	30-Jun-16
	Notes: DPI and RPCA charter awaiting DPI signature. DPI to begin design work.			
	Four Mile Run Restoration	Dana/Ron	90%	15-Apr-16
	Notes: Wetland restoration complete. Trail repairs and parking lot will be complete in spring. Ribbon cutting anticipated in Spring.			
	Four Mile Run Trail Improvements and Mile Ma	Dan R. and DW	5%	31-Dec-15
	Notes: Mile Markers at warehouse and will be installed after the Four Mile Run Restoration project is complete.			
	George Mason Tennis Court Renovations	ACPS		
	Notes: ACPS Plans to resurface in Spring 2016, before programs begin.			
	Holmes Run Fitness Equipment Phase 2	Judy	20%	29-Apr-16
	Notes: Purchase order request for two pieces of fitness equipment to be submitted by 8/15/2015. Quotes exceed estimated cost--scope revisions under evaluation.			
	Hunter Miller Basketball Renovation (lights and	BZ, JN	85% Construction	29-Jan-16
	Notes: The replacement lights have been installed and are waiting for Dominion to reconnect power. The court surface renovation is complete.			

ATTACHMENT 2 - PRC Report 2/18/16

Lead	Project Name	Team	%Complete	Est. Completion
	Improve Landscape beds around Rec Centers	BT OM	10% Design	30-Jun-16
	Notes: Plans are being coordinated with Recreation Center Directors. Projects will include Charles Barrett, Durant Center, Mount Vernon and Cora Kelly			
	Install climbing/play features	JL	0%	30-Dec-16
	Notes: Recommendation #5 of Neighborhood Park Plan. Scope to be developed. Public/Private partnership project.			
	King Street Gardens Improvements	DR/MH		01-Jun-19
	Notes: RPCA and OEQ are working on the rain garden restoration to bring that part of the artwork back to its original design/purpose. Staff will work with an art conservator and the artist on the restoration			
	Lee Center Landscape Renovation	JL RMK		26-Feb-16
	Notes: Draft Landscape Plan recommendations to be completed Winter 2015			
	Lockett Field Drainage and Backstop	BZ CW	5%	30-Jun-16
	Notes: Recommendation #4 Project scope is in progress.			
	Native Plant Conservation Zone Enhancement	Bob/Rod	30%	30-Jun-16
	Notes: This project will provide long-term improvements to the landscape island and pollinator garden at the Nature Center.			
	Neighborhood Parks Plan	DW LD	95%	01-Jan-16
	Notes: City Council receipt scheduled for January 26.			
	Old Town Pool Door Replacement	DG, RB	5%	15-Feb-16
	Notes: The purchase order was issued and the work is scheduled.			
	Potomac Yard Park	BZ	90% Construction	29-Feb-16
	Notes: Phase I (main body) opened December 14. Phase II (south trail) anticipated to be complete 2016 (punch lists are in progress). Phase III (North Pond) to be separated and complete winter 2016.			
	Provide accessible path to new benches	JL		
	Notes: Provide accessible path to new benches			
	Recreation Facilities Security	RMK	0%	30-Jun-16
	Notes: Internal analysis of the original APD assessment was completed on 8/24/2015. Tasks were prioritized and bundled per work category with highest priority bundle designated for immediate implementation.			
	Replace Old Town training pool fence	DG, RB	20%	29-Jan-16
	Notes: This project will replace the Old Town Pool fence around the training pool. The project is partially complete and weather dependent.			

ATTACHMENT 2 - PRC Report 2/18/16

Lead	Project Name	Team	%Complete	Est. Completion
	Rubber Surface Repairs	JL, SR,OM		20-Nov-15
	Notes: On-going project. Needed FY2016 repairs to be scheduled weather permitting for Mason Avenue & Judy Lowe. Charles Houston, Mt. Jefferson and Landover completed.			
	Simpson Little Building Demolition/Backstop	DG	100% Design	30-Jun-16
	Notes: CDs are completed. The project is in procurement.			
	Simpson Park Duncan Ave Entrance Improveme	DG, DW	60% Design	30-Jun-16
	Notes: See Simpson Park Plan. Construction drawings are in progress. Construction is anticipated in late spring.			
	Simpson Playground & Passive Area Renovatio	JL, DW	0%	01-Apr-16
	Notes: Design consultant selected and should be on board by February.			
	Trail Signage	DW	0%	30-Oct-15
	Notes:			
	Warwick Pool Renovation	RMK	5% Feasibility	31-May-17
	Notes: Geotechnical and structural analysis for the site was completed in July. Staff will provide an update for City Council in January. The RFP is anticipated to be sent out in January.			
	Wayfinding for Citywide Parks	DW	0%	31-May-16
	Notes: RFP in progress. Expect selection in February.			
	Windmill Hill Bulkhead Replacement	JB, BZ	60% Design	01-Jan-17
	Notes: City Council approved an amendment to the 2003 Park Master Plan to build a living shoreline to provide stabilization to the failed bulkhead and shore erosion. 90% drawings under review.			
P&Z				
	Braddock Small Area Plan	LD	90% Planning	
	Notes: Andropogon was hired to complete concept design for one-acre neighborhood park. Concept alternatives presented Fall 2015. Preferred Alternative was presented Jan. 28, 2016.			
	Eisenhower ASA/Alexandria Renew Restrooms	BZ, DG	90% Construction	31-Dec-15
	Notes: Construction is anticipated to be complete in winter 2015/2016.			
	Eisenhower ASA/AlexRenew Field	BZ, RMK	90 % Construction	01-Mar-16
	Notes: Construction complete winter 2015. Initial inspections were in September, with follow up inspection in November. Project website is http://www.alexrenewnmf.com/ Punchlist remains outstanding.			
	Eisenhower Avenue Widening	Beth Z.	90% Design	01-Oct-16
	Notes: Project is expected to be under construction for 18 months starting 2016. 90% Drawings reviewed. ROW acquisition is in progress.			

ATTACHMENT 2 - PRC Report 2/18/16

Lead	Project Name	Team	%Complete	Est. Completion
	Eisenhower West	LD	100% Planning	
	Notes: Planning Commission and City Council approved November 2015. Implementation group will be established in 2016.			
	Fitzgerald Square	RMK		
	Notes: The project has been awarded to a consultant team. The project is in concept development. This project is managed by DPI. Community meeting Dec 10.			
	Potomac Yard I/J West and L	BZ	60% Construction	
	Notes: Plan approved in Sept. 2011. RPCA staff consulted on the play areas, but the application is not officially reviewed by RPCA due to lack of public land. Construction of Leslie connection in progress.			
	Potomac Yard Landbay I/J Parks	BZ	80% Construction	31-May-16
	Notes: Phase I (Custis) complete/transferred. Construction of phase II (Howell) complete/under performance bond. As-built punch lists relayed to Pulte and next review is anticipated in the spring.			
	Waterfront Plan	RMK		31-Dec-15
	Notes: The City is embarking on a multi-year capital program to reinvent the City's Waterfront as a dynamic gateway to historic Old Town. The project is managed by DPI.			

General Services

	Community Building Renovation Completion	LD, DG	100%	
	Notes: Improvements to the building are complete. Staff are reviewing and negotiating a final proposal for a non-profit management lease of the building, including newHVAC. Final negotiations Jan. 2016.			

ACPS

	Jefferson-Houston	DW RMK, DHG	90% Construction	29-Apr-16
	Notes: School is completed and fully occupied. Project Consultant PM is coordinating outstanding issues closeouts for City Assets at the site. The project is anticipated to be closed out in the spring.			
	John Adams Transportation Improvements	DW		31-Aug-15
	Notes: CC approved plan on 11/15. Parking lot expansion set to begin in summer. Bids came back over budget - ACPS is reducing Scope of Work.			