

City of Alexandria, Virginia

PARK AND RECREATION COMMISSION

Public Hearing and Regular Meeting

Thursday, June 23, 2016, 7:00 p.m.
Charles Houston Community Center
901 Wythe St. Alexandria, VA 22314

Agenda

- I. Call to Order: Jennifer Atkins, Chair
- II. Public Hearing
 - a. Recommended Concept Plan for the Braddock Neighborhood Park, 600 N. Henry St.
 - b. Lease Agreement between the City of Alexandria and the Northern Virginia Regional Park Authority for Cameron Run Regional Park
- III. Presentations
 - a. Simpson Park Playground & Passive Lawn Renovation
- IV. Items for Information
 - a. Public Comments – non-agenda items
 - b. Updates
 - i. Potomac Yard Metrorail Project: Potomac Greens and Potomac Yard Parks
 - ii. Community Matching Fund
 - iii. Pocket Park Planning Schedule & Commission Member Tours
 - iv. Patrick Henry School and Recreation Center
 - v. RPCA FY 2017 Budget Service Impacts
- V. Items for Action
 - a. Approval of Minutes: April 21, 2016 & May 19, 2016
 - b. June Election of FY 2017 Slate of Officers
- VI. Director's Report
- VII. Division Updates
 - a. Recreation Services, Park Operations, and Park Planning, Design & Capital Development
- VIII. Commission Business
 - a. Verbal Reports from Commissioners by District
- IX. Next Meeting: July 21, 2016
- X. Adjournment

MEMORANDUM

DATE: JUNE 23, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR WC
RECREATION SERVICES DIVISION

SUBJECT: RECREATION PROGRAMS AND SERVICES REPORT - ITEM –VII a.

Program Wrap-Ups

- On May 6, Charles Houston Recreation Center hosted its **Mother’s Day Concert**. The event consisted of performances from OSTP participants and T.C. Williams High School bands and light refreshments. 100 youth participated and over 100 attendees enjoyed the show.
- **Spring for Alexandria 9th Annual Community Service Day** took place on May 9. Mayor Allison Silberberg visited William Ramsay Recreation Center along with volunteers aiding the donation of books to the center. The volunteers organized the books into the three age appropriate groups for youth to enjoy.
- On May 14, Cora Kelly Recreation Center hosted its **Annual Mother and Daughter Tea** for a day of appreciation and empowerment for mothers and daughters in the community. 58 attendees enjoyed a tea menu, dancers, singing, a fashion show with the latest hats, hair and make-up tutorials and craft activities.
- On May 20, Cora Kelly Recreation Center’s **Seniors Lunch Cruise** on the Potomac River entertained 20 seniors with a full day on the Spirit of Washington cruise ship. The event included a historical tour of Washington landmarks, music and a buffet lunch. The rooftop lounge provided a great view of various attractions and the opportunity to snap photos to remember the experience.



- On May 22, the Therapeutic Recreation Adult Social Club concluded their program with a **Miracle League Game and Dance**. The game kicked off at 5 p.m. followed by the dance at 6:30 p.m. Participants from Alexandria's and Arlington's Therapeutic Recreation programs enjoyed grilled hotdogs and refreshments sponsored by Omega Psi Phi Fraternity Inc. More than 80 participants enjoyed the game and party with a live DJ, games and activities.

- On May 25, over 100 seniors attended **National Senior Health & Fitness Day** at Lee Center. The event celebrated senior health and fitness with Senior Services of Alexandria through a speaker series panel discussion with INOVA, exercise demos, information tables and health screenings.



- On May 25, at the 61st Annual Alexandria Sportsman's Club Banquet, George Washington sixth-grader Maura Munson was recognized as the **Alexandria Recreation Department Student-Athlete of the Year**. She has participated in Alexandria Recreation Department sports since she was six years old. In the past year, Maura has played volleyball, softball, field hockey, basketball and participated in track.



- On May 30, Mount Vernon Recreation Center held its annual **Memorial Day Ceremony** at the Captain Rocky Versace Plaza and Vietnam Veterans' Memorial. The event honored the 67 Alexandrians who made the ultimate sacrifice during the Vietnam War. Over 200 people were in attendance.



- Mount Vernon Recreation Center hosted its annual **Youth Prom** on June 3. More than 100 participants, including youth and their parents, enjoyed music from a live DJ, food and beverages at this semi-formal event.

- On June 9, Charles Houston Recreation Center hosted its first **Family Fun Night** in collaboration with the Parent Teacher Association at Maury School. Well over 150 people enjoyed games, face painting and bounce houses. Council member John Taylor Chapman and ACPS Superintendent Dr. Alvin Crawley were also in attendance.



- On June 11, the **Titans Track Club** participated in their first meet of the season by attending the Potomac Valley Track Club's All-Comers Meets. Participants competed in various track and field events. This season the track club has 85 participants, which is the highest participation since the beginning of the program.
- Cora Kelly Recreation Center held its **Annual Community Day Event** on June 11, providing fun, entertainment and excitement for all ages. Over 350 participants enjoyed a day of activities, crafts, food, vendors, inflatables, games and community resources.
- The **Spring Baseball League** for Alexandrians ages 4-8 came to a close on June 16. The names of Minor League Baseball teams were used for team names and the players were excited to have such names as Ironbirds, Volcanoes and Dragons. There were a total of 335 players in the tee-ball and coach pitch baseball divisions, generating \$25,185 in revenue.
- During the month of May, Cora Kelly Recreation Center's rising 6th graders had the opportunity to engage in the **Tweens in Transition program** in which pre-teens join Cora Kelly's after school Teen Club. The program began with a discussion about Bullying Prevention facilitated by the Teen Peer Advisory Council and a speaker from the Alexandria Substance Abuse Services. The 14 pre-teens enjoyed sports, group games, crafts, volunteering and two fieldtrips.
- Chinguapin Park Recreation Center and Aquatics Facility, in partnership with the Chinguapin Advisory Council, hosted two **Family Fun Night** events featuring James K. Polk Elementary School on May 20, and Cora Kelly Elementary School on June 10. Participants enjoyed swimming, pool games, a floating obstacle course, pool safety tips and swimming assessments for youth. Combined attendance reached 378 people, and generated \$1,512 in revenue. Family Fun Nights will continue for the 2016-17 school year.
- May was a busy month for the OSTP participants of the **William Ramsay Recreation Center**. Five and six year olds took part in many arts and craft activities including window dressing kits, Mother's Day coloring paper and bracelets with the help of the Outreach Program from T.C. Williams High School.



- In May, the Capital Youth Empowerment Program's **Project Success**, kicked off at William Ramsay Recreation Center. Project Success is a Teenage Pregnancy Prevention Group who engages Alexandria youth in collaboration with Alexandria's Campaign against Adolescent Pregnancy. The 12 session program focuses on educating youth to make safe and responsible decisions surrounding the topics of sexual health, teenage pregnancy and goal setting. The program also includes presentations on financial literacy, introductory yoga/meditation and a series of safe dating/healthy relationship workshops.



Program Updates

Out of School Time FY13 through FY16 Summer/School Year Participant and Revenue Comparison

	FY-16 YTD School Year 15-16 5-31-16	FY-15 Actuals School Year 14-15 5-31-15	FY-14 Actuals School Year 13-14	FY-13 Actuals School Year 12-13	FY-16 Summer 2015 YTD	FY-15 Actuals Summer 2014	FY-14 Actuals Summer 2013
Program Fee	\$415	\$415	\$300	\$250	\$125/\$300 (as of 7/1)	\$100	\$50
Satisfaction % mid-year report	90%	92%	92%	92%	90%	96%	92%
Registration #	1,201	1,194	1,243	1,296	1,352	1,332	1,373
OSTP Revenue	\$356,179	\$353,851	\$268,536	\$212,225	\$130,750	\$103,100	\$54,352
Fee Assistance (Discounts)	\$125,208	\$125,146	\$87,608	\$73,050	\$41,060	\$28,715	\$13,798
Fees Charged	\$500,530*	\$497,338*	\$366,071	\$308,031	\$174,060	\$133,965	\$68,622

*Fees paid in installments.

- **American Red Cross Learn to Swim programs** are essential to the water safety of the community. Spring and Summer enrollment to date includes 1,050 participants and 28 waitlisted in 293 class offerings, generating \$116,939 in revenue. 2016 Spring/Summer projections exceed the 2015 season totals, including 1334 participants in 281 class offerings, and a total of \$102,900 in revenue.
- Practice began May 31, for the Chinguapin **Wahoo Swim Team**. Recruitment for coaches (new and returning) is complete. Head Coach, Dr. Dennis Burstein, is returning for another season. 160 swimmers are registered, generating \$22,072 in revenue. This is an increase from the 2015 season which included 143 swimmers, generating \$18,915 in revenue.

- **Alex Fun Gap Camp registration** began on February 24, which is 3 weeks earlier than in previous years. The camp is offered during the last 2 weeks of the summer when there are not as many camp offerings for city residents. To date, 104 participants have generated \$19,552 in revenue, which is already nearly 20% above last year's season-end total.

Upcoming Programs & Events

- On July 5, Mount Vernon Recreation Center will host it's **Senior 4th of July Picnic**, where participants ages 55 and over will enjoy food, board games, prizes and live entertainment.
- On July 9, the **Alexandria Titans Football Clinic** will take place at Francis C. Hammond Middle School. City of Alexandria residents age 7-16 will improve their blocking, passing, catching and agility skills while learning the proper tackling techniques of "Heads Up" football. Come meet the Alexandria Titans Youth Football coaches and prepare for the 2016 season.
- On July 16, **Tons of Trucks** will take place at Chinquapin Park. Children of all ages will have the unique opportunity to explore their favorite vehicles, get behind the wheel, and meet the people who protect, build, and serve our City.



Staff Updates

- On June 4, **Jacquay Plummer** was hired as Recreation Coordinator for the Class and Camps section. Ms. Plummer has a BA in Recreation and MSA in Organizational Management. She has worked at multiple locations in the City of Alexandria Recreation Services Division and will be able to provide a wealth of knowledge.

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 20, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: DINESH TIWARI, DEPUTY DIRECTOR - PARK OPERATIONS, RPCA

THROUGH: JAMES SPENGLER, DIRECTOR, RPCA

SUBJECT: PARK OPERATIONS MONTHLY UPDATE – ITEM VII. - a

1. PARK AND FACILITIES MAINTENANCE

a. Park Maintenance

- The Four Mile Run wetlands restoration project was completed and the area was reopened to the public on May 14th. Abundant wild life and marine creatures have moved into the area and made it their new home.
- Thanks to Eagle Scout, Thomas Pollack who organized and built the new information kiosk at the entrance to the wetlands. The kiosk will be a great addition to the park and provide educational information to all of the users of Four Mile Run Park.
- To alleviate soil and turf damage and to promote turf growth in Ben Brenman Park, landscape boulders were added along 4800 Ben Brenman Drive and along the parking lot near the maintenance shed.
- Woody growth was selectively cut and removed from around the pond shoreline to improve sightlines and accessibility. The remaining trees were selectively trimmed and treated.

b. Park Facilities Maintenance

- Staff continues to work on Park Light Inspection and timer management.



Information Kiosk at Four Mile Run wetlands restoration project.



Ben Brenman Park, landscape boulders.

- The third (and last) safety inspection of the year for all 34 playgrounds was completed. No significant issue to report at this time.
- All seasonal grounds maintenance and landscaping services have been initiated, including mowing, weed abatement, annual flower planting (City Hall only), and mulching of flower beds throughout the City. Two hundred and eighty (280) locations (schools, public facilities, parks, and rights-of-way) have been scheduled and integrated into *CityWorks* to track and inspect contractor work.
- Hanging flower baskets were installed at City Hall and Marina during the weeks spanning May 30 and June 13. Program has been expanded this year to include City blocks surrounding the Municipal Building and the City Marina.
- June 6th marked the start of our annual fixed-asset (equipment, vehicles, etc.) inventory.
- Landscape maintenance, median, and right-of-way mowing, school grounds maintenance and horticultural inspections are on schedule.

<https://www.alexandriava.gov/recreation/info/default.aspx?id=88170>

c. Waterfront

- Porous pavement was installed at Founders Park to help connect the park to the Marina and Waterfront attractions. Porous pavement is being evaluated for use in additional areas of the City if it proves to be durable and require little maintenance in the coming year.
- All Waterfront park gardens and trees were mulched this month. Herbicide treatment was also completed in select areas. Summer annuals were planted at Founders Park and other select parks throughout the Waterfront.
- Volunteers assisted in a shoreline clean-up along the Waterfront at Oronoco Bay Park. Litter and driftwood debris were cleared and disposed. This volunteer initiative beautified the area while also supporting the ecosystem.



City Hall, King St



Marina



Marina



Porous Pave Installation

2. NATURAL RESOURCES

- a. Invasive Plant Management and Ecological Restoration:
Staff coordinated non-native invasive plant removal work at Goat Hill Park, Chinquapin Park, south entrance to Monticello Park, and Four Mile Run Park.
- b. Cooperative Initiatives:
- Staff worked with conservation partners and AlexRenew staff in designing and installing nearly 900 site-appropriate native plants at the AlexRenew Enterprises property along S. Payne Street - see [AlexRenew joins community partners in creating an Urban Wildlife Habitat](#).
 - On May 25, City Natural Resource Manager provided instruction at the National Capital Region EPMT (Exotic Plant Management Team) and DC-CWMA (Cooperative Weed Management Area) Invasive Plant Management Training.
 - Staff worked with Earth Sangha and conservation partners on June 4th with the installation of 118 site-appropriate native plants for the Hilton Street slope ecological restoration planting at the Telegraph Road and Duke Street interchange.
- c. Environmental Review:
Staff reviewed the Taney Avenue Park Improvements Project and provided comments regarding the removal of non-native invasive plants.
- d. Urban Forestry:
- The Urban Forestry Section was host to more than sixty local urban foresters, landscape architects, planners, tree stewards and interested citizens, for the Northern Virginia Urban Forestry Quarterly Round Table sponsored by Trees Virginia and the Virginia Urban Forestry Council on May 26th. The subject of the Round Table was: ‘Sustainable SITES Initiative: A New Tool for Urban Forestry?’ The Sustainable Sites Initiative (SITES), an interdisciplinary effort helping to create healthy functioning landscapes and ecologically resilient communities, seeks to remedy this situation through the alignment of land development and management with innovative design. SITES offers a comprehensive rating system for use by landscape architects and members of related design and planning fields, including foresters, planners, engineers, architects, developers, and policy-makers; it stresses the importance of the outside environment, which the LEED rating system largely overlooked. A presentation about the SITES Initiative was made by Robert Goo, Environmental



Summer Annuals



Shoreline Clean-up



May 18 native planting at AlexRenew Enterprises



Thomas Pollack Eagle Scout Project at Four Mile Run Park.



Hilton Street slope native tree planting.

Protection Specialist, Office of Water Office of Wetlands, Oceans and Watersheds, US EPA. Presentations were also given about several SITES projects including: SITES Project 1: The Washington Canal Park, SITES Project 2: Anacostia Watershed Society Headquarters, and SITES Project 3: The School of International Service at American University.

- Monitoring traps for the Emerald Ash borer are being deployed at several locations in the City to detect the presence of the pest, which has ravaged many stands of ash in urban areas of 20 states, including Maryland and Virginia. Emerald ash borer was first detected in the U.S. in 2002. The traps are purple sheets of corrugated plastic that are folded in a triangle and suspended in trees. A pheromone attached to the trap attracts the male insect and captures it on the sticky surface of the trap. The traps will be periodically inspected for trapped adult male emerald ash borer now through August.
- Approximately thirty mature ash trees will be selected for treatment to inhibit infestation by emerald ash borer. The treatment is the injection of the insecticide emamectin benzoate directly into the trunk of the tree at low pressure, using a small gauge needle. The efficacy of the treatment is expected to be two years. Residents are encouraged to monitor trees on their properties and engage qualified arborist to recommend appropriate treatments for trees that appear to be healthy, and those that show signs of decline and potential infestation by emerald ash borer, or other insects and diseases the affect ash trees.
- In an effort to control the spread of the emerald ash borer United States Department of Agriculture, Animal and Plant Health Inspection Service has implemented Plant Protection and Quarantine (PPQ) safeguards prohibiting the transport of ash trees, ash wood and ash wood products within and outside of infested areas. Campers should not transport firewood to campgrounds in order to avoid introducing the insect and other pests into areas that are not infested.

Staff is posting the information on web site about the City's plans for dealing with the Emerald Ash borer pest and where the public can get more information about this issue.

For information about emerald ash borer can be found at: <http://www.emeraldashborer.info>



Polk Avenue Park entrance.



Hilton Street slope native tree planting.



Natural Resource Technician Robin Firth with giant Royal Fern colony at Stonegate Scenic Easement.



Ramsay student shows off his turtle magnet

3. JEROME “BUDDIE” FORD NATURE CENTER

a. Programs/Updates:

The Naturalist staff of the Jerome “Buddie” Ford Nature Center conducted 102 interpretive programs in May that was attended by 1,358 participants. The programs include 25 public school programs, Family Fun Night at Chinguapin, a library program, 5 week-day and week-end nature center programs and a Homeschool program. The combined total of visitors and program participants for May was 2,609 people.

School Programs:

Throughout the month, programs were conducted for students from various public schools throughout the City of Alexandria. Staff naturalist conducted 25 programs for 588 students from William Ramsay, Patrick Henry, John Adams and Mount Vernon Elementary Schools, and Francis Hammond Middle School. The SOL topics included “Animal and Plant Life Cycles,” “Ecosystems,” “Animal Classifications,” “Adaptations,” and “Pets- wild vs domestic.” Kindergarten students from William Ramsay Elementary School continue to explore Dora Kelley Nature Park, by taking weekly hikes. This month, the students encountered many snakes in the park including brown water snakes swimming in Holmes Run stream.

Fungi in Our Forest:

Staff biologist conducted a program to hunt for spring fungi in Dora Kelley Nature Park. After a short introduction of the basics of fungi types, their life cycles, and identifying features, the group headed to the upland to find and identify fungi. Several interesting specimens were brought back to the Nature Center to collect spore prints -- a diagnostic tool to help identify fungi. The spores were later mounted so that nature center visitors can observe the fungi spores under the microscope.

Vector Borne Diseases in Virginia:

The City of Alexandria’s Vector Biologist from the Health Department, joined the nature center for two environmental health programs to provide rational, science-based information about mosquitos and the incoming vector-borne illnesses they may carry. The first was an adult program covering the mosquito species we have in this region, their life cycles and biology, and ways we can reduce their populations and protect ourselves. We concluded the program by going to the marsh in the Dora Kelley Nature Park to “dip” for mosquito larvae. Later in the month, Vector Biologist staff returned to conduct a child-friendly version of this program for our after school program. The Dora Kelley Nature Park is one of many sites



Wood ear, an edible fungi prized for its good flavor and medicinal value



Spore prints are a diagnostic tool used to identify fungi



Vector Biologist, Daniel Sherwood shows the Buddies how to use “dippers”

that the Alexandria Health Department monitors the mosquito population.

Dinosaurs:

The topic of this month’s “Little Adventures” program was “Dinosaurs.” At the request of the parents, Naturalist staff taught a class about dinosaurs and fossils. The children enjoyed seeing and touching fossils including a 10” long tooth from a prehistoric Megalodon shark. They also learned which animals are living ancestors of dinosaurs.

b. Volunteers and Interns:

A total of 2 volunteers provided 65 hours of service during the month of May.

c. Noteworthy:

Spring Native Plant Sale:

The Spring Native Plant Sale successfully sold 151 ecologically valuable species to boost our canopy and local native plant population. We thank the Tree Stewards who volunteered to pick-up the plants; particularly Bonnie Petry, who was our citizen partner with the sale and who worked very hard to ensure its success.

Deep Browse Plots:

As of May, the City of Alexandria has joined other local jurisdictions, and is now collecting data on deer browsing and the effects on plant communities. Kurt Moser, a citizen volunteer, worked with City staff to install four deer browse plots in Dora Kelley Nature Park. Plot installation and data collection are in accordance with the same set of protocols used in Arlington and Fairfax Counties. The resulting data that can be used across jurisdictional lines to show the long-term effect of deer overpopulation on plant communities and hopefully influence future policy.

Naturalist Led Walk:

The City of Alexandria’s Child Abuse Multidisciplinary Team visited Dora Kelley Nature Park for a Naturalist led walk as their *Spring Retreat*. During their walk, the group of social workers, attorneys, and non-profit partners were able to observe a nesting pair of pileated woodpeckers. They learned about the forest plant communities, including many of the native and invasive plant species. They plan to return to the park for another retreat, to observe this natural jewel in a different season.



Standing in an iguanodon dinosaur footprint



Staff and volunteers at Spring Native Plant Sale



City Natural Specialist and Kurt Moser collect the geographic coordinates of the deer browse plot



Nature Center Director with City of Alexandria’s Child Abuse Multidisciplinary Team

Park Operations - City Works Report

FY 2016 - as of June 17, 2016

Service Requests

	Currently Open/Reviewed	Currently Past Due	YTD Closed	Notes:
Natural Resources (trees, nature programs and natural lands)	212	0	894	
Park Maintenance	11	0	183	
Park Facility Maintenance	4	0	81	
All Park Ops	227	0	1158	

Work Orders

	*Currently Open/Recurring	Currently Past Due	YTD Closed	Notes:
Trees (UrbanForestry)	471	0	1500	
Nature Center	0	0	1	
Natural Lands	12	0	146	
Park Maintenance	223	0	623	
Park Facility Maintenance	121	0	164	
ROW	0	0	1500	
Schools	69	0	854	
Horticulture/Landscaping	13	0	134	
All Park Ops	909	0	4922	

*Current open/recurring work orders include items related to service requests and planned annual maintenance tasks.

<u>RPCA – REC CENTER MAINTENANCE</u> <u>PROJECT UPDATE – 6/17/2017</u>			
Facility Name	Work Items	Cost	Status
CHINQUAPIN REC	Replace two existing article storage box covers in handball courts with new.	\$725	COMPLETE
CHINQUAPIN REC	Multiple rooms renovations: <ul style="list-style-type: none"> • Club Room 3: Strip clean walls, repaint wall surfaces. • Club Room 1 & 2: Install new cove base, repaint wall surfaces. • Men’s Lockers: • Install new 4” cover base at AC closet. 	\$1,600	COMPLETE
CHINQUAPIN REC	Remove and replace opaque skylight over central corridor on second floor.	\$2650	Ready for Implementation
CHINQUAPIN REC	Remove and replace door at Club Room #3. Includes new kick plate. Utilize existing hardware.	\$475	COMPLETE
CHINQUAPIN REC	Multiple Plumbing Work at Ladies Locker Room: <ul style="list-style-type: none"> • Remove and replace shower heads, snake and flush shower drains. • Replace four cartridges, face plates, and handles on shower valves. 	\$1,835	COMPLETE
CHINQUAPIN REC	Installation of reflective tinting at Club Room 1 & 2	\$823	COMPLETE
CHINQUAPIN REC	Remove swing doors at reception desk and install new queue retractable belt. Replace damaged plastic laminate with new.	\$700	COMPLETE
CHINQUAPIN REC	Remove turnstile and patch floor tiles with new to match.	\$2,700	COMPLETE
CHINQUAPIN REC	New water cooler to replace existing	\$4,147	COMPLETE
CORA KELLY REC	Repair two drinking water fountains. Check drains, replace fittings, and repair handle on high fountain. Replace supply line and compression on low fountain.	\$370	COMPLETE
CORA KELLY REC	Install two new benches at entrance plaza	No Charge	Work is scheduled.
DURANT ARTS	Remove temporary wood rail and install new metal swing gate to match other side rail.	\$850	COMPLETE

DURANT ARTS	Saw-cut 3 trenches at sidewalk in front of 30downspouts, install 3” PVC to carry water to parking lot, pour new concrete. Extend one downspout along top and side wall to discharge at grass area.	\$4,200	COMPLETE
CHARLES HOUSTON REC	Replace damaged laminate in and around main desk	\$500	Work in progress
CHARLES HOUSTON REC	Fix broken drawer at main desk	\$250	COMPLETE
CHARLES HOUSTON REC	Repair concrete steps at building entrance on Wythe Street	\$1,500	COMPLETE
CHARLES HOUSTON REC	Adjust/repair door in Gym	\$350	COMPLETE
NANNIE J. LEE REC	Install new NORA flooring in entrance vestibule.	\$4,806	In Progress
LEE CENTER	New Carpet in Director’s Office	\$3,816	COMPLETE
BUDDIE FORD NATURE	Install new retractable fabric awning at exterior deck	\$12,00	Moved to FY17
RAMSAY	Repair bleachers for code compliancy	\$2,780	COMPLETE
MT. VERNON REC	Install/replace existing ballet bars with new double rail - in dance studio.	\$680	COMPLETE
BARRETT CHINQUAPIN MT. VERNON LEE CENTER CORA KELLY DURANT	Repair/Replacement Accordion and Sliding Partitions	\$ 30K - 50K	Transferred over to DGS for FY17 Implementation



RPCA - PARK OPERATIONS
DINESH V. TIWARI; DEPUTY DIRECTOR
 City of Alexandria, VA

CAPITAL IMPROVEMENT PROJECTS FY16 and FY17
Update as of 6/17/2016

FY	ACCOUNT NAME/NUMBER	ALLOCATED BUDGET	PROJECT NAME	PM	SCHEDULING AND COMMENTS	BRIEF DESCRIPTION
2016	ADA 44801679	\$20,000.00	Ben Brenman Access Improvements	David	Remote picnic shelter, FlexiPave access path, new BBQ = ADA compliant. Planning and Design begin in June 2016 Design only for: FY18 Implement	This funding will cover ADA parking improvements and provide funds for planning support (survey/studies/engineering) for the improvements in FY2018.
2016	ADA 44801679	\$80,000.00	Angel Park Access Ramp	David	CURRENTLY IN DESIGN – FIRST SUBMITTAL SENT TO KEY STAFF FOR REVIEW, COMMENTS RECEIVED.	This funding will address a recommendation of the Neighborhood Parks Improvement Plan and 2012 ADA
	ADA 44801679	\$7,500.00	KHA: Angel Park Improvements		Combine three projects for efficiency: Design/Planning CURRENT	This funding will address recommendations of the 2012 ADA Priorities Study.
	ADA 44801679	\$30,500.00	KHA (ref) Angel Park Stairs		Implementation in JULY, 2016	
2016	ADA 44801679	\$50,000.00	Simpson Duncan Avenue Entrance Improvements	David	DESIGN COMPLETED -- ON HOLD PENDING 5.16.2016 DISCUSSION ON SIMPSON.	The project will provide an ADA accessible entrance to the park as recommended in the Citywide Parks
2016	ADA 44801679	\$26,878.00	Pavement Improvements at Fort Ward Park	David	DRAWINGS COMPLETED BY DG. JL WORKING WITH JES FOR IMPLEMENTATION.	This funding will restripe and address grading issues at Fort Ward Park in conjunction with the
2017	Ball Courts 44801645	\$20,000.00	Fort Ward Tennis Courts Repairs	David	Ty Sprecht Mid-Atlantic Once POs are in hand pass on to James Nichols Evaluate net posts.	Renovate the existing court surface.

2017	Park CFMP TBD	\$240,000.00	African American Heritage Park Renovation	David	D/P= JUNE Solicitation, July Allocation, IMPLEMENT = MARCH Combine Geo-tech task with Contractor task for solicitation.	Repair and renovate the stairs, railing and paths in African American Heritage Park. May Planning, July Allocation, July Procurement, August PO
2015	Horticulture 44801656	\$3,000.00	Forest Restoration at Goat Hill Park	Bob	INITIATION = JUNE 2016	Remaining stabilization and forest management tasks in Goat Hill Park.
2016	Horticulture 44801656	\$80,000.00	Renovate Landscaped Areas at Rec Centers and	Oscar	IMPLEMENTATION = JUNE 2016 PLANNING = JUL, AUG IMPLEMENTATION = SEP, OCT, NOV	Renovations at various Recreation Centers to improve entrances.
2015	Horticulture 44801656	\$57,000.00	Lee Center Landscape Renovation	Oscar	PLANNING = JUN, JUL, AUG IMP = SEP, OCT CLOSEOUT = NOV	This project will modify the plantings around the Lee Center to address building system/planting conflicts as identified by General Services.
2016	Horticulture 44801656	\$45,000.00	Medians Renovations	Oscar	IMP = JUN CLOSEOUT = JUL IMP = SEP, OCT, NOV CLOSEOUT = DEC	Median improvements as identified by Park Operations. Some funding will be combined with the City Gateway/Portals project to fund the sign replacements.
2015	Horticulture 44801656	\$50,000.00	City Gateways/Portals	Oscar	PLANNING = JUN IMP = JUL, AUG, SEP CLOSEOUT = OCT	Replacement of two gateway/portal signs. The signs will be procured/installed by T&ES. This project is coordinated with the Gateway/Portal Landscaping project.

2016	Horticulture 44801656	\$25,000.00	Wetlands Restorations at Dora Kelley Nature Park	Bob	PLANNING = JUN, JUL IMP = AUG, SEP CLOSEOUT = OCT	Restoration of the trailside wetland/marsh that has been degraded due to sediment intrusion from upstream and establishment of invasive vegetation in the artificially shallow water of the wetland. Removal of accumulated sediment and restoration plantings.
2016	Horticulture 44801656	\$10,000.00	Hillside Park Planting	Bob	INITIATION = DEC 16 PLANNING = JAN, FEB 17 IMPLEMENTATION = MAR 17 CLOSEOUT = APR 17	Address erosion issues adjacent to the parking lot and mitigate impacts of the desire line paths.
2014	Horticulture 44801656	\$10,570.00	Enhance Natural Conservation Zones	Bob	PLANNING = JUN, JUL 16 IMPL = AUG, SEP 16 CLOSEOUT = OCT 16	Long term improvements to better define and protect NPCZs through installation of rustic fencing and addition of educational signage.
2016	Horticulture 44801656	\$20,000.00	City Gateways/ Portal Landscaping (Match Funding)	Bob	PLANNING = NOV 16 - MAR 17 IMPL = APR - JUN 17	Funding to install plantings/water access to Gateways/Portals in coordination with the Beautification Commission. This project is coordinated with the Gateway/Portal Sign project.
2016	Horticulture 44801656	\$54,000.00	Lake Cook (FY16 & FY17)	Bob	PLANNING JUN 16 - JAN 17 IMPL = FEB 16 - JUN 17	Funding to coordinate with the Lake Cook project planned by T&ES.

2017	Horticulture 44801656	\$20,000.00	Renovate Landscaped Areas at Recreation Centers and Facilities	Oscar	IMPL = JAN 16 PLANNING = JUL, AUG 16 IMPL = SEP, NOV 16 PLANNING = DEC 16 – MAR 17 IMPL = APR –	Renovations at various Recreation Centers to reconstruct beds, install irrigation systems, and replace or install trees and shrubs.
2017	Horticulture 44801656	\$10,000.00	Forest Restoration at Goat Hill Park (Phase II)	Bob	TBD	Remaining stabilization and forest management tasks in Goat Hill Park.
2017	Horticulture 44801656	\$20,000.00	Forest Restoration at Dora Kelly Nature Park (Phase I)	Bob	INITIATION = OCT 16 PLANNING = NOV 16 – MAR 17 IMPL = APR – JUN 17	This project is a two-year effort to restore native plant communities and increase mature tree canopy at a premier City Natural Area. This includes restoration plantings, of mature forest species, following the removal of invasive exotic plants.
2016	Trees 44801657	\$56,000.00	Spring Tree Installation	Bob	CLOSEOUT = JUN 16	Tree planting/tree well improvements/tree maintenance
2017	Trees 44801657	\$103,000.00	Fall Tree Installation	Bob	INITIATION = JUL 16 PLANNING = AUG 16 IMPL = SEP 16 – DEC 16	Tree planting/tree well improvements/tree maintenance
2017	Trees 44801657	\$103,000.00	Spring Tree Installation	Bob	INITIATION = JUL 16 PLANNING = JAN 17 – FEB 17 IMPL = MAR 17 – MAY 17 CLOSEOUT = JUN 17	Tree planting/tree well improvements/tree maintenance
2016	Irrigation 44801658	\$270,000.00	Renovate Systems as Identified Assessmen	Oscar	IMPL = JUN 16 – NOV 16 CLOSEOUT = DEC 16	This project is being prepared for solicitation.

2017	Irrigation 44801658	\$15,000.00	Renovate Central Control Computer	Oscar	INITIATION = JUL 16 PLANNING = AUG – SEP 16 IMPL = OCT – NOV 16	Renovate the Central Control Computer with new hardware (coordinated with IT), updated software, and access rights.
2017	Irrigation 44801658	\$38,000.00	Ben Brenman CCU Systems and Sites	Oscar	PLANNING = JUL – SEP 16 IMPL = OCT 16 – DEC 16 PLANNING = JAN – MAR 17	Implement recommendations of the 2015 study.
2016	Public Pool 44801683	\$14,000.00	Old Town Pool Training Pool Fence	David	Completed	Project is in close-out.
2016	Public Pool 44801683	\$13,000.00	Pool White Coating	David	On Hold	This project may be delayed until FY17 if the OTP hot water heater can be purchased in FY16.
2016	Public Pool 44801683	\$6,800.00	OTP Door Replacement	David	Completed	This project will replace doors at Old Town Pool. The purchase order has been approved.
2016	Public Pool 44801683	\$8,000.00	Charles Houston Ramp Resurfacing	David	Completed	This project will resurface the pool entrance ramp at Charles Houston. The purchase order has been approved.
2016	Public Pool 44801683	\$15,090.00	OTP/JH Fence/Side walk Repairs	David	Completed	The project is in the final stages of construction. Outstanding punch list items are weather dependent.
2016	Public Pool 44801683	\$7,000.00	Signage Improvements	David	July Allocation	This project may be delayed until FY17 if the OTP hot water heater can be purchased in FY16.
2017	Public Pool 44801683 Verify funds for VFA	\$30,000.00	OTP Electrical Upgrades	David	July Allocation Creating consultant list	The scope for this project will be informed by the OTP study report/results.

2017	Assessment of Building Systems, prior to work.	\$14,000.00	OTP Hot Water Heater Replacement	David	July Allocation Creating consultant list	This project may move to FY16 due to the critical nature of the improvement. See Pool White Coating and Signage
2017		\$80,000.00	OTP Plumbing Repairs	David	July Allocation Creating consultant list	The scope for this project will be informed by the OTP study report/results.
2016	Fort Ward Park 44802468	\$150,000.00	Fort Ward Management Plan	OHA	On-going	The plan will be managed by Office of Historic Alexandria.
2016	Fort Ward Park 44802467	\$8,500.00	Fort Ward Additional ADA Compliance	David	PO Issued, contractor mobilizing	The project will fund ADA site furnishings.
2016	Fort Ward Park 44802467	\$28,000.00	Fort Ward ADA Parking and Pathways	David	PO Issued, contractor mobilizing	The project will fund pathways to ADA picnic tables.
2016	Fort Ward Park 44802467	\$13,500.00	24 New Trees Plantings	Bob	In progress	Plant 24 new trees with a 2yr establishment warranty.
2017	Fort Ward Park 44802467	\$186,000.00	Restoration of Former Maintenance Yard	Dinesh		See the Fort Ward Management Plan.
2017	Fort Ward Park 44802468	\$60,000.00	Conduct Archaeological Investigations	OHA		The project will be managed by Office of Historic Alexandria.
2017	Fort Ward Park 44802467	\$7,000.00	Improve Loop Road ADA	Judy Lo		This project will fund additional ADA improvements on the Loop Road that are not complete with the repaving project.

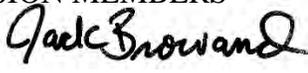
2017	Fort Ward Park 44802467	\$82,000.00	ADA Access Path Between Picnic Shelter	David	PLANNING = JUL 16	This project will plan and construct an ADA access path between the ADA parking and the picnic shelter.
2016	Recreation Center Security 44802466	\$135,000.00	Recreation Center Door Replacements/Access Improvements	David	Due Diligence with ACPS Security Director: James Bartlett	SOW 1) Perimeter Door upgrades at all centers. 2) PA system interface for rec centers
2017	Warwick Pool 44802221	\$2,150,000	Warwick Pool and Facility Reconstruction	David	PM = DPI Tony Gammon Three proposers selected for interviews in two weeks.	The goal is to create an economical and efficient community pool providing the baseline of community needs while minimizing operational costs and maintenance expenses.
2017	Recreation Center CFMP 44801641	\$750,000.00	City's Recreation Centers CFMP	Oscar / David	Park Ops team is formalizing the CFMP Internal Review Committee. Charge:	
					1.) To create a new DGS/RPCA MOU, 2.) To create continuous RPCA controls and	

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 23, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF 
PARK PLANNING, DESIGN & CAPITAL PROJECTS
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION: ITEM VII. DIVISION UPDATE

TANEY AVENUE PARK IMPROVEMENTS

Project Manager: Judy Lo, Urban Planner III

The SUP application approved by Planning Commission on Thursday, June 9 and by City Council on Saturday, June 18. Improvement activities planned for fall 2016. For additional project information, visit the [Taney Avenue Park Improvements](#) project website.

COMMUNITY MATCHING FUND

Project Manager: Dana Wedeles, Urban Planner III & Lucresha Murphy, PARKnership Manager

The Department of Recreation, Parks and Cultural Activities established the Community Matching Fund (Fund) with the approval of the FY 2017-FY 2026 Capital Improvement Budget. This Fund will better leverage collaborative community partnership opportunities with the City that expand and improve the quality of recreation, park, and cultural experiences. The Fund promotes collaborative partnerships among City of Alexandria community organizations by providing matching 1:1 dollars for groups that propose fundraising for park and recreation improvement projects. The Fund fosters public/private partnerships and cultivates innovative ways for residents to have a greater stake in improving the park and recreation facilities that they use. These partnerships will also provide opportunities for developing positive relationships between the City and the community.

- See Community Matching Fund Memo Attached

POCKET PARK PLANNING PROCESS

Project Manager: Dana Wedeles, Urban Planner III

In 2012, the Division of Park Planning, Design, and Capital Development began planning for parks by typology. The Division is set to begin planning for the City's Pocket Parks in January 2017. These parks are the smallest park typology and provide greenery, a place to sit outdoors, and in some cases, a children's playground. These parks are publicly owned, no larger than 0.5 acre, and have no recent existing plans. Sixteen Pocket Parks are included in this process.

- See Pocket Park Memo Attached

PATRICK HENRY K-8 & RECREATION CENTER PROJECT

Project Managers: Jack Browand, Division Chief & Margaret Orlando, Division Chief

Following considerable discussion from the Patrick Henry Community Advisory Group, input from the community, and on the [information provided](#) to the Alexandria City School Board (Board), the Board voted to move forward with option A-1 for the design of the new Patrick Henry School and Recreation Center on Thursday, May 19.

Consistent with the City Council action of June 23, 2015, the A-1 concept plan provide space for a new Neighborhood Recreation Center of approximately 18,000 square feet. The new recreation center, originally estimated at 17,000 square feet, includes dedicated community space for walking/running lanes, flex court, multipurpose rooms, craft room, exercise/fitness room and administrative space to meet the recreational needs of the surrounding Patrick Henry community identified in the feasibility study. Resulting from detailed design and program discussions, the proposed center includes additional storage and support activities, and outdoor accessible restrooms to support the athletic field, exercise equipment and outdoor play spaces. In addition, the City will have access to approximately 12,000 square feet of activity space in the school including the gymnasium, multipurpose room and black box theater.

Following the City Council approval of the FY 2017 Operating and Capital Improvement Budget, City staff are preparing to upgrade the multipurpose field from natural grass to synthetic turf. Consistent with the City 2006 Comprehensive Athletic Fields Master Plan, the new synthetic turf field will be open to the public and designed similar to the open campus at the new Jefferson-Houston K-8 School. Key dates in the design and Development Special Use Permit process are as follows:

- Planning Commission and City Council Hearings: December 2016
- Final Site Plan Submission: end of January 2017
- Begin Construction: Spring 2017

For additional information, visit the [Patrick Henry K-8 School & Recreation Center](#) project website.

SIMPSON PARK PLAYGROUND AND PASSIVE LAWN RENOVATION

Project Manager: Dana Wedeles, Urban Planner III

RPCA hired the Alexandria-based landscape architecture firm [Lardner/Klein](#) to lead the design process and [May + Watkins](#) to incorporate public art within the site. The project implements recommendations from the 2014 Citywide Parks Improvement Plan, which called to (1) improve the open space to accommodate multiple passive uses and activities in Simpson and (2) renovate Simpson playground, including a new configuration, shade, surfacing, and equipment suitable for ages 2-12. The design also aims to connect passive use areas, making it family friendly for multiple age groups.

- [Simpson Park Playground and Passive Lawn Renovation](#)

ALEXRENEW SYNTHETIC FIELD

Project Managers: Jack Browand, Division Chief & Bethany Znidersic, Urban Planner III

AlexRenew continues to receive the necessary material to complete the repairs to the new synthetic field. Best estimate for completion is late July. Considering the City will need to inspect the field and allow time to correct potential issues, it is likely the field will not be available for turnover until mid-August. Park Planning will coordinate a status meeting in mid-July. After discussions with the Sports Office, regular use will not be considered until after Labor Day. If receipt were earlier than anticipated, the field will be made available for open unstructured use.

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 23, 2016

TO: ALEXANDRIA PARK AND RECREATION COMMISSION

FROM: DANA WEDELES, PARK PLANNER

ITEM: RECREATION, PARKS, AND CULTURAL ACTIVITIES COMMUNITY MATCHING FUND

BACKGROUND

The Department of Recreation, Parks and Cultural Activities (RPCA) established the Community Matching Fund (Fund) with the approval of the FY 2017-FY 2026 Capital Improvement Budget. This Fund will better leverage collaborative community partnership opportunities with the City that expand and improve the quality of recreation, park, and cultural experiences.

The Fund promotes collaborative partnerships among City of Alexandria community organizations by providing matching 1:1 dollars for groups that propose fundraising for park and recreation improvement projects. The Fund fosters public/private partnerships and cultivates innovative ways for residents to have a greater stake in improving the park and recreation facilities that they use. These partnerships will also provide opportunities for developing positive relationships between the City and the community.

The Fund is part of the RPCA PARKnership Program, a program that oversees partnerships for the development, design, construction and operation of recreational and park facilities and/or programs with the intent to support RPCA's goal for a healthy and thriving City of Alexandria. These partnerships are mutually beneficial for all involved partners, and provide a service to the City that goes beyond RPCA's operational capacity. The program streamlines RPCA resources in order to ease the process of collaborating with the City in accordance with all associated policies.

HOW WILL THE MATCHING FUND WORK?

On July 1, RPCA will post a call for proposals on its website and in park and recreation facilities. On July 20, RPCA will begin to accept proposals from City of Alexandria-based community groups for park and/or recreation improvement projects. RPCA will accept proposals, through an online application, until September 1.

Following closure of the application process, RPCA's senior management, or their designee, from each RPCA division, will evaluate the proposals and recommend specific projects to proceed (see rating criteria below). The RPCA Park Planning, Design & Capital Development Division staff will present the proposals to the Park and Recreation Commission (PRC) in a Public Hearing at their

September meeting. The PRC will provide approval or request additional information at their October meeting. Groups may proceed with fundraising efforts once given PRC approval.

Following approval, the City and the community group will enter into a formal agreement that outlines both the City and the group's responsibilities.

Funding standards are that the community group will raise their funds within one year of the award. Upon reaching the goal, the City and organization will work collaboratively to implement the project.

HOW MANY COMMUNITY GROUPS WILL RPCA SELECT AND HOW MUCH MONEY THEY AWARD?

As approved in the FY 2017-FY 2026 budget, beginning in FY 2017 (July 1, 2016) there will be a total of \$50,000 in City matching funds. RPCA will give 1:1 matching award in an amount up to \$25,000, which allows a minimum of two selected proposals. Awards may vary given in any amount between \$5,000 (for project totals of \$10,000) to \$25,000 (for project totals for \$50,000).

In FY 2018, the funding will increase to a total of \$100,000 in annual matching funds, allowing a minimum of four projects. For the FY18 Fund, the application process will begin in March 2017 with projects awarded in July 2017.

WHO CAN APPLY?

Any community group that lives and/or works in the City of Alexandria can apply for the matching fund. The group must demonstrate in their proposal a capacity to build a stronger and healthier community through park and recreation facility improvements. Proposals must show that the project will:

- Provide a public benefit, free and open to all members of the public;
- Be located on City owned parks property or recreational facility;
- Emphasize self-help, with project ideas initiated, planned and implemented by the neighbors and community members impacted by the project; and
- Demonstrate the ability to raise the community match within one year.

A successful proposal will include completed and detailed sections that demonstrate the group has planned well, is able to organize broad community support, and knows how to secure the resources needed to complete the project.

Rating criteria will include:

- **Proposed Idea (up to 30 points)**
Applicants must demonstrate the project's effectiveness in creating a stronger, more connected, and vibrant neighborhood and community. The proposal must include a detailed work plan, explain how the project will benefit the broader community, and why they want to do this project. If applicable to the project site location, projects should also show consistency with the Citywide Park Improvement Plan (2014) or the Neighborhood Park Improvement Plan (2016), as accepted by City Council.
- **Neighborhood Involvement/Community Building (up to 30 Points)**
Applicants must demonstrate the project's effectiveness by including as many diverse groups

and individuals as possible and should reflect the demographics of the neighborhood/community, including youth, seniors, renters, homeowners, and business organizations.

- **Project Resources & Readiness (up to 30 points)**

Applicants must demonstrate the ability to obtain widespread and diverse match contributions of cash, volunteer labor, donated professional services, and donated materials as indicators of community support. Community groups must show that they can raise their matching funds and have the project started within 12 months. They must also show a project timeline. Proposals that demonstrate a maintenance assistance plan will receive higher consideration.

- **Outcomes (up to 10 points)**

Applicants must identify how they will measure project success with specific outcomes, both tangible and/or intangible results.

COMMUNITY MATCHING FUND REQUIREMENTS

Awards will not be made to individual persons, individual businesses, government agencies, political groups, district councils, universities, hospitals, newspapers, organizations outside the City of Alexandria, or applicants who have failed to successfully carry out projects awarded in the two preceding years.

Awards will not be made to duplicate an existing public or private program, support programs or services, pay for operating expenses not directly related to the awarded project, or to purchase land or buildings.

Community groups can have only one match award at a time. Proposals not accepted one year can be submitted again the following year if it meets all requirements.

All design and capital projects must provide readily accessible facilities per the Americans with Disabilities Act (ADA).

DONATIONS

Cash donations can come from fundraising events, individuals, foundations, businesses, and/or community groups. Community groups may seek grants to fulfill their 50% portion of the project; however, these grants may not come from other City funded resources.

Groups may count in-kind physical labor and professional services towards the 50% match, but must be fully explain their strategy in the proposal. Donated professional services must be relevant to the project and proportionate to its needs. The group must document and submit to the City all volunteer hours, whether labor or professional services.¹

¹ The 2014 Virginia average hourly value of volunteer time is \$24.90. The Virginia Employment Commission (VEC), Economic Information Services Division, uses the Current Employment Statistics annualized average hourly earnings for all production and non-supervisory workers on private non-farm payrolls in Virginia. The figure is an estimated value and is increased 12% to allow for benefits (effective April 2013). 2013 is the latest year for which state-by-state numbers are available. The Bureau of Labor Statistics does have [hourly wages by occupation](#) that can be used to determine the value of a specialized skill.

All donated materials and supplies are valued at their retail prices. Donors of the materials and supplies must provide documentation on their letterhead of the value of the match.

An applicant does not need to be an IRS-recognized charitable organization (known as a 501(c) (3) agency) to receive Matching funds. However, the group must have a fiscal sponsor or designated person to manage the project's funds, and assumes financial responsibilities related to successful completion of the project.

PROCUREMENT

The City will assume responsibility for procurement of all project contractors or consultants unless the organization and the City have a written agreement to allow in-kind labor/construction and/or the organization. An organization may seek consultant or contractor services if the City and organization has a written agreement and the organization follows the City's procurement selection processes.

PROJECT PROGRESSION

All award recipients must submit progress reports, documentation of community match, and invoices, as appropriate, throughout project, as will be documented in the City and organization agreement upon award.

If a community group determines by June 1 of the following calendar year that it cannot meet their matching goals, the City will rescind the award and the City's matching funds will be used for another community group award in the upcoming fiscal year.

RECOGNITION

The approved projects shall have a recognition sign, dedication, or some other recognition signifying the project is part of the City's RPCA PARKnership Program Community Matching Fund.

CONTACT INFORMATION:

Dana Wedeles, Park Planner III
Phone: 703.746.5491
E-mail: Dana.Wedeles@alexandriava.gov

Or

Lucresha Murphy, PARKnership Manager
Phone: 703.746.5489
E-mail: Lucresha.Murphy@alexandriava.gov

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 23, 2016

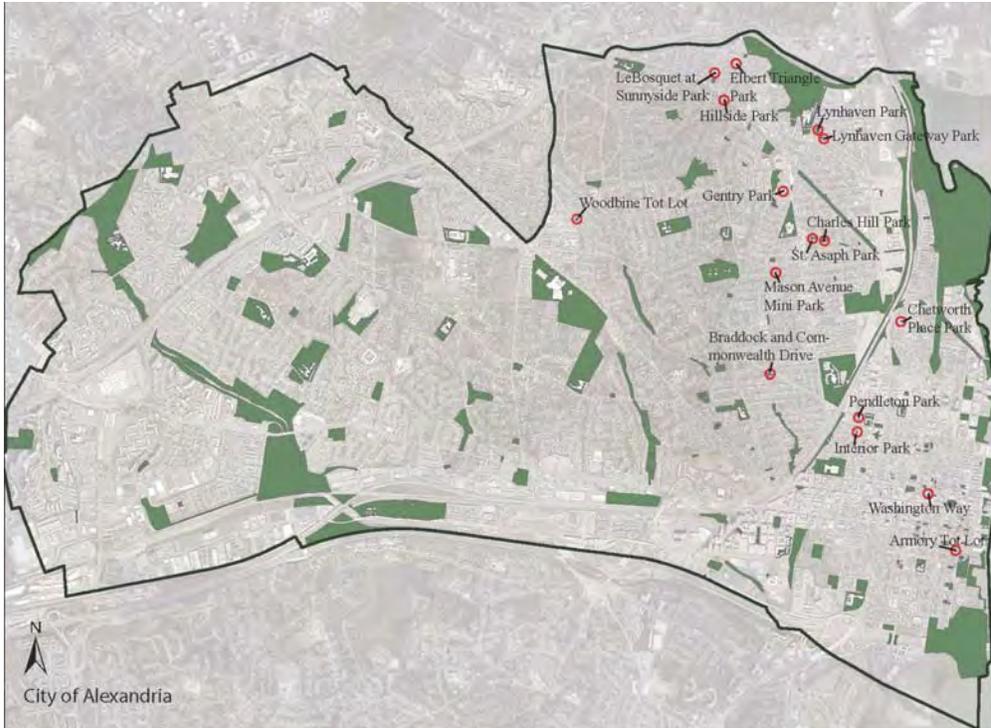
TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: DANA WEDELES, PARK PLANNER 
ANA VICINANZO, PARK PLANNING INTERN
LAURA DURHAM, PRINCIPAL PLANNER
JACK BROWAND, DIVISION CHIEF

SUBJECT: POCKET PARK PLANS

In 2012, the Division of Park Planning, Design, and Capital Development began planning for parks by typology. The Division is set to begin planning for the City's Pocket Parks in January 2017. . These parks are the smallest park typology and provide greenery, a place to sit outdoors, and in some cases, a children's playground. These parks are publicly-owned, no larger than 0.5 acre, and have no recent existing plans. The following sixteen parks will be included in this plan:

1. Braddock and Commonwealth Dog Area (5 W. Braddock Rd)
2. Charles Hill Park
3. Elbert Triangle Park
4. Hillside Park
5. Le Bosquet at Sunnyside
6. Lynhaven Park
7. Lynhaven Gateway
8. Mason Avenue Mini Park
9. St. Asaph Park
10. Woodbine Tot Lot
11. Gentry Park
12. Pendleton Park
13. Interior Park
14. Chetworth Place Park
15. Armory Tot Lot
16. Washington Way
17. Sunset Mini Park



The following parks fit the Pocket Park Criteria but we will not be included them in this process because they have a recent plan or are undergoing a separate planning process:

- 18. Ruby Tucker Park
- 19. Judy Lowe Park
- 20. 48 South Early Street
- 21. James Bland Park
- 22. Hunter Miller

The following two pocket parks fall under a separate planning process:

- 24. King Street Gardens
- 25. Nancy Dunning Memorial Garden

We propose the following timeline for this project:

Summer-Fall 2016

1. Establish internal stakeholder group to inform on park needs and uses.
Group to include representatives from:
 - Recreation Division
 - Special Events
 - Park Operations
 - Natural Resources

- Planning and Zoning
 - T&ES Planning
 - T&ES Office of Environmental Quality
 - T&ES Operations
 - Health Department
 - OHA
 - Alexandria Police Department
 - Office of Human Rights
2. Begin research and analysis. Research to include:
 - Needs Assessment
 - Historical Documentation
 - Zoning
 - Site Conditions
 - Existing Master Plans/Site Plans
 - Current Operations
 - Demographics
 - Service Area Analysis
 - Future development/external considerations analysis
 3. Establish calendar for public outreach strategy and establish project website

Spring 2017

1. Conduct Public Outreach for information gathering
 - Kick-off with establishing project goal with PRC
 - Tour of park sites with PRC (open to public)
 - Feedback from Park users (park signs, surveys, etc.)
 - Hold workshops in each planning district
2. Summarize findings, including determination on which parks require substantial design change

Summer 2017

1. Develop standards for Pocket Parks
2. Develop list of recommendations and priorities for each park site
3. Develop conceptual plans for Parks that require major design change

Summer-Fall 2017

1. Conduct public outreach for feedback on plans
2. Conduct cost analysis

Winter – Spring 2018

1. Complete and release final plan (similar to Citywide Parks Improvement Plan process)

CC: JAMES SPENGLER, DIRECTOR, RECREATION, PARKS, AND CULTURAL ACTIVITIES

Active Park Planning Projects

Tuesday, June 21, 2016

8:29:17 AM

Lead	Project Name	Team	%Complete	Est. Completion
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VDOT

Four Mile Pedestrian Bridge DW, JB 60% Design 31-Dec-15
 Notes: NVRC and VDOT resolving payment issues. Once resolved, NVRC will reactivate project with Buro Happold.

TE&S

Oronoco Outfall Project JB
 Notes: The project is under review.

Potomac Yard Metrorail Station BZ DT
 Notes: Public outreach for the station and park redesign is currently underway through the Potomac Yard Metrorail Implementation Work Group (PYMIG).

T&ES

Holmes Run Trail Feasibility Study DW JL 23-May-16
 Notes: Project out to bid.

RPCA/ACPS

Patrick Henry Recreation Center Renovation JB 20% 01-Jun-16
 Notes: Community Advisory Group Meeting on January 13. Begin design work Feb. 1, 2016. Concepts have been narrowed down to 2 schemes with all vehicle traffic off of Taney Ave.

RPCA

Add Canopy Structure at All Veterans Park JL, AV 10% Design 30-Jun-16
 Notes: Identified in Holmes Run Plan. Custom design options being developed by manufacturer. Installation anticipated Spring 2016 depending on lead times for engineering and fabrication of structure.

Armistead L. Boothe Park Restrooms DG, OM 98% Design 31-Dec-16
 Notes: The RFP is anticipated to be released in June.

Beverley Playground Renovation JL 5% Construction Docs 01-Dec-16
 Notes: Community meetings to be held March 9 and 21 to obtain input on proposed lighting. Lighting not supported. Cdocs currently under City review process. Procurement anticipated May/June 2016.

Carlyle Dog Park Improvements DR JN 15% 01-Feb-16
 Notes: Grading, irrigation and seeding were completed in April. The Large Dog Area will be closed until July to allow turf to re-establish.

Chinquapin Feasibility Study LD, JB in progress 30-Sep-15
 Notes: Hughes Group analyzed alternative construction methods and completed the geotechnical analysis to reduce the cost estimate; two options are within/close to the proposed budget.

Lead	Project Name	Team	%Complete	Est. Completion
	Chinquapin Playground Repair-Upgrade	JL	80%	02-May-16
	Notes: Replacement parts installed July 30, 2015. Fence repairs and asphalt repair to be completed May 2016. Playground recommended to be re-located in 10 years--full renovation on hold.			
	CIP Planning/Budget	BZ, DW		
	Notes: The FY 2017 budget was adopted May 5.			
	Entry Portal Signs	OM, RT	0% Construction	01-Jun-16
	Notes: The purchase of new gateway wayfinding signs is in procurement and coordinated with T&ES. A partnership for the planting beds is being coordinated with the Beautification Commission.			
	Four Mile Run Connector Design and EA	DW	30	30-Jun-16
	Notes: Contractor beginning design. Expected design completion in Sept. 2016.			
	Four Mile Run Restoration	DW,JB	90%	15-Apr-16
	Notes: Site being monitored by contractors until November 2016. Continued issue of wildlife eating plantings. Contractors reviewing.			
	Four Mile Run Trail Improvements and Mile Ma	DR,DW	5%	31-Dec-15
	Notes: Mile Markers at warehouse and will be installed after the Four Mile Run Restoration project is complete.			
	George Mason Tennis Court Renovations	ACPS		
	Notes: ACPS Plans to resurface in Spring 2016, before programs begin.			
	Holmes Run Fitness Equipment Phase 2	JL	20%	29-Apr-16
	Notes: Purchase order request completed. Revised quotes for installation to be obtained.			
	Hunter Miller Basketball Renovation (lights and	BZ, JB	90% Construction	18-Mar-16
	Notes: R.E. Electric will be doing light tests the evening of the 23rd. The lights can be used now and the signs can be posted but if any adjustments need to be made it will be on the 23rd.			
	Improve Landscape beds around Rec Centers	BT, OM	10% Design	30-Jun-16
	Notes: Plans are being coordinated with Recreation Center Directors. Projects will include Charles Barrett, Durant Center, Mount Vernon and Cora Kelly			
	King Street Gardens Improvements	DR/MH		01-Jun-19
	Notes: RPCA and OEQ are working on the rain garden restoration to bring that part of the artwork back to its original design/purpose. Staff will work with an art conservator and the artist on the restoration			
	Lee Center Landscape Renovation	JL		26-Feb-16
	Notes: Draft Landscape Plan recommendations to be completed Winter 2015. Installation anticipated Fall 2016.			

Lead	Project Name	Team	%Complete	Est. Completion
	Luckett Field Drainage and Backstop	BZ CW	5%	30-Jun-16
	Notes: Recommendation #4 Project scope is in progress.			
	Native Plant Conservation Zone Enhancement	BT, RS	30%	30-Jun-16
	Notes: This project will provide long-term improvements to the landscape island and pollinator garden at the Nature Center. Implementation is anticipated in the summer.			
	Old Town Pool Door Replacement	DG, RB	5%	31-Mar-16
	Notes: The purchase order was issued and the work is scheduled for March. Work is complete.			
	Potomac Yard Park	BZ	90% Construction	31-Mar-16
	Notes: Phase I (main body) opened December 14. Phase II (south trail) anticipated to be complete 2016 (punch lists are in progress). Phase III (North Pond) to be separated and complete winter 2016.			
	Recreation Facilities Security	JB	0%	30-Jun-16
	Notes: Internal analysis of the original APD assessment was completed on 8/24/2015. Tasks were prioritized and bundled per work category with highest priority bundle designated for immediate implementation.			
	Replace Old Town training pool fence	DG, RB	90%	11-Mar-16
	Notes: This project will replace the Old Town Pool fence around the training pool. The project and punchlist are complete.			
	Rubber Surface Repairs	JL, SR,OM		20-Nov-15
	Notes: On-going project. Needed FY2016 repairs to be scheduled weather permitting for Mason Avenue & Judy Lowe. Charles Houston, Mt. Jefferson and Landover completed.			
	Simpson Little Building Demolition/Backstop	BZ, DG	100% Design	30-Jun-16
	Notes: CDs are completed. The project has been awarded and the schedule is being coordinated for the spring/summer. Building Permits issued. Work to begin after Little League season is over.			
	Simpson Park Duncan Ave Entrance Improveme	DG, DW	75% Design	30-Jun-16
	Notes: See Simpson Park Plan. Construction drawings are in progress, 90%. Estimate to be obtained in conjunction with Little League work. Construction is anticipated in begin summer.			
	Simpson Playground & Passive Area Renovatio	JL, DW	0%	01-Apr-17
	Notes: Lardner/Klein hired as landscape architect. Artist selected. First community meeting scheduled for May 25th.			
	Taney Avenue Accessible Path to New Benches	JL		
	Notes: Design underway-- To be completed with Fall 2016 in conjunction with other Taney improvements.			
	Taney Avenue Entry Plaza to the Park with Park	JL		
	Notes: Recommendation #3 & 8 of NPP. Design underway. Installation anticipated Fall 2016, in conjunction with other Taney Improvements.			

Lead	Project Name	Team	%Complete	Est. Completion
	Taney Avenue Install climbing/play features	JL	0%	30-Dec-16
	Notes: Recommendation #5 of Neighborhood Park Plan. Scope to be developed. Public/Private partnership project. SUP application submitted 3/18/16. On docket for June public hearings.			
	Trail Signage	JN	0%	31-Mar-16
	Notes: The sign improvements are being coordinated by Park Operations			
	Warwick Pool Renovation	DG, JB	5% Feasibility	31-May-17
	Notes: Geotech and structural analysis completed in July. Staff Council update in January. Task Order solicited-No response. New RFP relased through Purchasing. Bid Opening 4/22/16.			
	Wayfinding for Citywide Parks	DW	0%	01-Nov-16
	Notes: Consultants have begun Hensley, Chinquapin, Simpson, Homes Run, and Brenman wayfinding plan. Will take 6 months to complete.			
	Windmill Hill Bulkhead Replacement	JB, BZ	90% Design	01-Jan-17
	Notes: City Council approved an amendment to the 2003 Park Master Plan to build a living shoreline to provide stabilization to the failed bulkhead and shore erosion. 90% drawings were review.			
P&Z/DPI				
	Waterfront Plan	JB		29-Dec-17
	Notes: The City is embarking on a multi-year capital program to reinvent the City's Waterfront as a dynamic gateway to historic Old Town. The project is managed by DPI.			
P&Z				
	Braddock Small Area Plan	LD	90% Planning	
	Notes: Preferred Alternative was presented to PRC in March 2016. Public Hearing and vote scheduled for June PRC. Plan will then be incorporated into Braddock Metro Small Area Plan.			
	Eisenhower ASA/Alexandria Renew Restrooms	BZ, DG	90% Construction	01-Apr-16
	Notes: Staff will schedule a punch list walk in March. Construction is anticipated to be complete in winter/early spring 2016.			
	Eisenhower ASA/AlexRenew Field	BZ	90 % Construction	01-Mar-16
	Notes: AlexRenew continues to receive material complete the repairs to the new synthetic field. Best estimate for completion is late July, followed by City inspection, with opening before Labor Day.			
	Eisenhower Avenue Widening	BZ	90% Design	01-Dec-17
	Notes: Project is expected to be under construction for 18 months starting 2016. 90% Drawings reviewed. ROW acquisition is in progress.			
	Eisenhower West	LD	100% Planning	
	Notes: Planning Commission and City Council approved November 2015. Implementation group will be established in 2016.			
	Potomac Yard I/J West and L	BZ	80% Construction	
	Notes: Plan approved in Sept. 2011. RPCA staff consulted on the play areas, but the application is not officially reviewed by RPCA due to lack of public land. Construction of Leslie connection in progress.			

Lead	Project Name	Team	%Complete	Est. Completion
	Potomac Yard Landbay I/J Parks	BZ	90% Construction	31-May-16
	Notes: Phase I (Custis) complete/transferred. Construction of phase II (Howell) complete/under performance bond. As-built punch lists relayed to Pulte and next review is anticipated in the spring.			
General Services				
	Conservatory at Four Mile Run Park Communit	LD, DG	100%	
	Notes: Improvements to the building are complete. Staff are reviewing and negotiating a final proposal for a non-profit management lease of the building, including newHVAC. Final negotiations Jan. 2016.			
DPI/TES				
	City Marina Seawalls Planning	JB	5%	01-Jun-16
	Notes: Engineering study to evaluate the condition of the existing seawalls in order to determine the priority and level of repair needed. Project is being coordinated with DPI.			
DPI				
	City Marina Utility Upgrade Planning	JB	0%	30-Jun-17
	Notes: Engineering/planning in FY16. The project contract has been awarded.			
	Fitzgerald Square	JB		
	Notes: The project has been awarded to a consultant team. The project is in concept development. This project is managed by DPI. Community meeting Dec 10.			
ACPS				
	John Adams Transportation Improvements	DW		31-Aug-15
	Notes: ACPS planning on construction over summer 2016.			