

City of Alexandria, Virginia

**PARK AND RECREATION COMMISSION**

**Public Hearing & Regular Meeting**

Thursday, October 20, 2016, 7 p.m.

Mt. Vernon Community Center

2701 Commonwealth Avenue

Alexandria, VA 22305

**Agenda**

- I. Call to Order: Jennifer Atkins, Chair
- II. Public Hearing
  - a. FY 2017 Community Matching Fund Applications
- III. Presentations
  - a. Jones Point Park Recreation Plan – National Park Service
- IV. Items for Information
  - a. Public Comments – non-agenda items
  - b. Updates
    - i. AlexRenew (Limerick Field)
    - ii. NOVA Parks Planning Process
    - iii. Windmill Hill Park Restoration
    - iv. Warwick Pool Rebuild
- V. Items for Action
  - a. FY2017 Community Matching Fund Applications
  - b. Approval of Minutes: July 21, 2016.
- VI. Director's Report.
  - a. FY18 Budget and CIP
  - b. Request from ACPS for Lee Center Use Consideration
- VII. Division Updates
  - a. Recreation Services, Park Operations, and Park Planning, Design & Capital Development
- VIII. Commission Business
  - a. Verbal Reports from Commissioners by District
- IX. Next Meeting: November 17, 2016
- X. Adjournment

MEMORANDUM

**DATE:** OCTOBER 20, 2016

**TO:** PARK AND RECREATION COMMISSION MEMBERS

**FROM:** WILLIAM CHESLEY, DEPUTY DIRECTOR WC  
RECREATION SERVICES DIVISION

**SUBJECT:** RECREATION PROGRAMS AND SERVICES REPORT-  
ITEM VII

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**Program Wrap-Ups**

- Out of School Time Program participants at William Ramsay Recreation Center participated in **Spirit Week** September 14-18. Each day the youth dressed up in different attire based on that day's theme. Themes included Mardi Gras, Celebrity Day, Wacky Wednesday, Professional Day, and Pep Rally Day.
- As part of the Annual Doggie Day Swims, the **Itty Bitty Doggie Dive** took place on September 16 at Charles Houston's Memorial Pool for small dogs 25 pounds and under. The **Big Dog Day Swim** was held on September 17 at Old Town Pool for dogs of all breeds and sizes. These annual events provide dogs the opportunity to swim and play in the City's pools. The events included 474 dogs, almost double the participation of 2015 at 240 dogs. The Chinquapin Advisory Council coordinated volunteers and received a \$1500 donation from the event sponsor, Your Dogs Best Friends.
- On September 17, the 5<sup>th</sup> annual **Alexandria Multicultural Festival** took place at Conservatory Center at Four Mile Run Park. This fun-filled family event included performances by 3 live bands and a Native Indian dance performance. More than 300 participants enjoyed arts and crafts, raffles, dancing and vendors.



- On September 19, Nannie J. Lee Recreation Center staff and Youth Achieving Greatness (YAG) participants became **pirates for a day!** Krispy Kreme was running a pirate-themed promotion and asked patrons to come dressed as a pirate or speak like a pirate to receive a dozen donuts free of charge. Participants enrolled in the YAG and TR program set sail to Krispy Kreme for some delicious treats.



- Tai Chi** started its fall session on September 21. Enrollment has climbed from 8 to 19 participants since last season, generating \$2,135 in revenue.

- On September 23, Cora Kelly Recreation Center hosted its first **Family Cosmic Skate Night**. Over 120 people attended the event, and more than \$280 in revenue was generated.



- On September 24, Cora Kelly Recreation Center hosted its annual **Multicultural Health Fair**. The event offered free health screenings, medical resources, flu shots, voter registration and a live soccer demo. Approximately 250 participants received services and information from vendors while enjoying live music.

- On September 24, RPCA partnered with Alexandria Kiwanis for its annual **Kiwanis Kids Fishing Day**. Approximately 70 Out of School Time Program participants, along with their parents and Kiwanis Club volunteers visited Lake Cook for a morning of fishing. Staff from the Jerome “Buddie” Ford Nature Center brought some animals and did a presentation about fish and some of the wildlife the kids would expect to see at the lake. Fishing pros and novices alike all had a great time.



- The **Robust Walk-a-thon** took place on September 27, at Ben Brenman Park. Guest instructors showed participants how to weave low-intensity exercises into a walk and use environmental objects as exercise props to gain balance, strength, agility, flexibility and

endurance. Sponsors of the event included RPCA, the Successful Aging Committee, DCHS' Aging & Adult Services, ARHA and Senior Services of Alexandria.

- On October 14, the City of Alexandria celebrated **Bully Free Unity Day** by wearing green to show their support of the Mayor's "Bully Free Starts with Me" Campaign. Many departments all over the City made a pledge to be bully free, and posted group photos on Twitter #Green4BullyFree.



- 2016 Market Rate Summer Camps** showed a 7% increase in revenue over 2015, resulting in an additional \$27,044. Although 2016 total enrollment is marginally lower than 2015, average weekly enrollment is 5% higher and revenue is 18% higher in the 10-week 2016 summer season than it was in the 11-week 2015 summer season. Some of this increase may be attributed to summer camp registration opening 3 weeks earlier this year. The market rate summer camp breakdowns follow:

	All Market Rate Summer Camps			
	2014	2015	2016	% Increase
Participants Enrolled	1708	2085	2006	N/A
FY Camp Revenue	\$286,500	\$352,159	\$379,203	7%

	Alex Fun Day Camps			
	Francis Hammond 2014	George Mason 2015	George Mason 2016	% Increase
Participants Enrolled	197	251	304	21%
After Care Enrollment	38	90	126	40%
Before Care Enrollment	52	79	118	49%
CIT Enrollment	25	42	35	N/A
Camp Revenue	\$39,340	\$54,250	\$66,908	23%

**Program Updates**

**Out of School Time FY14 through FY17 Summer/School Year Participant and Revenue**

## Comparison

	FY-17 YTD School Year 16-17 9-30-16	FY-16 YTD School Year 15-16 9-30-15	FY-16 Actuals School Year 15-16	FY-15 Actuals School Year 14-15	FY-14 Actuals School Year 13- 14	FY-17 Summer 2016 YTD	FY-16 Summer 2015 Actual	FY-15 Actuals Summ er 2014	FY-14 Actuals Summer 2013
Program Fee	\$429	\$415	\$415	\$415	\$300	\$300/\$315 (as of 7/1)	\$125/\$300 (as of 7/1)	\$100	\$50
Satisfaction % mid-year report	TBD	90%	90%	92%	92%	TBD	90%	96%	92%
Registration #	1,076	1,134	1,201	1,194	1,243	1,036	1,352	1,332	1,373
OSTP Revenue	\$285,290*	\$281,218 *	\$356,179	\$353,851	\$268,536	\$214,642*	\$130,750	\$103,100	\$54,352
Fee Assistance (Discounts)	\$102,038	\$102,166	\$125,208	\$125,146	\$87,608	\$81,088	\$41,060	\$28,715	\$13,798
Full Fees	\$460,227	\$464,448	\$500,530*	\$497,338*	\$366,071	\$311,680	\$174,060	\$133,965	\$68,622

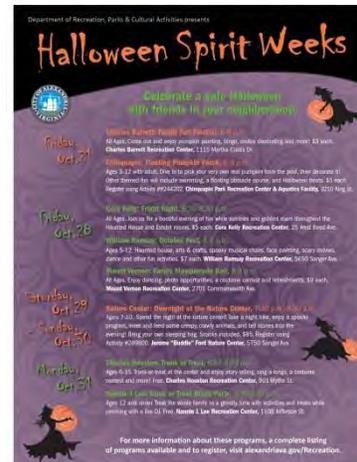
\*Fees paid in installments.

- The **American Red Cross Learn to Swim Program** is essential to the water safety of the community. Fall enrollment includes 664 participants and 64 waitlisted in 161 class offerings, generating \$68,126 in revenue. In 2015, 976 participants were served with 86 waitlisted in 208 class offerings, generating \$102,703 in revenue. Registration is ongoing for several December class offerings that are currently available.
- The 2016 **Outdoor Pool summer operations** have ended with combined admission revenues of over \$75,000 up 15% from \$65,000 in 2015. Seasonal passes increased significantly, along with rental and daily admission sales. Off-season capital improvements are being planned for electrical and plumbing systems at the Old Town Pool location.

## Upcoming Programs & Events

- Halloween Spirit Weeks begin Friday, October 21. Many recreation centers are offering safe ways to celebrate Halloween with friends in your neighborhood.
  - Friday, October 21
    - **Floating Pumpkin Patch** – Visit Chinquapin Park Recreation Center & Aquatics Facility 6-8 p.m. to dive in and pick your own real pumpkin from the pool, then decorate it. Other themed fun will include swimming, a floating obstacle course, and Halloween treats. Ages 3-12 with adult, \$5 per person.

- **Family Fall Festival** – Enjoy pumpkin painting, bingo and cookie decorating at Charles Barrett Recreation Center 6-8 p.m. All ages are welcome. \$3 per person.
- Friday, October 28
  - **October Fest** – Visit William Ramsay Recreation Center 4-8 p.m., and enjoy the Haunted House of Screams, arts and crafts, spooky musical chairs and more! Ages 5-12, \$7 per person.
  - **Family Masquerade Ball** – Visit Mount Vernon Recreation Center 6-9 p.m. and enjoy dancing, photo opportunities, a costume contest and refreshments. All ages welcome. \$5 per person.
  - **Fright Night** – Cora Kelly Recreation Center’s bootiful evening of fun with zombies and goblins roaming the haunted House will take place 6:30-8:30 p.m. All ages are welcome. \$5 per person.



- Saturday, October 29
  - **Overnight at the Nature Center** – Spend the night at the Nature Center! Take a night hike, enjoy a spooky program, meet and feed some creepy, crawly animals, and tell stories into the evening. This event is 7:30 p.m. on Saturday through 8:30 a.m. on Sunday and is for ages 7-10, \$85 per person.
- Monday, October 31
  - **Trunk of Treat** – Visit Charles Houston Recreation Center 6:30-8:30 p.m. and enjoy storytelling, sing-a-longs, a costume contest and more! For ages 6-15, Free.
  - **Trunk or Treat Block Party** – Children 12 and under along with their family can enjoy Halloween themed activities and treats while jamming with a live DJ at Nannie J. Lee Recreation Center 6:30-8:30 p.m.

- On October 22, Cora Kelly Recreation Center hosts its first **Kings and Queens Preschooler Party**. Preschoolers ages 3-5 will enjoy an afternoon of fun-filled activities to include games, crafts, music, dancing and dining.
- On October 20, Out of School Time Program sites will participate in **Lights On After School**. This nationally recognized event calls attention to the importance of afterschool programs for America's children, families and communities. As October is bully prevention month, this year's theme is "Bully Free Starts With Me".
- On October 22, Nannie J. Lee Recreation Center will host its annual Halloween party for participants of the Adult Social Club (ASC) Program. Participants will enjoy games and activities, a live DJ and prizes for best costume. The **ASC Halloween Party** is only open to City of Alexandria and Fairfax County Therapeutic Recreation program participants.

- On November 7, **competitive school swim teams** will begin using Chinquapin’s Rixse Pool for training and conditioning. Teams from TC Williams and St. Stephens/St. Agnes each have an allocation of lanes during the weekdays. Lane usage has increased for US Swimming teams: Potomac Marlins, WE Aquatics & Capital Sea Devils, along with various neighborhood swim clubs. The diving well is now being provided to NOVA Synchro on Saturdays. Other rentals include lifeguard classes for swimming pool management businesses, Blue Octopus and Smithsonian Scientific Scuba Diving.

**Special Features**

- Chinquapin Park Recreation Center & Aquatics Facility’s **annual maintenance shutdown** occurred September 6-16. Roof replacement has mobilized and this project is still ongoing. Sewer line repair requiring digging under the building in multiple locations occurred to repair broken pipes and traps. The pool received several cosmetic repairs including deck tile patch, plaster surface patches, diving board stand painting, caulk replacement and patches, along with a drain and cleaning of the interior surfaces.
- On September 6, the Top Ladies of Distinction donated over 300 school supplies to the Nannie J. Lee Recreation Center. The **school supplies donated** assisted neighborhood kids in getting the school year off to a great start. The recreation center has collaborated with the Top Ladies of Distinction organization several times over the last few years and look forward to continuing this partnership.

**Admin**

The Summer program season spanned 10 weeks and includes programs occurring June 27 through September 2, 2016. Recreation Services’ **Summer FY17 Scorecard** indicates a more than 10% increase in revenue from registrations as compared to the previous year, with a more than \$80,000 increase in one fewer week. Pass revenue increased by 17% over previous summer, which can be attributed to increased outdoor pool pass promotion and sales. There is no noticeable increase in the number of active

Recreation Services SCORECARD			
	Summer FY16 11 weeks	Summer FY17 10 weeks	Change
Registration Revenue	\$794,485	\$876,350	10% total revenue and 21% avg. weekly revenue increase over previous Summer
# of Registrations	7,422	6,444	
Avg. Value per Registration	\$107	\$136	
Adult League Revenue	\$11,425	\$17,395	52% increase in adult league revenue over previous Summer
# Teams	17	26	
Avg Value per Adult Team	\$672	\$669	
# of Active Households	13,492	17,645	Nominal change – registration period overlaps with Spring
Increase	17%	0%	
# of Programs Offered	521	528	Program offerings consistent with previous Summer
Program Success Rate	91%	83%	
Overall Satisfaction Rate	88%	88%	Satisfaction, Reponse and Likelihood to Recommend consistent with previous Summer
Evaluation Response Rate	8%	8%	
Likelihood to Recommend	90%	90%	
Passes Sold	360	405	17% increase in pass revenue over previous Summer
Pass Revenue	\$31,336	\$36,586	
Avg. Value per Pass	\$87	\$90	
Daily Visit Revenue	\$80,682	\$79,484	Consistent with previous Summer
Reservation Revenue	\$178,845	\$144,203	89% of previous Summer avg./wk.
Combined Revenue	\$1,096,773	\$1,154,018	5% increase over previous Summer

households because the Summer registration period overlaps with the Spring registration period and the majority of the increase was captured in Spring's scorecard (14% increase).

Decrease in reservation revenue and increase in adult sports leagues may be attributed to how field reservations are captured. What used to be captured as a facility reservation, may now include adult sports league scheduling and be captured as league revenue. More analysis is required.

# City of Alexandria, Virginia

## MEMORANDUM

DATE: OCTOBER 20, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: DINESH TIWARI, DEPUTY DIRECTOR - PARK OPERATIONS, RPCA

THROUGH: JAMES SPENGLER, DIRECTOR, RPCA

SUBJECT: PARK OPERATIONS MONTHLY UPDATE – ITEM VII

### 1. PARK AND FACILITIES MAINTENANCE

#### a. Park Maintenance

- Fencing repairs and maintenance projects have begun throughout the City parks;
- Staff focused on annual Volleyball court maintenance in the month of September. Surfaces were dragged to remove all weeds, sand was added where needed, and nets replaced or adjusted as needed.
- Staff continues to perform planned maintenance and seasonal line painting of all synthetic turf throughout the city. Cultural practices of natural turf fields such as over seeding, fertilization, and aeration have begun to ensure 100 % turf coverage come spring.
- The interactive fountain at Potomac Yards Park is scheduled to close October 16<sup>th</sup>. City staff will begin winterizing the fountain to minimize the risk of damaged mechanical components during low winter temperatures.

#### b. Park Facilities Maintenance

- October 3<sup>th</sup> began the first Playground Safety Inspection of fiscal year 2017.
- Mowing program for rights-of-way, schools, and public



New fence - Lynhaven Park Playground



Chinquapin Park

facilities is on schedule. Mowing schedules have been posted to the city's website for public information <http://www.alexandriava.gov/18076>

- Contractors continue alleys cleanup and vegetation control as requested by TES and Code Administration. The scope of work includes maintaining alleys to make them accessible to refuse vehicles.
- Staff continues inspecting areas in need of herbicide application (spot treatment) over the cracks and crevices of paved areas to control weeds.
- The contractor is completing the second hedge pruning cycle of the growing season. Staff continues monitoring the growth of the hedges and to notify the contractor when the work needs to be done.

c. Waterfront

- In September the Waterfront team completed a few projects including, painting, pruning, and turf care. The team repainted hard assets including electrical boxes, benches, tables, trash cans, railings and fences. With the assistance of the urban forestry team, pruning was completed on trees, shrubs, and decorative grasses. In preparation for the fall growing season, Waterfront turf was treated with a fertilizer and herbicide mixture.
- Severe weather affected the Waterfront District during September. Teams from the East, West, and Waterfront Districts pitched in to help clear driftwood and sea debris. The team prioritized trails and walkways to ensure that these areas were safe and passible for park visitors.

2. NATURAL RESOURCES

a. Urban Forestry

- The Fall tree-planting season got underway this month, with plans to install 300-350 trees by the end of December. Most of these trees will be planted along roadways, but will also include a number at parks and public facilities, such as the forty trees at Fort Ward.
- On September 19 the City received and planted the first tree as part of a long-term cooperative effort in conjunction with the National Arboretum. Dr. Richard Olsen of the National Arboretum and Mayor Silberberg used ceremonial gold shovels to symbolize plans to work together to expand Alexandria's tree canopy utilizing trees that are grown at the National Arboretum.
- Urban Forestry Staff made a presentation to students at Alexandria Country Day School, providing information about the planting and care of trees. The students will



Interactive Fountain PYP



Synthetic Turf Painting



Newly Painted Railing at Point Lumley Park



Removing Sea Debris at Waterfront Park

carry out a tree-planting project of their own this Fall.

- The 2016 street tree inventory is underway, and will be completed in October. So far our contractor has gathered a variety of information on about 4,000 trees, including GPS location, type and size of tree, condition, and other factors. The inventory is used each year as one means of identifying trees that need care in the upcoming year's work plan.

b. Invasive Plant Management and Ecological Restoration

- Staff supervised our contractor, Invasive Plant Control (IPC), with non-native invasive plant removal work at Fort Ward Park and Dora Kelley Nature Park.
- Staff removed and bagged many thousands of square feet of Japanese Stiltgrass and Long-bristled Smartweed from Chinquapin Park, Forest Park, and Rynex Natural Area, and planted 159 site-appropriate native grasses, rushes, and sedges at the entrance to Rynex Natural Area.
- On September 24, 2016 as an ecological restoration planting for National Public Lands Day, volunteers and staff planted 157 site-appropriate native wildflowers at the newly constructed headwall replacement at Chinquapin Park.
- On October 7, 2016, 35 volunteers with TD Bank, TreeStewards of Arlington and Alexandria, and Friends of Dora Kelley Nature Park, assisted staff in planting 50 site-appropriate native trees at the Chambliss Crossing of Holmes Run at Dora Kelley Nature Park.

c. Cooperative Initiatives

- For the September 17, 2016 Maryland Native Plant Society Annual Fall Conference, City Natural Resource Manager delivered the keynote lecture *Vanishing Pine Barrens Communities of the Washington, D.C. Vicinity*.
- As part of the [Flora of Virginia Project](#) Panel Exhibition and the great revised and improved *Geologic Atlas of the City of Alexandria, Virginia and Vicinity* (see [www.alexandriava.gov/89974](http://www.alexandriava.gov/89974)), staff, Virginia Native Plant Society, and Alexandria Library Burke Branch hosted geologist and author of the Alexandria Geologic Atlas Tony Fleming for a week's worth of lectures and field trips: "Plants and Birds and Rocks and Things" lecture on October 8 with 45 in attendance; a professional geologists field trip to select Alexandria sites on October 10 with 14 in attendance; "Geology of Alexandria From the Paleozoic to the Present" lecture on October 11 with 28 in attendance; and the October 14 geology-botany field trip to the Holmes Run Gorge with 50 in attendance.
- Assisted the Washington Biologists Field Club and



September 24, 2016 National Public Lands Day ecological restoration planting.



Conducting Emerald Ash Borer (EAB) surveys.



October 7, 2016 TD Bank ecological restoration planting.



October 14, 2016 geology-botany field trip to the Holmes Run Gorge.

National Park Service in assessing Emerald Ash Borer damage at Plummers Island in the Potomac Gorge.

### 3. JEROME “BUDDIE” FORD NATURE CENTER

#### a. Programs/Updates

The Naturalist staff of the Jerome “Buddie” Ford Nature Center conducted 84 interpretive programs in September that were attended by 958 participants. The combined total number of visitors and program participants for September was 1,643 people.

#### *Outreach Programs:*

The Nature Center conducted the following six outreach programs with live animals in the month of September, reaching a total of 188 people:

- September 21- The monthly nature program for the new school year started at the Duncan Library. September’s program was an introduction to animals from the nature center. A total of 31 children and their parents came to this presentation.
- September 24- The Nature Center set up an information table with live animals at the Kiwanis Kids Fishing Day at Lake Cook. The fishing was great and the visitors were excited to animals up close. This morning event reached more than 80 children.
- September 29- This evening “Pajama Time” program at the Burke Library was for children ages 3 to 7 years old and their parents. The topic was “Hide and Seek.” The children saw a baby snapping turtle who was hiding in its shell, millipedes burrowing underground and frogs that had great camouflage. Twenty nine participants enjoyed this program.
- September 30- Tucker Elementary School held its annual Career Day. Staff Naturalist spoke to the students about her job position at the city’s Nature Center. The highlight was meeting the newest animals to the center’s collection- a two week long snapping turtle and pencil thin DeKay snake.

#### *Nature Center Programs:*

During the month of September, there were birthday parties, “Little Adventures” (a monthly Friday program for children ages 3 to 5 years old) and three weekend nature programs (Stuck on Senses, Biomimicry, and Let’s Go Nuts). The total participation for these programs was 147 people.

#### *Afterschool Buddies Program:*



Catching Fish at the Kiwanis Kids Fishing Day at Lake Cook



Career Day at Tucker Elementary School



A Close Encounter With Deer in Dora Kelley Park



Volunteer Explains to Campers How Fly Fishing Lures are Made.

The Nature Buddies Afterschool Program is back in session for the 2016/2017 school year. There are currently 22 children enrolled in the program. Fourteen of these students are returning from last year. The buddies have started the year off by learning about habitats and shelters. They also learned the importance of “Leaving No Trace Behind.”

a. Volunteers and Interns

A total of 1 volunteer provided 12 hours of service during the month of September. There are currently 22 children enrolled in the program. Fourteen of these students are returning from last year. The buddies have started the year off by learning about habitats and shelters.

b. Noteworthy

*Plant Sale:*

September 23 was the start of the online as well as in-person purchasing for the Fall Native Plant Sale. This year varieties offered for sale included black gum, flowering dogwood, white oak, elderberry, post oak, sassafras and black oak. Pick up for these Plants will be on Saturday, November 5<sup>th</sup> at the nature center.



Happy Camper Catches a Sunfish  
in Holmes Run Stream

## Park Operations - City Works Report

FY 2017 - as of Oct 17, 2016

### Service Requests

	Currently Open/Reviewed	Currently Past Due	YTD Closed	Notes:
Natural Resources (trees, nature programs and natural lands)	308	0	391	
Park Maintenance	9	0	72	
Park Facility Maintenance	5	2	35	
<b>All Park Ops</b>	<b>322</b>	<b>2</b>	<b>498</b>	

### Work Orders

	*Currently Open/Recurring	Currently Past Due	YTD Closed	Notes:
Trees (Urban Forestry)	608	0	683	
Nature Center	0	0	0	
Natural Lands	0	0	0	
Park Maintenance	41	0	327	
Park Facility Maintenance	0	0	176	
ROW	0	0	0	
Schools	12	0	13	
Horticulture/Landscaping	0	0	0	
<b>All Park Ops</b>	<b>661</b>	<b>0</b>	<b>1199</b>	

\*Current open/recurring work orders include items related to service requests and planned annual maintenance tasks.

\*\* System maxed out

<b><u>RPCA – REC CENTER MAINTENANCE</u></b> <b><u>PROJECT UPDATE – 10/17/2017</u></b>			
<b>Facility Name</b>	<b>Work Items</b>	<b>Cost</b>	<b>Status</b>
CHINQUAPIN REC	Replace two existing article storage box covers in handball courts with new.	\$725	COMPLETE
CHINQUAPIN REC	Multiple rooms renovations: <ul style="list-style-type: none"> <li>• Club Room 3: Strip clean walls, repaint wall surfaces.</li> <li>• Club Room 1 &amp; 2: Install new cove base, repaint wall surfaces.</li> <li>• Men’s Lockers:</li> <li>• Install new 4” cover base at AC closet.</li> </ul>	\$1,600	COMPLETE
CHINQUAPIN REC	Remove and replace opaque skylight over central corridor on second floor.	\$2650	IN PROGRESS
CHINQUAPIN REC	Remove and replace door at Club Room #3. Includes new kick plate. Utilize existing hardware.	\$475	COMPLETE
CHINQUAPIN REC	Multiple Plumbing Work at Ladies Locker Room: <ul style="list-style-type: none"> <li>• Remove and replace shower heads, snake and flush shower drains.</li> <li>• Replace four cartridges, face plates, and handles on shower valves.</li> </ul>	\$1,835	COMPLETE
CHINQUAPIN REC	Installation of reflective tinting at Club Room 1 & 2	\$823	COMPLETE
CHINQUAPIN REC	Remove swing doors at reception desk and install new queue retractable belt. Replace damaged plastic laminate with new.	\$700	COMPLETE
CHINQUAPIN REC	Remove turnstile and patch floor tiles with new to match.	\$2,700	COMPLETE
CHINQUAPIN REC	New water cooler to replace existing	\$4,147	COMPLETE
CORA KELLY REC	Repair two drinking water fountains. Check drains, replace fittings, and repair handle on high fountain. Replace supply line and compression on low fountain.	\$370	COMPLETE
CORA KELLY REC	Install two new benches at entrance plaza	No Charge	COMPLETE
DURANT ARTS	Remove temporary wood rail and install new metal swing gate to match other side rail.	\$850	COMPLETE

DURANT ARTS	Saw-cut 3 trenches at sidewalk in front of 30downspouts, install 3” PVC to carry water to parking lot, pour new concrete. Extend one downspout along top and side wall to discharge at grass area.	\$4,200	COMPLETE
CHARLES HOUSTON REC	Replace damaged laminate in and around main desk	\$500	Work in progress
CHARLES HOUSTON REC	Fix broken drawer at main desk	\$250	COMPLETE
CHARLES HOUSTON REC	Repair concrete steps at building entrance on Wythe Street	\$1,500	COMPLETE
CHARLES HOUSTON REC	Adjust/repair door in Gym	\$350	COMPLETE
NANNIE J. LEE REC	Install new NORA flooring in entrance vestibule.	\$4,806	In Progress
LEE CENTER	New carpet in Administrative Offices	\$3,816	COMPLETE
BUDDIE FORD NATURE	Install new retractable fabric awning at exterior deck	\$12,00	Moved to FY17
RAMSAY	Repair bleachers for code compliancy	\$2,780	COMPLETE
MT. VERNON REC	Install/replace existing ballet bars with new double rail - in dance studio.	\$680	COMPLETE
BARRETT CHINQUAPIN MT. VERNON LEE CENTER CORA KELLY DURANT	Repair/Replacement Accordion and Sliding Partitions	\$30K - 50K	Transferred over to DGS for FY17 Implementation

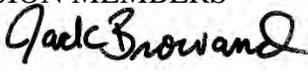
# City of Alexandria, Virginia

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## MEMORANDUM

DATE: OCTOBER 20, 2016

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, DIVISION CHIEF   
PARK PLANNING, DESIGN & CAPITAL PROJECTS  
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION: ITEM VII. DIVISION UPDATE

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### **BEVERLEY PARK AND PLAYGROUND RENOVATION**

#### **Project Manager: Judy Lo, Urban Planner III**

The project construction documents are at 100% completion. The project is currently in the procurement phase, with award of a construction contract anticipated by January 2017. Construction will begin in winter 2017 weather permitting. The park renovation will include replacement of existing playground equipment, retaining walls, and site furnishings; the replacement of the existing picnic pavilion with new power, improvements to the park stormwater drain system, new ADA compliant pathways, a new drinking fountain, and new landscape plantings.

### **SIMPSON PARK PLAYGROUND AND PASSIVE LAWN RENOVATION**

#### **Project Manager: Dana Wedeles, Urban Planner III**

Park Planning held a community meeting on October 17 to review feedback about the proposed concept plan. The Lardner/Klein design team led the presentation and facilitated public discussion. The meeting focused on the types of play apparatus, the limits of play area fencing and safety surfacing. The October 17 meeting minutes and presentation will be posted to the [Project Webpage](#), within seven days of the meeting date. The revised concept plan will be updated to reflect all comments received from September 8-October 17. Lardner/Klein will begin construction documents in November.

### **TANEY AVE PARK VOLUNTEER PROJECT**

#### **Project Manager: Judy Lo, Urban Planner III**

Rebuilding Together Alexandria and Running Brooke hosted volunteer events at Taney Avenue Park, 4149 Taney Ave. on September 13 and September 17. Volunteers installed new park soft trails, finished brush clean up, installed playground surfacing, planted native trees, and installed

birdhouses. The second phase of improvements, the pre-school play area, will be under construction October 18-November 18. A ribbon cutting is anticipated for late fall. For more information about the planned improvements, visit the [Project Website](#).

### **ALEXRENEW/LIMERICK FIELD**

**Project Manager: Bethany Znidersic, Principal Planner**

Alexandria Renew and RPCA staff inspected the field on October 7, and due to identified maintenance issues, the City did not accept the field. AlexRenew has been provided a punch list of items that need correction action. City staff continues to pursue a written agreement providing 36 parking spaces during evenings and weekends in the parking lots behind the development on Hooffs Run Drive. RPCA received approval from the Parking and Traffic Board to designate short-term parallel parking spaces on Hooffs Run Drive.

### **WINDMILL HILL PARK SHORELINE PROJECT**

**Project Manager: Jack Browand, Division Chief**

The City of Alexandria continues to work with City Procurement to award a contract for the construction of the Windmill Hill Park Shoreline Rehabilitation project

- [Project Website](#)

### **PATRICK HENRY PREK-8 SCHOOL AND RECREATION CENTER**

**Project Manager: Jack Browand, Division Chief & Margaret Orlando, Division Chief**

See presentation for additional information

- [Project Website](#)

### **WARWICK POOL REPLACEMENT PROJECT**

**Project Manager: Jack Browand, Division Chief**

Staff continues to refine the design to meet budget appropriation. It is anticipated that the project will precede to project solicitation for a construction contract in November. RPCA has submitted for a 100% parking reduction. The Planning Commission will hear the parking reduction request in November.

### **CAMERON RUN REGIONAL PARK PLANNING PROCESS**

**Project Manager: Jack Browand, Division Chief**

The City received multiple proposals to provide planning services for the Cameron Run Regional Park site. The City Review team has scheduled interviews with top rated firms the week of October 17. It is anticipated that a contract will be awarded by the end of October with a recommendation to be forwarded to City Council in late November or early December.