

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE:** APRIL 12, 2012

**TO:** ALEXANDRIA PARK AND RECREATION COMMISSION

**FROM:** JUDY GUSE-NORITAKE, CHAIRPERSON

**SUBJECT:** NOTICE OF THE ALEXANDRIA PARK AND RECREATION  
COMMISSION MEETING THURSDAY, APRIL 19, 2012

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The Alexandria Park and Recreation Commission will hold its regular meeting on Thursday, April 19, 2012. The meeting will be held from 7:00 p.m. to 9:30 p.m. at the Charles Houston Recreation Center, 901 Wythe Street, Alexandria, Virginia.

There will be a presentation by Alexandria Playspace Assessment by the Childhood Obesity Action Network by Partnership for a Healthier Alexandria, and a staff briefing on the Aquatics Facilities Study (a public meeting and presentation will be held April 25).

At the close of the meeting, the Commission will take comments on any other topics from the public. Please call me at 703.739.9366, ext. 105, if you are unable to attend or if you have questions.

**City of Alexandria, Virginia  
Park and Recreation Commission**

**REGULAR MEETING  
Thursday, April 19, 2012, 7:00 p.m.  
Charles Houston Recreation Center  
901 Wythe Street, Alexandria, Virginia**

**Agenda**

- I.** Call to Order by Chair.
- II.** Approval of Summary Minutes from March 22, 2012, and follow-up of February 16 Approved Minutes.
- III.** Alexandria Playspace Assessment by the Childhood Obesity Action Network. Presentation by Carrie Fesperman Redden – Partnership for a Healthier Alexandria.
- IV.** Aquatics Facilities Study briefing. Public Meeting and Presentation to be held on April 25, 2012.
- V.** Open Space- discussion of issues form April 11<sup>th</sup> group meeting.
- VI.** Follow-up Discussion on Beauregard Corridor Small Area Plan Letter.
- VII.** Division Updates:
  - A. Recreation Programs and Service Update - William Chesley
  - B. Park Operations Report - Jack Browand
  - C. Office of the Arts Update - Alisa Carrel
  - D. Park Planning Updates – Ron Kagawa and Division Team
    - i. Division Updates:
      - Windmill Hill Park Update
      - Capital Projects Update
  - E. Marketing, Public Relations & Special Events – Cheryl Lawrence
- VIII.** Director’s Report - James Spengler (verbal updates):
  - A. FY 2013 Budget and CIP
  - B. Jones Point Park-Update
  - C. Cell Tower Request Lockett Field
- IX.** Report from Commissioners (verbal updates):
  - A. Waterfront Committee - Gina Baum
  - B. Youth Sport Committee - Bob Moir
  - C. Four Mile Run - Ripley Forbes
  - D. Freedman’s Cemetery - Bob Moir
  - E. ACPS & Capital Improvements - Judy Guse-Noritake
  - F. Jones Point Park Liaison Group - Judy Guse-Noritake
  - G. Community Gardens Policy: Request for Braddock Station Gardens -Judy Noritake
  - H. Ft. Ward- Ripley Forbes, Bob Moir
  - I. ACPS School Projects- Judy Noritake
  - J. Jefferson Houston School - William Cromley
- X.** At the close of the meeting, the Commission will take comments on any other topic from the public.

**XI.** Agenda items for May meeting and location.

**City of Alexandria, Virginia**

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**MEMORANDUM**

DATE: APRIL 19, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: LAURA DURHAM, OPEN SPACE COORDINATOR

SUBJECT: AQUATICS FACILITIES – ITEM IV

Recreation, Parks & Cultural Activities is completing an assessment and analysis of the City's aquatics facilities as a means of establishing of a basis from which to determine future strategies for meeting community aquatics needs. This Aquatics Facilities Study:

- A) Confirms the aquatic programming needs of the community.
- B) Verifies the types and quantity of facilities to meet these needs.
- C) Evaluates the most appropriate locations for the facilities based on traffic patterns and usage.
- D) Determines the financial impact of the construction and operation costs of the facilities required to meet the needs of the City of Alexandria for the next 30 years.

**DISCUSSION OVERVIEW:**

The City currently operates and maintains a municipal outdoor aquatic program that includes seven (7) aquatic facilities at the following sites: Chinquapin, Charles Houston, Old Town, Warwick, Nannie J. Lee, Nicholas Colosanto, and John Ewald. Of these pools, Nannie J. Lee and Nicholas Colosanto are currently closed due to budget reductions and the pool at Ewald is proposed to be closed in the FY2013 budget. Chinquapin is the only indoor facility, however, it was not constructed in a manner that can accommodate competitive swimming events. Many of the existing facilities have limited opportunities for expansion and limited parking. In summary, the existing aquatic facilities are reaching the end of their functional and physical life expectancy with facilities ages of over 25 to 30 years.

The professional consulting services of Kimley-Horn/Cousilman-Hunsaker were retained with AMEC Engineering as the Prime Consultant to conduct the Aquatics Facilities Study. This team brings internationally recognized expertise in aquatics facilities, facilities engineering and aquatics based economic/cost analysis to reviewing and making recommendations regarding the future of the City's aquatics programs.

#### FINDINGS:

The consultant team will be in Alexandria to present their findings and final report to the public on April 25, 2012. The final draft of the report was just received by staff and will be available to commissioners and the public by April 23. A brief summary of the key recommendations is provided below, including an estimated cost for each facility.

#### RECOMMENDATIONS:

At the conclusion of the study, the consultants developed recommendations for an overall aquatic system including site specific concept plans, proforma, aquatic master plan options, and phasing recommendations. The study recommendations incorporate aquatic facilities for all user groups within Alexandria and include modern facilities to update and sustain the system for the next 30-50 years. Service radiuses were evaluated and recommendations are based on appropriate travel times, showing that one indoor facility (located at Chinguapin) and two outdoor, multi-use facilities in the West End and Old Town would best serve the whole community. Special use facilities at Charles Houston and Nannie J. Lee, as well as spraygrounds and fountains are also included in the study's recommendations. The recommended facilities are as follows (graphics for each will be provided with the final report):

**Chinguapin (\$28,366,000):** The recommendation for Chinguapin is a new state-of-the-art recreation center that would include a natatorium housing an indoor 25-yard by 25-meter competition pool. This type of pool is gaining in popularity in the competitive swimming market as it provides both short course lengths for training and swim meets. Spectator seating accommodates up to 400 viewers. An indoor 6,800 sq. ft. recreation pool containing zero-depth entry and a participatory play feature where spraying water, tunnels, and waterslides for youth. Three lap lanes accommodate can fitness swimmers. A current channel offers a floating experience or a water walking setting. The improvement also includes a 200 sq. ft. spa and a 3,000 sq. ft. locker room with family changing rooms and restrooms. A new recreation center includes a 5,000 sq. ft. cardio fitness area and a 2,000 sq. ft. group fitness studio that can offer opportunities for Aerobics, Dance, Yoga, Power Yoga, Tai Chi, Qi Gong, Pilates, etc. The 3,000 sq. ft. indoor track provides a safe walking/jogging opportunity away from the nuisance of weather and the hassles of traffic. For community meetings, a 2,500 sq. ft. multi-purpose room and 400 sq. ft. kitchen completes this section of dry-side amenities.

**Old Town (\$5,410,000):** The recommendation for the Old Town site includes an outdoor leisure pool with an 8 lane, 25-yard lap pool and separate children's area with zero-depth entry, play structure, and water slide. This pool creates a congregating area where everyone can enter the pool with ease. Children can climb on, crawl across, or slide down the play structure. The

separate 8 lane, 25-yard (5,000 sq. ft.) lap pool accommodates a myriad of fitness programs, lap swimming, and activities. Six shade umbrellas create a colorful, festive touch while providing relief from UV rays. The bathhouse is 4,019 square feet.

**Warwick (\$2,450,000):** The recommendation for Warwick features an outdoor 3,000 sq. ft. interactive sprayground with a support building and meeting space. Water spray features enhance the recreation value of a park or aquatic facility by featuring play elements located on a concrete splash pad, either with or without standing water. Because of minimal water depth, spraygrounds can, in most jurisdictions, be operated without certified lifeguards, thus making them a cost-effective addition. Spray elements can either be manipulated by children or pre-programmed with timers. A 500 sq. ft. pavilion and four shade umbrellas create an all-day experience with a 2,777 square foot bathhouse.

**West End (\$5,300,000):** The recommendation for a West Side pool features the same scenario as Old Town, including an outdoor 3,099 sq. ft. leisure pool / children's pool with zero-depth entry. This pool creates a congregating area where everyone can enter the pool with ease. Children can climb on, crawl across, or slide down the play structure. The separate 8 lane 25-yard 5,000 sq. ft. lap pool accommodates a myriad of fitness programs, lap swimming, and activities. Six shade umbrellas provide relief from UV rays. A 4,019 square foot bathhouse is included.

**Ewald (\$1,995,000):** The recommendation for Ewald is the same scenario as Warwick, which features an outdoor 3,000 sq. ft. interactive sprayground with support building (but no meeting space). Water spray features enhance the recreation value of a park or aquatic facility by featuring play elements located on a concrete splash pad, either with or without standing water. Because of minimal water depth, spraygrounds can, in most jurisdictions, be operated without certified lifeguards, thus making them a cost-effective addition. Spray elements can either be manipulated by children or pre-programmed with timers. The 500 sq. ft. pavilion and four shade umbrellas create an all-day experience with a 1,478 square foot bathhouse.

**Colasanto (\$832,000):** The recommendation for the Colasanto site is for a decorative interactive water feature.

**Nannie J. Lee (\$3,370,000):** The recommendation for Nannie J. Lee is an indoor therapy pool. Retirees, seniors, and those with hydro therapy health needs can use the indoor 1,800 sq. ft. therapy pool designed to assist those with strained muscles, arthritis, and other aquatic therapy needs. This pool is typically between 84 – 88 degrees, allowing for gentle exercise in the water. In order to maximize revenue potential and health benefits to the community, programming needs to concentrate on therapy associated with a medical provider.

The total cost for implementing all options is estimated to be **\$48,823,000**, including contingencies.

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE:** APRIL 16, 2012

**TO:** PARK AND RECREATION COMMISSION MEMBERS

**FROM:** WILLIAM CHESLEY, DEPUTY DIRECTOR  
RECREATION SERVICES DIVISION

**SUBJECT:** APRIL 19, 2012 COMMISSION MEETING ITEM #VII-A  
RECREATION PROGRAMS AND SERVICES REPORT

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### Youth Activities

- We enrolled 499 students in the Titan Lounge after school program. The average daily attendance for the program is 125 students. Margaret Orlando and I participated in a planning meeting in March with ACPS to develop program options for the 2012-2013 program with the goal of applying for a 21<sup>st</sup> Century Grant later this spring to fund the program.
- In response to ACPS' decision to convert half-day staff professional days into full day holidays, the Department introduced a new program (Power-Full Fun Days) in which youth not enrolled in the Power-On or Power-Up Program are permitted to sign-up and attend the full time Recreation Centers on these school holidays. Youth participating in the part time center programs at MacArthur, John Adams, GW and Hammond are permitted to sign-up at no additional cost to attend the full time centers on school holidays. Youth not enrolled in the Power-On and Power-Up Programs can sign-up for the day through the Power-Full Fun Days program at a fee of \$10 per day or \$5 per day if they are in the free/reduced school meals program. This program offers all students an opportunity to attend a center on a non-school day. Fun Day activities include sports, games, and arts and crafts. We offered the Fun Days during Spring Break for a daily fee of \$10/\$5 per day and parents had the option of signing children up for any or all five spring break holidays.
- We held the "Saturday Nite Hype" middle school party at Chinquapin Park Recreation Center on April 14.
- Mac Slover and staff collaborated with Alexandria Little League on the Little League's Opening Day program held at Simpson Stadium on April 14. More than 250 children are participating on 25 little league teams.

- Registration for spring and summer classes and programs is underway. The Department's spring/summer brochure and summer of fun (youth programs) are available (hard copy and online).
- We will hold the Opening Day Ceremony and Game for the Miracle League on Saturday, April 21 at 1:00p.m. at the Lee Field, Girls Softball Opening Day Ceremony and Game on May 2 at 6:30p.m. at the Cora Kelly Softball Field, Annual Cheerleader Invitational at T.C. William HS on April 28 at 11am, Hershey Track and Field event at T.C. Williams HS on May 19 at noon, a Jump Rope Arts event on May 20 at 3:00p.m., and Family Olympic Day on June 22, 3:30p.m. to 7:00p.m. at Lee Field/Nannie Lee Center.
- We are collaborating with Kelley Cares on their Run/Walk on May 19 at 8:30a.m. in addition, with ARHA on their Youth Arts Festival at Jefferson-Houston Elementary School on June 9 from noon to 4:00p.m.
- We will support three local AAU basketball groups this spring/summer to the extent possible with available gym time. The AAU groups we support must prove the majority of their participants are City residents.

### **Adult Activities**

- Virginia Cooperative Extension staff conducted nutrition and other health related workshops for senior adults at recreation centers, schools and the St. Martin Seniors Center.
- The pickle ball program at Charles Houston continues to attract about twenty-five seniors per week.
- The bowling league featuring teams of seniors from four of our recreation centers will wrap up at the end of April. We will offer the program again this summer.
- Staff will implement a Kickball and Frisbee Program this spring.
- We collaborated with Senior Services of Alexandria to offer the "Exploring Activities for Seniors" event at Chinquapin on April 12.
- The Successful Aging Committee, which includes representatives from Recreation, DCHS, ARHA and the Fire Department, sponsor three senior events throughout the year. Friday, April 13, was the Dance for All Ages sponsored with the SGA at T. C. Williams High School. Staff transformed the school cafeteria into a tropical paradise for the evening. The youth served island style refreshments such as fruit skewers and chicken skewers, danced with the participants, and gave away door prizes as well as selecting a king and queen of the dance. The event was a wonderful opportunity for seniors to socialize and interact with high school age students. The students also learn valuable lessons through their participation in this event. Seniors were bused to the event by the Office of Aging and Adult Services from the Senior Centers at Charles Houston and St. Martin de Porres and a group from Claridge House as well as a few seniors who came on their own and a few participants from the Adult Day Health Center who were transported by family members or caregivers. The RPCA Adult Therapeutic Recreation Program also brought their social club participants to the dance. There were about 75 seniors, 13 TR participants and 40 students along with school and city staff in attendance. The next event for the Successful Aging Committee is the Senior Health Fair held at Lee Center on May 30 in recognition of National Senior Health and Fitness Day.

- More than 50 seniors attended the event to learn about programs and services offered for seniors. The event featured free exercise and activity demonstrations.

### **Recreation Centers**

- As of March 31, we have 1,412 children enrolled in our Power-On/Power-Up after school programs. Enrollment is up by slightly over 11% based on YTD enrollment at this time last year (Updated OSTP fact sheet is attached).
- Mid-school year survey results for the Power-On/Power-Up after school programs reflect an overall 90% satisfaction rate for the program.
- Registration is underway for the summer Power-On and Power-Up programs. The theme of the summer program is ‘Let’s Get F.I.T.’ F.I.T. stands for Friends in Training Together. Staff set the theme around sports, fitness, competition and teamwork in recognition of the 2012 Summer Olympics.
- Staff is planning workshops in May and June and a Job Fair in June in partnership with Job Link.

### **Aquatic Program**

- I have attached an updated policy change memo that recommends increasing the age from seven to 12 for children to come to outdoor pools without adult supervision. I included a chart in the memo with comparative data from neighboring jurisdictions (Memo on Minimum Age Policy change is attached).
- Staff will implement a Water Safety Initiative for all children enrolled in RPCA sponsored summer programs beginning with the start of programs on June 25.

### **Environmental Programs**

- Nature Center Director Mark Kelly will implement a “Travelling Nature Center Program” this spring. The goal of the program is to reach more children with nature and environmental education programs by bringing programs to recreation centers and other venues.
- Nature Center staff conducted a number of outreach programs including programs at Lee Center for Therapeutic Recreation, Burke Library and Alexandria Country Day School. Alexandria Country Day School donated \$520 to the Living Landscape Fund for tree planting in the Dora Kelley Park.
- Staff held five birthday parties in March, which generated \$825 in revenue. Nature Center staff has received a lot of positive feedback from parents about the Nature Center’s birthday party packages.

### **Other**

- Leslie Clark, Recreation Services Division Chief, is retiring on June 1 after 33 year with the Department. Leslie served in the Division Chief capacity since 2006 and prior to that served as the Department’s Special Events Supervisor.

- Division staff attended three-hour training on Child Sexual Abuse sponsored by the Center for Alexandria's Children on April 11.
- I attended the April 11 meeting of the Children, Youth and Families Collaborative Commission (CYFC). The Commission is drafting a memo to City Council and the Manager stating its position on the FY-2013 Budget. The Commission supports the proposed fee increase for the OSTP provided the Department continues to provide fee assistance to qualified families.
- Becky Domokos-Bays of ACPS is applying for a grant to offer a pilot supper program at Ramsay. We are supporting the grant submission. As you know, Ramsay is at 85% for free/reduced price school meals. About 400 youth stay after school every day in either after school clubs, tutoring or at the rec. The supper program is a new USDA program for areas like Ramsay where kids may need another meal in addition to lunch. The meal would be similar to a summer program lunch – a unitized meal with a sandwich, fruit, milk, etc. The program will start in May if the grant is approved.

**CITY OF ALEXANDRIA**  
**DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES**

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**Program:** Out of School Time Program

**Month:** Update March 2012

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**Program Overview:** To provide a broad range of safe, exciting, educational, and affordable programs for youth in grades K-12 during after school hours and summer months. All programs operate under the National Safe Place initiative. In lieu of licensing, the Power-On and Power-Up programs meet local standards of care as adopted by RPCA under the Virginia State Code exemption for government sponsored childcare programs. Standards of care appear at [www.alexandriava.gov/recreation/standards](http://www.alexandriava.gov/recreation/standards). All programs allow students on a free or reduced lunch program to receive a reduced fee for enrollment costs.

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**Out of School Time Programs:**

The current enrollment in the Power-On and Power-Up School Year Program is 1387. This is an 11.8% increase in enrollment, 8% increase in revenue and 9% increase in discounts over the same time last year.

**New Initiatives:**

**Titan Lounge:** We implemented this program in October as a partnership between T. C. Williams and the Recreation Department with the purpose of providing a supervised setting for youth to socialize after school. The cafeteria commons area was set aside as a location, where youth not otherwise involved in a formal after school club, sport or tutoring can go to remain at the school and visit with friends. The participation response from the TC youth has definitely demonstrated the desire of the students to have an opportunity to meet with friends after school. The current registration for the program is 470 youth with daily attendance of about 150. The original plan of one school staff person and one recreation staff person to monitor the cafeteria during this period of 3:30-5:30 has already been surpassed and additional staffing has been added to meet the demand. Youth are able to take late school activity buses home. A snack through the At Risk After School Snack Program is also included in the afternoon activity.

**Power-Full Fun Days:** In response to the school systems decision to make half-day staff professional days into full day holidays, the Department introduced a way in which youth who are not enrolled in the Power-On or Power-Up Program to sign-up and attend the full time Recreation Centers on these school holidays. Youth participating in the part time center programs at MacArthur, John Adams, GW and Hammond may sign-up at no additional cost to attend the full time centers on school holidays. Youth not enrolled in the Power-On and Power-Up Programs can sign-up for the day through the Power-Full Fun Days program at a fee of \$10 per day or \$5 per day if they are in the free/reduced school meals program. This program offers all students an opportunity to attend a center on a non-school day. Fun Day activities include sports, games, and arts and crafts. The Fun Days will be offered through Spring Break for a daily fee of \$10/\$5 per day and parents may sign children up for any or all five spring break holidays.

<b>Center</b>	<b>Total Attd. 12/12</b>	<b>12/12 only*</b>	<b>Total Attd. 2/3</b>	<b>2/3 only*</b>	<b>Total Attd. 2/10</b>	<b>2/10 only*</b>	<b>Total Attd. 3/9</b>	<b>3/9 only*</b>
Charles Barrett	60	12	65	4	45	10	45	11
Charles Houston	35	0	52	3	44	1	48	1
Cora Kelly	36	0	55	0	49	0	47	0
Mt. Vernon	12	5	33	6	42	2	**	**
Nannie J. Lee	15	2	10	1	7	0	7	0
Patrick Henry	47	10	85	4	95	6	67	1
William Ramsay	40	11	48	7	63	0	54	0
<b>Total</b>	<b>245</b>	<b>40</b>	<b>348</b>	<b>25</b>	<b>345</b>	<b>19</b>	<b>268</b>	<b>13</b>

\*Participants registered only for day- not Power-On or Power-Up participants. \*\* Regular school day for Mt. Vernon (modified calendar)

Power-Play- A sports skills and physical fitness program designed by the Youth Sports Section for implementation into the Power-On and Power-Up OSTP. The centers and after school program sites have offered the activities as a part of their regular schedule to stimulate interest and develop skills in the areas of fitness, exercise techniques, and sports participation. The program also uses the Virginia Standards of Learning goals and objectives for physical education in the age group activities and lessons.

**Additional Youth Program Opportunities:**

JUST-4-TEENS: Saturday Night Hype parties continue to be a positive draw for middle school age youth on a monthly basis. The parties are held at Chinguapin Park Recreation Center and include music, dancing, swimming and refreshments as well as a safe and supervised setting to socialize with their peers. A teen bus trip was recently held to Massanutten Resort where youth went to the indoor water park and some adventurous members of the group also did a little snow-tubing.

SAFE PLACE: The Department continues to provide appropriate training and outreach as required as a licensed member of the National Safe Place organization. The program is up and running and has handled a number of calls and provided assistance to youth in crisis through appropriate City services. Locations include all full time recreation centers including Durant, Ford Nature and Lee Centers and fire stations throughout the City. The 24-hour phone number for Alexandria Safe Place is 703.746.5400.

YOUTH SPECIAL EVENTS AND CITY WIDE ACTIVITIES: Lights On Afterschool was held in October with every Power-On and Power-Up program location highlighting an activity to demonstrate the importance of after school programs for youth, Kiwanis Kids Fishing Day on November 5, the Cheerleading Competition held on December 17 with 26 teams from around the DC metro area participating, ARHA and Charles Houston Recreation Center hosted the Halloween Nightmare on Madison Street and the Winter Wonderland Holiday event including a toy give-away, a Martin Luther King Youth Summit was held at Nannie J. Lee Recreation Center on January 16 and ACCT (Alexandria City Community Theater) offered productions of “Spanglish” in October, Celebrations Around the Globe in December and a Black History Program in February.

YOUTH SPORTS: Fall sports included Tackle Football with 10 teams and 210 youth, Volleyball with six teams and 160 girls and Basketball with 109 teams and over 1000 boys and girls. The Miracle Field is within \$5000 of its goal of \$135,000 toward the installation of the field at Lee Center. The ground breaking is scheduled for this summer. One fund raising activity included a Sock Hop done with the support of Mt. Vernon Recreation Center and the Therapeutic Recreation Section and brought in \$7,000.

4-H/VIRGINIA COOPERATIVE EXTENSION: Virginia Tech helped to support the Alexandria Extension Office by hiring a 30 hour per week administrative staff person. There is now an Arlington/Alexandria 4-H agent who works two to three days a week in Alexandria and manages 4-H programs as well as the youth nutrition specialist and the new administrative support person. The Alexandria office is now more able to sustain a much needed presence in the Alexandria community and within the neighborhood centers.

THERAPEUTIC RECREATION: On January 21, 2012, the long awaited and highly anticipated Multi-Sensory Mobile was unveiled to the City of Alexandria. The Multi-Sensory Mobile is a 30 foot trailer that will travel throughout the City of Alexandria visiting ACPS schools and providing opportunities for sensory integration for students in Alexandria as well as participants in the Therapeutic Recreation Program. The sensory van was purchased by the Kelly Cares Foundation for the Therapeutic program. The Therapeutic Recreation section has been busy with their own after school programs and services for children with disabilities in addition to supporting the Youth Sports Section’s work to promote and fundraise for the Miracle Field.

Performance Measures	FY-2012	FY-2011	FY-2011	FY-2010
	YTD 2/29/12	YTD 2/28/11	Actual	Actual
Public satisfaction with OSTP programs	92%	90%	90%	90%
Number of OSTP School Year Registration	1,387	1,240	1,291	1,322
OSTP School Year Revenue	\$58,501	\$46,695	\$48,790	n/a
Amount of Fee Assistance (Discounts)	\$6,470	\$5,820	\$2,592	n/a
Youth Sports Enrollment	2301	1759	6,461	6,125
Youth Sports Revenue	\$132,226	\$102,973	\$143,285	\$98,926

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE:** APRIL 12, 2012

**TO:** RASHAD M. YOUNG, CITY MANAGER

**THROUGH:** JAMES SPENGLER, DIRECTOR  
RECREATION, PARKS, AND CULTURAL ACTIVITIES

**FROM:** WILLIAM CHESLEY, DEPUTY DIRECTOR  
RECREATION, PARKS, AND CULTURAL ACTIVITIES

**SUBJECT:** MINIMUM AGE REQUIREMENT FOR ADMISSION TO  
PUBLIC SWIMMING POOLS

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We are recommending an increase of the minimum age from seven to age 12, for unsupervised admission to a city operated outdoor pool. Our unsupervised youth admission policy for the indoor pool, at Chinguapin, is age 12. The policy needs updating for the safety of all patrons and aquatic staff for the following reasons:

1. In an emergency, identifying legal guardians of youthful patrons is nearly impossible without on-site guardian presence.
2. There are over 50 registered sex offenders living in our community. Aquatic program staff's primary focus must be on water safety and must rely on guardian support to provide additional child safety.
3. Aquatic program staff has witnessed boldly inappropriate conduct of youthful patrons. Such behavior creates additional safety hazards beyond those inherently related to pool programming.

City recreation center's summer programs would continue to be able to bring children under age 12 to the city's pools, since program staff would continue to act as supervising guardians, with readily available family contact information and expectations regarding appropriate conduct.

I presented the recommendation to increase the minimum age requirement of our outdoor pools to age 12 at recent meetings of the Park and Recreation Commission, Youth Sports Advisory Board and the City and Schools Staff Group. All of these groups support the

change in policy. Moreover, Dr. Madye Henson, Deputy Superintendent of Alexandria City Public Schools, agreed to help to publicize the policy change through the School Division’s communication channels. We will also work in the coming weeks to aggressively publicize and educate the community about the policy change. The increased age requirement would address child protection guidelines, help the City achieve consistency for our indoor and outdoor pool policies, and more importantly safeguard children from the inherent hazards in and around pools.

**Minimum Age Comparison Data – Youth Admission to Pools Unaccompanied by an Adult**

<b>Local Surrounding Jurisdictions</b>	<b>Minimum Age Requirement for admission to public pool without adult accompaniment</b>
Alexandria Outdoor	7
Arlington	8
Leesburg, Petersburg, Stafford & Fairfax	10
Fredericksburg & PG County	11
Richmond	12
Loudon, Norfolk & DC	13

**Proposed Changes to the Outdoor Pool Policy:**

**ADMISSION TO POOL AREAS**

All persons entering the Warwick, Old Town, and Chinquapin Pools must pay the appropriate fee, sign in, and show proper *City of Alexandria* residence identification. All children twelve (12) years of age and younger must be accompanied and supervised at all times by a paying adult eighteen (18) years and over. Children under age six (6) must be accompanied by a paying adult eighteen years and over in proper bathing attire at all times, and within arm’s length of the adult when in the pool.

**ADMISSION TO THE MEMORIAL POOL**

Admission to the Memorial Pool is free and limited to residents. All persons entering the Memorial Pool must sign in and show proper *City of Alexandria* residence identification. All children twelve (12) years of age and younger must be accompanied and supervised at all times by an adult eighteen (18) years and over. Children under age six (6) must be accompanied by an adult eighteen years and over in proper bathing attire at all times, and within arm’s length of the adult when in the pool.

Proper identification includes one of the following:

- A. Driver’s License
- B. Current Non-Driver’s I.D.
- C. Lease and Photo I.D.
- D. Property Tax Receipt and Photo I.D.
- E. Voter Registration Card and Photo I.D.

F. Car Registration and Photo I.D.

G. Current Utility Bill and Photo I.D.

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: APRIL 19, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, ACTING DEPUTY DIRECTOR, PARK OPERATIONS  
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM VII-B  
PARK OPERATIONS UPDATE

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### **SPRING 2012 HOLMES RUN PARK CLEAN-UP**

See Attached Flyer

### **FARMERS' MARKETS OPEN IN MAY**

#### **Four Mile Run Farmers' & Artisans Market**

**4109 Mt Vernon Ave**

**Sundays, May through November, from 8 a.m to 1 p.m.**

**Opens Sunday, May 6**

The Four Mile Run Farmers and Artisans Market brings fresh, nutritious food to people of all income levels, provide an opportunity for local artisans and producers of goods to bring their wares to market, strive to reflect the diversity of the community, and improve the quality of life for Arlandria residents and visitors. It is part of an overall vision to expand and improve Four Mile Run Park and the surrounding neighborhood. The market is located at the entrance to Four Mile Run Park, where every day, walkers stroll up the park and bikers whiz down the Four Mile Run Trail that connects to Crystal City, DC, Shirlington and the Mount Vernon Trail. The market is managed by the Four Mile Run Farmers and Artisans Market Management Team, in cooperation with the Department of Recreation, Parks and Cultural Activities. For more information, visit <http://www.4mrmarket.org/index.html>.

#### **Upper King Street Fresh Farmers' Market**

**King Street Gardens Park, 1806 King Street**

**Wednesdays, May through October, from 3 p.m. to 7 p.m.**

**Opens, Wednesday, May 2**

The Upper King Street Market offers area residents and commuters the opportunity to shop for fresh, locally grown produce, meat, dairy and bakery items. For more information, visit <http://www.upperkingstreet.org/farmersmarketfrontpage.htm>.

## **West End Farmers' Market**

**Ben Brenman Park, 4800 Brenman Park Drive**

**Sundays, May through November from 9 a.m. - 1 p.m.**

**Opens, Sunday, May 6**

Multiple vendors lay out colorful displays of fresh, locally grown, in-season vegetables as well as sweet juicy berries, apples, pears, and seasonal peaches. A visitor can indulge in gourmet coffee, fresh-squeezed orange juice, fresh-baked pastries, and gourmet cheeses and yoghurts, while picking up a variety of fresh breads for the week. For more information, visit

<http://www.westendfarmersmarket.org/#FarmersMarket>.

## **2012 SPRING FOR ALEXANDRIA**

On Friday May 4, the Department of Recreation, Parks and Cultural Activities will have a variety of sites available for the annual volunteer service day. Activities include weeding, trash and invasive plant removal, and general beautification efforts. The following sites will be available for volunteer activities:

- Ben Brenman Park
- Dora Kelly Nature Park
- Founder's Park
- Jerome "Buddy" Ford Nature Center
- Lebanon Cemetery
- Point Lumley Park

SPRING  
2012

# HOLMES RUN PARK CLEAN-UP

SAT. MAY 5th, 10 AM to 1 PM RAIN DATE IS SAT. MAY 12th



**Meet at the Beatley Bridge.** Garbage bags will be provided but bring your own work gloves, boots and any other gear that might help. We will pick up only human-generated trash. For more information contact us at **703-461-3283**

FLYER DESIGN MARQUIS GRAPHIC DESIGN ASSOCIATES 703 519-7916 [Brian@MarquisGraphicDesign.com](mailto:Brian@MarquisGraphicDesign.com)

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: APRIL 19, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS  
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **APRIL 2012 COMMISSION MEETING, ITEM VII-C  
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION  
ACTIVITIES**

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Please see Attachment:  
**OFFICE OF THE ARTS MONTHLY STAFF REPORT – APRIL 2012.**

**OFFICE OF THE ARTS MONTHLY STAFF REPORT  
APRIL 2012**

**GRANTS PROGRAM:**

**Alexandria Commission for the Arts Grants Program**

**Team Lead:** Cheryl Anne Colton

**Status:** The Public Hearing/Formal Action meetings were held on Monday, March 19 and Tuesday, March 20. The Arts Commission determined the conditional grant awards for Fiscal Year 2013. The conditional awards represented 24 grants in the amount of \$184,937 (pending \$179,937 City and \$5,000 Virginia Commission for the Arts (VCA) Funds). This accounts for approximately 73% of the total eligible requests of \$254,936.

The Arts Commission will confirm the awards after City Council approves the budget on May 7. This confirmation will not include VCA funds because Virginia's budget is approved in mid-June.

Grantees will receive notification of the pending grant awards at the Grant Recipient Recognition and City Galleries Artists Reception

**Important Date(s): Grant Recipient Recognition and City Galleries Reception, Monday, May 21, 5:30 pm, formal program 6 pm, Chet & Sabra Avery Room 2000, City Hall.**

**BUDGET:**

**Team Lead:** Alisa Carrel

**Status:** City Council is schedule to approve the Fiscal Year 2013 Budget on May 7.

**PUBLIC ART POLICY:**

**Team Lead:** Alisa Carrel

**Status:** The Arts Commission is gathering public input on the draft policy at the April 17 and May 15 Arts Commission meetings. Staff will make a presentation at the April 17 meeting. It is anticipated that the policy will be docketed for the May 8 City Council meeting.

**PUBLIC ART PROJECTS:**

**Outdoor Temporary Public Art Projects – Special Opportunity Grant**

**Team Lead:** Alisa Carrel

**Status:** The call for artists was announced on April 4 and was widely distributed. To date, two applications have been received with more expected before the deadline of April 20. A Selection Panel which includes members of the ACA Interdisciplinary Panel and members of the Public Art Committee will review the applications and recommend the awards.

**The former Duron Paint Building, Mount Vernon Avenue, Arlandria**

**Team Lead:** Alisa Carrel

**Status:** The stage has been installed. Staff will submit a final report to the Virginia Commission for the Arts.

**Contrabands & Freedmen's Cemetery Memorial Sculpture**

**Team Lead:** Alisa Carrel

**Status:** The Request for Proposal has been completed. Artists are working on their proposals. Presentations and the public comment period will be scheduled for June.

**Police Memorial**

**Team Lead:** Alisa Carrel

**Status:** No new information.

**Charles Hamilton Houston Memorial**

**Team Lead:** Alisa Carrel

**Status:** A fundraising meeting is being scheduled.

**King Street Gardens Park**

**Team Lead:** Cheryl Anne Colton

**Status:** On April 2, staff met with Rodger Digilio, Chair, King Street Gardens Park Foundation. Mr. Digilio wishes to obtain additional information on the following: the irrigation completed work, the planting plan for 2012 and, the white lights.

A future meeting will be held with Rodger Digilio, Marlin Lord and Department staff to discuss the above mentioned issues.

**Important Date(s): Quarterly King Street Gardens Park Foundation Meeting, Wednesday, May 23, 7 pm, Durant Arts Center.**

**Captain Rocky Versace Plaza and Vietnam Veterans Memorial**

**Team Lead:** Cheryl Anne Colton

**Status:** The Guilders’ Studio will complete pointing work for the Memorial prior to the May 28 Memorial Day Ceremony.

The Friends of Rocky Versace have created a fifteen month calendar (January 2012-March 2013). The calendar will assist the “Friends of Rocky Versace” and help remember Alexandria’s 67 Vietnam War Fallen Heroes whose names are memorialized on the memorial. A letter for the Memorial Day Ceremony will include an order form for the calendar. Cost of Calendar is \$20. Money raised goes to the Versace Memorial Association to pay for preventive maintenance on the Plaza and to carry out annual Memorial Day and Veterans’ Day Ceremonies.

Planning efforts have begun for the May 28, Memorial Day Ceremony. The Friends of Rocky Versace are leading the planning efforts. Councilman Frank Fannon has agreed to be a speaker for the event.

**Important Date(s): Memorial Day Ceremony, May 28, 11 am, Captain Rocky Versace and Vietnam Veterans Memorial, 3701 Commonwealth Ave.**

**PUBLIC ART IN URBAN PLANNING:**

**Waterfront Plan**

**Team Lead:** Alisa Carrel

**Status:** The Arts Commission will have representation on the newly reconfigured Waterfront Commission.

**ALEXANDRIA POET LAUREATE:**

**Team Lead:** Cheryl Anne Colton

**Status:** Amy Young continues to host the “Writers Group” on Monday nights through the end of April in the Durant Arts Center’s Community Arts Room.

Ms. Young is working on the following National Poetry Month projects:

- “MAPP (*Mapping Alexandria in Poems and Pictures*),” a citywide art and poetry project. Residents of Alexandria (adults and children) are invited to write poems, paint or draw pictures or take photos that capture the spirit of the street they live on. Artwork and poems will be collected from April-August. Exhibits of these items will be held in the fall.

- *“Dog Days of August,”* Poems and photos of dogs will also be collected for the “Dog Days of August,” exhibition that will be held August 16 through August 26 in local businesses throughout the City.
- *“Alexandria Poetry Slam,”* Friday, April 13, Shelly Bell, in partnership with the Northern Virginia Fine Arts Association, will host a free Poetry Slam at the Athenaeum, 201 Prince Street. A live band will perform at 7 pm and the Poetry Slam will start at 8 pm.
- *Alexandria Earth Day Celebration,* Saturday, April 21, 10 am – 2 pm, Amy Young, Poet Laureate, will host an interactive poetry activity, Ben Brenman Park
- *“Poetry At the Meeting House: A Tribute to Jean Elliot (1901-1999),”* Sunday, April 22, 4 pm, featuring the poetry of Jean Elliot, first Poet Laureate of Alexandria and Amy Young, current Poet Laureate, Mary McElveen, former Poet Laureate, and poets and readers from the Old Presbyterian Meeting House. Elliot House, Heritage Hall, 323 S. Fairfax St.
- *“Poem in Your Pocket Day,”* Thursday, April 26, residents are invited to read a poem in their neighborhood park.
- *Small Poems: A Celebration of Language,* Thursday, April 26, an evening poetry event at the Athenaeum will celebrate the sounds of language, the early sources of joy and inspiration. There will be audience participation and a surprise guest appearance.

**Important Date(s):** Writers Group meetings, Mondays, 7-9 pm, Community Arts Room, Durant Arts Center; Alexandria Poetry Slam, Friday, April 13; Alexandria Earth Day Celebration, Saturday, April 21, 10 am – 2 pm; “Poetry At the Meeting House: A Tribute to Jean Elliot (1901-1999),” Sunday, April 22, 4 pm; Thursday, April 26, Poem in Your Pocket Day activities in various parks; and Small Poems: A Celebration of Language.

#### **COLLABORATION:**

##### **Anti-Stigma/Mental Health Awareness**

**Team Lead:** Cheryl Anne Colton

**Status:** The deadline for submitting “Art Uniting People” entries was April 12. An art making workshop is scheduled for April 16, at Mill Rd. This is the second of two workshops that are facilitated by two George Washington University Art Therapy students.

Delivery of art for the “Art Uniting People” exhibit is scheduled for April 23 and 24 to the Therapeutic Recreation offices, 1108 Jefferson St. Jury selection is scheduled for April 26. Framing of art pieces will be held on April 28, 9 am – noon. The exhibit will be installed on May 3. The “Art Uniting People” artist reception and event is scheduled for May 10, beginning at 6:30 pm, Lee Center, 1108 Jefferson St.

**Important Date(s):** “Art Uniting People Art” Art Therapy Workshop, Monday, April 16, 4 pm; “Art Uniting People” Meeting, April 19, 4:30 pm, 720 N. St. Asaph St., 4th Floor; Delivery of Art Pieces, Monday, April 23 and Tuesday, April 24, 9 am - 4 pm; Jury Selection, Thursday, April 26, 2:30 pm; Artist Reception and Program is May 10, beginning at 6:30 pm.

#### **ARTS MARKETING INITIATIVES/SPECIAL EVENTS:**

##### **Alex Arts Awards**

**Team Lead(s):** Alisa Carrel and Cheryl Anne Colton

**Status:** On April 24, 7 pm, the Alexandria City Council and the Commission for the Arts will present three 2012 Alex Arts Awards. The 2012 Alex Arts Award winners are Ulysses S. James, Music Director, Washington Metropolitan Philharmonic, the Little Theatre of Alexandria and Leah Valtin-Erwin, senior, TC Williams High School. Awards recipients will receive a beautiful ceramic window bowl created by artist Karin Abromaitis. The recipients will also receive a brass star created and donated by David Martin of Gold Works. The Alex Arts Award winners will also be recognized at an event of their choice. UJ James will be recognized at the May 19, 3 pm

Washington Metropolitan Philharmonic concert. The Little Theatre of Alexandria will be recognized at their annual meeting scheduled for June 11, 6 pm at the Little Theatre of Alexandria. Ms. Valtin-Erwin has not yet chosen a second recognition date.

**Important Date(s): 2012 Alex Arts Awards Presentation by City Council, April 24, 7 pm, City Council Chambers, City Hall, 301 King St.; Alex Arts Award Recognition for Ulysses James, May 19, 3 pm, Bishop Ireton High School; Alex Arts Award Recognition for Little Theatre, June 11, 6 pm, Little Theatre of Alexandria.**

### **Branding Project**

**Team Lead:** Alisa Carrel

**Status:** No new information.

### **Film Festival**

**Team Lead:** Alisa Carrel

**Status:** The Film Festival Committee will meet this month.

### **Youth Arts Festival**

**Team Lead:** Cheryl Anne Colton

**Status:** The City's Interagency Special Events Committee approved the 3<sup>rd</sup> annual Youth Arts Festival for Saturday, June 9, noon - 4 pm, Buchanan Field, behind Jefferson Houston School.

The Festival is spearheaded by the Alexandria Redevelopment and Housing Authority in partnership with the Alexandria Department of Recreation, Parks and Cultural Activities, the Alexandria City Public Schools, the Northern Virginia Urban League, the Alexandria Commission for the Arts and the Campagna Center.

Youth Arts Festival Auditions are scheduled for Thursday, May 24, 12 noon – 5 pm, TC Williams High School, 3330 King St. Interested students should contact Jason Ellis 703-535-3175 or Shawn Thorpe 703-824-6875 to secure an audition time.

**Important Date(s): 2012 Youth Arts Festival Committee Meetings, Thursdays, April 19, May 3, 17, and May 31, 10 am, Durant Arts Center; Auditions, Thursday, May 24, 12 noon – 5 pm, TC Williams High School, 3330 King St.; Youth Arts Festival, Saturday, June 9, noon – 4 pm, Buchanan Field, behind Jefferson Houston School.**

### **CITY GALLERIES PROGRAM:**

#### **Call for Artists/Placements**

**Team Lead:** Cheryl Anne Colton

**Status:** Ali Ringenburg, Director, Principle Gallery juried in 43 artists for the current Art in City Hall exhibition. The Art in City Hall exhibit is located on the 2<sup>nd</sup> floor of City Hall. The awards will be presented at Grant Recipient Recognition and City Galleries Reception, Monday, May 21. The exhibit runs until September 14, 2012

Northern Virginia High School Clay Connection Competition and Exhibit will be at the Durant Center through May 16. An awards ceremony is scheduled for May 16.

**Important Date(s): Northern Virginia High School Clay Connection Competition and Exhibit through May 16, Awards Ceremony, 5:30 pm, Durant Arts Center; Grant Recipient Recognition and City Galleries Reception, Monday, May 21, 5:30 pm, formal program 6 pm, Chet & Sabra Avery Room 2000, City Hall, 301 King St.; Art in City Hall Exhibition through September 14, 2<sup>nd</sup> Floor, City Hall, 301 King St. Hours are 8 am – 5 pm, Mon. – Fri.**

## PROFESSIONAL DEVELOPMENT

### Internship Program

**Team Lead:** Cheryl Anne Colton

**Status:** On April 3, Jessica Ghazi, Intern, Marymount University finished her internship. Lian-Yao Wang will work with the Office of the Arts through the first week in May. Her primary focus is the City Galleries program.

Two summer interns are secured: Washington Center for Internships and Seminars candidate: Philippe Ostigay, Senior, Concordia University, Montreal; and Irene Dellett, Junior, James Madison, University, Harrisonburg, VA. Three other interns were interviewed: Sarah Strobel, Brigham Young University Washington Experience; Jeremy Foss, senior, University of New Brunswick at St. Johns, Hampton, New Brunswick, Washington Center for Internships and Seminars; and Mackenzie Tucker, Junior, College of William and Mary, Williamsburg, VA. The intern team will be in place by the end of May. Staff is working to establish a department-wide internship program. Several internship opportunities were posted for the Department of Recreation Parks and Cultural Activities.

The Alexandria Collaborators will meet on April 19 to plan their June 13 workshop. The workshop will focus on fund-raising. It was suggested that members from United Way and corporations could provide insights on the best way to approach them for funding.

**Important Date(s): Alexandria Collaborators Fundraising Workshop, Wednesday, June 13, 8:30 am-10:30 am, Durant Arts Center.**

## RESEARCH:

### Local Arts Index & the Arts and Economic Prosperity IV Study

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

**Status:** On April 10, Americans for the Arts announced the results of the National Arts Index, the annual measure of the health and vitality of the arts industries in the United States. The 2012 Index reveals that the arts industry began to recover from the effects of the recession.

A website was also launched that will host the Local Arts and the National Arts Indexes:

<http://www.ArtsIndexUSA.org>. Features include:

- An ARTSBlog about NAI that will feed directly to the new Index website, which will be updated periodically.
- Various secondary indicators from the Local Arts Index are being added to the site allowing individuals to compare our community to any three others in the U.S. Over time, all secondary indicators will be added to the site.

No new information for the Arts and Economic Prosperity IV Study.

### Alexandria Quality of Life Indicators

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

**Status:** No new information.

*Submitted by Alisa Carrel and Cheryl Anne Colton*

###

## **CALENDAR [April/May 2012]**

### **Collection of poems from April through August:**

MAPP (Mapping Alexandria in Poems and Pictures) – a citywide art and poetry project and Dog Days of August.” Send poems, art pieces and photos to: [poet@alexandriava.gov](mailto:poet@alexandriava.gov)

### **“Art Uniting People” Art Therapy Workshop**

Monday, April 16, 4 pm, Mill Rd.

### **Living Legends of Alexandria, Reception and Talk**

Tuesday, April 17, 5:30 pm, Gallery, Durant Arts Center

### **Alexandria Commission for the Arts Meeting and Public Hearing City’s Public Art Policy**

Tuesday, April 17, 7 pm, regular monthly meeting immediately following, Durant Arts Center

### **Youth Arts Festival Planning Meeting (s)**

Thursdays, April 19, May 3, 17, and May 31, 10 am, Durant Arts Center

### **“Art Uniting People” Planning Meeting**

Thursday, April 19, 4:30 pm, 720 N. Saint Asaph, 4th Floor

### **Alexandria Collaborators Meeting**

Thursday, April 19, 4:30 pm, ACT for Alexandria, 1421 Prince St., #400.

### **Alexandria Earth Day Celebration**

Saturday, April 21, 10 am – 2 pm, Amy Young, Poet Laureate, City of Alexandria will host an interactive poetry activity, Ben Brenman Park

### **Poetry at the Meeting House: A Tribute to Jean Elliot (1901-1999)**

Sunday, April 22, 4 pm, featuring the poetry of Jean Elliot, first Poet Laureate of Alexandria and Amy Young, current Poet Laureate, Mary McElveen, former Poet Laureate, and poets and readers from the Old Presbyterian Meetinghouse. Elliot House, Heritage Hall, 323 S. Fairfax St.

### **2012 Alex Arts Awards Presentation by City Council**

Tuesday, April 24, 7 pm, City Council Chambers, City Hall, 301 King St.

### **Alexandria Arts Forum**

Thursday, April 26, 12 noon, Focus on Social Media, TC Williams High School

### **“Art Uniting People” Jury Selection**

Thursday, April 26, 2:30 pm, Lee Center, 1108 Jefferson St.

### **Poem in Your Pocket Day**

Thursday, April 26, various times and various neighborhood parks

### **Small Poems: A Celebration of Language**

Thursday, April 26, 7 pm, An Evening to Celebrate Poetry hosted by Amy Young, Poet Laureate and featuring special guests and audience participation, Athenaeum, 201 Prince Street

### **Executive Committee Meeting/Alexandria Commission for the Arts**

Friday, May 4, 3 pm, Durant Arts Center

**ACA Public Art Committee Meeting**

Wednesday, May 9, 7 pm, Durant Arts Center

**Art Uniting People/Anti-Stigma Exhibit and Program**

Thursday, May 10, 6:30 pm, Durant Arts Center

**Alexandria Commission for the Arts Meeting and Public Hearing City's Public Art Policy**

Tuesday, May 15, 7 pm, regular monthly meeting follows, Durant Arts Center

**Northern Virginia High School Clay Connection Competition and Exhibition**

Wednesday, May 16, 5:30 pm, Awards ceremony and closing for exhibition, Durant Arts Center

**Fiscal Year 2013 Grant Recipient Recognition and City Galleries Artists reception**

Monday, May 21, 5:30 pm, formal program begins at 6 pm, Room 2000, 2<sup>nd</sup> floor, Chet & Sabra Avery, Room 2000, City Hall, 301 King St.

**King Street Gardens Park Foundation Meeting**

Wednesday, May 23, 7 pm, Durant Arts Center

**Youth Arts Festival Auditions**

May 24, 12 noon – 5 pm, TC Williams High School, 3330 King St., Interested students should contact Jason Ellis 703-535-3175 or Shawn Thorpe 703-824-6875 to secure an audition time.

**Memorial Day Ceremony**

Monday, May 28, 11 am, sponsored by the Friends of Rocky Versace, Captain Rocky Versace and Vietnam Veterans Memorial, 2701 Commonwealth Ave.

**City Galleries:**

- **City Council's Office**, Rm 2204, City Hall, Cianne Fragione, paintings, through July 2012.
- **Mayor's Office**, Rm 2331, City Hall, Inmates Art Exhibit through December, 2012.
- **Department of Planning and Zoning**, 2nd Floor, Rm 2100, City Hall, Charles Whestone, paintings through July 2012.
- **City Manager's Office**, Patsie Uchello, paintings, through July, 2012.
- **Second Floor, City Hall**, Art in City Hall Exhibit, various media, through September 14, 2012
- **Third Floor, City Hall**, "Growing Pains," mixed mediums, through July, 2012.
- **Market Square Lobby**, City Hall, Living Legends of Alexandria, photographed by Nina Tisara, through March 2013.
- **Department of Transportation and Environmental Services**, 4th Fl, City Hall, Gary Meus, photography, through July, 2012.
- **Main Gallery, Beatley Library**, Carol Dupre, paintings, through July, 2012.
- **Lee Center**, 1108 Jefferson Street. Upstairs Gallery, David Camero, paintings/collages, through July 2012; Director's Gallery, Matthew D. Kiehl, pen and ink, mixed media, through December 2012.
- **Durant Arts Center**, Matthew D. Kiehl, pen and ink, mixed media, through December 2012, community arts room; Living Legends of Alexandria, main gallery, through September 2012; Northern Virginia High School Clay Competition and Exhibit through May 16.

# Active Park Planning Projects

Monday, April 16, 2012

12:38:49 PM

Lead	Project Name	Team	%Complete	Est. Completion
<b>VDOT/NPS/PCC</b>				
	<b>Jones Point Improvement/Renovation</b>	RMK JB		12-Jun-12
	Notes: RPCA Staff as City lead. Completion date remains June 25, 2012.			
<b>VDOT</b>				
	<b>Four Mile Pedestrian Bridge</b>	DW RK		01-Mar-12
	Notes: Contract drafting between NVRC and design consultant(s). Scope is being refined based on cost constraints.			
	<b>Freedman's Cemetery</b>	LD RMK DG		01-Nov-12
	Notes: Preconstruction meeting 10 April. Construction mobilization start on 01 May. 365 days of construction. Anticipated completion May, 2013.			
	<b>Freedman's Cemetery Sculpture</b>	AC RK	Preliminary Plan	
	Notes: Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule. 3 artists shortlisted.			
	<b>Witter</b>	BC RK	40% CA	01-Nov-12
	Notes: Final earthwork elements are concluding and field construction is underway. The project is 75% complete. Anticipated rectangular field delivery Summer 2012 and softball field/plantings Fall 2012.			
<b>TE&amp;S</b>				
	<b>Holmes Run trail Feasibility Study</b>	DW		15-Feb-12
	Notes: TE&S is working with consultant team to improve trail between Brookvalley Park and 395. Three concepts have been proposed.			
	<b>S. Washington St. Improvements</b>	RPCA: DG, RK, J		
	Notes: 100% documents received 16 April. Construction start anticipated June 2012 with completion December, 2012			
	<b>Trail Improvements</b>			
	Notes: Demonstration using pourous paving, in collaboration with TES. Project in procurement. Expected to construct in spring.			
<b>RPCA</b>				
	<b>ADA Study</b>	LD, DG		
	Notes: Study in final draft. Anticipated delivery at end of April, 2012			
	<b>Aquatics Master Plan</b>	LD RMK		30-Nov-11
	Notes: Consultant team of KHI/Cousilman-Hunsaker and Brailesford-Dunaway provided Phase II update at June PRC. Final draft expected the week of April 6 Update Presentation to public scheduled for April, 25.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Ben Brenman Dugouts and Press Box</b>	DG BC		
	Notes: To be replaced as part of the FY12 CIP. Investigation for structures/site requirements underway.			
	<b>Ben Brenman Supervisor Room</b>	DHG		
	Notes: Scope is revised: BB office to be covered to new muster room so that existing muster room shall be returned to original use, field maintenance equipment storage. Drawings sent to GS for pricing.			
	<b>Boothe Park Playground Renovations</b>	JL, BC	10%	14-Dec-12
	Notes: Engineer Services Task Order(MASC Engineer of Record) to be submitted to Purchasing Department. Memo regarding scope sent to ACPS.			
	<b>Brookvalley Playground repairs</b>	JL, WP		25-May-12
	Notes: Replace swing set because of structural failure.			
	<b>Buchanan Playground Repairs</b>			30-Apr-12
	Notes: Replacement parts on order.			
	<b>CAPRA Policies</b>	JB RMK		
	Notes: Ongoing to sustain accreditation requirements.			
	<b>Chinquapin Light Pole improvements</b>			
	Notes: Replacement as identified in the 2011 Engineering Analysis for Ball Field, Tennis and Sport Field Light Poles.			
	<b>Dora Kelley Trail Improvements</b>			
	Notes: Surface materials to be determined by Ft. Williams demonstration			
	<b>Drainage Issues into Colasanto Center</b>	AC RK		
	Notes: TES to proceed with regrading to divert field runoff, add 2 curb inlets to handle additional runoff, and tie in of RWL to Stormwater. RPCA processing PO. Anticipated completion Summer, 2012.			
	<b>Ewald Playground Repairs</b>	JL, DK, TT		25-May-12
	Notes: Replace parts on order. Estimated delivery mid-April.			
	<b>Fort Ward Ball Court Renovations</b>	TT, BC		
	Notes: Complete renovation scheduled for the last week in June 2012. Anticipated to be complete in August.			
	<b>Fort Ward Furniture Replacement</b>			
	Notes: Benches in picnic area to be replaced in spring 2012.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Founders park irrigation replacement</b>			
	Notes: RFP for project in initial stages.			
	<b>Four Mile Run Restoration</b>	DW, RMK	90% design	
	Notes: Congressional reauthorization required to qualify for Army Corp permitting. Next step will be for jurisdictions to draft response and aim for June appropriations bill.			
	<b>Ft Ward Park</b>	LD		
	Notes: Interdept. MOU signed by all depts. Sept. 2011. Draft Management Plan RFP provided to Advisory Group for comment April 11, 2012.			
	<b>Furniture Replacement</b>	DW BC & Ops		
	Notes: CIP allocation approved. "poor condition" grills, benches, and bleachers to be replaced. Working with parks ops on ordering.			
	<b>Hensley Park Event Shelter</b>			
	Notes: Large open air shelter coordinated with Festival Event Area project. Allocation request submitted in April.			
	<b>Hensley Park Festival Area</b>			
	Notes: Site renovations to provide additional infrastructure capable of supporting large private/public events. Allocation request submitted in April.			
	<b>Holmes Run Play area ADA connectors</b>			
	Notes: Estimate to be obtained.			
	<b>Hooffs Run Playground Repairs</b>	JL, DK		01-Mar-12
	Notes: Replace exit sections on tube slides. Parts on order. Estimated delivery mid-April			
	<b>Horticulture Improvements</b>			
	Notes: Several landscape projects and site improvements in the areas surrounding the building to support horticultural sites			
	<b>Hume Springs Fence Improvements</b>	RB Identified		
	Notes: Needs upgraded locking system (Park Ops).			
	<b>Hunter Miller Basketball Court Light timer</b>			
	Notes: as identified in the 2011 Engineering Analysis for Ball Field, Tennis and Sport Field Light Poles.			
	<b>Installation of bio-retention swale and pl</b>			
	Notes: will serve to capture and treat nutrient-laden stormwater runoff generated at the dog park			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>James Bland</b>	LD RK		
	Notes: Phase with City park site beginning construction by developer starting in Spring, 2012.			
	<b>James Bland Redevelopment</b>	Laura		
	Notes: Land Acquisition tied to final site plan for development approved 9.06 action in March, 2012			
	<b>King Street Gardens Improvements</b>	AC		
	Notes: To be scheduled around farmers market (ends Oct., begins May)			
	<b>Landover Park Irrigation</b>	KW RT DC	90%	
	Notes: Working with electrical contractors to determine source of power for the system but the irrigation has been installed. Project is delaying planting.			
	<b>Luckett Field Improvements</b>	TT BC		
	Notes: Raise Net funding allocated.			
	<b>Lynhaven Playground Repairs</b>			30-Apr-12
	Notes: Replacement parts (chain nets) for play structure on order.			
	<b>Marina Electrical Upgrades</b>	JH DW		
	Notes: new Electrical wiring for cameras; Divide 30 Amp receptacles for transient boaters G/H pier; reduce amp at E/F and 2 amps at E/F			
	<b>Maxicom Audit</b>	KW BC		
	Notes: Data changed in database for Charles Houston Rec Ctr. Formulating RFP's for physical inventory and data collection for irrigation city-wide. Pilot audit project planned for spring 2012.			
	<b>Minnie Howard Light Pole Improvements</b>			
	Notes: as identified in the 2011 Engineering Analysis for Ball Field, Tennis and Sport Field Light Poles.			
	<b>Montgomery Court Lights Replacement</b>	BC RJ CL		
	Notes: Dominion Power payment request received February 23. Payment Voucher submitted to RPCA Finance April 5 for \$2,734.37.			
	<b>Montgomery Park Tennis Court Repairs</b>	BC RMK RT		
	Notes: American Tennis completed phase 1 of the repairs April 4. The contractor will monitor the repairs for two weeks, and complete phase 2 of the court surfacing when ambient temperatures allow.			
	<b>Mount Jefferson Playground Renovation</b>	JL	90%DD	01-Jun-12
	Notes: Purchase Order approved. Finalizing 100% construction plans. Construction anticipated to start mid-late April.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Mount Jefferson/WOD soft trail connector</b>			01-May-12
	Notes: Citizen Request. Provide new safe entry point to greenway from Route 1.			
	<b>Old Town Pool Filter replacement</b>			
	Notes: Replace failing Swimming Pool Filter System components and non-compliant drain covers at Old Town Pool.			
	<b>Oronoco Bay Irrigation Replacement</b>			
	Notes: RFP for project in initial stages.			
	<b>Park Inventory</b>	DW	90%	14-Sep-11
	Notes: All data collected. Minor edits in GIS remain. Organization of information to be completed in format to inform Park Framework plans.			
	<b>Park Standards</b>	BC JL		01-Jun-12
	Notes: Next draft anticipated for review April 16.			
	<b>Parking Improvements</b>	BC TT		
	Notes: Minor Amendment to Ben Brenman SUP required. Staff is completing necessary plan revisions.			
	<b>Piling Replacement</b>	JB CL RMK		
	Notes: Triple Crown Marine, LLC has been contracted to replace the pilings. Anticipate April/May, 2012 completion.			
	<b>Powhatan Basketball Renovation</b>	BC KW		
	Notes: Published as FY 2010 Project			
	<b>Rehabilitation of new Parcels</b>	LD	10%	01-Jul-11
	Notes: Park Plan approved by PRC in March 2011. Implementation of Phase I expected completion May, 2012.			
	<b>Replacement of light and power pedest</b>			
	Notes: Allocation of \$49,000 in Jan 2012			
	<b>Simpson Playground Repairs</b>			30-Apr-12
	Notes: Replace slide and other parts on play structure. Parts on order.			
	<b>Simpson Tennis Court Improvements</b>	BC	0%	
	Notes: Project anticipated to be complete Summer 2012. Purchase order completed.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Sunset ADA path</b>			01-Jun-12
	Notes: Provide required ADA park entrance to play areas.			
	<b>Sunset Playground Repairs</b>			
	Notes:			
	<b>Timberbranch Bridge Replacement</b>	JL		31-Aug-12
	Notes: Requisition to be submitted to Purchasing using MASC Bridge repair contract. Anticipated completion Fall, 2012			
	<b>Waterfront trail improvements</b>	JL RJ		
	Notes: Project in progress			
	<b>Waterfront Trail Upgrades</b>	Randy/Judy		15-Jun-12
	Notes: Scope refinements and cost estimates to be obtained Spring 2012 (in coordination w/ TES as applicable).			
	<b>Windmill Hill Basketball Court Renovation</b>	RJ CL BC		
	Notes: Project is approved by Purchasing. Anticipate renovation in Summer 2012.			
	<b>Windmill Hill Irrigation Replacement</b>			
	Notes: RFP for project in initial stages.			
<b>P&amp;Z</b>				
	<b>Arlandria Implementation</b>	LD DW	80% Planning	
	Notes: Ongoing planning and implementation of Phase I of Four Mile Run Park Expansion and Community Building.			
	<b>Beauregard Corridor Small Area Plan</b>	LD RMK	90% Planning	
	Notes: Ongoing open space and park small area plan issues are being discussed with stakeholder group, staff and ACPS. Plan scheduled for May Planning Commission and City Council public hearings.			
	<b>Braddock Small Area Plan</b>	LD	90% Planning	
	Notes: G. Services providing property mgmt for open space property on N. Henry with 18 mo. Tenant lease signed in 2/2011. Ongoing discussions with P&Z on remaining open space.			
	<b>Carlyle Plaza II</b>	BC	30% Planning	
	Notes: South half of the Eisenhower East Circle Park and publicly accessible open space deck. Anticipated to be docketed for Planning Commission June, 2012.			
	<b>Eisenhower ASA</b>	BC, RMK		
	Notes: DSUP for ASA tanks and above structure field was approved by Planning Commission and City Council in October, 2011. Anticipate field use in 2015/2016. Final Plan #1 comments returned to applicant.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Eisenhower Avenue Widening</b>	BC RMK	30% Design	
	Notes: 30% Submission Drawings reviewed and comments submitted to T&ES. Anticipate 60% Drawings in April/May.			
	<b>Eisenhower East Block 2 and 3</b>	BC		
	Notes: Concept Discussions underway for development on Blocks 2 and 3 in Eisenhower East including an urban square park.			
	<b>Eisenhower Station</b>	BC, RMK	40% Design	
	Notes: Eisenhower Metro Station Square final design in progress.			
	<b>Four Mile Run ASA</b>	RMK BC DW	10% Design	
	Notes: Approved by Planning Commission and City Council in March, 2012. Final Site Plan being developed.			
	<b>Landbay K</b>	BC RMK		01-Oct-12
	Notes: Construction underway. Piling work completed and wall construction is underway. Park construction completion expected Spring 2013.			
	<b>Potomac Avenue</b>	BC RMK	80% Construction	30-Sep-11
	Notes: Minor modifications anticipated with next as-built submission. Replanting anticipated to be complete in April.			
	<b>Potomac Greens Park</b>	BC	85% Construction	
	Notes: Construction complete. As-Built expected Summer, 2012.			
	<b>Potomac Yard/Landbay D</b>	BC	0	30-Mar-12
	Notes: Environmental remediation on-going.			
	<b>Potomac Yard/Landbay I/J Parks</b>	BC		01-Jan-13
	Notes: Anticipate construction early 2012 and acceptance by the City for phase one (Custis) late 2012 and phase two (Howell) late 2013.			
	<b>Public Safety Center</b>	RK	70% Construction	01-Sep-12
	Notes: Project Complete. Ribbon cutting, November, 2011.			
	<b>Ramsey House Visitor's Garden</b>	JL RK		
	Notes: Garden Club of Alexandria and PZ BAR Staff project. Project scoped only. MOA to be developed upon receipt of additional materials. No activity since 2011. Project likely terminated by GCA.			
	<b>Route 1 Improvements</b>	BC	60% Design	
	Notes: Design coordination ongoing with T&ES for Phase II Mass Transit project.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Waterfront Plan</b>	LD RK		01-Sep-11
	Notes: The City Council approved the Waterfront Plan in January, 2012. Waterfront Commission to serve as advisory group for implementation starting Spring, 2012.			
<b>ACPS</b>				
	<b>Hammond Upper Field</b>	DW RMK		
	Notes: Field construction to begin in May 2012. Anticipated completion Summer, 2012. ACPS led project. Lights are not included.			
	<b>Jefferson-Houston</b>	DW RMK		01-Sep-14
	Notes: Concept Plan #1 submitted to the City on 06 April. IDR staff review 12 April.			

City of Alexandria

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MEMORANDUM

DATE: APRIL 16, 2012

TO: YOUTH SPORTS ADVISORY BOARD  
MEETING APRIL 16, 2012

FROM: RON M. KAGAWA, ASLA LEED AP; DIVISION CHIEF  
RECREATION, PARKS & CULTURAL ACTIVITIES (RPCA)  
MONIKA SZCZEPANIEC, ACTING DIRECTOR OF FACILITIES  
ALEXANDRIA CITY PUBLIC SCHOOLS (ACPS)

RE: CAPITAL PROJECT PROCESSES

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The purpose of this memorandum is to follow-up on discussion at the March, 2012 Youth Sports Advisory Board meeting with regard to citizen originating capital project requests to the City and ACPS and related approvals processes.

CITY APPROVALS & PERMITS-PROCESSES

The Department of Planning & Zoning administers the process and approval of all use-permits in the City. In general, Special Use Permits, Development Special Use Permits, Subdivisions, Encroachments, Vacations of Land, Master Plan Amendments and Zoning Amendments are all heard by the Planning Commission and generally referred as recommendations to the City Council for decision. In some cases administrative (staff level) approval of a Special Use Permit is possible. Upon approval, before any construction or utility work is undertaken, necessary building permits for the work are required. These permits/certificates include items such as general construction, mechanical, electrical, plumbing, signs, foundations, interior space occupancy, site disturbance, etc. Additional and more specific information may be found at <http://alexandriava.gov/Planning>. Information regarding permit requirements, processing and fees may be found at the City's Permit Center via <http://alexandriava.gov/PermitCenter>.

Ground disturbing construction activity in the City that impacts an area greater than 2,500 square feet-including staging and access requires approval of a City Grading Plan at a minimum. A grading plan is required for compliance with Chesapeake Bay watershed regulations, erosion/sediment control/water quality regulations, etc. and requires preparation by an Engineer certified to practice in the Commonwealth of Virginia. Additional and more specific information may be found at <http://alexandriava.gov/tes/>.

Consistent with the City of Alexandria's Municipal Code and Zoning Ordinance, requirements for City approvals, permits and building codes apply to both public and private land in the City.

## ACPS-REQUEST PROCESS FOR CAPITAL PROJECTS

Consistent with previous practice and guidance provided to the Youth Sports Advisory Commission and directly to its individual members, all requests for capital projects by schools/representative programs are to be proposed and routed through the ACPS Facilities Office. The contact person is Monika Szczepaniec, Acting Director of Facilities. Monika's contact information via email at [monika.szczepaniec@acps.k12.va.us](mailto:monika.szczepaniec@acps.k12.va.us) or via ACPS Educational Facilities-Planning, Design & Construction; 4701 Seminary Road, Alexandria, VA 22304.

## RPCA-REQUEST PROCESS FOR CAPITAL PROJECTS

RPCA has a website-based process for accepting, reviewing and determining participation in citizen requested projects. This process was approved by the Parks & Recreation Commission in 2011 and provides a basis for determining appropriateness and need, timing and funding of project proposals, is coordinated with the City's Parks & Recreation Commission. Additional information, deadlines and project request procedures can be at: [http://alexandriava.gov/uploadedFiles/recreation/parks/Citizen%20Request%20form%20project\\_092111.pdf](http://alexandriava.gov/uploadedFiles/recreation/parks/Citizen%20Request%20form%20project_092111.pdf).

In brief, project requests should be made by submitting the Citizen Project Request form to the Park Planning, Design + Capital Projects staff. Staff accept requests throughout the year. Any requests received from April 2<sup>nd</sup> through October 1<sup>st</sup> will be distributed to the Park and Recreation Commissioners at the November Park and Recreation Commission meeting (typically held the third Thursday of the month). Requests received from October 2<sup>nd</sup> through April 1<sup>st</sup> will be distributed at the May Park and Recreation Commission meeting. Commissioners make recommendations related to the project proposals at the January and June meetings. Commissioners who represent the District in which the project is proposed and will base their evaluation on the following criteria:

1. Does the requested project contribute to the achievement of the City Council Strategic Plan and existing City-wide goals, policies, plans or Department work programs?
2. What are the general public benefits/public good of the project as related to the anticipated costs?
3. What is the total cost (capital implementation and impact of projected annual operating expenses)?
4. Does the requested project propose use of private funds to match public investment?

Staff provide technical guidance and any additional information throughout the evaluation process. If funds for a commission recommended project are available in the Department's current fiscal year budget, the project is integrated into the Department work plan. If funds are not immediately available, the request is included as a candidate in the City Capital Improvement budget during the next budget cycle (in the Fall) for review at a City-wide level. Projects that do not receive funding or are not supported by the Commission may be resubmitted for reconsideration in the next evaluation cycle. Completed forms are sent to City Open Space Coordinator, Laura D. Durham at email: [Laura.Durham@alexandriava.gov](mailto:Laura.Durham@alexandriava.gov) or mailed to Park Planning, Design + Capital Development, 1108 Jefferson Street, Alexandria, VA 22301.

## ACPS & RPCA-COORDINATION

ACPS and RPCA staff meets monthly to discuss Capital Improvement Projects and quarterly to discuss exterior facilities maintenance. Capital Improvement Project discussions include progress on existing work and future work. Dependent upon specific project intensity, meetings may occur more frequently. A current example of this is the close and integrated collaboration is the new Jefferson Houston K-8 school project now in the City's concept review stage of the Development Special Use Permit process.

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** April 19, 2012

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** DAVID H. GHEZZI, AIA LEED AP; STAFF ARCHITECT  
RON M. KAGAWA, ASLA LEED AP; DIVISION CHIEF  
PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

**SUBJECT: CAPITAL FACILITIES MAINTENANCE PROJECTS (CFMP)  
RECREATION CENTERS - UPDATE MARCH 2012**

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The purpose of this update is to provide the monthly overview of CFMP implementation to the PRC Commission.

**OVERVIEW:**

February's PRC reported the demolition kickoff for the former Adolescent Health Care Center at the Campus of Minnie Howard. D. Ghezzi, Park Planning Architect, reviewed the site for final completion on April 12, 2012 and determined the work to be in accordance with Park Planning's project guidelines as issued to the Contractors prior to work. The trailer facility is completely razed and the site is currently being regraded with new topsoil to receive new turf seeding. Parks' Op has reviewed the grading and reseeding work for conformity to RPCA standards earlier this week. An existing shelter structure which served as an entrance canopy was left in place to serve as a new picnic shelter. The adjacent athletic fields and tennis courts were observed to be unaffected by the demolition work.

Park Planning Architect, D. Ghezzi has completed the first of his semi-annual CFMP walkthrough reports for each center/facility. This report provides monitoring of completed CFMP projects, documents outstanding issues, and garners feedback for improvement. The reports combine written observations with photos detailing both completed CFMP and current unaddressed issues. Data collected will aid long term budgeting projections, system deficiencies, and is currently being entered into the new CFMP Database for Rec Centers and Facilities. The new CFMP Database framework is completed; in the next few weeks detailed CFMP data will be entered into the system allowing automatic generation of reports and other CFMP management tools.

**FY12 APRIL UPDATE:**

<u>Chinquapin: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Water Leak in Basement Storage Area and Boiler Room	\$50,000	Submitted for PO
2.) Locker Room Renovations: Relocate Water Cooler		
Replace Exterior HM Doors	\$ 9,300	Work Complete
Loading Dock;	\$ 7,767	Work Complete
Cubicle Shelving for Pool Room;	\$15,100	70% Completion
Cabinet Work;	\$ 2,500	Pending Completion
Replace Diverters, New Tile-work,		
Replace Shower Heads.	\$58,990	Work Complete
<u>Colasanto: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Roof and Gutter Repairs	\$19,135	Work Complete
2.) Miscellaneous Plumbing	\$ 3,790	Work Complete
<u>Cora Kelley: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Exterior Gym Doors	\$49,104	Pending Solicitation
2.) Replace Shower Diverters	\$55,480	Pending Solicitation
3.) Replace Gym Floor	\$69,700	Active Solicitation
4.) Paint Gym	\$3,750	Active Solicitation
<u>4 Mile Run (Duron): Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Complete Suspended Ceiling	\$1,000	Work Complete
2.) Exterior Stage*	*Open Space Fund	Work Complete
<u>Buddy Ford Nature: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace A/C Unit	\$17,560	Work Complete
<u>Lee Center: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) HVAC: Replace Two Compressors	\$25,000	Pending Completion
2.) Building Assessment	\$15,000	Scheduled to Proceed
<u>Oswald Durnat: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Install Vapor Barrier under Floor	\$ 8,330	Work Starts in 2 weeks
<u>Patrick Henry: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Entry Doors	\$ 8,688	Work Complete
2.) Repair Millwork & Counter tops/Kitchen	\$ 3,850	Work Complete
<u>Ramsay: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Heat Wheel	\$10,000	Project on hold
2.) Automatic Controls (HVAC)	\$10,000	Project under Consideration
3.) Interior Renovation of Offices	\$ 9,598	Work Complete
4.) Replace Front Doors	\$16,924	Work Complete
<u>Totals</u>	<u>\$497,090</u>	
10% Contingency	\$ 49,709	
<b>GRAND TOTAL</b>	<b>\$546,799</b>	
BUDGETED CFMP	\$425,000	
Difference	\$ (-121,799)	

**City of Alexandria, Virginia**

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**MEMORANDUM**

DATE: APRIL 16, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: CHERYL LAWRENCE, ACTING DIVISION CHIEF  
MARKETING, and SPECIAL EVENTS & WATERFRONT DISTRICT

SUBJECT: PARK AND RECREATION COMMISSION  
MARKETING, SPECIAL EVENTS & WATERFRONT  
DIVISION UPDATE- ITEM #VII-E

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**SPECIAL EVENTS MANAGEMENT:**

The City's Special Events Committee met on Thursday, April 12 reviewed nine events scheduled for the months May– October.

The events were as follow:

Project Discovery Annual Walkathon – **April 21**  
Washington Bids Farewell – **April 21**  
28<sup>th</sup> Annual GW Parkway Classic 10- Miler – **April 22**  
Spring Festival @ St Stephens St Agnes – **April 27**  
Carpenter's Shelter – Run for Shelter 10 k – **April 28**  
PNC Bank Shred Event – **April 28**  
Carribean Pool Customer Service Appreciation Day – **April 28**  
Step Alive! Walkathon – **May 6**  
Spring for Alexandria/Alexandria Gives– **May 4&5**  
Tucker Trot 5k – **May 19**  
Kelly Cares 5k – **May 19**  
St. Mary's Spring Fling – **May 20**  
Colin Casey – **May 20**  
Childhood Cancer Awareness Walk – St Stephen St Agnes – **May 20**  
Youth Arts Festival - ARHA/RPCA – **June 9**  
Old Town Arts & Craft Festival – **June 16-17**  
Juneteenth Celebration - **June 16**  
Woodrow Wilson Bridge – **October 7**

The Office of Special Events has an 80% rate of cost recovery toward staff cost associated with events support. Staff anticipates a 100% success rate for the three remaining months in the fiscal year. The special event application process is ongoing, community applicants have begun to lock

in their event dates into the Fall Season. It should be noted that an increase of six new events have been processed for consideration to date. Last year over 200, special event applications supported citizens for city services and or program support for a variety of special services to include, multiple weddings, company picnic, class and family reunions, foot and bike events and political events.

**CITY MARINA Update:** The Marina piling installation project with Triple Crown Marine will endeavor to complete the scope of work by Monday, April 30, 2012. The completion of the scope of work is anticipated to take approximately 2-3 day, dependent upon weather, marine conditions and unforeseen hazards.. Staff will continue to provide updates

**WATERFRONT DISTRICT MAINTENANCE PROJECTS UPDATES:** The Waterfront District has begun spring maintenance sprucing up the Waterfront Playground (Armory Tot Lot), Montgomery Park and the Windmill Hill Parks. Staff performed full inspection on all the playground equipment and repairs. The picnic tables and benches were res-surfaced. The fairyland castle located at the Montgomery Park, scheduled for replacement in the near future. At the Windmill Hill Park, six climbing ropes were placed and the existing chain link fence has been scheduled to be replaced in the near future.

**UPCOMING SPECIAL EVENTS:**

- City Days of Remembrance – **April 17**
- Project Discovery Walkathon – **April 21**
- 28<sup>th</sup> Annual GW Parkway Classic 10 Miler – **April 22**
- 1<sup>st</sup> Annual Carpenter's Shelter – Run for Shelter 10k – **April 28**
- Spring for Alexandria/Alexandria Gives – **May 4 & 5**
- USPTO Community Day 2012 – **May 10**
- Tucker Trot 5k – **May 19**
- Kelly Cares 5k – **May 19**
- Colin Casey 3k/Spring Fling – **May 20**
- Armenian Festival – **June 2**
- Old Town Arts & Craft Festival – **June 16-17**
- Carlyle Food & Wine Festival – **June 23rd**
- Alexandria/Chirilagua Festival 2012 – **July 29**

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** APRIL 19, 2012

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF  
JACK R. BROWAND, CPRP DIVISION CHIEF

**SUBJECT: JONES POINT PARK; UPDATE APRIL, 2012  
DIRECTOR'S REPORT - ITEM VIII-B**

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The purpose of this update is to provide an overview of activities related to Jones Point Park construction, which commenced on November 18, 2010, for the months of March-April, 2012. Project status as of April 04, indicates that 86.3 percent or 504 contract days have been expended and that the installed work is equivalent to 78.70 percent of total project completion. There is no change to the contract completion date – which remains anticipated as June 25, 2012. The Commission will be similarly updated at its regularly scheduled meetings until completion of construction.

**VDOT-COMMUNITY LIAISON INFORMATION GROUP**

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings are open to the public and include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria. Members of the Liaison Group have been identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise. The next meeting of the Community Liaison Information Group will be held on Saturday; April 28, 2012 as a construction site tour.

#### ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction is continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website includes a continuously updated overview of construction activities for a three week look-ahead schedule of anticipated work. The most recent "Construction Schedule at a Glance" with activities related to progress for the past month is attached below.

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