

**City of Alexandria, Virginia  
Park and Recreation Commission**

**REGULAR MEETING  
Thursday, July 21 2011, 7:00 p.m.  
Jerome "Buddie" Ford Nature Center  
5750 Sanger Avenue  
Alexandria, Virginia**

**Agenda**

- I.** Call to Order by Chair
- II.** Planning and Zoning - Presentation Alexandria Sanitation Authority - Proposed New Field
- III.** Beauregard Corridor Open Space Presentation by Development Team - Discussion
- IV.** Needs Assessment Presentation
- V.** Approval of Summary Minutes from June 16, 2011
- VI.** Adoption of FY 2011 Annual Report, and Attendance Report submission - Jack Browand
- VII.** Division Updates:
  - A. Recreation Programs and Service Update -William Chesley
  - B. Operations and Park Planning Monthly Report – Jack Browand
  - C. Office of the Arts Update - Alisa Carrel
  - D. Park Planning Updates - Ron Kagawa, Laura Durham
    - i. Divisional Updates - Active Park Planning Projects
    - ii. Jones Point Park Update
    - iii. David H. Ghezzi, AIA LEED AP- New Team Member
  - E. Marketing, Public Relations & Special Events – Cheryl Lawrence
- VIII.** Director's Report - James Spengler
  - A. Ft. Ward Park New Advisory Committee Update
  - B. Waterfront Summer Task Force
- IX.** Report from Commissioners (verbal updates):
  - A. Waterfront Committee -William Cromley
  - B. Youth Sport Committee - Jeffrey Murphy
  - C. Four Mile Run - Ripley Forbes
  - D. Charles Houston Memorial Project - William Cromley
  - E. Freedman's Cemetery - Bob Moir
  - F. Beauregard Corridor
  - G. ACPS & Capital Improvements- Judy Guse-Noritake
  - H. Jones Point Park Liaison Group- Judy Guse-Noritake
  - I. P&RC Awards - Ripley Forbes
  - J. Community Gardens Policy- Next Steps-Judy Noritake
- X.** Agenda Items for September 2011 meeting and location

**XI. Adjournment**

At the close of the meeting, the Commission will take comments on any other topic from the public.

City of Alexandria, Virginia

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MEMORANDUM

DATE: JULY 18, 2011

TO: JAMES SPENGLER, DIRECTOR,  
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

FROM: BETHANY A. CARTON, ASLA; PARK PLANNER  
RON M. KAGAWA, ASLA LEED AP; DIVISION CHIEF  
PARK PLANNING, DESIGN + CAPITAL DEVELOPMENT

SUBJECT: ALEXANDRIA SANITATION AUTHORITY CARLYLE PROJECT-  
ITEM II

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ITEM:

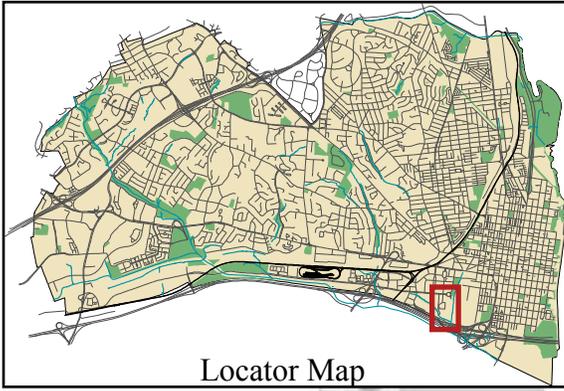
The South Carlyle District of Eisenhower East is located south of Eisenhower Avenue and east of Holland Lane. The Eisenhower East Plan was adopted in 2003 and created a vision for this area. Since 2003, the Alexandria Sanitation Authority (ASA) has purchased land in the South Carlyle District for future expansion of the current facility to the east across Hooff's Run. As a result of this and other variations from the 2003 plan, a public planning process involving the land owners in the South Carlyle District and City staff was established to look at future development opportunities in South Carlyle. The resulting concept plan for the area identifies locations for development, parking solutions, the future Sanitation Authority facilities, and open space. The concept plan will be reviewed by the City through a Development Special Use Permit process.

The first development application to be reviewed under the conceptual plan is the ASA's proposal for an above ground storage tank system and associated facilities with an athletic field above. The roof of the tank will be designed to include an athletic field that would be large enough for a regulation sized multi-purpose field (360 feet by 210 feet) and that would be publicly accessible and programmed.

ANTICIPATED PROJECT TIMELINE:

May 4, 2011	Concept Briefing to the Design Review Board (Carlyle/East Eisenhower)
June 16, 2011	Update to Park and Recreation Commission
June 30, 2011	Update to the Design Review Board (Carlyle/East Eisenhower)
<b>July 21, 2011</b>	<b>Update to Park and Recreation Commission</b>
August 3, 2011	Update to the Design Review Board (Carlyle/East Eisenhower)
September/October, 2011	Docket Review for Planning Commission/City Council

# South Carlyle Planning Project - Concept Plan



Locator Map



SCALE: 1" = 100'  
04 MAY 2011

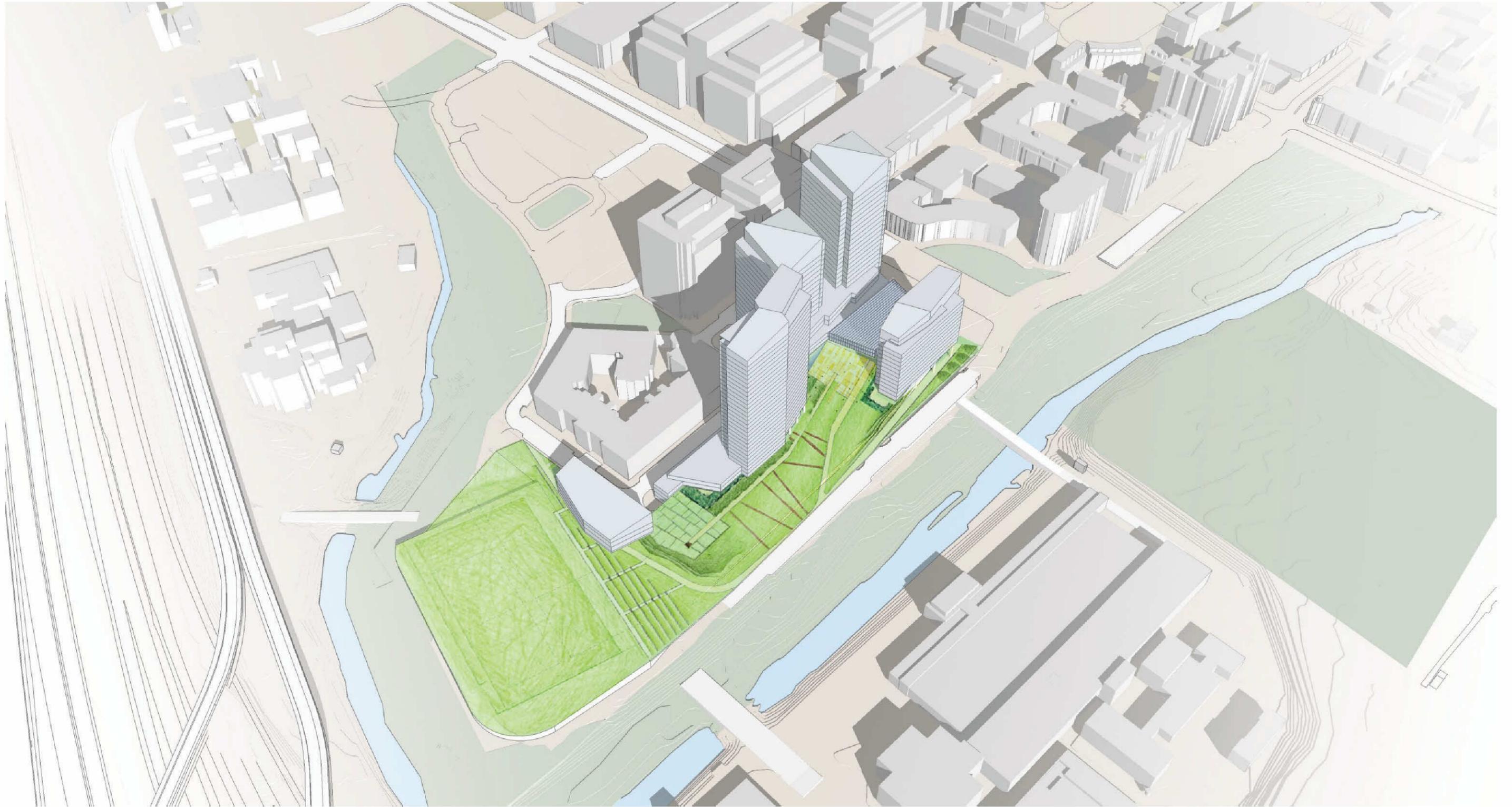
OPEN SPACE PLAN

CARLYLE SOUTH - MASTER PLANNING  
CITY OF ALEXANDRIA & CARLYLE PLAZA, LLC

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**VIEW LOOKING NORTH WEST**

CARLYLE SOUTH - MASTER PLANNING  
CITY OF ALEXANDRIA & CARLYLE PLAZA, LLC

10046.000

04 MAY 2011

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City of Alexandria, Virginia

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MEMORANDUM

DATE: JULY 18, 2011

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

**SUBJECT: NEEDS ASSESSMENT UPDATE**

ITEM:

Leisure Vision completed the 2011 Parks and Recreation Needs Assessment. Results are to be presented at the July Parks and Recreation Commission meeting and a report is to follow in Early August. Attached is the executive summary from the draft report.

Leisure Vision received responses from 601 residents. The results have a 95% level of confidence with a precision of at least +/-4.0%.

STAFF:

- Bethany A. Carton, ASLA; Park Planner, RPCA
- Laura D. Durham, City Open Space Coordinator, RPCA
- Judy Lo, ASLA; Landscape Architect, RPCA
- Dana W. Wedeles, AICP; Park Planner, RPCA
- Ron M. Kagawa, ASLA LEED AP; Division Chief, RPCA

Attachment: 2011 Needs Assessment Executive Summary

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# 2011 Needs Assessment Survey for The City of Alexandria

## Executive Summary Report

### Overview and Methodology

The City of Alexandria conducted a Needs Assessment Survey during May and June of 2011. The purpose of the survey was to establish priorities for the future development of parks, recreation, cultural facilities, programs and services within your community. The survey was designed to obtain statistically valid results from households throughout the City of Alexandria. The survey was administered by a combination of mail and phone.

Leisure Vision worked extensively with the City of Alexandria officials in the development of the survey questionnaire. This work allowed the survey to be tailored to issues of strategic importance to effectively plan the future system.

The seven-page survey was mailed to a random sample of 3,000 households in the City of Alexandria. Approximately three days after the surveys were mailed, each household that received a survey also received an automated voice message encouraging them to complete the survey. In addition, about two weeks after the surveys were mailed, Leisure Vision began contacting households by phone. Those who indicated they had not returned the survey were given the option of completing it by phone.

The goal was to obtain a total of at least 600 completed surveys from City of Alexandria households. This goal was accomplished, with a total of 601 surveys having been completed. The results of the random sample of 601 households have a 95% level of confidence with a precision of at least +/-4.0%.

The following pages summarize major survey findings:

## Major Findings

- **Visitation of Parks.** Eighty-five percent (85%) of households indicated that they have visited any of the City of Alexandria parks during the past year. Of this 85% of households, 86% rated the physical condition of all the city parks visited as either “excellent” (23 %) or “good” (63%). The remaining households rated the parks as follows: “fair” (13%) and “poor” (1%).
- **Travel to Parks and Recreation Amenities.** The most frequently mentioned way that households travel to indoor and outdoor parks and recreation amenities is by car (79%). The second most frequently mentioned way that households travel to indoor and outdoor parks and recreation amenities is by walking (71%).

It should also be noted that “public transportation” (6%) is the least used way that households travel to indoor and outdoor parks and recreation amenities.

- **Participation in Recreation or Cultural Programs or Special Events.** Forty-six percent (46%) of respondent households indicated that they had participated in any recreation or cultural programs or special events offered by the City of Alexandria during the past 12 months. Of the 46% of respondents that indicated that they have participated in any recreation or cultural programs or special events, 72% indicated that they had participated in at least 2-3 programs or special events in the past 12 months.

In addition, of the 46% of respondent households that indicated that they have participated in any recreation or cultural programs or special events, 90% indicated that they would rate the overall quality of the recreation or cultural programs or special events their household has participated in as either “excellent” (30%) or “good” (60%). Of the remaining respondent households, 9% rated them as “fair” and only 1% rated them as “poor”.

- **Ways Households Learn About Services Offered.** The two most frequently mentioned ways that respondents learn about the services that are offered by the City of Alexandria Recreation, Parks, and Cultural Activities are by newspaper (46%) and from friends and neighbors (46%). Other frequently mentioned ways respondents learn about services offered are from the City of Alexandria website (34%) and from the recreation brochure/program guide (29%).
- **Need for Parks, Recreation, and Cultural Amenities.** There are five parks, recreation, and cultural amenities that over 55% of households have a need for: walking trails (84%), natural areas and wildlife habitats (67%), biking trails (62%), picnic shelters/areas (57%), and indoor exercise and fitness facilities (55%).

- **Most Important Parks, Recreation and Cultural Amenities.** Based on the sum of their top four choices, the parks, recreation, and cultural amenities that households rated as the most important are: walking trails (57%), biking trails (34%), and natural areas and wildlife habitats (30%).
- **Need for Recreation and Cultural Programs.** The recreation and cultural programs that the highest percentage of households have a need for include: farmers' markets (84%) and cultural special events (61%).
- **Most Important Recreation and Cultural Programs.** Based on the sum of their top four choices, the recreation and cultural programs that households rated as the most important include: farmers' market (59%) and cultural special events (37%).
- **Organizations Used for Recreation and Cultural Activities.** City of Alexandria Park, Recreation, and Cultural Activities (60%) is the most frequently mentioned organization used for recreation and cultural activities during the last 12 months. Other frequently mentioned organizations used include: state or regional parks (54%) and national park/forest service (41%).
- **Reasons Preventing Households from Using Facilities or Programs More Often.** "I do not know what is being offered" (41%) was by far the most frequently mentioned reason preventing households from using City of Alexandria Department of Recreation, Parks, and Cultural Activities facilities or programs more often.

It should also be noted that the least mentioned reason preventing household from using facilities or programs from the City of Alexandria Department of Recreation, Parks, and Cultural Activities was that they were "not accessible for people with disabilities (2%).

- **Actions Households Are Most Willing to Support with Tax Dollars.** Based on the sum of their top four choices, the actions that households are most willing to support with their tax dollars are: improve existing walking, hiking, and biking trails (44%), purchase land to preserve natural areas and wildlife (42%), and develop walking and biking trails that connect parks (41%).

- **Benefits of Parks, Trails, Recreation Facilities and Services Most Important to Households.** Based on the sum of their top three choices, the benefits of parks, trails, recreation facilities and services that are most important to households are: improves physical health and fitness (60%), makes Alexandria a more desirable place to live (57%) and preserves open space and the environment (37%).

### **Other Findings.**

- Eighty-one percent (81%) of respondents indicated that there are parks within walking distance of their residence.
- For each of the four age groups surveyed (ranging from ages 11 and under to ages 55 and older) the organizations that they indicated they use the most for recreation and cultural activities were: the City of Alexandria Parks, Recreation, and Cultural Activities.

**City of Alexandria**  
**Park & Recreation Commission**  
**Annual Report**

**FY 2011**

**(July 1, 2010 - June 30, 2011)**

## **Introduction**

The Alexandria Park and Recreation Commission is an eleven-member advisory board created by City Council in March 1970 to advise City Council on policy matters related to parks and recreation, as well as to broadly address issues related to park and recreation needs. City Council appoints nine residents to the Commission from three Planning Districts and two high school age members to represent the youth of the City.

The Alexandria Park and Recreation Commission in its operations allows City residents to participate in planning activities, and serves as a panel to hear citizen suggestions or concerns relating to recreation and park programs, advise City Council on community recreation needs, and assist the Department of Recreation, Parks and Cultural Activities in its continuing effort to be aware of and sensitive to public needs, and to meet the changing needs of its diverse residents.

The Commission meets on the third Thursday of each month from September to July, except December, at recreation centers throughout the City. The Commission sponsors an annual CIVIC Awards program that recognize outstanding City residents, organizations, and youth. Awards are presented at an annual ceremony in July as part of the City's annual Birthday Celebration.

## **Members of the Park and Recreation Commission for Fiscal Year 2011**

Planning District I	-	Judy Guse-Noritake, Chair
Planning District I	-	Gina Baum (appointed April 2011)
Planning District I	-	Henry Brooks (term expired April 2011)
Planning District I	-	William Cromley
Planning District II	-	Ripley Forbes
Planning District II	-	Robert Moir
Planning District II	-	Stephen Clark Mercer
Planning District III	-	Richard Brune
Planning District III	-	David Dexter (term expired March 2011)
Planning District III	-	Jeff Murphy
Planning District III	-	John Sullivan (appointed March 2011)
Youth Representative	-	Mollie Timmons (appointed February 2011)
Youth Representative	-	Anthony Zamora (graduates June 2011)

## **City Staff**

James Spengler, Director – Department of Recreation, Parks and Cultural Activities  
William Chesley, Deputy Director, RPCA  
Roger Blakeley, Deputy Director, RPCA  
Jack Browand, Division Chief, RPCA  
Ron Kagawa, Division Chief, RPCA  
Robin DeShields, Executive Secretary, RPCA

## **Park and Recreation Commission Accomplishments for FY 2011**

- The Commission received specific project updates, provided input, and continued to support the following projects: Citywide Playground and Outdoor Court Renovations; Synthetic Field Renovation Projects; Waterfront Planning Process; Jones Point Park Reconstruction; and the installation of sport lighting at Hammond Middle School; monitoring and advising on the proposed open space in the Potomac Yard Development; and the relocation and installation of replacement athletic fields at Simpson Park.
- The Commission continued to initiate dialogue with the Alexandria City Public School System to discuss and ensure recreation and park needs are met with the proposed conversion of the Francis C. Hammond athletic field to synthetic turf, and the planned renovation of the Patrick Henry Elementary School and Recreation Center and proposed redevelopment of the Jefferson-Houston Elementary School including Buchanan Park, Durant Center and Old Town Pool, and the expansion of Cora Kelly Elementary.
- The Commission initiated regular updates from Planning and Zoning, and continued to provide recommendations regarding the proposed Waterfront Plan. Members urged staff to consider both active and passive recreations areas, and stressed the fundamental goal of achieving continuous public waterfront access.
- The Commission continued to be active in its monitoring and recommended actions associated the BRAC development and proposed Beauregard Corridor planning. Members stressed the need for public open space including athletic fields, a dog park and improved school site amenities at William Ramsay Elementary School and Recreation Center.
- The Commission solicited and received nominations for the Annual Park and Recreation Commission CIVIC Awards, which were presented at the City's Annual USA/Alexandria Birthday Celebration held in July 2011. The CIVIC Awards recognize volunteer efforts of Alexandrians who provide a valuable service in meeting recreation, park, or cultural needs.

### **Public Land Initiatives**

- October 21, 2010 – Following the September 23, 2010 Public Hearing, the Commission received updates and discussed the status of the concept plan for the new City park at the James Bland Development. Several comments were raised and recorded regarding the proposed playground area, and active vs. passive space within the park. The Commission recognized the need for a play area, and recommended placement further from residences. The Commission further recommended coordination with the Commission for Arts prior to final design to incorporate public art features in the park.
- November 12, 2010 – The Commission urged the City Manager to recommend to City Council to re-establish the Open Space Advisory Committee armed with the mission to address current challenges and opportunities before the force of accelerated development returns following the recession.

- February 25, 2011 – The Commission supported the recommendation of the Fort Ward Park and Museum Stakeholders Advisory Committee to provide additional funding in the City’s FY 2012 budget so that further archeological work can proceed at Fort Ward Park.
- June 10, 2011 – The Commission reiterated its support to Council of the proposed Waterfront Plan, specifically the most fundamental goal to establish a continuous open and public riverfront the length of the City, including the relocation of the parking lot at the foot of King Street from the revers edge.

**Formal Commission Recommendations (attached)**

- July 14, 2010 – Proposed Amendment of the District of Columbia Watercraft Speed Limit at the Alexandria Waterfront
- October 22, 2010 – The Park at Montgomery & N. Alfred Streets
- November 12, 2010 – Open Space Plan
- December 3, 2010 – Funding for a Miracle Field
- March 1, 2011 – Reappointment, Park and Recreation Commission Representative, District III
- February 25, 2011 – Funding for Further Fort ward Archaeological Study
- June 10, 2011 – The Waterfront Plan

**Park and Recreation Commission Public Hearings**

The Commission held topic-specific public hearings, and after each of these hearings, residents were provided the opportunity to comment on any park and recreation issues. The Commission encouraged increased community participation by holding public hearings and regular monthly meetings at various recreation center locations throughout the City. The following public hearings were held:

- September 23, 2010 - Concept Plan for Proposed Park at the New James Bland Development  
The purpose was to provide a public forum for Eakin Youngentob & Associates to 1) gather community input about potential park elements that would support the community’s use of the site; and 2) discuss the concept plan for the site.
- February 17, 2011 - Proposed Site Plan on the Four Mile Run Park Expansion  
The purpose of the public hearing is to obtain public comment on the proposed site plan on the Four Mile Run Park Expansion.

**Liaison Groups**

Commission members serve as liaisons to multiple City commissions, committees and subcommittees in promoting park and recreation pursuits as well as community needs.

- Ft. Ward Ad Hoc Advisory Commission - Bob Moir, Ripley Forbes, Rich Brune
- Youth Policy Commission – Stephen Clark Mercer

- Waterfront Committee - William Cromley
- Youth Sports Committee - Jeffrey Murphy
- 4-Mile Run - Ripley Forbes
- Charles Houston Memorial Project – William Cromley
- Freedman’s Cemetery - Bob Moir
- Beauregard Corridor Plan - David Dexter
- ACPS & Capital Improvements - Henry Brooks
- Jones Point Park Community Liaison Group – Judy Noritake

### **Park and Recreation Commission Future Goals**

The Commission will continue to work with Alexandria residents and staff to evaluate existing recreation programs and will continue to make recommendations to enhance and expand programs that will serve the diverse needs of residents. The Commission will hold public hearings on future Department projects and work with staff to ensure budget proposals reflect future CIP renovations and operational needs of the Department. The Commission will continue to work on issues pertaining to parkland and facility needs in support of City Council’s Strategic Master Plan, City Open Space Master Plan, Capital Facilities Maintenance Program, and with the evolving Waterfront Master Plan. In addition, the Commission will seek increased cooperation and coordination with the Alexandria City Public School System in developing mutual benefiting redevelopment opportunities.

Attachments: Formal Commission Recommendations



DEPARTMENT OF RECREATION, PARKS  
AND CULTURAL ACTIVITIES

1108 Jefferson Street  
Alexandria, Virginia 22314-3999

Phone (703) 838-4343  
Fax (703) 838-6344

## Park and Recreation Commission

July 14, 2010

Mr. James Hartmann  
City Manager  
City of Alexandria

Re: Support for Proposed Amendment of the District of Columbia Watercraft Speed Limit at the Alexandria Waterfront

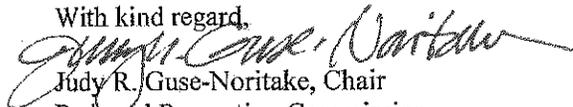
Dear Mr. Hartmann:

The Alexandria Park and Recreation Commission wishes to inform you of our support of a proposed change to the District of Columbia Municipal Regulation, Title 19, Chapter 10 which governs the speed of vessels along the waterfront of Alexandria. It is our understanding that the current regulation is targeted at maintaining a no-wake zone and it accomplishes that goal by limiting the speed of watercraft, which is effective. It is important that this no-wake zone is kept in force as our waterfront currently has an active mix of commercial, motorized and non-motorized small watercraft, as well as an active adult and high school rowing program. For the safety of everyone concerned, and most particularly the rowers in narrow crew shells, we cannot tolerate boat wakes in the vicinity of our waterfront.

That being said, the existing regulation addresses the issue of boat wakes by limiting the speed of any watercraft to 10 knots. While effective, it does not address the innovation in marine technology that is producing a new era of commercial watercraft that can move through the water at much higher speeds without producing a wake. The Park and Recreation Commission, therefore, supports amending the governing regulations to put in place a no-wake performance criteria for this zone so that it is not speed that is regulated but rather the creation of a wake. If such a performance criteria can be crafted then we feel consideration should be given to amending the regulation.

Our Commission urges you, along with the Mayor and City Council, to explore this change with the District of Columbia in order to allow a broader range of appropriate water taxi and commercial boat services to operate from our waterfront, while still assuring the safety of other boaters and rowers which frequent our part of the Potomac River.

With kind regard,

  
Judy R. Guse-Noritake, Chair  
Park and Recreation Commission

Cc: James Spengler, RCPA Director  
Park and Recreation Commissioners  
Nate Macek, Chair, Waterfront Committee

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Director

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## Park and Recreation Commission

October 22, 2010

Faroll Hamer, Director  
Department of Planning & Zoning  
Alexandria, Virginia 22314

Re: The Park at Montgomery & N. Alfred Streets

Dear Director Hamer:

The Park and Recreation Commission had a presentation at our September meeting on the park in the James Bland development to be located at the corner of Montgomery and N. Alfred Streets. We understand that under the conditions of the DSUP our Commission was to review and approve the design for the park.

The Commission further discussed the park design at our meeting last night. In general the Commissioners felt that the geometry of the plan had a simple and sophisticated feeling. They wished to underscore that this design should be executed in rich and long-lasting materials such as granite curbs and high quality metal site furnishings that will stand the test of time and use.

That being said, in the month between the original presentation we received a small number of community letters which all express the same concerns most specifically about the placement, configuration and fit-up of the playground. Our own discussions over the course of two meetings reflected some of the same concerns. It was felt that the rest of the park was quite elegant, designed to be serene, so that making an active play area with musical play equipment a central feature was a bit jarring and intrusive. We understand that the DSUP was quite proscriptive about this play area so that little change is possible at this point. Therefore we would recommend that the design team look at a slight reconfiguration of the park plan in order to allow the play area to be tucked further into a corner of the park, leaving the geometry of the oval area intact and perhaps less boisterous for park users that do not have children with them. In many small parks like this we ask the space to be all things and end up with the active playground uses overpowering any other possible contemplative use.

And a final note, we would suggest that the project team make contact with the Arts Commission prior to finalizing the design to see if they can bring beneficial resources and/or ideas to bear in this park.

With these things noted for the record, we offer our support to this concept design. We think when finished this park will be a very welcome addition to the neighborhood.

Sincerely,

  
Judy R. Gruse-Noritake, AIA, LEED AP  
Chair, Park and Recreation Commission

Cc: James Spengler, Director RPCA  
Park and Recreation Commissioners

alexandriava.gov





DEPARTMENT OF RECREATION, PARKS  
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## Park and Recreation Commission

November 12 2010

Mr. Jim Hartmann  
City Manager  
Alexandria, Virginia  
Re: Open Space

Dear Manager Hartmann:

Early in this decade, in response to increasing development pressures, the Park and Recreation Commission along with the Planning Commission forwarded a proposal to join forces and create a comprehensive Open Space policy for Alexandria. The goal of the effort was to assure that as the City continued to be developed that we also had the foresight to preserve important land in sufficient amount for recreation, environmental quality, and scenic and historic resource protection.

A task force was appointed by the City Manager at that time to engage in this work which included representatives from the Park and Recreation Commission and the Planning Commission, but then also representatives from the Environmental Policy Commission and the Archeological Commission. It was rounded out by a small group of citizens well known for their open space and trail advocacy, most notably Ellen Pickering.

Over the course of several years this group, augmented by City staff from the four corresponding City departments, met early morning once a month to develop policy recommendations, funding alternatives and to assemble a fairly comprehensive list of parcels for protection or acquisition. The City Council allocated funding to hire a professional planning firm to carry out the work of producing the Open Space Plan. The plan was finish and adopted in spring of 2003 and then within weeks City Council established the dedicated Open Space Fund by allocating 1% of real estate tax across the City with the goal of acquiring or protecting 100 acres of open space in the next ten years.

In short order following the plan's adoption the City entered into an agreement with the Northern Virginia Conservation Trust to handle the donations and management of open space easements in the City. The City hired an Open Space Coordinator and then a Bike-Pedestrian Coordinator, both recommendations in the plan. An urban forestry plan was undertaken, also a recommendation of the Open Space Plan.

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In the years since we have preserved just over 65 acres toward the 100 acre goal. While some parcels and pieces have been quite small, like the pocket parks at 1 and 7 Del Ray Avenue and South Early Street, others have been significant enough to change the face of the City. Among these are key waterfront parcels which have served to spark the current waterfront planning effort. The four parcels acquired on Mt. Vernon Avenue at Four Mile Run will form, anchor and accelerate the revitalization of that part of our community.

We have much to be proud of as we look back over the last eight years. When federal and state money for open space was not forthcoming our City became determined to help ourselves. It was not painless but there is a legacy of public land that will outlive us all. But in recent years the effort to continue this work has languished. The Open Space Advisory Committee no longer exists and the dedicated funding source was rescinded as the economy weakened in recent years.

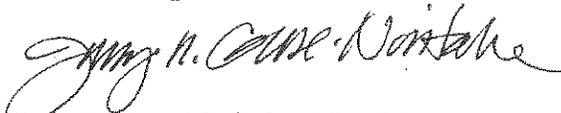
After much discussion, the Park and Recreation Commission feels that it is time once again to urge the City to take up the issue of open space preservation. While economic recovery is coming, it seems to be doing so at a slow pace at least for now. We believe that this will change and the pace will quicken in a few short years here in our community much more so than in the rest of the Nation. This is the time, then, that as a City we should consider re-establishment of an Open Space Advisory Committee armed with a mission to address current challenges and opportunities before the force of accelerated development returns.

Among the issues such a group should address are emerging policy issues including procedures for land purchased with open space funds being used for other purposes and guidelines for the management and use of open space in developments with a spectrum of underlying ownerships. The group should address the issue of development featuring green roofs, and how they can or should contribute to the open space goals and inventory. Another idea to consider is potentially placing some larger parks under perpetual open space easements to guard against future development pressures of parkland currently in public ownership. The group should take a fresh look at addressing open space funding once again and develop a new set of recommendations for consideration. And finally we should update the inventory of lands that might be protected along with establishing a new set of benchmarks for the future.

The configuration of the open space group in the past, with representation from the four commissions and the associated staff, along with a small number of at-large citizens, was a highly successful model. Open space cuts across many of the policy areas in the City and this Open Space Advisory Committee served a critical role in putting open space issues front and center in the work of each department. It is time for that coordination to be sharpened and focused once again.

While the original investment of community and commissioner's personal time, as well as staff time, to develop the Open Space Plan was large the result is there for all to see in the land that has been brought into the public domain or protected in perpetuity while remaining in private ownership. But as long as this City grows, develops and changes the challenge to protect open space at a corresponding pace will continue. The time has come to once again look at developing opportunities, emerging policies and a spectrum of funding strategies. We urge you to re-form the Open Space Advisory Committee and address future funding for open space before we are once again in a development cycle.

With kind regard,



Judy R. Guse-Noritake, AIA, LEED AP  
Chair, Park and Recreation Commission

Cc: Mayor William Euille and Members of City Council  
James Spengler, Director, RPCA  
Farrol Hamer, Director, Planning & Zoning  
Rich Baier, Director, T&ES  
Lance Mallamo, Director, Office of Historic Alexandria  
John Komoroske, Chair, Planning Commission  
Kathleen Pepper, Chair, Archeological Commission  
Jennifer Hovis, Chair, Environmental Policy Commission  
Park & Recreation Commission



DEPARTMENT OF RECREATION, PARKS  
AND CULTURAL ACTIVITIES

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Park and Recreation Commission

December 3, 2010

The Honorable William D. Euille  
Vice Mayor Kerry J. Donley  
Councilman K. Rob Krupicka  
Councilman Frank H. Fannon, IV  
Councilwoman Redella S. Pepper  
Councilman Paul C. Smedberg  
Councilwoman Alicia R. Hughes

Re: Funding for a Miracle Field

Dear Mayor and Council Members:

The Park and Recreation recently received a request asking for our support to include funding in the budget currently under consideration to install a Miracle Field here in Alexandria. Our Commission would like to pass along our full support of this request with the understanding that there will be some private cost-sharing.

The request originated with the Youth Sports Advisory Board (YSAB) which is a sub-committee of the Park and Recreation Commission. By design it is a forum where the coaches and boosters of Alexandria's various youth sports can come together to discuss and attempt to solve the challenges Alexandria has in providing adequate opportunities for all the children who want and who may need to participate in sports. They operate under the rubric that sports can save kids' lives. From time to time the YSAB forwards to the full Park and Recreation Commission recommendations dealing with either policy or budget issues which affect youth sports programs. The YSAB and the Park and Recreation Commission are recommending that the City, as a part of its FY 2012 budget deliberations, seek to find funding to help with the installation of a "Miracle Field" at the Nanny J. Lee Recreation Center.

A Miracle Field is a synthetic surfaced baseball diamond designed to allow use by individuals with physical and/or mental challenges. The rubberized surface allows for the use of wheelchairs and walkers to assist these individuals with their sports endeavors. The various sports represented on the YSAB feel that sports besides just baseball could be played on this surface. The location of Nanny J. Lee is logical because that facility houses both the Therapeutic Recreation program as well as the adult day care program. Many of the folks that could use this specialized surface for individual and buddy-sports are served at this location at this location.

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We would note that Manassas Park recently installed a similar play surface for approximately \$300,000. It was an example of a public/private partnership which worked well. The YSAB is proposing the same arrangement here in Alexandria. They have been exploring private fundraising sources and have committed to raising a portion of the required funding. The Park and Recreation Commission suggests that there be a commitment of at least one third of the total cost to be raised from private sources with the City Council allocating up to the remaining two-thirds of the cost. For a relatively small amount of funding, the City would be the first community in the immediate Washington, DC area to have such a field. It would provide immediate benefits to our community members who face special challenges, as well as providing opportunities for the field to be used by other youth for T-ball games and our seniors for activities such as kickball and softball.

The funding for a Miracle Field was forwarded by the RPCA Department in the last budget cycle but faced with fiscal challenges this item as moved into the FY 2020 time frame. It is the hope of the Park and Recreation Commission and the YSAB that committing to raise a portion of the funding privately will move this item into the coming year CIP budget.

In closing, the Park and Recreation Commission supports the YSAB's recommendation that matching funds for a Miracle Field be allocated as a part of the FY 2012 budget. This investment would bear fruit for those, both young and young at heart, who will benefit physically and socially from this special place.

With kind regard,



Judy R. Guse-Noritake, Chair  
Park and Recreation Commission

Cc: James Spengler, Director  
Jim Gibson, Chair, YSAB  
Park and Recreation Commission



DEPARTMENT OF RECREATION, PARKS  
AND CULTURAL ACTIVITIES

James B. Spengler  
Director

1108 Jefferson Street  
Alexandria, Virginia 22314-3999

Phone (703) 746-4343  
Fax (703) 838-6344

## Park and Recreation Commission

February 25, 2011

The Honorable William D. Euille  
Vice Mayor Kerry J. Donley  
Councilman K. Rob Krupicka  
Councilman Frank H. Fannon, IV  
Councilwoman Redella S. Pepper  
Councilman Paul C. Smedberg  
Councilwoman Alicia R. Hughes

Re: Funding for Further Fort Ward Archaeological Study

Dear Mayor and Council Members:

At our February meeting the Park and Recreation Commission received the draft of the Ft. Ward Stakeholders Advisory Committee Report and had a brief discussion with the group's Chairman, Tom Fulton. While the Commission will provide comments at a later date on the full scope of the report, we wanted to weigh in at this time to support additional funding in the City's FY 2012 budget so that further archaeological work, particularly sub-surface work, can proceed at Fort Ward Park.

Included in City Manager proposed FY2012 operating budget for Historic Alexandria is the following: *"Unfunded Fort Ward Archaeological Study \$75,000 Activity FTE FY 2012 This funding requested by the Office of Historic Alexandria would continue the multi-year Fort Ward Archaeological Survey, first authorized in FY 2010 and projected to continue over three to four years. Phase 1 of the Survey began in 2009 with Ground Penetrating Radar (GPR) analysis of select locations within Fort Ward Park covering an area of approximately two acres. In October 2010, an archaeological consultant contract was signed to survey and confirm 38 potential burial sites identified in the earlier GPR analysis. This new phase of the project would extend GPR surveying, and subsequent archaeological "ground truthing" to additional areas of the 45 acre park, seeking to locate additional burial areas, as well as subterranean Native American, African American, and Civil War cultural resources that must be incorporated into park management planning initiatives and protected from future park development projects."*

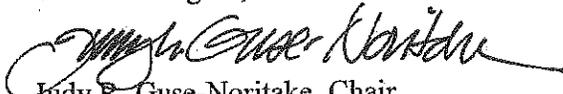
[alexandriava.gov](http://alexandriava.gov)



As has become clear, while significant archeological and cultural resources at Ft. Ward have been known for some time and are prominent park features, others are being uncovered for the first time. The allocation of the \$75,000 would allow for the completion of a substantial portion of unfinished exploratory work. Director Spengler has indicated to the Park and Recreation Commission that much of the necessary work in the park that will be required for RPCA to conduct over time cannot proceed until areas are identified where subsurface archeological and cultural resources are located or when they do not occur. We understand that this course of investigation must also be complete prior to T&ES undertaking a necessary storm water runoff mitigation plan and the subsequent work in the park.

In closing, the Park and Recreation Commission supports the recommendation that an additional \$75,000 be allocate as a part of the FY 2012 budget to allow the Fort Ward Archaeological Study to move forward. This investment is critical to allow the completion of the subsurface investigation prior to undertaking other substantive work in the park.

With kind regard,



Judy R. Guse-Noritake, Chair  
Park and Recreation Commission

Cc: Jim Hartmann, City Manager  
James Spengler, Director, RPCA  
Lance Mallamo, Director, OHA  
Park & Recreation Commission  
Tom Fulton, Chair, Ft, Ward Stakeholders Advisory Committee



DEPARTMENT OF RECREATION, PARKS  
AND CULTURAL ACTIVITIES

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Alexandria, Virginia 22314-3999

Phone (703) 746-4343  
Fax (703) 838-6344

James B. Spengler  
Director

## Park and Recreation Commission

March 1, 2011

The Honorable William Euille  
Vice Mayor Kerry Donley  
Councilman Frank H. Fannon IV  
Councilwoman Alicia Hughes  
Councilman K. Rob Krupicka  
Councilwoman Redella S. "Del" Pepper  
Councilman Paul Smedberg

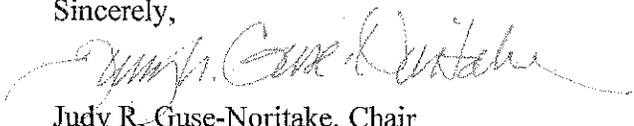
Re: Reappointment, Park and Recreation Commission Representative, District III

Dear Mayor and Council Members:

At the last monthly meeting of the Park and Recreation Commission all members in attendance expressed full support for the reappointment of Richard Brune as Commissioner from District III. Rich has served with the Commission one term, beginning in 2008. He brings to the Commission his perspective both as a longtime resident of the City and as a Commissioner who has worked hard on the broad array of recreational issues which our Commission must address. He has also demonstrated a deep interest in the City's open space and park lands. In addition he currently serves as the Secretary of the Commission.

He is a highly valued member of the Park and Recreation Commission and serves as one of our representatives on the Ft. Ward Stakeholders Task Force. He always volunteers to represent the Commission at community events when necessary. Rich has demonstrated a dedication to the park issues across the City and has served those interests very well during his first term. We ask that you reappoint Mr. Brune to a second term.

Sincerely,

  
Judy R. Guse-Noritake, Chair  
Park and Recreation Commission

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DEPARTMENT OF RECREATION, PARKS  
AND CULTURAL ACTIVITIES

James B. Spengler  
Director

1108 Jefferson Street  
Alexandria, Virginia 22314-3999

Phone (703) 746-4343  
Fax (703) 838-6344

Park and Recreation Commission

June 10, 2011

The Honorable William D. Eulle  
Vice Mayor Kerry J. Donley  
Councilman K. Rob Krupicka  
Councilman Frank H. Fannon, IV  
Councilwoman Redella S. Pepper  
Councilman Paul C. Smedberg  
Councilwoman Alicia R. Hughes

Re: The Waterfront Plan

Dear Mayor and Council Members:

The Park and Recreation Commission has been intimately involved over the course of the development of the Waterfront Plan now under consideration. We have been briefed and had conversations a number of times with Director Hammer and/or her staff as the plan has progressed. We are in strong support of the plan as originally put forward to the Planning Commission. That generation of the Plan featured an open and public square at the foot of King Street where there is currently a private parking lot. Several later iterations were presented to the Planning Commission that left the current private waterfront parking lot in place. We cannot support any of those alternatives and state in the strongest possible manner that the City needs to continue efforts over whatever time it may take to successfully negotiate moving the parking lot away from the river's edge so a public square can take shape there. To do anything else is unwise in the long run. The foot of King Street is the front door of our City. It is too important to leave cars and boat trailers parked on this incredibly important location.

Our Commission is supportive of the originally proposed trade that would allow this public square to be created. Swapping the back portion of Waterfront Park to construct a restaurant which would conceal the relocate the parking currently located at the foot of King is logical and worthwhile. You should support it was well. In addition, the revenue from that new facility is necessary to implement other park features of this plan and to maintain them at a high level over time.

The Park and Recreation Commission has concerns about the waterfront parcels purchased with Open Space funding which in this plan would include the possibility of a private entity retrofitting the old Beachcomber Restaurant for a new use rather than demolishing the building to create more open space at the river's edge as originally envisioned. While this building may be nostalgic for some, it was deemed not to be historic at the time of purchase and therefore was planned to be demolished to create open space. There is no remaining architectural integrity in this structure.

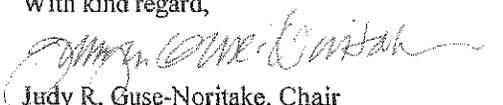
[alexandriava.gov](http://alexandriava.gov)



Our concern is that the integrity of the Open Space fund may be compromised if a reconstruction and repurposing of this building goes forward. However, should that occur we believe that there are potential outcomes which could benefit the Open Space Fund in the long run. One alternative would be for the City to retain ownership of the land and building, charging market-rate annual rent which would go directly back into the Open Space Fund. This is a topic we expect to take up as the Open Space Plan is revisited in the fall. That said, we advise that the City should not ever sell this recently acquired property to a private entity for commercial purposes, nor should it be used for other City uses as the money came from taxpayers who endorsed the additional real estate tax specifically to provide additional open space in the City. We believe this expectation is in fact a covenant between the taxpayers and the elected officials in our City for the use of this Fund. The Park and Recreation Commission will stand firm that this goal for the use of the money - to provide for more open space - must lay at the heart of any future use of this parcel.

In closing, we would once again underscore that the most fundamental goal of this Waterfront Plan and those that preceded it as well, is a continuous, open and public riverfront the length of our City. The foot of King Street is the focal point of this goal and THE critical keystone to the success of any plan moving forward. We urge you in the strongest possible terms to pursue a negotiated agreement to move the current private parking lot off the river's edge as that is fundamental to the success of this plan. If that takes time, then so be it, but we urge you to not pass a plan that precludes in any manner this important fundamental goal. That would be regrettable.

With kind regard,

  
Judy R. Guse-Noritake, Chair  
Park and Recreation Commission

Cc; Bruce Johnson, Acting City Manager  
James Spengler, Director, RCPA  
Faroll Hammer, Director, P&Z  
Park & Recreation Commission  
John Komoroske, Chair, Planning Commission

**CITY OF ALEXANDRIA  
BOARDS AND COMMISSIONS  
MEETINGS ATTENDANCE REPORT**

**JULY 1, 2010 THROUGH JUNE 30, 2011**

**COMMISSION:** Park & Recreation Commission

**CHAIRPERSON:** Judy Guse-Noritake

MEMBER'S NAME	2010						2011						
	July 15	Aug. n/a	Sept. 23	Oct. 21	Nov. 18	Dec. n/a	Jan. 20	Feb. 17	Mar. 17	Apr. 21	May 19	June 16	July 21
Gina Baum			----	----	----		----	----	----	----	X	X	
Henry Brooks	E		X	E	X		X	E	X Term- ended				
Richard Brune	E		X	X	X		X	X	X	X	X	X	
William Cromley	X		X	X	X		X	E	X	X	X	X	
David Dexter	X		X	X	X		X	E	Term- ended				
Ripley Forbes	X		X	X	E		X	X	X	E	X	X	
Judy Guse-Noritake	X		X	X	X		X	X	X	X	X	X	
Stephen (Clark) Mercer	X		X	X	X		X	E	X	----	X	E	
Robert Moir	E		X	X	X		E	X	E	X	----	X	
Jeffrey Murphy	X		X	E	X		X	X	U	X	X	X	
John Sullivan	----		----	----	----		----	----	----	X	X	E	
Anthony Zamora (new- H.S. youth member)	X		U	X	X		X	X	E	X	X	E	
Mollie Timmons (new H.S. youth member)	----		----	----	----		----	E	U	X	X	E	

Note: The Park and Recreation Commission does not generally meet in August and December.

**INDICATE: X - FOR PRESENT**

**E - FOR EXCUSED**

**U - FOR UNEXCUSED**

**LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:**

None

**(FORM MUST BE SIGNED BY CHAIRPERSON)**

**APPROVED:**

**(Chairperson)**

# *City of Alexandria, Virginia*

## MEMORANDUM

**DATE:** JULY 18, 2011

**TO:** PARK AND RECREATION COMMISSION MEMBERS

**FROM:** WILLIAM CHESLEY, DEPUTY DIRECTOR  
RECREATION SERVICES DIVISION

**SUBJECT:** JULY 21, 2011 COMMISSION MEETING ITEM #VII-A  
RECREATION PROGRAMS AND SERVICES REPORT

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### Youth Activities

- We held the Family Olympic Day Event on June 17 at Lee Center. More than 200 youth from local recreation centers participated in sports and fitness activities followed by refreshments and a concert.
- Children in the ACCT Program performed at the African American Festival in Alexandria on June 18. They performed at the American Folk Festival on the National Mall on June 19.
- We held the championship games for three divisions of the Girls Fast Pitch Softball Program on June 16. Other programs still in session include NJTL, girl's field hockey, summer basketball league for teens, instructional baseball league, youth football camp and rugby.
- We held a summer staff program on June 25. Alexandria's Child Protective Services Unit conducted mandatory reporter training for summer staff during this training program.
- RPCA/Division staff continues to meet with ARHA and others to plan the Youth Arts Festival. The date of the event is July 30, 2011.
- Margaret Orlando, Ann Redfearn and Michael Johnson were honored for their work with youth at a ceremony held by America's Promise to recognize the City of Alexandria as one of America's 100 Best Communities.

### Adult Activities

- Virginia Cooperative Extension staff conducted nutrition and other health related workshops for youth and senior adults at recreation centers, schools and the St. Martin Seniors Center.
- We held championship games for the men and coed divisions of the Adult Softball Program. Adult summer basketball leagues began in July.
- New adult sport programs under consideration include indoor soccer, dodge ball, a coed invitational volleyball tournament, and early morning and lunchtime sport programs.

- Staff work on senior programming continues through the Senior Programming Work Group. We held a meeting with Janet Barnett, Executive Director, Senior Services of Alexandria and two members of her Board/staff to discuss collaborative programming opportunities. We will also meet with seniors to get their feedback and determine how we can involve them in our program planning process.

### **Recreation Centers**

- Current YTD enrollment in the After School Program is 1,294 (97.9% of last year's total enrollment) children. We enrolled 1,321 children in the program last year.
- We have generated \$74,815.50 from the OSTP (Power-On and Power-Up summer program and after school program) in FY-2011.
- We have generated \$67,455 from the new fitness room fees implemented in FY-2011 at Nannie Lee, Charles Houston, Cora Kelly and William Ramsay Recreation Centers.
- We have enrolled 1,010 children in the 2011 Summer OSTP in the recreation centers as of June 30. This represents a slight increase in enrollment based on YTD enrollment in 2010. The theme of the summer program is "Let's Go Green."
- The Summer Food Service Program is in operation and staff is coordinating meals at 24 locations in the city. Approximately 1,800 meals are being served daily at the 24 locations.
- Staff is preparing to launch a new sports and fitness initiative for children enrolled in the Power-On Program in September 2011. The primary goal of the program is to engage children in physical activity each day the program is in session. The program standard is children will be engaged in 30-45 minutes of physical activity every day.
- The Parker Gray Roundtable Group held a community movie night (Remember the Titans featuring the coach and members of the Titans football team) at the Charles Houston Recreation Center on June 17. Center staff helped to plan this event.
- We continue to work with ARHA to encourage parents that reside in the Tancil Court area to enroll their children in the summer program at Charles Houston. We enrolled 35 children from the Tancil Court area in the program at Houston in June.
- The National Safe Place (NSP) is on track for implementation September 2011.

### **Aquatics**

- We implemented a water safety program for children enrolled in the Summer Power-On program. The program was designed to teach children how to be safe around water
- Staff continues to work with Park Planning staff and the Aquatic Consultants in support of the Aquatic Master Plan.
- The 2011 Wahoo Swim team is nearing the end of what will be its first winning season in over a decade. More than 135 children are enrolled in the program.
- We initiated an independent Incident Review Committee to review the July 1, 2011 Warwick Pool incident involving a child who nearly drowned at the pool. The Committee met on July 12 and expects to complete its review of the incident later this month. The Committee will provide a report of its findings and recommendations to the Director of RPCA.

## **Environmental Education**

- Nature Center staff implemented a Traveling Nature Center Program in June. Staff will make regular scheduled visits to recreation centers upon request.

## **Other**

- Staff and I are finalizing the division's three-year business plan (FY-2012-FY-2014).
- Thirty RPCA employees completed the three and a half day LERN Program Management Institute (PMI) and 70% of the employees have completed and passed the certification exam. All staff will achieve LERN PMI certification by the end of August 2011.
- Staff implemented a free open play program at Brenman, Fort Ward and Minnie Howard fields. The program began on July 9 and will run through August 14, 2011.

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: JULY 21, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, ACTING DEPUTY DIRECTOR, PARK OPERATIONS  
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM VII-B  
PARK OPERATIONS DIVISION UPDATE

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### DIGGER WASPS – PUBLIC OUTREACH

Staff discovered multiple areas in City parks where Digger Wasps were present. Areas included sandboxes and sand volleyball courts. Staff developed and installed notice signs to provide the public with general information on their temperament and presence. Since the installation of the signs, complaints and requests for their removal are no longer an issue.



### HOLMES RUN WALKING/BIKE TRAIL CROSSING - DORA KELLY PARK

Staff representatives from TES and RPCA met to discuss the flooding issues associated with the water crossing at the ester end of Dora Kelly Park. Following the meeting, staff agreed to address the problem as follows:

- TES staff will provide maintenance and clean-up of the debris blocking water intake pipes four times each year - March 1, June 1, August 1, and December 1
- RPCA staff will monitor sediment on the trail and coordinate inspection and removal four times each year - March 1, June 1, August 1, and December 1
- TES staff will explore the potential of adding concrete steps/risers similar to those used in Fairfax County as a temporary solution when water levels overflow the trail.
- Staff will continue to monitor funding opportunities to provide a longer term solution.

In addition, RPCA staff performed needed deck replacement activities on the existing raised wooden trails leading from Beauregard St. and trimmed overhanging limbs and shrubs.

## PROJECT UPDATES

- George Washington Field #1 remains closed and phase II renovation is underway. When completed by mid August, the entire turf will be a species of hybrid Bermuda grass for increased wear tolerance and uniform playing conditions.
- Simpson Little League field light replacement began on July 14. The outdated system will be replaced with a new Musco, satellite-controlled sport light system same as the one at Ben Brenman Little League field. In addition, the Little League field will receive a new fence replacing the 4' tall fence with 6' and installing safety netting around the outfield between the new Potomac Yard Soccer fields and the baseball field. This will keep the field secured during unused times and provide patron/player safety during multiple events at the park.
- All City Dog Parks received new signs with consistent regulations and QR codes provide additional information for users with smart phones.
- Simpson Dog Park is fully open to the public. The upper hill section was closed off for most of the spring due to the effort to establish grass following the restoration of the fence line boundaries from before the Rt.1 bridge construction.
- Mason Avenue Park irrigation system installation is scheduled to be completed the week of July 18.

## SPECIAL ACTIVITY

### **Go Green Alexandria Event - Summer Film Series! - "Addicted to Plastic"**

Saturday, July 23 at the Beatley Library, 5005 Duke St.

This event is free and open to the public. RSVP at [info@alexenvironment.org](mailto:info@alexenvironment.org) or Facebook the event at <http://on.fb.me/oEqbYj>

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: JULY 21, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS  
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JULY 2011 COMMISSION MEETING, ITEM VII-C  
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION  
ACTIVITIES**

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Please see Attachment:  
**OFFICE OF THE ARTS MONTHLY STAFF REPORT – JULY 2011.**

**OFFICE OF THE ARTS MONTHLY STAFF REPORT  
JULY 2011**

**GRANTS PROGRAM:**

**Alexandria Commission for the Arts Grants Program**

**Team Lead:** Cheryl Anne Colton

**Status:** All FY11 final report forms were received. The Finance Department is processing the FY11 final grant payments.

Staff received an informal notice that the City of Alexandria will receive a \$5,000 FY12 Virginia Commission for the Arts Local Government Challenge. Once the award letter is received, staff will send final award letters.

Grant Program Review Committee is in the process of reviewing all of the programming elements for the Commission annual grant program. No significant changes will be made to the FY13 grant program's cycle, however, changes will be made for the FY14 cycle. As part of the grant program review, the Committee scheduled two focus group meetings (August 9 & 10) to meet with representatives from arts organizations who had applied to the Commission for funding over the past 3 years. The purpose for the meetings will be to obtain insights about the grant program from the grant applicant's perspective.

**Important Dates: Grant Program Review Committee's Focus Group meetings, August 9 & 10, 7:30 pm, Durant Arts Center.**

**PUBLIC ART POLICY:**

**Team Lead:** Alisa Carrel

**Status:** no update

**PUBLIC ART PROJECTS:**

**BRAC – Art Wall and Sculpture**

**Team Lead:** Alisa Carrel

**Status:** The Army has preliminarily approved the Selection Panel's recommendation of Heidi Lippman as the artist to receive the art commission for the Mark Center Transportation Center. Final approval still needs to be made.

**Police Memorial**

**Team Lead:** Alisa Carrel

**Status:** The artists have been notified. Joe C. Nicholson has agreed to proceed in a phased approach as funds are raised. Staff will work on drafting a contract and facilitating collaboration between the artist, General Services and the architects.

**Charles Hamilton Houston Memorial**

**Team Lead:** Alisa Carrel

**Status:** On June 25, 2011, City Council voted to approve the recommendation of the Selection Panel and Stakeholder Advisory Group and award the art commission to the Team of Jennifer Andrews and Gregg LeFevre. The Procurement Office will notify the artists. Staff will work on drafting a contract and facilitating collaboration between the artist and General Services.

**Four Mile Run Community Center (formerly called the Duron Paint Building)**

**Team Lead:** Alisa Carrel

**Status:** The Virginia Commission for the Arts has awarded the Office of the Arts a grant in the amount of \$5,500 for the construction of a performance stage.

## **King Street Gardens Park**

**Team Lead:** Cheryl Anne Colton

**Status:** Fifty new donor bricks have been installed. Funds raised help pay for park improvements.

**Important Date:** Supper Under the Stars, September 22, 2011

## **PUBLIC ART IN URBAN PLANNING:**

### **Waterfront Plan**

**Team Lead:** Alisa Carrel

**Status:** no update

## **ALEXANDRIA POET LAUREATE:**

**Team Lead:** Cheryl Anne Colton

**Status:** The “Come Write with Me” writers’ group sessions are continuing to meet on Monday evenings, 7 pm at the Durant Arts Center. These sessions are open to anyone who wishes to write. Amy Young will lead the group beginning in September. She will also offer the “Come Write with Me” workshops to the public in the winter.

Tenants’ and Workers’ United will host a youth poetry workshop from July 25-29, 10 am – 12 noon in the Tenants’ and Workers’ United Community Center. Ten to 12 youth (5<sup>th</sup> & 6<sup>th</sup> graders) will participate in the workshop. The culminating event will be the opportunity to read their poetry at the Saturday, July 30, Youth Arts Festival. Amy Young is searching for a bi-lingual volunteer to assist her. Please forward recommendations to Amy Young or Cheryl Anne Colton. Donations for art supplies and snacks for the youth are also welcome.

Amy Young developed partnerships with the Alexandria Gazette Packet and the Animal Welfare League of Alexandria to host “The Dog Days of August.” Ms. Young will be encouraging Alexandria residents to write poems about their dogs and submit them along with a photo to the Gazette Packet. The Gazette Packet will publish the poems and photos and a special exhibit will be held at the Vola Lawson Animal Shelter.

**Important Date(s):** Writers Group meetings, Monday evenings, 7-9 pm, Community Arts Room; Youth Poetry Workshop, July 25-29, 10 am – 12 noon, Tenants’ and Workers’ United Facility; Youth Arts Festival, July 30, showcasing the Youth Poetry Workshop Participants; Month of August, “Dog Days of August.”

## **COLLABORATION:**

### **Anti-Stigma/Mental Health Awareness**

**Team Lead:** Cheryl Anne Colton

**Status:** The “Art Uniting People” exhibit moved from the Lee Center to the Beatley Library. The exhibit will remain at Beatley Library until early January. Anti-Stigma/Mental Health Awareness Committee made a commitment to host a similar exhibit in 2012. Dates have not yet been determined. On October 6, the Anti-Stigma/Mental Health Awareness Committee and artists from the Torpedo Factory Arts Center will host a “Mask” workshop. After the workshop, the “Masks” will be exhibited in the Target Gallery.

**Important Date(s):** October 6, “Mask” workshop, Torpedo Factory Art Center; “Art Uniting People” Beatley Library exhibit through January 2012.

### **Center for Teaching Excellence Program**

**Team Lead:** Cheryl Anne Colton

**Status:** No update

### **Torpedo Factory Art Center Banner/Signage Project**

**Team Lead:** Alisa Carrel

**Status:** Phase II of the project (installation of waterside banners and signs) will be completed within the next few weeks.

**ARTS MARKETING INITIATIVES/SPECIAL EVENTS:**

**Branding Project**

**Team Lead:** Alisa Carrel

**Status:** no update.

**Kaleidoscope Festival**

**Arts Forum Project/Team Leads (Staff):** Alisa Carrel, Cheryl Anne Colton

**Status:** Helenmarie Corcoran has submitted a grant application to the Alexandria Marketing Fund. A web site has been created: [www.artskaleidoscope.com](http://www.artskaleidoscope.com) and a schedule posted.

**Important Date(s):** September 5 through October 31, 2011, various locations throughout Alexandria.

**Film Festival**

**Team Lead:** Alisa Carrel

**Status:** Film submissions will be accepted until July 31. So far, we have received 139 film submissions from 20 different countries. We have 58 judges signed up, including all Arts Commissioners. Judges are viewing the films online and submitting evaluation forms and should complete their scoring by the end of the month. Film screenings for films not submitted online have been scheduled at the Durant Arts Center through the end of July. More volunteers are needed to populate the committees and we are in great need for someone to lead the Marketing/PR Committee. The Sponsorship Committee anticipates the donor solicitations to go out by the end of July.

**Important Date:** Next Meeting July 26, 7pm, Durant Arts Center

**Youth Arts Festival**

**Team Lead:** Cheryl Anne Colton

**Status:** No update.

**Important Date:** Planning Meeting: Thursday, July 28; 10 am, Durant Arts Center; Youth Arts Festival Saturday, July 30, 2011, Buchanan Park, located behind Jefferson Houston School for Arts and Academics.

**CITY GALLERIES PROGRAM:**

**Call for Artists/Placements**

**Team Lead:** Cheryl Anne Colton

**Status:** No update.

**RESEARCH:**

**Local Arts Index**

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

No update.

**Arts and Economic Prosperity IV Study**

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

**Status:** One hundred sixty-five arts and cultural organizations in the City of Alexandria have been identified for the 2011 Arts and Economic Prosperity IV Study. Arts and cultural organizations are continuing to survey their audiences. Staff has sent 467 audience surveys to Americans for the Arts to date.

*Submitted by Alisa Carrel and Cheryl Anne Colton*

###

## CALENDAR [July/August 2011]

### **Public Art Committee - PAC2 Meeting**

Wednesday, July 20, 6:45 pm, Durant Arts Center

### **Film Festival Committee Meeting**

Tuesday, July 26, 7 pm, Durant Arts Center

### **Arts Research Committee Meeting**

Wednesday, July 27, 2 pm, Durant Arts Center

### **King Street Gardens Park Foundation Meeting**

Wednesday, July 27, 7 pm, Durant Arts Center

### **Public Art Committee - PAC3 Meeting**

Wednesday, July 27, 6:45 pm, Durant Arts Center

### **Youth Arts Festival Committee Meetings**

Thursday, July 28; 10 am, Durant Arts Center

### **Youth Arts Festival**

Saturday, July 30, Buchanan Park (behind Jefferson-Houston School)

### **Grant Program Review Committee, Focus Group Meetings**

Tuesday, August 9 and Wednesday, August 10, 7:30 pm, Durant Arts Center

### **Film Festival Committee Meeting**

Thursdays, August 11 and August 25, 7 pm, Durant Arts Center

### **City Galleries:**

- **Art in City Hall**, Alexandria City Hall, 301 King St, 2<sup>nd</sup> Fl, Monday - Friday, 8 am – 5 pm  
Bi-Annual Art in City Hall Juried Exhibition, through December 17, 2011
- **City Council's Office**, Rm 2204, City Hall, Linda Bankerd, paintings, through January 2012
- **Mayor's Office**, Rm 2331, City Hall, Polk Elementary School students, Norman Rockwell-inspired "Saturday Evening Polk" photographs, through January 2012
- **Department of Planning and Zoning**, 2nd Floor, Rm 2100, City Hall, Noel Harris, architectural drawings, through January 2012
- **City Manager's Office**, Rm 3500, City Hall, Robert Keating, wildlife photography, through January 2012
- **Market Square Lobby**, City Hall, Living Legends of Alexandria, photographed by Nina Tisara, through January 2012
- **Department of Transportation and Environmental Services**, 4th Fl, City Hall, Melissa Schleuger, painting, through January 2012
- **Employee Lounge**, 5th Fl, City Hall, Regina Barker-Barzel, paintings, through January 2012
- **Charles E. Beatley, Jr. Central Library**, 5005 Duke St, Foyer, Rick Jones, bust sculptures, through January 2012
- **Main Gallery, Beatley Library**, "Art Uniting People: A Celebration of Creativity and Mental Health," mixed media, through January 2012
- **Lee Center**, 1108 Jefferson Street, **Upstairs Gallery**, Andrew Zimmermann, black and white photography, through December 2011; **Director's Gallery**, Farah Ahmed, paintings, through October 2011
- **Durant Arts Center**, 1605 Cameron St., **Main Gallery**, Alice Kale through August 2011; **Community Arts Room**, Ryan Schering, paintings, through January 2012

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JULY 21, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF  
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR  
BETHANY A. CARTON, ASLA PARK PLANNER  
DAVID H. GHEZZI, AIA LEED AP ARCHITECT  
JUDY LO, ASLA LANDSCAPE ARCHITECT  
DANA W. WEDELES, PARK PLANNER

**SUBJECT:** **ACTIVITIES UPDATE JUNE, 2011**  
**OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM VII-D-i.**

See Attached Project Update

###

# Active Park Planning Projects

Monday, July 18, 2011

4:57:55 PM

Lead	Project Name	Team	%Complete	Est. Completion
<b>VDOT/NPS/PCC</b>				
	<b>Jones Point Improvement/Renovation</b>	RMK JB		12-Jun-12
	Notes: RPCA Staff as City lead. Park construction at approximately 40 percent completion.			
<b>VDOT</b>				
	<b>Four Mile Pedestrian Bridge</b>	DW RK		01-Mar-12
	Notes: Contract drafting between NVRC and design consultant. Expected design start in Fall, 2011.			
	<b>Freedman's Cemetery</b>	LD RMK		01-Nov-12
	Notes: Final site plan #3 and 95% contract documents with review ongoing. Construction start anticipated Fall, 2011 and completion estimated for 2012.			
	<b>Freedman's Cemetery Sculpture</b>	AC RK	Preliminary Plan	
	Notes: Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule.			
	<b>Witter</b>	BC RK	5% CA	01-Jun-12
	Notes: Construction is underway and earthwork/retaining wall operations are in progress. Anticipated project delivery Spring 2012.			
<b>RPCA</b>				
	<b>1 &amp; 7 East Del Ray</b>	LD JL		01-Aug-11
	Notes: Contract awarded to Avon, March 2011. Construction commenced May 30. 50 percent complete. Late summer delivery-August 15.			
	<b>Aquatics Master Plan</b>	LD RMK		30-Sep-11
	Notes: Consultant team of KHI/Cousilman-Hunsaker and Brailesford-Dunaway completed phase one task with draft report delivery on May 13. Phase II initiated and presentation at June PRC.			
	<b>Ben Brenman Lighting</b>	JL WP		
	Notes: Replace 13 lights; Cost estimates finalized. Scheduled for Fall, 2011 implementation.			
	<b>Ben Brenman Supervisor Room</b>	DHG		
	Notes: Site visit held on July 14, 2011. DHG to develop architectural solution (see attachment).			
	<b>Boothe Park Playground Renovations</b>	JL, BC		01-Jun-12
	Notes: Concept design underway. Second internal review scheduled for week of 07.25. Samuel Tucker staff meeting scheduled for week of August 8.			
	<b>CAPRA Policies</b>	JB RMK		
	Notes: Ongoing to sustain accreditation requirements.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Court Lighting Replacement</b>	BC		
	Notes: Technical Design in progress. RFP solicited.			
	<b>Forest Park Bridge Replacement</b>	JL, RMK		02-Sep-11
	Notes: Solicitation provided to Purchasing 11/2010. ITB issued 5/3/2011. Closing date 5/17/2011. Project awarded to Ft. Meyer Construction. On-site construction commencing, early 8/2011.			
	<b>Four Mile Run Restoration</b>	DW, RMK	90% design	
	Notes: 90 % design comments complete. Construction commencement anticipated in Summer, 2012, pending solicitation and permitting.			
	<b>Ft Ward Park</b>	LD		
	Notes: Ongoing interdept. work on mgmt planning. Phase II archaeology work and stormwater improvements are underway. Funding for addl. implementation is contingent funds for FY12, including master planning			
	<b>GW Field Replacement</b>	KW, MS		01-Jun-11
	Notes: Field replacement underway to coincide with ACPS re-asphalt of parking lot and running track. Delivery Summer, 2011.			
	<b>Hensley Field #3 (man hole)</b>	DW TT		01-Aug-11
	Notes: Site visit on 6/23. Solution to fill area with 3 inches around man hole. Tony to complete work after completion of summer sports league programs.			
	<b>Hooffs Run Basketball Court Renovation</b>	BC		01-Jul-11
	Notes: Resurfacing and color coating complete. Minor site work to be completed in early August.			
	<b>Irrigation Study</b>	BC RMK		
	Notes: RFP pending internal Park Operations training with Rainbird personnel.			
	<b>James Bland</b>	LD RK		
	Notes: Phase with City park site is in final site plan review with expected construction starting in Fall 2011.			
	<b>Little Simpson Fence Replacement</b>	BC KW		01-Aug-11
	Notes: Work scheduled for July 18-22, 2011.			
	<b>Little Simpson Lighting</b>	BC KW		01-Aug-11
	Notes: Materials delivered to site. Anticipated completion is August 15, 2011.			
	<b>Marina Light Replacements</b>	JB JH		
	Notes: Awaiting fabrication and delivery of lights.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Maxicom Audit</b>	KW BC		
	Notes: Complete audit of existing irrigation at Charles Houston to enable full Maxicom functionality. Park Operations staff met with Rainbird and Alexandria IT Staff on July 18.			
	<b>Miracle Field Prelim work</b>	RMK, DW, DG		01-Sep-11
	Notes: Geotechnical borings completed 7/9/11-results pending. Community meeting with Fayette Court on July 20.			
	<b>Mount Jefferson Playground Renovation</b>	JL	65%DD	01-Jun-12
	Notes: Concept design released to community late May. Open house/informational meetings on-site in June, 2011. Grading plan and contract documents to commence in August, 2011.			
	<b>Needs Assessment</b>	DW	75%	01-Aug-11
	Notes: Responses and analysis to be received by beginning of July 18, 2011. To be presented to PRC on July 21.			
	<b>Oronoco Trail Improvements</b>	JL		
	Notes: Purchase Order Request submitted to Finance in June, 2012.			
	<b>Park Inventory</b>	DW	65%	01-Aug-11
	Notes: Waterfront, Simpson, and Four Mile Run Districts Complete. Ft. Ward underway.			
	<b>Park Standards</b>	BC JL		
	Notes: Standards draft complete for park furnishings and playgrounds.			
	<b>Parking Improvements</b>	BC WP		
	Notes: Investigating parking options with T&ES OEQ Staff.			
	<b>Pathway to Field</b>	BC WP		01-Sep-11
	Notes: Developing estimates for work.			
	<b>Piling Replacement</b>	JB JH		
	Notes: City received the permit to schedule piling replacement. Anticipate Fall, 2011 delivery.			
	<b>Rehabilitation of new Parcels</b>	LD		01-Jul-11
	Notes: Park Plan approved by PRC in March 2011. Building painting completed as a part of Spring for Alexandria Day on May 6. Ribbon cutting held on May 15. Building open to the public on June 1.			
	<b>Resolve Drainage Issues into Colasanto</b>	AC RK		
	Notes: Site visit performed in early June. Anticipate engineering design in Summer/Fall, 2011.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Sidewalk Repair by Tennis Courts</b>	DHG RMK RT		
	Notes: Site visit in June 2011, Anticipate implementation September, 2011 in coordination with Center closing for yearly repairs.			
	<b>Simpson Netting</b>	KW		01-Aug-11
	Notes: Refining project scope in response to estimates.			
	<b>Timber Improvements</b>	KW DW		
	Notes: All hazardous nails and timbers removed. Quote for replacement of entire timber structure underway			
<b>P&amp;Z</b>				
	<b>Arlandria Implementation</b>	LD DW	80% Planning	
	Notes: Ongoing planning and implementation of Phase I of Four Mile Run Park Expansion and Community Building project over summer 2011.			
	<b>Beauregard Corridor Small Area Plan</b>	LD RMK	90% Planning	
	Notes: The Beauregard Ad Hoc Group was established and continues with regular meetings. Open Space and Recreational opportunities is an ongoing topic for the group.			
	<b>Braddock Small Area Plan</b>	LD	90% Planning	
	Notes: G. Services currently providing property mgmt for the open space property on N. Henry with new tenant lease signed in 2/2011. Ongoing discussions with P&Z on remaining open space.			
	<b>Eisenhower ASA</b>	BC, RMK		
	Notes: Concept Plan for ASA tank/field is currently in progress. A DSUP is anticipated to be heard at Planning Commission in September/October, 2011.			
	<b>Eisenhower Avenue Widening</b>	BC RMK	30% Design	
	Notes: Project revised to reflect new scope from Holland Lane to Mill Road. Improvements limited to modifying intersection at Holland and Eisenhower and adding turn lanes.			
	<b>Eisenhower Station</b>	BC, RMK	40% Design	
	Notes: Eisenhower Metro Station Square concept design completed internally. Coordination with the developer pending.			
	<b>Four Mile Run ASA</b>	RMK BC DW	10% Design	
	Notes: Scoping underway. Integral coordination with surrounding park land anticipated. Significant coordination with field scheduling, and Four Mile Run Master Plan anticipated.			
	<b>Landbay K</b>	BC RMK		01-Oct-12
	Notes: Construction commenced June 27, 2011. Completion expected Fall/Winter 2012.			
	<b>Mount Vernon Village Center</b>	RK BC LD		
	Notes: Project impacts adjacent Four Mile Run Park. Anticipate open space coordination with Arlandria Master Plan guidance. Ongoing negotiations with applicant.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Potomac Avenue</b>	BC RMK	80% Construction	01-Aug-11
	Notes: Construction ongoing. Anticipate completion Summer 2011.			
	<b>Potomac Greens</b>	BC		
	Notes: Construction complete. As-Builts expected Fall/Winter, 2011.			
	<b>Potomac Yard/Landbay I/J</b>	BC		01-Jan-13
	Notes: Review complete. Anticipate construction early 2011 and acceptance by the City for phase one (Custis) late 2012 and phase two (Howell) late 2013			
	<b>Public Safety Center</b>	RK	70% Construction	01-Sep-12
	Notes: Under construction. Planting installation at 60 percent.			
	<b>Ramsey House Visitor's Garden</b>	JL RK		
	Notes: Unscheduled Project. Garden Club of Alexandria and PZ BAR Staff project. Project scoped only. MOA to be developed upon receipt of additional materials. No activity in May, June, 2011.			
	<b>Route 1 Improvements</b>	BC	90% Design	
	Notes: Design coordination with with T&ES for Phase II Mass Transit project.			
	<b>Simpson Field Replacement</b>	BC	95% Construction	01-Sep-11
	Notes: Construction complete, establishment expected to be complete Fall 2011.			
	<b>Waterfront Plan</b>	LD RK		01-Sep-11
	Notes: The City Council hearing on the Waterfront Plan was held on May 14 and June 11, 2011. Advisory group established with Council decision deferred to Fall 2011.			
<b>ACPS</b>				
	<b>Hammond Upper Field</b>	DW RMK		
	Notes: Synthetic Turf Field, walking track and field lights. Approved by Planning Commission on 6/7/2011. BZA Hearing scheduled for 9/8/2011.			
	<b>Jefferson-Houston</b>	DW RMK		01-Sep-14
	Notes: School site renovation and transition to pre-k thru 8. Educational Specs proposals received. Project Management proposals due back in 7/23/2011. Architecture RFP to be solicited in 9/11.			

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JULY 21, 2011

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF  
JACK R. BROWAND, CPRP DIVISION CHIEF

**SUBJECT: JONES POINT PARK  
UPDATE JUNE-JULY, 2011- ITEM VII-D-ii**

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The purpose of this update is to provide an overview of activities related to Jones Point Park construction which commenced on November 18, 2010, for the months of May-June, 2011. Project status as of July, indicates that 40.80 percent or 238 contract days have been expended and that the installed work is equivalent to 35.90 percent of total project completion. There is no change to the contract completion date – which remains anticipated as June 25, 2012. The Commission will be similarly updated at its regularly scheduled meetings until completion of construction.

**VDOT-COMMUNITUY LIAISON INFORMATION GROUP – NEXT MEETING DATE**

The next VDOT-Community Liaison Information Group meeting is currently scheduled for 7:00 PM on Tuesday; September 13, 2011 at Alexandria's Lee Center. An agenda and more detailed information will be forwarded to the Commission as it becomes available.

**VDOT-COMMUNITUY LIAISON INFORMATION GROUP**

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings are open to the public and include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria. Members of the Liaison Group have been identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise.

#### ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction is continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website includes a continuously updated overview of construction activities for a three week look-ahead schedule of anticipated work. The July 07, 2011 "Construction Schedule at a Glance" with activities related to progress for the past month is attached below.

# # #

**Jones Point Park Restoration Project  
Construction Update at a Glance:**

**Date: 07.07.2011**

*The following provides an overview of major tasks undertaken by the project General Contractor. Future Scheduling Week and Work Anticipated Items are subject to change in response to construction activities, weather and project conditions.*

<b>Week</b>	<b>Work Anticipated:</b>
<b>07.25.201</b>	not available
<b>07.18.2011</b>	not available
<b>07.11.2011</b>	Park Entrance Road Install asphalt subbase Curb, sidewalk and recycling pad  Park Paths Bike path subbase and base at Lee Street Shipway area Shore path areas  Finishing Pier Install deadman/tiebacks/concrete. Install channels.  Light House Place retaining wall and mockups.  Shoreline Stabilization Provide seeding for shoreline plantings.  Comfort Station Install exterior concrete walls.
<b>07.04.2011</b>	<u>No work on-site July 04.</u>  Park Entrance Road Install asphalt subbase Curb, sidewalk and recycling pad  Park Paths Bike path subbase and base at Lee Street  Finishing Pier Install deadman/tiebacks/concrete. Install channels.

Light House  
Place retaining wall and mockups.

Shoreline Stabilization  
Provide seeding for shoreline plantings.

Comfort Station  
Install exterior concrete walls.

**06.27.2011** Park Entrance Road  
Install asphalt subbase

Restricted Access Road  
Perform fine grading.  
Install curb at turnaround area.

Park Paths  
Install at shipway.

Finishing Pier  
Install deadman/tiebacks/concrete.  
Install channels.

Light House  
Install vault walls  
Place interior concrete footings.  
Place retaining wall and mockups.

Wetlands Mitigation  
Provide seed, plantings and topsoil.

North Ballfield  
Complete site grading.  
Install drainage stone.  
Install water systems.

Shoreline Stabilization  
Cleanup high water damage.  
Restore grade and plantings.  
Provide reseeding for shoreline plantings.

Electric & Communications Ducts  
Continue installation of duct bank for electric service.

Comfort Station  
Install exterior concrete walls.  
Place subfloor utilities.

**06.20.2011** Finishing Pier  
Install deadman/tiebacks/concrete.

Light House  
Install vault walls  
Place interior concrete footings.  
Place retaining wall and mockups.  
Place interior shoring and framing.

Wetlands Mitigation  
Provide seed, plantings and topsoil.

North Ballfield  
Begin site grading.  
Install drainage stone.

Shoreline Stabilization  
Cleanup high water damage.  
Restore grade and plantings.  
Provide reseeding for shoreline plantings.

Electric & Communications Ducts  
Continue installation of duct bank for electric service.

Comfort Station  
Install exterior concrete walls.

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City of Alexandria

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MEMORANDUM

DATE: JULY 21, 2011

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: RON M. KAGAWA, ASLA LEED AP  
DIVISION CHIEF, PARK PLANNING, DESIGN + CAPITAL DEVELOPMENT

SUBJECT: DAVID H. GHEZZI, AIA LEED AP - ITEM VII-D-iv  
NEW TEAM MEMBER – PARK PLANNING, DESIGN+CAPITAL DEVELOPMENT

Please welcome David H. Ghezzi, AIA LEED AP to RPCA's Park Planning, Design and Capital Development team.

David is a native of Miami, Florida and joined the team in July, 2011. He holds an undergraduate degree in Construction Management and Master of Architecture from Florida International University in Miami, Florida. He is an Accredited Professional of the US Green Building Council Leadership in Energy & Environmental Design (LEED AP) and certified by the National Council of Architectural Registration Boards (NCARB).

David was born and raised in south Florida to parents who settled in Miami from Pittsburgh after WWII. He began work with his father Edward's firm which was responsible for the design and implementation of numerous buildings in south Florida, from the City Halls of Homestead and Sweetwater to Everglades National Park's Shark Valley Visitor's Center, St. Andrew's Episcopal Church and Homestead Senior High School. David has designed and produced projects ranging in scope from St. Faith Episcopal Church Administration Building to the Howard Bell Residence in Pinecrest, Florida and numerous restaurant and retail spaces.

Following his father's retirement in 2007, David began working for Edward Lewis Architects as project architect for healthcare and other project types such as a complex Municipal Zoning Study on south Florida's Golden Mile, Federal Building ADA Retrofit Projects, and commercial-retail spaces. In 2009 David began work on his own providing independent Project Management services to other architects for projects such as medical offices, restaurants, and a variety of small to medium size endeavors.

The immediate focus of David's work will be management of the Department's Capital Funded Maintenance Project Program for Recreation Centers and other public sites, assistance with construction administration and development of architectural standards for all park sites.

###

EXHIBIT NO. 127

6-28-11

## City of Alexandria, Virginia

## MEMORANDUM

**Revised****(See new information – bold & underlined – page 3)**

**DATE:** JUNE 27, 2011

**TO:** THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:**  BRUCE JOHNSON, ACTING CITY MANAGER

**SUBJECT:** CONSIDERATION OF A RESOLUTION RE-ESTABLISHING AN AD HOC FORT WARD PARK AND MUSEUM AREA STAKEHOLDER ADVISORY GROUP

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**ISSUE:** Re-establishing an Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group.

**RECOMMENDATION:** That City Council:

- (1) Adopt the resolution to re-establish the Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group (Attachment 1) giving consideration to changing the membership from what was originally proposed; and
- (2) Request the Acting City Manager appoint members to this group as detailed in this memorandum.

**BACKGROUND:** Since its establishment in the 1960s, the Fort Ward Park and Museum Area site has been an important community and Citywide parks and historic resource. In the fall of 2008, significant real community interest became apparent in operation of the park and historical resources. Through a series of public meetings in the winter and early spring of 2009, the Recreation, Parks and Cultural Activities Department developed a matrix of community and user issues. In order to respond to the longer-term future of the park, City Council created an Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group to study these issues. The Stakeholder Advisory Group met until the end of 2010 and developed a set of recommendations for the park and museum area. City Council discussed the final Stakeholder report at its work session on March 22, 2011. In the FY 2012 budget, City Council provided resources for further archaeology study, storm water mitigation, and for developing a management plan.

**DISCUSSION:** A recommendation of the Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group was to establish a successor committee. In its report, it was stated:

*“The Advisory Group urges the City and City Council to form a citizen’s advisory committee to oversee the implementation of these recommendations at the Park as well as to oversee on-going management at the Park. Such a group might include (but not be limited to) members of local citizen groups such as the Seminary Hill Association, the Seminary Civic Association, the Friends of Fort Ward, as well as descendent and church groups with family buried at the Park.”*

In order to respond to the discussion points covered at the Council work session on Fort Ward, it is recommended that a successor Stakeholder Advisory Group be established. This Advisory Group would continue to work with, and advise staff on implementation of the recommendations for the Fort Ward Park and Museum Area.

The proposed charge of work for this group would be as follows:

- a. Provide staff of Recreation, Parks and Cultural Activities (RPCA), Office of Historic Alexandria (OHA), and Transportation and Environmental Services (T&ES) with recommendations on the appropriate balance of park uses, as well as implementing education and outreach opportunities and implementation of recommendations made in the 2011 Stakeholder Advisory Group report;
- b. Bring community values, knowledge, ideas and advice into the process of creating a management plan for Fort Ward Park and Museum Area in ways that provide lasting benefit to the local community and the City as a whole; and
- c. Act as liaisons for neighborhoods and other interested parties in the development process of a management plan for Fort Ward Park and Museum Area.

Membership of the group is proposed to be comprised of 12 people appointed by the City Manager based on the following categories:

- a. Three members recommended by the Park and Recreation Commission Chair
- b. Three members recommended by the Historic Alexandria Resource Commission Chair
- c. One member recommended by the Environmental Policy Commission Chair
- d. One member recommended by the Oakland Baptist Church
- e. One member recommended by the Descendants Association of Fort Ward
- f. One citizen living within a one-mile radius of the park
- g. Two “at large” citizens who have shown a knowledge and keen interest in Ft. Ward and represent diverse geographic areas of the City

This is the same membership structure as the original Fort Ward Stakeholder Advisory Group, except two designated seats for the Oakland Baptist Church and the Descendants Association have been added. While members of these two groups held two of the At Large seats on the first

Stakeholder Advisory Group, it is recommended that designated seats be established for these two groups on the new Stakeholder Advisory Group.

The two “at large” citizens and the citizen living within a one-mile radius seats would be appointed by the Acting City Manager after an open call soliciting citizen applications. This is how appointments were handled for the original Stakeholder Advisory Group.

**Subsequent to the preparation of the original June 22 docket item on this subject, additional feedback about the proposed membership of the Ad Hoc Group was received by the Mayor. It has been proposed by some of the stakeholders that the membership be changed to include more stakeholders who live geographically closer to the Fort Ward Park and Museum Area.**

**Specifically, the request is to:**

- a) **Delete: one citizen living within a one-mile radius of the park,**
- b) **Add: one member recommended by the Seminary Civic Association, and**
- c) **Add: one member recommended by the Seminary Hill Association, Inc.**

**The policy issue for Council to determine is the appropriate membership balance between specialized/geographic interests and Citywide interests. The original Ad Hoc Fort Ward Stakeholders group represents a particular balance. The proposed structure detailed in the June 22 docket mirrored that of the original Ad Hoc Stakeholder membership and added Oakland Baptist and the Descendants Society as members. The new proposal would add two nearby civic associations and strike a different balance.**

The group would meet for a 24-month period starting with the month of appointment. Their function would be to participate with and advise staff of RPCA, OHA, and T&ES on the implementation of recommendations from the 2011 report. Specifically, the focus of work is those items funded with the 2012 budget for Fort Ward Park and Museum Area.

#### **PROGRESS SINCE THE MARCH 22 COUNCIL WORK SESSION ON FORT WARD:**

Fort Ward Stage I Archaeology investigations are complete. Both the Ground Penetrating Radar study and the Field Verification study have demonstrated that many unmarked graves, significant historical artifacts and structures are still preserved in the park. Given artifact dates, documents and oral history, the graves and most other finds can be associated with the African American community “The Fort,” (ca. 1860s-1960s). The status of the reports is as follows: Ground Penetrating Radar Report- complete and approved; Archaeological Field Report-draft submitted and staff comments provided to the consultant, The Ottery Group; Cultural Resource Inventory-awaiting draft inventory report from The Ottery Group.

Fort Ward Stage II Archaeology is funded in FY 2012 in two parts. Stage II A has three main products: 1) a report chronicling the history and significance of the park’s previous occupants and uses; 2) a second phase of fieldwork to find graves in the known burial grounds, identify the boundaries of these cemeteries, and to conduct test excavations in park areas where there is a likelihood that cultural resources still are preserved; and 3) a revised Cultural Resource

Inventory based upon the Stage II findings. Planning has begun to define the scope of work for the historical research and report. Stage IIB provides funding for archaeological work associated with the storm water management project in the eastern part of the park. A scope of work has been written for the Interim Drainage Project, and the archaeological investigation will begin in July. Additional plans for storm water improvements will also be reviewed through archaeological fieldwork in order to protect all graves and cultural resources.

The Department of Transportation and Environmental Services has held a stakeholder meeting at which an Interim Drainage Project on the eastern side of Fort Ward Park was discussed. The interim project would project collection of stormwater run-off around the Oakland Baptist Cemetery and along the eastern park edge itself. The drainage project is one that collects and conveys run-off while respecting cemetery gravesites and other archaeological resources, park topography, aesthetics and forested areas. The timeframe for such project construction is summer/fall 2011.

A draft of a proposed work plan is attached (Attachment 2). The draft work plan and schedule related to management plan development would be discussed with the Stakeholder Advisory Group before it is finalized. A draft work plan and resolution creating the new Stakeholder Advisory Group was circulated among interested parties for comment before it was finalized into this memorandum.

**FISCAL IMPACT:** All staff and consultant activities will be limited to those that can be accomplished with budgeted funds for FY 2012 for Fort Ward Park and Museum Area. Funds budgeted by Council for these efforts in FY 2012 include \$110,000 designated in Council's contingent Reserve for development of a management plan, \$150,000 for the next two phases of archaeological work and \$85,000 in the CIP for stormwater mitigation design and engineering plans. In addition, the FY 2013 CIP has a planned \$500,000 in stormwater funding identified for implementing those plans.

**ATTACHMENTS:**

Attachment 1: Resolution

Attachment 2: Draft Management Plan Work Schedule

**STAFF:**

Mark Jinks, Deputy City Manager

Richard Baier, P.E., Director, Transportation & Environmental Services

Lance Mallamo, Director, Office of Historic Alexandria

Jim Spengler, Director, Recreation, Parks and Cultural Activities

**REVISED**  
**(See #2 Below)**

RESOLUTION NO. \_\_\_\_\_

WHEREAS, City Council wishes to establish a successor ad hoc stakeholder advisory group to advise staff on recommendations for management of Fort Ward Park and Museum Area dated January, 2011; and

WHEREAS, the Fort Ward Park and Museum Area are valuable City resources for use and enjoyment by residents and visitors; and

WHEREAS, the Fort Ward Park and Museum Area includes significant historic, environmental, cultural, park and recreational resources; and

WHEREAS, a management plan needs to be developed for the Fort Ward Park and Museum Area; and

WHEREAS, a diverse group of City residents with a wide-variety of interests can assist in making recommendations for this plan;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
ALEXANDRIA, VIRGINIA:

1. That there is hereby established an ad hoc stakeholder advisory group known as the Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group;
2. That the Advisory Group shall consist of twelve members, as follows: 3 members recommended by the Park and Recreation Commission, 3 members recommended by the Historic Alexandria Resources Commission, 1 member recommended by the Environmental Policy Commission, 1 member recommended by the **Fort Ward and Seminary African American** Descendants Society ~~of Fort Ward~~, and 1 member recommended by the Oakland Baptist Church, and 2 citizens at large, and 1 citizen living within a one-mile radius of Fort Ward Park;
3. That the City Manager shall appoint the twelve members for the Advisory Group for a two-year term;
4. That the Chairpersons of the Park and Recreation, Historic Alexandria Resource and Environmental Policy Commissions, and the leadership of the Descendants Society of Fort Ward and the Oakland Baptist Church shall recommend to the City Manager its members for the Advisory Group;

5. That, in making their appointments, the City Manager and Commission chairs shall endeavor to ensure that in aggregate, Advisory Group members provide:
  - a. A commitment to a balanced, multi-use park and historic site in the City; and
  - b. Are representative of the diversity of interests and uses of the park and museum site;
  
6. That the functions of the Advisory Group shall be:
  - a. Provide staff of Recreation, Parks and Cultural Activities (RPCA), Office of Historic Alexandria (OHA), and Transportation and Environmental Services (T&ES) with recommendations on the appropriate balance of park uses, as well as implementing education and outreach opportunities and implementation of recommendations made in the 2011 Stakeholder Advisory Group report;
  - b. Bring community values, knowledge, ideas and advice into the process of creating a management plan for Fort Ward Park and Museum Area in ways that provide lasting benefit to the local community and the City as a whole; and
  - c. Act as liaisons for neighborhoods and other interested parties in the development process of a management plan for Fort Ward Park and Museum Area.
  
7. That staff assistance to the Advisory Group shall be managed jointly by the Department of Recreation, Parks and Cultural Activities and the Office of Historic Alexandria, with support as needed from the Department of Transportation and Environmental Services, Planning and Zoning, General Services, and the City Manager's Office; and
  
8. That the Advisory Group shall meet on an ad hoc basis and will be formed for a limited duration of no more than two years unless otherwise extended by City Council.

ADOPTED:

WILLIAM D. EUILLE MAYOR

ATTEST:

Jacqueline M. Henderson, MMC, City Clerk

**RESOLUTION NO. 2460**

**WHEREAS**, City Council wishes to establish a successor ad hoc stakeholder advisory group to advise staff on recommendations for management of Fort Ward Park and Museum Area dated January, 2011; and

**WHEREAS**, the Fort Ward Park and Museum Area are valuable City resources for use and enjoyment by residents and visitors; and

**WHEREAS**, the Fort Ward Park and Museum Area includes significant historic, environmental, cultural, park and recreational resources; and

**WHEREAS**, a management plan needs to be developed for the Fort Ward Park and Museum Area; and

**WHEREAS**, a diverse group of City residents with a wide-variety of interests can assist in making recommendations for this plan.

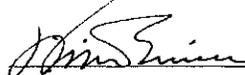
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
ALEXANDRIA, VIRGINIA:**

1. That there is hereby established an ad hoc stakeholder advisory group known as the Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group;
2. That the Advisory Group shall consist of twelve members, as follows: 3 members recommended by the Park and Recreation Commission, 3 members recommended by the Historic Alexandria Resources Commission, 1 member recommended by the Environmental Policy Commission, 1 member recommended by the Fort Ward and Seminary African American Descendants Society, and 1 member recommended by the Oakland Baptist Church, and 2 citizens at large, and 1 citizen living within a one-mile radius of Fort Ward Park, 1 member recommended by the Seminary Civic Association, and 1 member recommended by the Seminary Hill Association, Inc;
3. That the City Manager shall appoint the twelve members for the Advisory Group for a two-year term;
4. That the Chairpersons of the Park and Recreation, Historic Alexandria Resource and Environmental Policy Commissions, and the leadership of the Descendants Society of Fort Ward and the Oakland Baptist Church shall recommend to the City Manager its members for the Advisory Group;
5. That, in making their appointments, the City Manager and Commission chairs shall endeavor to ensure that in aggregate, Advisory Group members provide:
  - a. A commitment to a balanced, multi-use park and historic site in the City; and
  - b. Are representative of the diversity of interests and uses of the park and museum site;
6. That the functions of the Advisory Group shall be:
  - a. Provide staff of Recreation, Parks and Cultural Activities (RPCA), Office of Historic Alexandria (OHA), and Transportation and Environmental Services (T&ES) with recommendations on the appropriate balance of park uses, as well as implementing education and outreach opportunities and implementation of recommendations made in the 2011 Stakeholder Advisory Group report;
  - b. Bring community values, knowledge, ideas and advice into the process of creating a management plan for Fort Ward Park and Museum Area in ways that provide lasting benefit to the local community and the City as a whole; and
  - c. Act as liaisons for neighborhoods and other interested parties in the development process of a management plan for Fort Ward Park and Museum Area.
7. That staff assistance to the Advisory Group shall be managed jointly by the Department of Recreation, Parks and Cultural Activities and the Office of Historic Alexandria, with support as needed from the

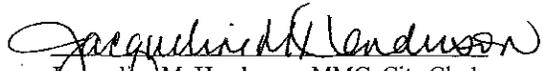
Department of Transportation and Environmental Services, Planning and Zoning, General Services, and the City Manager's Office; and

8. That the Advisory Group shall meet on an ad hoc basis and will be formed for a limited duration of no more than two years unless otherwise extended by City Council.

ADOPTED: June 28, 2011

  
\_\_\_\_\_  
WILLIAM D. EULLE MAYOR

ATTEST:

  
Jacqueline M. Henderson, MMC City Clerk

Jackie Henderson

**From:** John Sprinkle <John.Sprinkle@verizon.net>  
**Sent:** Friday, June 24, 2011 1:30 PM  
**To:** William Euille; Frank Fannon; Kerry Donley; Alicia Hughes; Del Pepper; Paul Smedberg; Rose Boyd; Jackie Henderson; Elaine Scott; Rob Krupicka; Linda Owens; Elizabeth Jones  
**Subject:** COA Contact Us: Re-Establishment of Ad Hoc Fort Ward Stakeholder Advisory Group  
**Attachments:** ATT00001.txt

**COA Contact Us: Mayor, Vice Mayor, and Council Members**

Time: [Fri Jun 24, 2011 13:30:12] Message ID: [31358]

**Issue Type:** Mayor, Vice Mayor, and Council Members  
**First Name:** John  
**Last Name:** Sprinkle  
**Street Address:** 603 Johnston Place  
**City:** Alexandria  
**State:** Virginia  
**Zip:** 22301  
**Phone:** 703-519-6112  
**Email Address:** [John.Sprinkle@verizon.net](mailto:John.Sprinkle@verizon.net)  
**Subject:** Re-Establishment of Ad Hoc Fort Ward Stakeholder Advisory Group  
 To the Mayor and Members of City Council:

On June 21, 2011, the membership of the Historic Alexandria Resources Commission (HARC) unanimously endorsed the recommendation to re-establish the Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group as proposed for

**Comments:** consideration by Council on June 28th.

Sincerely,  
 John H.  
 Sprinkle, Jr., Chair  
 Historic Alexandria Resources Commission

## Jackie Henderson

---

**From:** John Sprinkle <John.Sprinkle@verizon.net>  
**Sent:** Friday, June 24, 2011 1:24 PM  
**To:** William Euille; Frank Fannon; Kerry Donley; Alicia Hughes; Del Pepper; Paul Smedberg; Rose Boyd; Jackie Henderson; Elaine Scott; Rob Krupicka; Linda Owens; Elizabeth Jones  
**Subject:** COA Contact Us: HARC representative on Waterfront Working Group  
**Attachments:** ATT00001..txt

### COA Contact Us: Mayor, Vice Mayor, and Council Members

Time: [Fri Jun 24, 2011 13:23:47] Message ID: [31357]

**Issue Type:** Mayor, Vice Mayor, and Council Members  
**First Name:** John  
**Last Name:** Sprinkle  
**Street Address:** 603 Johnston Place  
**City:** Alexandria  
**State:** Virginia  
**Zip:** 22301  
**Phone:** 703-519-6112  
**Email Address:** [John.Sprinkle@verizon.net](mailto:John.Sprinkle@verizon.net)  
**Subject:** HARC representative on Waterfront Working Group  
To the Mayor and Members of City Council:  
At its Tuesday June 21, 2011  
meeting the membership of the Historic Alexandria Resources  
Commission  
(HARC) unanimously voted to recommend S. Kathleen Pepper as our  
designated  
representative to the proposed Waterfront Working Group, should Council  
**Comments:** establish such a group during HARC's summer recess.  
Thank you for your  
consideration of this recommendation.  
Regards,  
John H. Sprinkle,  
Jr.  
Chair, Historic Alexandria Resources Commission

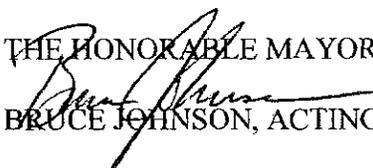
EXHIBIT NO. 121  
6-28-11

## City of Alexandria, Virginia

## MEMORANDUM

**DATE:** JUNE 27, 2011

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:**  BRUCE JOHNSON, ACTING CITY MANAGER

**SUBJECT:** CONSIDERATION OF A RESOLUTION TO ESTABLISH A WATERFRONT PLAN WORK GROUP

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**ISSUE:** Establishment of a Waterfront Plan Work Group.

**RECOMMENDATION:** That City Council:

- 1) Adopt the proposed resolution (Attachment 1) to establish a Waterfront Plan Work Group; and
- 2) Request the Mayor to appoint members to this group as detailed in the Resolution, after appropriate consultation with members of City Council.

**BACKGROUND:** The Small Area Plan for the Waterfront was initiated in the spring 2009, with a series of meetings including community visioning session, trips to waterfronts in New York City, and topical meetings focusing on art, history and the marina. A concept plan was developed and published in June 2010. The final plan was published in February. There were eight work sessions, two with the Board of Architectural Review – Old & Historic District on October 21, 2009, and June 2, 2010, two with the Planning Commission on October 6, 2009, and February 1, 2009, and four with the City Council on October 27, 2009, May 25, 2010, February 8, 2011, and June 11, 2011. There were over 100 meetings with a variety of community groups, stakeholder groups, etc., many of which are documented in Appendix 1 of the Plan (Community Participation).

The Planning Commission public hearing was held on April 5, 2011, and it was continued to May 3, with Planning Commission adoption also occurring on May 3. The City Council held a public hearing at its May 14 public hearing meeting, discussed the Plan at its Tuesday, June 14 legislative meeting, and also at its Saturday, June 25 public hearing meeting.

During the final stages of the Plan, numerous changes were made in response to community concerns by both the staff and the Planning Commission. Those changes are being documented by City staff and summary documents are being prepared by staff. However, there are still areas of concern within the community, and in order to explore the possibility of additional areas of

agreement, it is recommended that a Work Group representing a variety of stakeholder interests be created. At City Council's June 25 discussion of this issue at its Public Hearing, City Council considered the possible mission of and expectations for the Work Group, logistical issues, such as scheduling, composition and leadership, public participation and the method of appointment. Staff was requested to draft a resolution for consideration at Council's June 28 legislative meeting that reflected that discussion. That Resolution is attached.

**DISCUSSION:** The proposed mission and expectations for the Work Group would be as follows:

- a. To identify the elements for which there is agreement and then focus attention on the remaining issues where there is not agreement. These major outstanding issues include issues relating at least to the three redevelopment sites – specifically, issues related to their potential density and land use. Issues for land use include the addition of hotels, and the possibility of more parks and cultural uses. Various considerations should be taken into account, such as neighborhood impacts, Citywide public interests (such as recreation, art and history), commercial interests, and implementation (including costs and revenues).
- b. To clarify and define the positions on the major outstanding issues as well as which issues are of the greatest importance to stakeholders. The Work Group should identify any opportunities for narrowing the differences between differing positions on key issues if they exist. The Work Group does not necessarily need to develop a consensus position, broker a compromise or take formal votes. There may still be differing opinions reported to City Council. There should be an understanding that the Work Group is not expected to develop a new small area plan document.
- c. To categorize outstanding issues into those that should be addressed in the Plan, and those issues that are important but best addressed during planning implementation.
- d. To report back to the City Council in the fall of 2011. In order not to cut off productive discussions, no specific deadline is imposed. However, City Council desires to make a decision on the Waterfront Plan before the end of the calendar year, at the latest.
- e. The Work Group shall have some latitude to decide what it can specifically accomplish during the time available.
- f. In order to accomplish as much as possible in a limited time frame, the Work Group may need to consider having at least one long and intensive meeting in July, and then consider how best to proceed, but the Work Group may determine its own procedures and processes to accomplish the above tasks.

Membership of the group is proposed (with alternatives in italics) to be comprised of 12 to 16 people appointed by the Mayor based on the following categories:

- a. One member of City Council, to act as a convener and liaison to City Council *(either as a voting or non-voting member of the Work Group)*
- b. *One member of the Planning Commission*
- c. One member of the Waterfront Committee
- d. One member of the Historic Alexandria Resources Commission
- e. *One member of the Archaeology Commission*
- f. One member of the Arts Commission
- g. One member of the Park and Recreation Commission
- h. One member of the Chamber of Commerce who resides in Alexandria
- i. One member of Old Town Civic Association
- j. One member of NOTICe (North Old Town Independent Civic Association)
- k. One member of CAAWP (Citizens for Alexandria Alternative Waterfront Plan)
- l. *Two to three* citizens at large preferably with professional background in urban design, land-use planning, or landscape and architecture.
- m. *One to two* representatives of land owners with waterfront development interests should also be offered membership.

The Work Group should be assisted by a facilitator, if one can be found, who is familiar with Alexandria, and who has not taken a position on the Waterfront Plan.

Meetings would be staffed by the Department of Planning and Zoning and the City Attorney's Office. Other staff would assist as needed. Meetings would be convened by the City Councilmember and led by the facilitator.

The meetings will be open to the public, and the public will be given opportunities for input such as time for comment at each meeting, solicitation and receipt of written comments, and/or a separate public hearing by the Work Group. The exact method of public input should be determined by the Work Group.

**FISCAL IMPACT:** There will be no fiscal impact unless minimal amounts are necessary to provide funding for a facilitator.

**ATTACHMENTS:**

Attachment 1: Proposed Resolution

Attachment 2: June 23, 2011, memorandum from the Acting City Manager

**STAFF:**

Mark Jinks, Deputy City Manager

Faroll Hamer, Director, Department of Planning and Zoning

James L. Banks, City Attorney

Karl Moritz, Deputy Director, Department of Planning and Zoning

**RESOLUTION NO. \_\_\_\_**

**WHEREAS**, City Council wishes to establish a work group to provide recommendations to City Council regarding alternatives for the Waterfront Small Area Plan; and

**WHEREAS**, the Alexandria City Waterfront is an invaluable resource, rich in history, art, open space, views, recreation, culture, and boating, and

**WHEREAS**, the City's objective is for the Waterfront to be welcoming to and for the benefit of all City residents and visitors and be compatible with the adjacent residential neighborhoods; and

**WHEREAS**, alternatives should be explored particularly regarding the three development sites, the land use and density thereon, and including the possibility of additional parks and museums or other cultural venues, with exploration of cost/benefits and funding sources;

**WHEREAS**, a work group representing a variety of stakeholder interests can greatly assist in exploring alternatives, clarifying positions on the outstanding issues, identifying opportunities, if any, for narrowing the differences between various stakeholder positions on key issues, and balancing competing goals:

**NOW, THEREFORE, BE IT RESOLVED  
BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

1. That there is hereby established a work group known as the Waterfront Plan Work Group;
2. That the Work Group shall consist of \_\_\_\_ members, as follows:
  - a. One member of City Council, to act as a convener and liaison to City Council (*either as a voting or non-voting member of the Work Group*)
  - b. *One member of the Planning Commission*
  - c. One member of the Waterfront Committee
  - d. One member of the Historic Alexandria Resources Commission
  - e. *One member of the Archaeology Commission*
  - f. One member of the Arts Commission
  - g. One member of the Park and Recreation Commission
  - h. One member of the Chamber of Commerce who resides in Alexandria
  - i. One member of Old Town Civic Association
  - j. One member of NOTICe (North Old Town Independent Civic Association)
  - k. One member of CAAWP (Citizens for Alexandria Alternative Waterfront Plan)
  - l. *Two to three* citizens at large preferably with professional background in urban design, land-use planning, or landscape and architecture.

- m. *One to two* representatives of land owners with waterfront development interests should also be offered membership.
3. That the Mayor shall appoint the \_\_\_\_\_ members for the Waterfront Plan Work Group for an indefinite term after appropriate consultation with other members of City Council;
  4. That, in making the appointments, the Mayor shall endeavor to ensure that in aggregate, Work Group members provide:
    - a. a commitment to a Waterfront Plan that balances history, art, recreation, views, active uses, commerce, boating, parks, museums and other cultural activities, and protection of the existing neighborhoods;
    - b. are representative of the diversity of interests and uses of the waterfront;
  5. That the mission and expectations of the Work Group shall be:
    - a. To identify the elements for which there is agreement and then focus attention on the remaining issues where there is not agreement. These major outstanding issues include at least on the three redevelopment sites – specifically, issues related to their potential density and land use. Issues for land use include the addition of hotels, and the possibility of more parks and cultural uses. Various considerations should be taken into account, such as neighborhood impacts, Citywide public interests (such as recreation, art and history), commercial interests, and implementation (including costs and revenues).
    - b. To clarify and define the positions on the major outstanding issues as well as which issues are of the greatest importance to stakeholders. The Work Group should identify any opportunities for narrowing the differences between differing positions on key issues if they exist. The Work Group does not necessarily need to develop a consensus position, broker a compromise or take formal votes. There may still be differing opinions reported to City Council. There should be an understanding that the Work Group is not expected to develop a new small area plan document.
    - c. To categorize outstanding issues into those that should be addressed in the Plan, and those issues that are important but best addressed during planning implementation.
  6. That staff assistance to the Work Group shall be managed jointly by the Department of Planning and Zoning and the City Attorney’s Office, with assistance from other City staff as needed;
  7. That the Work Group shall meet on an ad hoc basis and will be formed for a limited but unspecified duration, with the expectation that they will report to the City Council in the

fall and that the City Council will vote on the plan before the end of the calendar year;  
and

8. That a facilitator who is familiar with the City of Alexandria and who has not taken a position on the Waterfront Small Area Plan should be sought out to assist with the Work Group process.

ADOPTED:

WILLIAM D. EUILLE                      MAYOR

ATTEST:

Jackie M. Henderson, MMC, City Clerk

Attachment 2  
10  

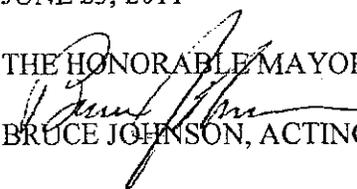
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6-25-11

City of Alexandria, Virginia

---

MEMORANDUM

**DATE:** JUNE 23, 2011  
**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:**  BRUCE JOHNSON, ACTING CITY MANAGER  
**SUBJECT:** DISCUSSION OF PROCESS FOR PROCEEDING WITH CONSIDERATION OF THE PROPOSED WATERFRONT PLAN

---

As part of the potential next steps in consideration of the proposed Waterfront Plan, Council discussed creating a Waterfront Small Area Plan Working Group. In order to assist Council in structuring the mission, expectations, schedule, logistics, and composition of the Work Group and public participation, we offered the attached document, which I circulated to you earlier this week. The attached document should not be viewed as a staff recommended proposal, but more as a way to frame the issues to be decided and to help Council determine how it wants the Work Group to be structured and charged.

Staff will prepare a draft resolution based on your discussion of this issue at Saturday's public hearing for consideration at the legislative meeting on Tuesday, June 28.

Also attached is a recent communication from the Citizens for an Alternative Alexandria Waterfront Plan (CAAWP) on this subject.

Attachments:

1. June 21 Email on Working Group
2. CAAWP Communication

**Mark Jinks**

---

**From:** Bruce Johnson  
**Sent:** Tuesday, June 21, 2011 6:36 PM  
**To:** City Council  
**Cc:** Mark Jinks; Faroll Hamer; Karl Moritz  
**Subject:** Creation of a Waterfront Small Plan Working Group

Mayor Euille and Members of City Council:

This e-mail provides options for the creation of a work group to meet over the summer to address outstanding issues related to the proposed Waterfront Small Area Plan. As requested, staff offers these ideas for your consideration in preparation for Saturday's public hearing discussion.

I want to address the following elements for establishing a work group: the expectations or the mission of the group, logistical issues such as scheduling, composition/membership and public participation, and method of appointment.

**Mission/Expectations**

To date staff believes that the Council has indicated the work group is not expected to develop a new plan, but would be expected to identify the elements for which there is agreement and then focus its attention on the remaining issues where there is not agreement. In general, the Council's discussions suggest that the outstanding issues are focused on the three redevelopment sites – specifically issues related to potential land use and resulting density. Issues for land use include the addition of hotels, and the possibility of more parks and cultural uses. Various considerations apply, including neighborhood impacts, Citywide public interests (such as recreation, art, and history), commercial interests, and implementation (including costs and revenues).

The Council may find it helpful for the work group to clarify and define the positions on the outstanding issues as well as which issues are of the greatest importance to stakeholders. The work group could identify opportunities for narrowing the differences between differing positions on the key issues.

The work group could also categorize outstanding issues into those that should be addressed in the Plan and those that are important but best addressed during implementation. The Council may not necessarily be expecting the group to develop consensus positions, broker a compromise, or take formal votes. The Council also may wish to give the group some latitude to decide what it can specifically accomplish during the time available.

**Scheduling and Logistics**

Our understanding is that City Council wants the group to report back to City Council relatively early next fall. If this assumption is true, the group to be established will have only limited ability to work over the summer months when many members may have scheduling conflicts.

For this reason, staff suggests that the work group might want to look at holding one or two meetings during July as it is difficult to get good attendance to public meetings in August. To ensure that there is time to explore the issues, the work group could schedule fairly intensive meetings of up to five hours, such as 9 Am to 1 PM on a Friday or Saturday.

## **Composition and Public Participation**

A possible work group concept for Council consideration would be geared toward ensuring that the various positions on outstanding issues are well represented so that they can be clarified and articulated to the Council as a set of clear choices. It would balance the various stakeholder perspectives in a work group of 10-15 people. More than 15 would be difficult to manage from a group dynamics as well as scheduling perspective. Fewer than 10 may not allow a sufficient cross section of interests to be represented.

Representatives of established boards and commissions can speak to City objectives on such issues as land use and urban design, parks and recreation, history and the arts. The group also could include a representative of the recently-formed waterfront advocacy group to make sure that perspective is at the table. Commercial interests could be represented by the Chamber of Commerce. The concept also includes both a specific representative from Old Town Civic Association as well as 3-5 additional at-large citizen representatives could be chosen based on varying interests, abilities and perspectives.

One possible composition of 12 to 15 members could include:

- City Council (1-2)
- Planning Commission
- Parks and Recreation Commission
- Arts Commission
- Historic Alexandria Resources Commission
- Waterfront Committee
- Chamber of Commerce
- Old Town Civic Association
- Advocacy group, such as Citizens for an Alternative Waterfront Plan
- At-Large Citizen (3-5)

Council could add or subtract from this list as it sees fit. It is not meant to be the only choice that City Council may have in terms of specific composition, but it is consistent with the mission and expectations established in the first section.

The group could be assisted by a facilitator, assuming one can be found who is both familiar with Alexandria, and who has not taken a position on the waterfront plan.

Meetings would not be staff-led, but staff would be available to provide information and respond to questions.

Given that meetings would be open to the public, landowners and potential developers of waterfront properties could and may even be invited to attend and to present their ideas or to answer questions, but they would not be formal members of the group.

## **Appointment Process**

Due to time constraints that prevent Council appointments to be made by June 28th, staff suggests that the work group be Mayor-appointed, following the Council's discussion of the possible composition of the group.

Bruce Johnson

Like

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Share

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## ***Citizens for an Alternative Alexandria Waterfront Plan***

June 22, 2011

Dear CAAWP members,

This Saturday, the Council will discuss the makeup and purpose of a new waterfront work group, which will start meeting in July. CAAWP would like to be part of that group. We believe that the purpose of the work group is to analyze additional alternatives, including the parks and arts plan that was presented at the last Council work session. This group should prepare an independent report and present it to the Council and community for review. The planning commission may staff the work group, but it should not run the meetings. Members of the planning commission and Council should not be appointed to this group.

Please email the Council before Saturday and let them know that CAAWP *must* be represented on this committee:  
<http://alexandriava.gov/Council>

We are not going to wait for the new Council stakeholders' group to complete its work. We have begun our own review of the current plan and hope to present several reasonable alternatives to the City's preferred commerce-heavy concept to the community by early September.

I want to thank everyone who attended the last meeting at the Athenaeum, as well as those who have agreed to help us develop a plan that is suitable for an historic seaport.

Andrew Macdonald, Co-Chair, CAAWP  
[ahmacdonald@mac.com](mailto:ahmacdonald@mac.com)  
603 512 9379

Boyd Walker, Co-Chair, CAAWP  
[boydwalker@hotmail.com](mailto:boydwalker@hotmail.com)  
703 732 7269

## RESOLUTION NO. 2467

**WHEREAS**, City Council wishes to establish a work group to provide recommendations to City Council regarding alternatives for the Waterfront Small Area Plan; and

**WHEREAS**, the Alexandria City Waterfront is an invaluable resource, rich in history, art, open space, views, recreation, culture, and boating, and

**WHEREAS**, the City's objective is for the Waterfront to be welcoming to and for the benefit of all City residents and visitors and be compatible with the adjacent residential neighborhoods; and

**WHEREAS**, alternatives should be explored particularly regarding the three development sites, the land use and density thereon, including by-right development, and including the possibility of additional parks and museums or other cultural venues, with exploration of cost/benefits and funding sources;

**WHEREAS**, a work group representing a variety of stakeholder interests can greatly assist in exploring alternatives, clarifying positions on the outstanding issues, identifying opportunities, if any, for narrowing the differences between various stakeholder positions on key issues, and balancing competing goals:

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

1. That there is hereby established a work group known as the Waterfront Plan Work Group;
2. That the Work Group shall consist of 8 members, as follows:
  - a. One member of City Council, to act as a convener and liaison to City Council (*non-voting member of the Work Group*)
  - b. One member of the Waterfront Committee
  - c. One member of Old Town Civic Association
  - d. *Five* citizens at-large members, preferably with professional background in urban design, land-use planning, or landscape and architecture.
3. That the Mayor shall appoint the 8 members (including the non-voting member of City Council) for the Waterfront Plan Work Group for an indefinite term after appropriate consultation with other members of City Council;
4. That, in making the appointments, the Mayor shall endeavor to ensure that in aggregate, Work Group members provide:
  - a. a commitment to a Waterfront Plan that balances history, art, recreation, views, active uses, commerce, boating, parks, museums and other cultural activities, and protection of the existing neighborhoods;
  - b. are representative of the diversity of interests and uses of the waterfront;
5. That the mission and expectations of the Work Group shall be:
  - a. To identify the elements for which there is agreement and then focus attention on the remaining issues where there is not agreement. These major outstanding issues include at least on the three redevelopment sites – specifically, issues related to their potential density and land use. Issues for land use include the addition of hotels, and the possibility of more parks and cultural uses. Various considerations should be taken into account, such as neighborhood impacts, Citywide public interests (such as recreation, art and history), commercial interests, and implementation (including costs and revenues).
  - b. To clarify and define the positions on the major outstanding issues as well as which issues are of the greatest importance to stakeholders. The Work Group should identify any opportunities for narrowing the differences between differing positions on key issues if they exist and shall evaluate the potential public costs and benefits of any alternatives on the key issues identified, including the opportunities for by-right development. The Work

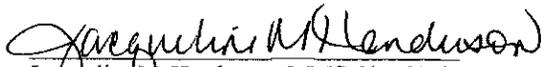
Group does not necessarily need to develop a consensus position, broker a compromise or take formal votes. There may still be differing opinions reported to City Council. There should be an understanding that the Work Group is not expected to develop a new small area plan document.

- c. To categorize outstanding issues into those that should be addressed in the Plan, and those issues that are important but best addressed during planning implementation.
6. That staff assistance to the Work Group shall be managed jointly by the Department of Planning and Zoning and the City Attorney's Office, with assistance from other City staff as needed;
7. That the Work Group shall meet on an ad hoc basis and will be formed for a limited but unspecified duration, with the expectation that they will report to the City Council in the fall and that the City Council anticipates a vote on the plan before the end of the calendar year; and
8. That a facilitator who is familiar with the City of Alexandria and who has not taken a position on the Waterfront Small Area Plan should be sought out to assist with the Work Group process.

Adopted: June 28, 2011

  
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WILLIAM D. EULLE MAYOR

ATTEST:

  
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Jacqueline M. Henderson, MMC City Clerk