

**City of Alexandria, Virginia  
Park and Recreation Commission**

**REGULAR MEETING**

**Thursday, June 21, 2012, 7:00 p.m.  
Charles Houston Recreation Center  
901 Wythe Street, Alexandria, Virginia**

**Agenda**

- I.** Call to Order by Chair, Judy Guse-Noritake.
- II.** Aquatics Facilities Work Session follow-up discussion.
- III.** Approval of Summary Minutes from May 17, 2012.
- IV.** Division Updates:
  - A. Recreation Programs and Service Update - William Chesley
  - B. Park Operations Report - Jack Browand
  - C. Office of the Arts Update- Cheryl Anne Colton
  - D. Park Planning Updates – Ron Kagawa and Division Team
    - i. Division Updates:
      - Active Park Projects including Capital Improvement Projects – Update
      - Active CFMP Projects Report – Update
      - Fort Ward - RFP
      - Jones Point Park – Update
      - Summer 2012 Interns
  - E. Marketing, Public Relations & Special Events – Cheryl Lawrence
- V.** Director’s Report - James Spengler (verbal updates):
  - A. Beauregard Corridor Plan-Update
  - B. Project Implementation Office
- VI.** 2012 CIVIC Award Nominations - Jack Browand
- VII.** Report from Commissioners (verbal updates):
  - A. Waterfront Committee - Gina Baum
  - B. Youth Sport Committee - Bob Moir
  - C. Four Mile Run - Ripley Forbes
  - D. Freedman’s Cemetery - Bob Moir
  - E. ACPS & Capital Improvements - Judy Guse-Noritake
  - F. Jones Point Park Liaison Group - Judy Guse-Noritake
  - G. Community Gardens Policy - Judy Guse-Noritake
  - H. Ft. Ward- Ripley Forbes, Bob Moir
  - I. ACPS School Projects- Judy Guse-Noritake
  - J. Jefferson Houston School - William Cromley
  - K. Beauregard Corridor Plan Task Force

**VIII.** At the close of the meeting, the Commission will take comments on any other topic from the public.

**IX.** Agenda items for July 19, 2012 meeting and location.

**City of Alexandria, Virginia  
Park and Recreation Commission**

**REGULAR MEETING**  
**Thursday, May 17, 2012, 7:00 p.m.**  
**Charles Houston Recreation Center**  
**901 Wythe Street, Alexandria, Virginia**

**Summary Minutes**

**Commission Members:** Vice Chair Robert Moir, Gina Baum, Richard Brune, Secretary, William Cromley, Ripley Forbes, Caleb Vogt. **Excused Absences:** Chair Judy Guse-Noritake, Stephen Beggs, Brian McPherson, John Sullivan, and Mollie Timmons.

**RPCA Staff:** Director James Spengler; Robin DeShields, Executive Assistant; William Chesley, Deputy Director Recreation Services; Jack Browand, Acting Deputy Director Park Operations; Ron Kagawa, Division Chief Park Planning, Design and Capital Development; Dana Wedeles, Park Planner, Cheryl Anne Colton, Regional Program Director, Office of the Arts. **Absent:** Cheryl Lawrence, Acting Director Special Events/Marina, Alisa Carrel, Deputy Director, Office of the Arts.

**I. Call to Order by Vice Chair Robert Moir.** Bob Moir called the meeting to order at 7:10 p.m.

**II. Aquatics Facilities Work Session - 7:00 p.m. to 8:00 p.m.** Ron Kagawa, Division Chief, Park Planning, Design and Capital Development gave the presentation and facilitated the discussion on the aquatics study. **See Copy of presentation.**  
**<http://alexandriava.gov/Recreation/Commission/MayReports>**.

- **Mr. Kagawa-** said a public briefing was held on April 25, 2012, 7:00 pm. at the Lee Center with the Consultants, Kimley Horn and Counsilman-Hunsaker, to present their final report and recommendations. The work session is primarily for the Commission and others to discuss the Aquatics Facility Study and set goals for future action. Kagawa reminded the Commission of the past actions taken and summarized the presentation:
- **Purpose of the Aquatics Study:** is to confirm the aquatics program needs of the community; verify the types (and quantity) of facilities needed to meet those needs; evaluate the most appropriate locations based on traffic patterns and use; determine the financial impact and operating costs required to meet the City's needs for the next 30 years.
- **The Goal of the City's Aquatics Program:** is to promote water safety awareness, while providing a broad variety of programs to meet the needs and interests of a diverse community, and facilitate the development of healthy lifestyles related to aquatics based programming.
- **Existing Facilities:** Mr. Kagawa reviewed existing facilities (Indoor/Outdoor, Community/Neighborhood) – **Indoor-** Chinquapin is currently the City's only indoor facility and contains a 25-meter pool with dive well built in 1985; **Outdoor – community pools include:** Charles Houston-updated in 2009; Old Town Pool-six lane training pool built in 1975, Warwick Pool- irregular shape built on a hill on land currently leased by the City, built in 1969. **Outdoor-neighborhood pools (3):** Nannie

J. Lee and Nicholas Colasanto, both were underutilized and closed due to budget constraints, and John Ewald, scheduled to close in FY2013.

Currently there is \$9 million in the 10-year CIP allotted for aquatics (approximately \$6 million for Chinquapin repairs/improvements and \$3 million for spraygrounds), this is not enough to meet all the needs but could be reallocated to begin phased improvements:

- **Recommended Phasing was discussed (See Report)**- Phase I - would include, Replacement of Old Town Pool with a medium-sized Family Aquatics Center, Upgrade to Warwick Pool, and making minimum repairs to Chinquapin, the City's only indoor facility (total cost \$8,792,000); Phase II - Add a West Side Pool and Upgrade Ewald with a Sprayground (cost \$7,295,000); Phase III- Central/Citywide - Replace Chinquapin Pool and Recreation Center with a 25' x 25' meter pool and leisure pool and new Center (cost \$28,366,000), and Phase IV - East Side/Citywide, Replace Nannie J. Lee Pool (currently closed) with an Indoor Wellness/Therapy Pool, and Upgrade Nicholas Colasanto Pool with an Interactive Fountain (cost \$4,202,000). This recommended phasing may be modified. Kagawa said costs are listed in 2012 dollars. Commissioner Moir asked about the possible location of a West End pool. RPCA staff said there is a limited amount of undeveloped land remaining in the West End. The Director said a West End pool could possibly be located at a school site, Ben Brenman, or be part of the Landmark Redevelopment Plan (which is some years out).
- Mr. Kagawa reviewed the **Comparison of Scenarios: "Do Nothing", "Maintain As-Is", "Replace As-Is", "Recommended"**. (See chart for costs, estimated attendance, operating costs and required subsidy.) The "Do Nothing" approach costs \$0; "Maintain-As-Is" would cost \$9.17 million, with the downside being no increase in attendance and continued operating costs of \$1.6 million, with a life expectancy of only 5-10 years, and low annual revenue estimated at \$500,000; "Replace As-Is" with like models has a capital cost of \$37.8 million, a life expectancy of 30-50 years (similar to the Recommended Plan), no increased attendance, and operating costs of \$1.6 million. Both the "Maintain As-Is", and "Replace As-Is" would require a subsidy of \$9.17 per visit. The **Recommended** phased-in replacement of the City's aging pool system with modern aquatics facilities to better serve the community has capital costs of \$48,655,000 for replacing/rebuilding all pool facilities, with a 30-50 year life expectancy and expected increases in attendance and revenue due to having newer more modern facilities. There would be an associated increase in operating costs, and a decreased annual operating subsidy from \$9.17 currently to \$2.85.
- Questions/Comments from Commissioners:
- Q. Cromley: How do you earn revenue? A: Kagawa -Revenue is derived from metrics which include operational costs, user and rental fees.
- Q. Brune: Since annual attendance is a negligible figure, how would attendance be tripled without expanding all facilities? A: Kagawa- The Consultants believe that

once new facilities are built more people will use the facilities, and that programming would increase. A: Baum - said facilities would have the capacity to increase programs, and noted that there is a waiting list of at least 100 people for swim lessons at Chinquapin.

- Q. Vogt - What type of modern facilities would be the big attraction?
- A: Kagawa- offered examples from slide: Old Town Pool near Jefferson Houston would have a new 25-meter pool, a new children's pool, an interactive space, and new bath house. The benefits here are that renovations can be done within the existing footprint; Chinquapin would become a large indoor aquatics facility, with a dive well and actual 25x25 meter pool; Nannie J. Lee would become an Indoor Wellness and Therapy Pool, an upgraded facility on the existing footprint; Colosanto could be an Interactive Fountain, very similar to what will be built at Potomac Yards.
- Q. Moir- asked if construction of the Old Town Pool would be affected by the Jefferson Houston School renovation? A: Kagawa- said this is possible, but would need to be planned for, however what is proposed for Old Town Pool can be accomplished within the existing site footprint.
- Q. Cromley- Would sprayparks require a lifeguard?
- A: Kagawa- said he had visited a Palm Beach, Florida facility with a very large spraypark and large fountain that was so popular it had a lifeguard/monitor on duty, but they currently don't require lifeguards. A: Moir said it would be nice to have a person to monitor safety.
- Q: Cromley: Would the Chinquapin pool renovation require the complete demolition of the existing facility, including the Recreation Center?
- A: Kagawa- said yes, based on the Consultants' recommended plan, however that is dependent upon potential to retrofit the existing building shell.

**Discussion regarding aquatics study follow-up:**

Mr. Kagawa and Mr. Spengler facilitated the discussion on the possible convening of a Park and Recreation Commission (P&RC) aquatics advisory group. The group could further develop the aquatics discussion. Possible topics: revisit the number and types of major aquatics systems, better evaluate cost recovery and revenue systems, discuss City user groups, and look at what role pools in private developments and multi-family housing could play in meeting the City's overall aquatics needs, particularly in the West End.

Baum- doubted private complexes in the West End would let outsiders use their pools.

Moir- there are a few parks inside developments. He agreed if it is a public pool- it has to be public. He asked how Commissioners felt about forming an aquatics advisory group.

Baum- asked what would be the role of a P&RC aquatics group.

Director James Spengler said a P&RC aquatics sub-committee could develop a broader understanding of the City's aquatics needs and ways the City can meet these needs, discuss cost and revenue implications, and discuss policy recommendations. Policy

discussions could include whether there should be public outdoor pools in the City and/or the level of services to be provided. City Council is looking to RPCA for a plan that offers a direction for how to move the City's aquatics programs forward. The City is at a crossroads in aquatics services and needs to decide whether and how to invest more money. He noted that aquatics-related funding items in the CIP are placeholders. In the long-run Old Town and Charles Houston pools will be inadequate to meet the City's needs. Currently competitive events can't be held at the Chinquapin facility because it is a non-competition sized pool.

Cromley- agreed Chinquapin does needs renovation, however he does not support the idea of sprayparks, which he feels are more of an entertainment-type activity. He would prefer the Commission advocate for teaching swimming as a life, health and safety issue, as City resources are limited.

Baum- noted that children love pools with amenities.

Vogt- expressed concern that interactive fountains may attract traffic; he asked how long interest in such attractions lasts, and said it doesn't feel like something for adults.

Baum- suggested that rather than forming another City committee, the Department of RPCA should propose a plan that the P&RC could review and then support. She prefers pushing for a large competitive-sized pool first, e.g. renovating or rebuilding Chinquapin. Baum said once people see a nice facility they will better understand the need for additional smaller aquatics facilities.

Moir- suggested inviting the Wahoo's swim team and other swim groups to a meeting to obtain feedback. He said plans for the Chinquapin pool should be done as part of the Chinquapin Master Plan.

Vogt- asked about the time commitment for making a decision about the Aquatics Master Plan, as he will graduate in June and no longer be on the Commission.

The Director said there is no timeline for the aquatics plan actions.

Baum- suggested that over the next five years, efforts be made to identify additional funding sources for the additional \$20 million.

Moir- asked Commission members how they wanted to proceed on this item. He said if an aquatics advisory committee were formed it should include a member of the P&RC as the Chair.

Forbes- commented that with the limited funds available, a goal should be to develop a consensus for moving ahead with one large pool, and then branch out with plans for additional facilities. This approach would be similar to that taken for installing synthetic turf artificial fields in the City. Minnie Howard's artificial turf field created popular support for having artificial turf at other fields. If a major redevelopment of Chinquapin is decided, ACPS should be involved in the process, as they could possibly help with funding. Moir noted that the ACPS athletic swim team uses Chinquapin, and asked what non-ACPS swim teams use City pools.

Vogt commented that he knows people that live in Fairfax County and its three major pools are always packed in the summer.

Baum- asked the P&RC consensus was to move ahead with the large competitive-size indoor pool first and invite interested groups to P&RC for a discussion. The Director clarified that no formal action was anticipated at tonight's meeting. Baum also asked, in light of the Ewald Pool closure in FY 2013, what RPCA can do to bring attention to the need to renovate the City's aging aquatics facilities. The Director said a City Council work session on Aquatics and the Needs Assessment had been scheduled for November/December of 2011, but needed to be postponed due to hiring of new City Manager and has not yet been rescheduled. He said that RPCA and the Commission need to determine recommendations for the Aquatics Master Plan. Baum suggested giving City Council a briefing on the aquatics plan recommendations, preferably before they recess in June. The Director, RPCA Mr. Spengler said the important thing is that some decisions need to be made before the next round of CIP projects are completed.

In response to a question from Mr. Cromley, on how long would Old Town Pool be out of service if renovated? Mr. Kagawa said this could take 18-20 months.

Action: Vice Chair Moir and Commissioners agreed to defer further discussion on the Aquatics study until the June meeting.

**III. Approval of Summary Minutes from April 19, 2012:**

Approval of the minutes was held until a quorum was present. Rich Brune moved, and Ripley Forbes seconded, that the April minutes be approved as presented. All were in favor.

**IV. Division Updates: To View a Copy of the Full Staff Report go to <http://alexandriava.gov/Departments/Recreation/CommissonReports>.**

- A. **Recreation Programs and Service Update** - William Chesley- **See Staff Report**. Mr. Chesley joined the meeting after having attended a "Safe Place" Recognition Ceremony in City Hall, Vola Lawson Lobby with Ann Redfearn, RPCA Safe Place Coordinator. Safe Place is a national private and public partnership that provides access to immediate help and safety at public and private sites for youth in crisis. RPCA is now a designated "Safe Place" organization.
- B. **Park Operations Report** - Jack Browand- **See Staff Report**. Commissioner Baum asked when Jones Point Park is scheduled to open. Kagawa- said the park is scheduled by contract to open on June 25. The City will be coordinating a date for the grand opening in September 2012 with the National Park Service.
- C. **Office of the Arts Update**- Cheryl Anne Colton gave the following updates -**See Full Staff Report**. Items Discussion: Charles Houston Memorial Sculpture Update: A recent fundraising meeting was held in the last two weeks, more info. to follow; Memorial Day Celebration "Rocky Versace Vietnam Veterans Memorial"- the upcoming event will be held May 28, 11 am, at the Mt. Vernon Rec Center; FY2013 Grant Recipient Recognition and City Galleries Artists reception- Colton noted that there is a reception in City Hall on Monday, May 21,

5:30 pm, Opening Reception for the Art in City Hall Exhibit and to recognize the Fiscal Year 2013 Grantees. The formal part of program will begin at 6 pm.

D. **Park Planning Updates** – Ron Kagawa and Division Team:

i. **Division Updates: See Staff Report and Presentations:**

- Four Mile Park Expansion-completion summer/fall.
- Freedman's Cemetery- Summer/Spring 2013. A 365-day contract, signed May 1 anticipated completion by May 2013. Ms. Colton said, the top finalists for the Art Sculpture design, will be in town July 7<sup>th</sup> for a presentation at the Lyceum. The sculpture's delivery is anticipated by April 24, 2013. The Selection Panel will make recommendations to the P&RC. The exhibit will be displayed for two weeks then go back to the Arts Commission. The Arts Commission will make a recommendation to City Council. Kagawa noted the importance and sensitivity of the Freedman's Cemetery project, and that there are both known gravesites and likely also unknown grave sites.
- Miracle Field (at Lee Center field) - Kagawa said staff is very excited about this project, community support is good, and the adjacent neighbors support the field. The Miracle Field Foundation has raised funds. The project goes before the Planning Commission on June 5 and to City Council on June 16, 2012 for approval of small lights. Work is expected to begin at the end of June/early July, and plantings done in fall. Donnie Simpson and others have been instrumental in the project.
- Potomac Yard Park- is 15 percent finished –Anticipated Completion Summer 2013.
- Windmill Hill Basketball Court- The basketball court construction is 30 percent complete with completion expected in fall 2012. The City received a note of concern (COA) from a resident whose son hurt his ankle playing on the court. The project is still under construction.
- Witter Recreational Fields- As part of the development project a traffic light, activated only when traffic exits the park, has been approved. Mr. Kagawa reviewed the rectangular and softball fields' locations. The project will preserve the cemetery. Hand selected honey locus trees are now being installed. At right is a service building with solar panels on the roof. Humble glass pavers will be installed made from recycled glass.
- Facilities Assessment- David Ghezzi, Architect RPCA is working with Department of General Services to complete a facility assessment of all City Recreation Centers. Looking at lifecycle, mechanical, electrical systems, and roofs. This is the first time this has been done in the City. The DRPCA is investing money now to save costs in the future. There were no questions or comments.

- Duron Community Building Update: The Duron Paint building project, in Arlandria that was purchased with Open Space Funds several years ago, was completed this spring. The site was renovated and regraded, and the Farmers Market will continue. In June additional plantings and an irrigation system will be installed. More plantings will be installed in the fall. The Chair had worked on this project with Architects Anonymous.
- **1. Citizen CIP Request for period of November 2011 to April 2012- Holmes Run Park Trail Fitness Equipment (See copy of project request)**: Jack Browand said that one request was received from the residents of Holmes Run. An annual playground inspection had found equipment not up to par, interim renovations repairs were made. Over 150 residents have signed a petition in support of expanding the current exercise area in Holmes Run Park and to replace three pieces of exercise equipment. Kagawa reviewed the Citizen CIP process and noted that 18 months ago staff had proposed a process for submitting external citizen CIP requests to the Commission. The Citizen CIP process allows for matching funds. Matching funds are being sought for this project, staff is seeking guidance from the Commission on the project. Browand- said the location is just east of the Beatley Library on the opposite side of Holmes Run. Kagawa- said a determination is needed at the June P&RC meeting. Vice Chair Moir said the project is slated to cost \$4,955, and that \$2,500 is being funded by the requestor. The additional cost being sought is approximately \$2,500 plus staff time.
- Baum said she sees no reason not to move this project forward now. In response to Forbes question, Moir noted the area is near the CVS near Beatley Library on Duke Street. Browand- said it is on Holmes Run Parkway trail side along the bike trail near Van Dorn and Duke Street.
- Moir noted that Councilwoman Pepper signed the petition and asked who is expected to use the equipment. Browand said the two pieces of equipment there now are heavily used and their disrepair occurred because the site is hard to maintain.
- Motion- Commissioner Baum moved, and Forbes seconded, to approve the Holmes Run Park Trail Fitness Equipment Citizen CIP request in the amount of \$2,500 as requested by the Holmes Run Committee. All were in favor.
- **Other: Dana Wedeles**- Mr. Kagawa congratulated Dana Wedeles, Park Planner, with RPCA for the last two years, for passing her exam to become a licensed Planner with the American Institute of Certified Planners. The Commission congratulated Ms. Wedeles in her absence. Vice Chair Moir said he would ask the Chair to write a letter congratulating Ms. Wedeles.
- **2. Active Rec CFMP Projects**- See Staff Report for a list of completed and planned maintenance to Recreation facilities and Recreation Centers as of May 2012.
- Cromley asked for the status of the Charles Houston Memorial. (See Arts Report Item# III-C)

- E. **Marketing, Public Relations & Special Events, Waterfront** – See Staff Report by Cheryl Lawrence. Mr. Browand noted that the 35<sup>th</sup> Annual Memorial Day Jazz Festival would be held May 28 at Waterfront Park, and that the Music at Twilight concert series, formerly held at Ft. Ward Park, will be held at John Carlyle Square this year, beginning on Thursday, June 7. Mr. Forbes asked what happened to the Second Annual Jazz Fest planned for June. The Director said this event will be moved to September/October 2012. The date was changed because the middle school bands are on travel.
- V. **Director's Report - James Spengler (verbal updates): FY 2013 Budget and CIP-** the Director reported that Council passed the FY 2013 budget on May 7. There were no additions/deletions other than those previously discussed. Holiday Lights- Council discussed how long to keep the King Street lights on after New Year's. After discussion it was decided that decorative banners, to be maintained by the Alexandria Convention and Visitors Association (ACVA), would be installed. Urban Forestry- RPCA will be doing less tree work because the Urban Forestry budget was cut. Ewald Pool-will not re-open this summer due to low usage. (See budget memo #11 for details.) RPCA After-School Programs- will have a fee increase this year, with an offset for parents who cannot afford the fee. William Chesley, Deputy Director, Recreation Services and Programs, and staff have been publicizing this change to parents and caretakers. Operating Budget- additional funding was received for Witter Field.
- A. **Jones Point Park-Update-** See Staff Report. This item was previously discussed (See Item IV-B).
- B. **Update on Beaugard Corridor Small Area Plan Letter-follow-up:** City Council held a public hearing on Saturday May 12 (see City Council webpage – Action Docket, May 12, Item #12) .The Beaugard Corridor Small Area Plan (BCSAP) (and amendment to the Seminary Hill/Strawberry Hill and Alexandria W. Small Area Plans) was passed by City Council. The major controversy in the BCSAP is how to maintain Affordable Housing, 800 units of dedicated affordable housing have been secured, but the plan will demolish over 2,500 units.
- VI. **2012 CIVIC Awards Subcommittee** - Jack Browand- See Staff Report. The P&RC will form a subcommittee, consisting of Ripley Forbes and Rich Brune, to review nominations and recommend award recipients. The awards will be presented at the City's annual birthday celebration, July 7. Mr. Browand said he had received two applications to date, and would send out another reminder for nominations. Typically the Commission receives 7 to 9 nominations per year. There were no further questions or comments.
- VII. **Report from Commissioners (verbal updates):**
- A. **Waterfront Commission** - Commissioner Baum reported that the Bikeshare Pilot Project will launch this summer with a number of locations, to be determined. The proposed sites along the Waterfront are is within a half block of Union and Prince Streets, and the Beachcombers property.
- B. **Youth Sports Committee** – Commissioner Moir said that he and Mr. Chesley, Deputy Director, Recreation Services were unable to attend the last Youth Sports meeting.

- C. Four Mile Run - Ripley Forbes. No report.
- D. Freedman's Cemetery - Bob Moir. This item discussed earlier- See Item D.
- E. ACPS & Capital Improvements - Judy Guse-Noritake (absent). No report.
- F. Jones Point Park Liaison Group - Judy Guse-Noritake (absent). No report.
- G. Community Gardens Policy - Judy Guse-Noritake (absent). No report.
- H. Ft. Ward- Ripley Forbes, Bob Moir- Forbes reported that a contractor will be selected for a consultant to work on the Management Plan.
- I. ACPS School Projects- Judy Guse-Noritake (absent). No report.
- J. Jefferson Houston School - William Cromley. Cromley reported that Elevations of the new Jefferson Houston school site were unveiled.

**VIII. Public comments on additional topics.** Vice Chair Moir invited comments on other topics. There were none. Commissioner Forbes suggested that, if possible, brief public comments be invited on non-agenda topics earlier in a meeting's agenda in the future.

**IX. Agenda items for June meeting and location.** The next P&RC meeting will be Thursday, June 21, 2012, 7:00 p.m. at Charles Houston Community Center. Topics: Aquatics Master Plan. Cromley said he would try to invite interested groups. Vogt said he would probably be unable to attend and noted that he and Mollie Timmons are seniors at T.C. Williams High School, and will be graduating.

Ripley Forbes moved to adjourn the meeting the motion was seconded by Rich Brune. All were in favor. The meeting was adjourned at 8:45 p.m.

# City of Alexandria, Virginia

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## MEMORANDUM

**DATE:** JUNE 18, 2012

**TO:** PARK AND RECREATION COMMISSION MEMBERS

**FROM:** WILLIAM CHESLEY, DEPUTY DIRECTOR  
RECREATION SERVICES DIVISION

**SUBJECT:** JUNE 21, 2012 COMMISSION MEETING ITEM #IV-A  
RECREATION PROGRAMS AND SERVICES REPORT

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### Youth Activities

- Every Monday in July 2012, each of our recreation centers and Out of School Time programs will celebrate National Parks & Recreation month by implementing a “Get Wild” activity of their choice. These will include Wild Workouts, Into the Wild nature activities, Wild’n Out talent shows, etc. Additionally, we are ordering official NRPA “Get Wild” posters for each of our centers in order to promote National P&R month to the public and recognize the importance of Parks & Recreation in our community.
- On July 30, we will conclude our celebration with a citywide “Wet & Wild Power Style” Day. Staff will implement water activities and visits to the pool. Staff will ask participants to wear orange, our official “Get Wild” color.
- Staff and I met with Parks and Recreation staff (MNCPPC) in Prince George’s County, MD on May 30 to discuss their teen programs/youth development initiative. MNCPPC made a significant investment to program for teens. We learned from MNCPPC staff that the County's philosophy is to provide recreation free on low cost programs and services for teens.
- Registration for summer classes and programs is underway. The Department’s spring/summer brochure and summer of fun (youth programs) are available (hard copy and online).
- We hosted and coordinated the District Hershey Track and Field event at T.C. Williams HS on May 19. More than 200 youth competed in the event.
- We held a Jump Rope Arts event on May 20 at the Nannie Lee Center. More than 60 youth attended the event.
- We will hold an Olympic Family Fun Day on June 22, 1p.m. to 6:00 p.m. at Lee Field/Nannie Lee Center. A former Olympian will participate in the event.

- We have enrolled 225 children in our Girls Field Hockey Program. We enrolled 112 girls in year one of the program and more than 200 girls participated in the program last summer.
- We submitted a letter of intent to the Department of Health and Human Services (Federal Government) on June 15 indicating that RPCA will collaborate with several City and community agencies to apply for Community Transformation Grant (CTG) funding. If awarded, RPCA may receive up to two million dollars in grant funding to address three priority areas in the CTG Program: (1) tobacco-free living, (2) active living and healthy eating, and (3) healthy and safe physical environments. The grant application is due by July 31, 2012.
- We enrolled 121 youth in the Wahoos Swim Team Program.
- We are collaborating with ACPS to enroll children in the Literacy through the Arts Summer Workshop Series that ACPS/RPCA will offer at John Adams this summer.
- We collaborated with Kelley Cares on their Run/Walk on May 19.
- We collaborated with ARHA and other organizations on their Youth Arts Festival at Jefferson-Houston Elementary School on June 9.

### **Adult Activities**

- Virginia Cooperative Extension staff conducted nutrition and other health related workshops for senior adults at recreation centers, schools and the St. Martin Seniors Center.
- The pickle ball program at Charles Houston continues to attract about twenty-five seniors per week.
- The program ended in April. We will offer the program again this summer.
- The Men's Basketball League began in May. The league has 25 teams, up by six teams from last year. Co-ed Softball is equal at 10 teams this year. Co-ed Soccer at 17 teams, up one team from last year and co-ed volleyball remains the same at 14 teams this year.
- Staff collaborated with a Kickball organization to implement a Kickball this spring.
- TR hosted a successful Adult Luau for program participants at Lee Center on May 19. TR staff collaborated with their counterparts in Arlington County Park and Recreation Department to achieve joint participation in the program.
- The Successful Aging Committee, which includes representatives from RPCA, DCHS, ARHA and the Fire Department, implemented the Senior Health Fair held at Lee Center on May 30 in recognition of National Senior Health and Fitness Day. More than 100 seniors participated in the program.

### **Recreation Centers**

- As of June 1, we have 1,424 children enrolled in our Power- On/Power-Up after school programs. Program enrollment is up by 7.7% this year.
- Survey results for programs offered since late winter up to the present time reflect an overall 92.7% satisfaction rate. The general customer satisfaction rate for recreation centers is 80%.

- Our summer Power-On and Power-Up programs begin on June 25. The theme of the summer program is ‘Let’s Get F.IT.’ F.I.T. stands for Friends in Training Together. Staff set the theme around sports, fitness, competition and teamwork in recognition of the 2012 Summer Olympics.
- Staff is planning the second Annual Olympic Family Fun Day. We will hold the event at Lee Center on June 22 from 1-6:00p.m.
- Mount Vernon Recreation Center held a youth prom at the Center on May 18. More than 200 children participated in the program at a cost of \$5 per child.
- During the month of July, Alexandria Tutoring Consortium is doing a pilot program at Mount Vernon Recreation Center connected to program they run at Mt. Vernon Elementary School during the school year. The idea is to integrate reading into all of their programs for an hour or hour and a half one or two days a week.
- The pickle ball program at Charles Houston continues to attract about twenty-five seniors per week. The program will continue through the summer. We will then resume the program again this fall.

### **Aquatic Program**

- We opened pools on Memorial Day weekend. As previously reported, we implemented the new minimum age policy increasing the age from seven to 12 for children to come to outdoor pools without adult supervision.
- Staff will implement a Water Safety Initiative for all children enrolled in RPCA sponsored summer programs beginning with the start of programs on June 25.
- We offered 75 Learn to Swim Classes this spring. We enrolled 543 children and as of May 2012, we had 298 children on the waiting list. We currently have 315 enrolled to date in summer Learn to Swim Classes with 13 children on the waiting list. We are exploring offering Learn to Swim Classes at non-traditional times in the future to meet the demand for Learn to Swim classes.

### **Environmental Programs**

- Nature Center staff is preparing to transition from the Recreation Services to the Natural Resources Division effective July 1. Nature Center staff will continue to coordinate and collaborate on programming including the implementation of the new Travelling Nature Center Program.

### **Other**

- Leslie Clark, Recreation Services Division Chief, retired on June 1 after 33 year with the Department. We are conducting a search to fill the position by August 2012.
- Our youth summer basketball league (Johnson and Siebert League) will run thru July.
- We held a planning meeting with GreenPlay, LLC, a Lafayette, Colorado based management-consulting firm that works for Parks, Recreation, Open Space, and related agencies nationwide. The firm will provide consulting services in developing a cost recovery philosophy for all RPCA programs and services. We will notify the

Commission of the schedule of dates for meetings with key stakeholders and the community.

- Learning Resources Network (LERN) is conducting a Program Review of all RPCA programs in June 2012. LERN will provide RPCA with a report in mid- late July 2012 summarizing their findings and providing recommendations to improve our program operation.
- I attended the May 9 meeting of the Children, Youth and Families Collaborative Commission (CYFC). The Commission is concerned about reductions in the FY-2013 budget tied to programs with impacts on children, youth and families. The Commission will hold a four-hour retreat on June 13, 5:30 p.m. to 9:30 p.m., at T.C. Williams HS.
- Becky Domokos-Bays of ACPS applied for a grant to offer a pilot supper program at Ramsay. We supported the grant submission. We did not receive the grant funding.
- City Council held Miracle Field Appreciation Night in Council Chambers on June 12 at 7:00 p.m. City Council recognized the donors and supporters who made it possible to match City funding to build the Miracle Field as well as Miracle League participants, coaches and volunteers.
- City Council and Commission Chairperson Judy Noritake participated in the Ground Breaking Ceremony for the Miracle Field on June 16, 8:30 at the Lee Field.
- We postponed the Mount Vernon Recreation Center Enhancement Unveiling (Washington Mystics). We will notify the Commission of the new date for this event. The event will occur later this summer at Mount Vernon Recreation Center.

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: JUNE 21, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, ACTING DEPUTY DIRECTOR, PARK OPERATIONS  
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM IV-B  
PARK OPERATIONS UPDATE

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### **DORA KELLEY DRAINAGE CULVERT**

Park Operations staff has been exploring a long-term solution to the problem of the culvert becoming plugged with sediment and debris, which results in water overtopping and eroding the trail. Staff has met on-site with engineers from TES and RPCA will receive a recommendation within a few weeks. In the meantime, TES Operations has made temporary improvements to increase flow through the culvert.

### **URBAN DECK IRRIGATION REPAIRS/IMPROVEMENTS**

Park Operations staff have met with VDOT engineers to discuss the construction flaws, which led to breaks in the irrigation piping, and rendering the system unusable. VDOT suggested first investigating repair of the existing system, although we had previously been told that was not possible. VDOT is reviewing the design plans and as-builts, and should have feedback soon. If repair is not possible, then we will have to pursue the other options, which we suggested, to VDOT during our meeting in order to provide a new water supply route to the planting beds.

### **HOLMES RUN SEWER CROSSING IMPROVEMENTS PROJECT UPDATE**

This two-phase project, consisting first of the installation of a temporary pipe on the existing weir, followed by the installation of a new sewer line to cross Holmes Run on pilings continues to impact the Holmes Run Park. Both of these phases involve impacts to trees and other vegetation within Brookvalley Park and the Holmes Run stream banks. We have met on-site with representatives of Fairfax County and COA T&ES to discuss possible impacts, protection of trees and other vegetation, and a restoration plan to be implemented following completion of the project.

# City of Alexandria, Virginia

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## MEMORANDUM

DATE: JUNE 21, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS  
CHERYL ANNE COLTON, CPRP, REGIONAL PROGRAM DIRECTOR  
OFFICE OF THE ARTS  
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JUNE 2012 COMMISSION MEETING, ITEM IV-C  
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION  
ACTIVITIES**

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Please see Attachment:  
**OFFICE OF THE ARTS MONTHLY STAFF REPORT – JUNE 2012.**

**OFFICE OF THE ARTS MONTHLY STAFF REPORT  
JUNE 2012**

**JOB OPPORTUNITIES:**

**Status:** The position for Deputy Director, Cultural Arts was posted on June 6. [URL shortcut: <http://goo.gl/r61EV>] Deadline for application is June 27, 2012, 5pm. The part-time position (12 hours/week) of Public Art Manager (Official Title: Recreation Coordinator) was posted on June 14. [URL shortcut: <http://goo.gl/TbF5v>] Deadline for application is June 28, 2012, 5pm. All applications must be submitted through the City's online system, NEOGOV. Also of note to the arts and history communities, Director of the Alexandria Black History Museum Louis Hicks will be retiring at the end of the month. His position is anticipated to be posted soon. To track job listings with the City of Alexandria, please visit: <http://alexandriava.gov/Jobs>

**Important Dates: Application Deadlines are June 27, 2012 and June 28, 2012, 5pm.**

**BUDGET:**

**Team Lead:** Alisa Carrel

**Status:** No new information.

**GRANTS PROGRAM:**

**Alexandria Commission for the Arts Grants Program**

**Team Lead:** Cheryl Anne Colton

**Status:** On May 25, the Arts Commission confirmed Fiscal Year 2013 grant awards. This confirmation does not include VCA funds because Virginia's budget. Grantees received notification of the pending grant awards at the May 21 Grant Recipient Recognition and City Galleries Artists Reception.

The Arts Commission appointed Sydney-Chanele Dawkins as the Grant Program Review Committee.

The Fiscal Year 2012 final report forms were due June 15. Once all reports are received, the Fiscal Year 2012 final grant payments will be prepared.

The Commonwealth of Virginia might be next in line to participate in the Cultural Data Project sponsored by the Pew Charitable Trust. The State of Maryland and the District of Columbia are currently part of the Cultural Data Project and use it part of their granting process. At the July 17 Grant Program Review Committee meeting, Michelle Grove, director of grants for Arts Council of Montgomery County will speak to the Committee about how their Arts Council's grant program and how the Cultural Data Project is used.

**Important Date(s): Grant Program Review Committee, Tuesday, July 17, 6 pm, Durant Arts Center.**

**PUBLIC ART POLICY:**

**Team Lead:** Alisa Carrel

**Status:** On June 14, Alisa Carrel and Maya Contreras (Planning & Zoning) presented the working draft of the Public Art Policy to the NVBIA/NAIOP. NVBIA is the Northern Virginia Building Industry Association and NAIOP is the association for commercial real estate development. Pat Miller and Cheryl Anne Colton were also in attendance. Ken Wire, chair of NVBIA and Cathy Puskar, land use attorney reiterated their concerns and offered to work with staff and Pat within the next couple of weeks to clarify language regarding community outreach. The dollar amount (now \$.50/square foot of gross floor area) and the definition of an artist are areas of disagreement between the arts and development communities and it was acknowledged that those are two areas where a consensus may not be achieved. In addition, the development community would like to see the City's financial contributions to public art increase in order to be more comparable with what developers are expected to contribute. Ms. Puskar informed the group that she had agreed to work with staff over the summer so a final, fully vetted document will be presented to the Planning Commission and City Council in September. NVBIA/NAIOP will write a letter to City Council which will be included in the docket for September.

The Public Art Ad Hoc Task Force, comprised of members of the arts and development communities and other civic groups, will meet on June 21 to be provided an update on the policy.

The link to the current draft of the Public Art Policy is:

<http://dockets.alexandriava.gov/fy11/050812rm/di15.pdf>

## **PUBLIC ART PROJECTS:**

### **Outdoor Temporary Public Art Projects – Special Opportunity Grants**

**Team Lead:** Alisa Carrel

**Status:** Jane Franklin's performances of "Happy Ending" are scheduled for June 21 and July 24, 7pm, at the Beatley Library. Jane will be incorporating a life-size kinetic sculpture into her choreography at the outdoor rotunda of the library. Her performance of "Cute Animals" will take place on August 2, 7pm at the Beatley Library and continue on to the dog park next to the Library. Jane is currently seeking dogs and dog owners to participate in the August performance ([janefranklindance@gmail.com](mailto:janefranklindance@gmail.com)). Linda Hesh met with Pat Miller and Amber Gordon (PAC member) on June 15 to discuss the project. She will receive feedback from the PAC by Monday on the text that will be printed on the back of the door hangers. The hangers will be printed within the week. Her project is planned to coincide with Del Ray's arts-themed First Thursday in August. RPCA staff met with Matthew Harwood to discuss the planned site for the artwork in Oronoco Park. Staff has also had discussions with the City's Risk Manager and City Attorney's Office regarding liability during the exhibition. Staff does not anticipate problems but we do need to have a signed Memorandum of Understanding or contract between the City and artist before installation.

**Important Dates:** Matthew Harwood: approximately July 7, 2012, Oronoco Park (pending contract execution); Jane Franklin: June 21 and July 24, 7pm, Beatley Library, 5005 Duke Street. August 2, 7pm, at the Beatley Library and the nearby dog park.; Linda Hesh: August 7, 2012, Del Ray neighborhood of Alexandria.

### **The former Duron Paint Building, Mount Vernon Avenue, Arlandria**

**Team Lead:** Alisa Carrel

**Status:** The final report for the Virginia Commission for the Arts grant was submitted. A "Call for Performing Artists" was created (see attached) for the Four Mile Run Farmers' Market held on Sundays. Cheryl Anne Colton met with Cora Kelly Recreation Center staff Lyndon Murray and Angela Redfearn on June 14 and will continue to collaborate on the artist selection process. There is no current funding to pay for the performances though artists may seek donations at the performance.

### **Contrabands & Freedmen's Cemetery Memorial Sculpture**

**Team Lead:** Alisa Carrel

**Status:** The three finalist artists will be presenting their proposals to the Selection Panel on Saturday, July 7 at the Lyceum. A public "Meet the Artist" reception will be held from 5pm – 6pm at the Lyceum. The proposals will be on public display at the Vola Lawson Lobby in City Hall for four weeks beginning Monday, July 9. The public will be invited to submit their comments on site or via email. The three finalists are: Erik Blome, Crystal Lake, Illinois; Mario Chiodo, Oakland, California and Edward Dwight, Denver, Colorado. The ceremony to commemorate the beginning of construction, originally scheduled for the morning of July 7, has been postponed to allow for further discussion on the naming of the Cemetery.

**Important Dates:** Meet the Artist Reception, Saturday, July 7, 5pm – 6pm, the Lyceum. Free and open to the public. Public comment period: July 9, 2012 – August 6, 2012.

### **Police Memorial**

**Team Lead:** Alisa Carrel

**Status:** No new information.

### **Charles Hamilton Houston Memorial**

**Team Lead:** Alisa Carrel and Cheryl Anne Colton

**Status:** On June 14 another fundraising meeting was held which included Pat Miller, Beth Temple, Mame Reilly, Jim Henson, Rose Boyd and Cheryl Anne Colton. Plans for a fall gala were discussed. Two tentative dates are being explored October 20 and 27. Between now and the next meeting the following actions will be occurring: various lists are being gathered and entered into a centralized database; and creation of a "save the date" postcard. Next meeting is scheduled on Friday, June 29, 12 noon, Mayor's Conference Room, City Hall.

**Important Date(s): Charles Hamilton Houston Gala Planning Committee, Friday, June 29, 12 noon, Mayor's Conference Room, City Hall.**

### **King Street Gardens Park**

**Team Lead:** Cheryl Anne Colton

**Status:** A walk-through meeting to identify the park maintenance issues is scheduled for Thursday, June 21, at noon in the park. Another meeting to discuss park maintenance issues and the Fiscal Year 2013 Capital Improvement Funds available is scheduled for Thursday, June 28, 3 pm.

**Important Date(s): King Street Gardens Park Foundation Walk-through Meeting, Thursday, June 21, noon, King Street Gardens Park; King Street Gardens Park Foundation Capital Improvement meeting, Thursday, June 28, 3 pm, Durant Arts Center.**

### **Captain Rocky Versace Plaza and Vietnam Veterans Memorial**

**Team Lead:** Cheryl Anne Colton

**Status:** The Gilders' Studio completed re-pointing work for the Memorial. One hundred twenty-five people attended the May 28 Memorial Day Ceremony. Virginia Sacotingo, 3<sup>rd</sup> grader from William Ramsay School sang "God Bless America" and Michael Fox, bugler, performed "Taps." Nick Veloz, Public Art Conservationist submitted a proposal for professionally cleaning and waxing the Versace statue. This work is anticipated to be done by the end of June.

### **PUBLIC ART IN URBAN PLANNING:**

#### **Waterfront Plan**

**Team Lead:** Alisa Carrel

**Status:** Pat Miller is the Arts Commission's representative to the newly reconfigured Waterfront Commission and will be scheduling a meeting with the history group.

### **ALEXANDRIA POET LAUREATE:**

**Team Lead:** Cheryl Anne Colton

**Status:** Ms. Young continues to encourage Alexandria City residents to write poetry through her two poetry initiatives:

*"MAPP (Mapping Alexandria in Poems and Pictures),"* a citywide art and poetry project. Residents of Alexandria (adults and children) are invited to write poems, paint or draw pictures or take photos that capture the spirit of the street they live on. Artwork and poems will be collected from April-August. Exhibits of these items will be held in the fall. Poems and photos of dogs will also be collected for the "Dog Days of August," exhibition that will be held August 16 through August 26 in local businesses throughout the City. *Deadline for to submit poetry for both initiatives is August 10.*

Amy Young's tenure ends March 13, 2013. In preparation for the search for a new Poet Laureate for the City, Sydney-Chanele Dawkins was appointed as chair of the Selection Panel. Staff met with Ms. Dawkins on May 31 to explore issues relating to the search, and develop a timeline.

The proposed timeline is:

*June 19,* Commissioners discuss policy issues and receive timeline;

*June-August,* 1) past Selection Panel members are invited to serve, 2) "Call to the Community" reviewed and edited, and a media advisory is distributed soliciting for new Panel members; *September 10,* "Call to Community" distributed;

*September 18,* Arts Commission appoints new Selection Panel members;

*October 15,* first Selection Panel meeting;

*November 9*, deadline to submit applications;

*November 19*, Selection Panel to narrow down applicants for interviews;

*December 10 and/or 13*, Interviews for top candidates;

*December 18*, Selection Panel makes recommendation for new Poet Laureate to Arts Commissioners.

**Important Date(s): Writers Group meetings, Mondays, 7-9 pm, Community Arts Room, Durant Arts Center; Deadline to submit poetry for MAPP and Dog Days of August initiatives is August 10; June through December 18, Solicitation Process for New Poet Laureate.**

#### **COLLABORATION:**

##### **Anti-Stigma/Mental Health Awareness**

**Team Lead:** Cheryl Anne Colton

**Status:** The “Art Uniting People” artist reception and event was held on May 10, 6:30 pm, Lee Center, 1108 Jefferson St. Dr. Margaret Dowell, Maryland based award winning artist and professor at the College of Southern Maryland was the keynote speaker. Dr. Dowell discussed the emerging role of art as a powerful force in fostering an environment and society more supportive of recovery.

The “Art Uniting People” exhibition will be at the Lee Center through the end of September. The exhibition will move to the Beatley Library and be on exhibition until the first week in January. The wrap-up meeting for the “Art Uniting People” exhibition is scheduled for Thursday, June 21, 4:30 pm, 720 N. St. Asaph St.

**Important Date(s): Art Uniting People wrap-up meeting, Thursday, June 21, 4:30 pm, 720 N. St. Asaph St.**

#### **ARTS MARKETING INITIATIVES/SPECIAL EVENTS:**

##### **Alex Arts Awards**

**Team Lead(s):** Alisa Carrel and Cheryl Anne Colton

**Status:** The 2012 Alex Arts awardees were recognized at an event of their choice. UI James was recognized at the May 19, 3 pm Washington Metropolitan Philharmonic concert. Barbara Boehm, Sydney-Chanele Dawkins, Margaret Wohler and David Martin, recognized the Little Theatre of Alexandria at their annual meeting on for June 11, 6 pm at the Little Theatre of Alexandria. Ms. Valtin-Erwin has not yet chosen a second recognition date. Award recipients received a beautiful ceramic window bowl created by artist Karin Abromaitis, a Torpedo Factory artist, and the beautifully redesigned brass star created and donated by David Martin of Gold Works.

##### **Branding Project**

**Team Lead:** Alisa Carrel

**Status:** No new information.

##### **Film Festival**

**Team Lead:** Alisa Carrel

**Status:** The Film Festival Committee will meet on Thursday, June 21, 7pm, Durant Arts Center to discuss options for future festivals. Five films were screened at an Artomatic event held on June 9 in Crystal City.

##### **Youth Arts Festival**

**Team Lead:** Cheryl Anne Colton

**Status:** The 3rd annual Youth Arts Festival was held on Saturday, June 9, noon - 4 pm, Buchanan Field, behind Jefferson Houston School. The Festival is spearheaded by the Alexandria Redevelopment and Housing Authority in partnership with the Alexandria Department of Recreation, Parks and Cultural Activities, the Alexandria City Public Schools, the Northern Virginia Urban League, the Alexandria Commission for the Arts and the Campagna Center.

Youth Arts Festival Auditions were scheduled for Thursday, May 24, 12 noon – 5 pm, TC Williams High School, 3330 King St. Twenty-five acts were scheduled for the Festival. Over eight hundred people

attended the Festival. The wrap-up meeting is scheduled for Thursday, July 12, 10 am, Durant Arts Center.

**Important Date(s): Youth Arts Festival Wrap-up Meeting, Thursday, July 12, 10 am, Durant Arts Center.**

### **CITY GALLERIES PROGRAM:**

#### **Call for Artists/Placements**

**Team Lead:** Cheryl Anne Colton

**Status:** Ali Ringenburg, Director, Principle Gallery juried in 43 artists for the current Art in City Hall exhibition. The Art in City Hall exhibit is located on the 2nd floor of City Hall. The awards were presented at a joint Grant Recipient Recognition and City Galleries Reception, Monday, May 21. The exhibit runs until September 14, 2012.

The Northern Virginia High School Clay Connection Competition and Exhibit was held at the Durant Center through May 16. An awards ceremony was held on May 16.

### **PROFESSIONAL DEVELOPMENT**

#### **Internship Program**

**Team Lead:** Cheryl Anne Colton

**Status:** Lian-Yao Wang's last day was May 4. Four summer interns are secured: Washington Center for Internships and Seminars candidate: Philippe Ostigay, Senior, Concordia University, Montreal; Irene Dellett, Junior, James Madison, University, Harrisonburg, VA; Sarah Strobel, Brigham Young University Washington Experience; and Mackenzie Tucker, Junior, College of William and Mary, Williamsburg, VA. The intern team was in place by the end of May.

Two additional interns were placed to work with artists who will be installing summer temporary public art pieces: Ben Turnbull, sophomore, Skidmore College, will be working with Matthew Harwood, artist, "Moving Waters" project. Anthony J. Senerchia, Intern with Washington Center for Internships and Seminars will be working with Linda Hesh, artist, "Doorknob Hangers" project.

Staff is working to establish a department-wide internship program. Several internship opportunities were posted for the Department of Recreation Parks and Cultural Activities. A "welcome" reception is scheduled for Thursday, June 21, 2 pm, Lee Center.

Cheryl Anne Colton attended the Americans for the Arts' national conference, June 7 through June 10, San Antonio, TX.

On June 13, forty-four people attended the Alexandria Collaborators "Making the Ask" workshop. Ann M. Dorman, CMP, First Night Alexandria moderated the panel. The panel of fundraising experts included: Lyles Carr, The McCormick Group; David Markley, Northwestern Mutual Financial Network; and Louise Kenny, United Way Worldwide. Participant evaluation of the workshop was positive.

### **RESEARCH:**

#### **Local Arts Index & the Arts and Economic Prosperity IV Study**

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

**Status:** On May 11, the Arts & Economic Prosperity Study (AEP IV) report was submitted to the Office of Arts. On May 15, Ross Simons and Cheryl Anne Colton participated in the AEP IV webinar.

On June 1, Ms. Colton attended the regional meeting to plan the Washington, DC Metropolitan's release of the finding for AEP IV study. The proposed date is Wednesday, September 12, 9:30—11:00 AM to make editorial deadlines. The location is not yet selected. A regional video montage (9-10 minutes) with segments from each jurisdiction with elected/appointed officials talking about the importance of the AEP IV study and the arts in their communities will be presented. The DC Arts and Humanities Commission will have their marketing staff create the video for the event. The goal is to have the video montage

completed by August 24. The keynote speaker will be *Jay Dick*, Senior Director, State and Government Affairs, Americans for the Arts. Mr. Dick will share the findings (national and regional comparisons). Ms. *Jennifer Cover Payne*, Pres., Cultural Alliance of Greater Washington will moderate the panel. The proposed audience includes the business community (chamber, board of trade, etc.); Elected/Appointed Officials; Tourism; artists/arts organizations. Another regional meeting to plan the regional release for the AEP IV is scheduled for July 9, 11 am, DC Arts and Humanities Commission.

On June 7, Ms. Colton participated in the Americans for the Arts' AEP IV Media Training, San Antonio, TX. The national release of the AEP IV was held on June 8.

Local Arts Index's preliminary report was received. Several questions about the preliminary report were sent to the LAI project manager. A website was also launched that will host the Local Arts and the National Arts Indexes: <http://www.ArtsIndexUSA.org>. Features include: An ARTSBlog about NAI that will feed directly to the new Index website, which will be updated periodically. Various secondary indicators from the Local Arts Index are being added to the site allowing individuals to compare our community to up to three other participating communities in the U.S. Over time, all secondary indicators will be added to the site.

### **Alexandria Quality of Life Indicators**

**Team Leads:** Alisa Carrel and Cheryl Anne Colton

**Status:** No new information.

*Submitted by Alisa Carrel and Cheryl Anne Colton*

*###*

## **CALENDAR [June/July 2012]**

### **Collection of poems from April through August:**

MAPP (Mapping Alexandria in Poems and Pictures) – a citywide art and poetry project and Dog Days of August.” Send poems, art pieces and photos to: [poet@alexandriava.gov](mailto:poet@alexandriava.gov)

### **King Street Gardens Park Foundation Walk through Meeting**

Thursday, June 21, 12 noon, King Street Gardens Park.

### **Art Uniting People/Anti-Stigma Exhibit and Program**

Thursday, June 21, 4:30 pm, 720 N. St. Asaph St. Wrap-up meeting.

### **Film Festival Committee Meeting**

Thursday, June 21, 7pm, Durant Arts Center

### **Alexandria Arts Forum**

Thursday, June 28, 12 noon, Durant Arts Center

### **Executive Committee Meeting/Alexandria Commission for the Arts**

Friday, July 6, 3 pm, Durant Arts Center

### **ACA Public Art Committee Meeting**

Wednesday, July 11, 7 pm, Durant Arts Center

### **Youth Arts Festival Wrap-up Meeting**

Thursday, July 12, 10 am, Durant Arts Center

### **Grant Program Review Committee**

Tuesday, July 17, 6 pm, Durant Arts Center

### **ACA Regular Monthly Meeting (proposed)**

Tuesday, July 17, 7 pm, Durant Arts Center

### **City Galleries:**

**City Council's Office**, Rm 2204, City Hall, Cianne Fragione, paintings, through July 2012.

**Mayor's Office**, Rm 2331, City Hall, Inmates Art Exhibit through December, 2012.

**Department of Planning and Zoning**, 2nd Floor, Rm 2100, City Hall, Charles Whestone, paintings through July 2012.

**City Manager's Office**, Patsie Uchello, paintings, through July, 2012.

**Second Floor, City Hall**, Art in City Hall Exhibit, various media, through September 14, 2012

**Third Floor, City Hall**, "Growing Pains," mixed mediums, through July, 2012.

**Market Square Lobby**, City Hall, Living Legends of Alexandria, photographed by Nina Tisara, through March 2013.

**Department of Transportation and Environmental Services**, 4th Fl, City Hall, Gary Meus, photography, through July, 2012.

**Main Gallery, Beatley Library**, Carol Dupre, paintings, through July, 2012.

**Lee Center**, 1108 Jefferson Street. Upstairs Gallery, David Camero, paintings/collages, through July 2012; Director's Gallery, Matthew D. Kiehl, pen and ink, mixed media, through December 2012.

**Durant Arts Center**, Matthew D. Kiehl, pen and ink, mixed media, through December 2012, community arts room; Living Legends of Alexandria, main gallery, through September 2012; Northern Virginia High School Clay Competition and Exhibit through May 16.

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JUNE 21, 2012

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
BETHANY A. CARTON, ASLA PARK PLANNER  
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR  
DAVID H. GHEZZI, AIA LEED AP ARCHITECT  
JUDY LO, ASLA LANDSCAPE ARCHITECT  
DANA W. WEDELES, PARK PLANNER  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF

**SUBJECT:** **ACTIVITIES UPDATE, MAY-JUNE, 2012**  
**OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM IV-D-i**

Please see that attached items:

1. Active Park Projects including Capital Improvement Projects – Update
2. Active CFMP Projects Report – Update
3. Jones Point Park – Update
4. Fort Ward Park Management Plan – Request for Proposal
5. Summer 2012 Interns

###

# Active Park Planning Projects

Monday, June 18, 2012

9:29:25 AM

Lead	Project Name	Team	%Complete	Est. Completion
<b>VDOT/NPS/PCC</b>				
	<b>Jones Point Improvement/Renovation</b>	RMK JB		12-Jun-12
	Notes: RPCA Staff as City lead. Completion date remains June 25, 2012.			
<b>VDOT</b>				
	<b>Four Mile Pedestrian Bridge</b>	DW RK		01-Mar-12
	Notes: Contract sign. Kick-off meeting in late June.			
	<b>Freedman's Cemetery</b>	LD RMK DG		01-Nov-12
	Notes: Const'n progress meetings held each other Wednesday at 2900 Bus Ctr. Dr., 10 am. Construction mobilization started on 01 Jun. 365 days of construction. Anticipated completion Jun, 2013.			
	<b>Freedman's Cemetery Sculpture</b>	AC RK	Preliminary Plan	
	Notes: Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule. 3 artists shortlisted.			
	<b>Witter</b>	BC RK	40% CA	01-Nov-12
	Notes: Final earthwork elements are concluding and field construction is underway. The project is 80% complete. Anticipated rectangular field delivery late summer 2012 and softball field/plantings Fall 2012.			
<b>TE&amp;S</b>				
	<b>Holmes Run trail Feasibility Study</b>	DW JL		15-Feb-12
	Notes: TE&S is working with consultant team to improve trail between Brookvalley Park and 395. Three concepts have been proposed.			
	<b>S. Washington St. Improvements</b>	RPCA: DG, RK, J		
	Notes: 100% documents received 16 April. Revised and provided to Park Planning on 08 Jun, due back 15 Jun. Construction start anticipated June 2012 with completion December, 2012			
	<b>Strawberry Run Trail Improvements</b>			
	Notes: Demonstration using porous paving, in collaboration with TES. Project in procurement. Expected to construct in spring.			
<b>RPCA</b>				
	<b>1 &amp; 7 East Del Ray</b>	LD JL	99%	18-Aug-11
	Notes: Playground open to the public in mid-August. Phase I plantings completed in September.			
	<b>ADA Study</b>	LD, DG		
	Notes: Final Draft received approved. KHA contract completed. DG reviewed work in the field. Meeting to be held with Mike Hatfield to discuss implications. Karen Snow, Assist. City Atty., received copy.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Ben Brenman Dugouts and Press Box</b>	DG BC		21-May-12
	Notes: In house Dugout drawings completed. Proposal received from Sparks Play, see attached. DG to field two additional quotes. Press box drawings are not yet completed.			
	<b>Ben Brenman Supervisor Room</b>	DHG		10-May-12
	Notes: Project completed. Jack to implement relocation of existing muster room to new muster room - Park Planning to follow up.			
	<b>Boothe Park Playground Renovations</b>	JL, BC	10%	14-Dec-12
	Notes: Engineer Services Task Order(MASC Engineer of Record) to be submitted to Purchasing Department. Memo regarding scope sent to ACPS.			
	<b>Brookvalley Playground repairs</b>	JL, WP		01-Jun-12
	Notes: Replace swing set because of structural failure.			
	<b>CAPRA Policies</b>	JB RMK		
	Notes: Ongoing to sustain accreditation requirements.			
	<b>Chinquapin Horticulture Improvements</b>			
	Notes: Several landscape projects and site improvements in the areas surrounding the building to support horticultural sites Vefiy scope to include norht entrance re-plantings.			
	<b>Dora Kelley Trail Improvements</b>	DW		01-Sep-12
	Notes: Sole Source Justification complete. Waiting for funding on July 1 to schedule project.			
	<b>Drainage Issues into Colasanto Center</b>	AC RK		26-May-12
	Notes: Work Completed: M. Lord confirms success of water diversion.			
	<b>Ewald Playground Repairs</b>	JL, DC, TT		25-May-12
	Notes: Replace parts on order. Estimated delivery mid-April.			
	<b>Fort Ward Ball Court Renovations</b>	TT, BC		01-Aug-12
	Notes: Court renovation scheduled for the week of June 25, 2012. Anticipated to be complete in August.			
	<b>Fort Ward Furniture Replacement</b>	DW TT	90%	01-Jul-12
	Notes: 15 benches to be delivered Mid-June. Two Grills remain to be ordered.			
	<b>Founders park irrigation replacement</b>	RK		01-Sep-12
	Notes: RFP for project in initial stages.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Four Mile Run Restoration</b>	DW, RMK	90% design	
	Notes: Congressional reauthorization required to qualify for Army Corp permitting. Waiting on passage of Senate bill.			
	<b>Ft Ward Park</b>	LD		
	Notes: Interdept. MOU signed by all depts. Sept. 2011. Draft Management Plan RFP final approval by Advisory Group for comment June 13, 2012.			
	<b>Furniture Replacement</b>	DW BC & Ops		01-Jul-12
	Notes: All furniture except Washington Way benches and grills ordered. Furniture to arrive in June.			
	<b>Hensley Park Event Shelter</b>	DG RK		
	Notes: Large open air shelter coordinated with Festival Event Area project. Allocation request submitted in April.			
	<b>Hensley Park Festival Area</b>			
	Notes: Site renovations to provide additional infrastructure capable of supporting large private/public events. Allocation request submitted in April.			
	<b>Holmes Run Play area ADA connectors</b>			01-Jul-12
	Notes: Estimate to be obtained.			
	<b>Hooffs Run Playground Repairs</b>	JL, DC		01-Mar-12
	Notes: Replace exit sections on tube slides. Parts on order. Estimated delivery mid-April			
	<b>Hunter Miller Basketball Court Light timer</b>	BC		15-Jul-12
	Notes: Pole repainting as identified in the 2011 Engineering Analysis for Ball Field, Tennis and Sport Field Light Poles report.			
	<b>Installation of bio-retention swale and pl</b>			
	Notes: will serve to capture and treat nutrient-laden stormwater runoff generated at the dog park			
	<b>James Bland Redevelopment</b>	Laura		
	Notes: Land Acquisition tied to final site plan for development approved 9.06 action in March, 2012. Park phase under construction summer 2012.			
	<b>King Street Gardens Improvements</b>	AC		
	Notes: To be scheduled around farmers market (ends Oct., begins May)			
	<b>Landover Park Irrigation</b>	RT DC	90%	
	Notes: Irrigation installed. Contract work started for electrical connection.			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Luckett Field Improvements</b>	TT BC		15-Aug-12
	Notes: Raise Net funding allocated.			
	<b>Marina Electrical Upgrades</b>	JH DW		
	Notes: new Electrical wiring for cameras; Divide 30 Amp receptacles for transient boaters G/H pier; reduce amp at E/F and 2 amps at E/F			
	<b>Maxicom Audit</b>	KW BC		
	Notes: Data changed in database for Charles Houston Rec Ctr. Formulating RFP's for physical inventory and data collection for irrigation city-wide. Pilot audit project planned for Fall 2012.			
	<b>Montgomery Court Lights Replacement</b>	BC RJ CL		16-May-12
	Notes: Dominion Power connection rescheduled for week of June 11. All other work complete.			
	<b>Mount Jefferson Playground Renovation</b>	JL	90%DD	01-Aug-12
	Notes: Purchase Order approved. Finalizing 100% construction plans. Construction anticipated to start mid-late April.			
	<b>Mount Jefferson/WOD soft trail connector</b>	JL LD		01-May-12
	Notes: Citizen Request approved by Park and Recreation Commission to provide new safe entry point to greenway from Route 1. Expected completion Summer 2012.			
	<b>Old Town Pool Filter replacement</b>	RB DG		
	Notes: Work completed. R. Baird reports system ready for City aquatics season opening, running well.			
	<b>Oronoco Bay Irrigation Replacement</b>	RK		01-Sep-12
	Notes: RFP for project in initial stages.			
	<b>Park Inventory</b>	DW	90%	14-Sep-11
	Notes: All data collected. Minor edits in GIS remain. Organization of information to be completed in format to inform Park Framwork plans.			
	<b>Park Standards</b>	BC JL		01-Jun-12
	Notes: To be presented to PRC on June 21.			
	<b>Parking Improvements</b>	BC TT		01-Jul-12
	Notes: Minor Amendment to Ben Brenman SUP required. Staff is completing necessary plan revisions.			
	<b>Pavement Improvement</b>	DG		
	Notes:			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Rehabilitation of new Parcels</b>	LD	60%	01-Jul-11
	Notes: Park Plan approved by PRC in March 2011. Implementation of Phase I expected completion May, 2012.			
	<b>Replacement of light and power pedest</b>			
	Notes: Allocation of \$49,000 in Jan 2012			
	<b>Simpson Playground Repairs</b>			08-Jun-12
	Notes: Replace slide and other parts on play structure. Parts on order.			
	<b>Simpson Tennis Court Improvements</b>	BC	0%	15-Jun-12
	Notes: Renovation scheduled for the week of June 25, 2012.			
	<b>Sunset ADA path</b>	JL DC		01-Jun-12
	Notes: Provide required ADA park entrance to play areas.			
	<b>Sunset Playground Repairs</b>	JL DC		01-Jul-12
	Notes:			
	<b>Timberbranch Bridge Replacement</b>	JL		01-Oct-12
	Notes: Requisition to be submitted to Purchasing using MASC Bridge repair contract. Anticipated completion Fall, 2012			
	<b>Waterfront trail improvements</b>	JL RJ		
	Notes: Project in progress - Roberdeau and Windmill Hill			
	<b>Waterfront Trail Upgrades</b>	Randy/Judy		15-Jun-12
	Notes: Scope refinements and cost estimates to be obtained Spring 2012 (in coordination w/ TES as applicable).			
	<b>Windmill Hill Basketball Court Renovation</b>	RJ CL BC		15-Jun-12
	Notes: Construction in progress. Anticipated completion at the end of June.			
	<b>Windmill Hill Dog Area Improvements</b>	DW JL RJ		
	Notes: Install Landscape Barrier			
	<b>Windmill Hill Fence Repair</b>	BC		
	Notes: Part of Bball renovation			

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Windmill Hill Irrigation Replacement</b> Notes: RFP for project in initial stages.	RK		
	<b>Windmill Hill Playground Renovation</b> Notes: Part of Master Plan	JL		
	<b>Windmill Hill Wayfinding Sign Replaceme</b> Notes: Part of Master Plan Project	DW		01-Aug-12
<b>P&amp;Z</b>				
	<b>Arlandria Implementation</b> Notes: Ongoing. Arlandria Implementation Advisory Group Meeting June 20, 2012.	LD DW	80% Planning	
	<b>Beauregard Corridor Small Area Plan</b> Notes: Plan approved at May Planning Commission and City Council public hearings. Implementation Advisory Group on June docket with work starting summer 2012.	LD RMK	90% Planning	
	<b>Braddock Small Area Plan</b> Notes: G. Services providing property mgmt for open space property on N. Henry with 18 mo. Tenant lease signed in 2/2011. Ongoing discussions with P&Z on remaining open space.	LD	90% Planning	
	<b>Carlyle Plaza II</b> Notes: South half of the Eisenhower East Circle Park and publicly accessible open space deck. Anticipated to be docketed for Planning Commission June, 2012.	BC	30% Planning	
	<b>Dominion Terminal Station Relocation</b> Notes:	BC		
	<b>Eisenhower ASA</b> Notes: DSUP for ASA tanks and above structure field was approved by Planning Commission and City Council in October, 2011. Anticipate field use in 2015/2016. Final Plan #1 comments returned to applicant.	BC, RMK		
	<b>Eisenhower Avenue Widening</b> Notes: 30% Submission Drawings reviewed and comments submitted to T&ES. Anticipate 60% Drawings in April/May.	BC RMK	30% Design	
	<b>Eisenhower East Block 2 and 3</b> Notes: Concept Discussions underway for development on Blocks 2 and 3 in Eisenhower East including an urban square park.	BC		
	<b>Eisenhower Station</b> Notes: Eisenhower Metro Station Square final design in progress.	BC, RMK	40% Design	

Lead	Project Name	Team	%Complete	Est. Completion
	<b>Four Mile Run ASA</b>	RMK BC DW	10% Design	
	Notes: Approved by Planning Commission and City Council in March, 2012. Final Site Plan being developed.			
	<b>Landbay K</b>	BC RMK		01-Oct-12
	Notes: Construction underway. Wall construction is underway. Park construction completion expected Summer 2013.			
	<b>Potomac Avenue</b>	BC RMK	80% Construction	30-Sep-11
	Notes: As-built re-submission anticipated in July.			
	<b>Potomac Greens Park</b>	BC	85% Construction	
	Notes: Construction complete. As-Builts expected Summer, 2012.			
	<b>Potomac Yard/Landbay D</b>	BC	0	30-Mar-12
	Notes: Dedication anticipated in July.			
	<b>Potomac Yard/Landbay I/J Parks</b>	BC		01-Jan-13
	Notes: Anticipate construction 2012 and acceptance by the City for phase one (Custis) 2012/2013 and phase two (Howell) late 2013.			
	<b>Public Safety Center</b>	RK	70% Construction	01-Sep-12
	Notes: Project Complete. Ribbon cutting, November, 2011.			
	<b>Ramsey House Visitor's Garden</b>	JL RK		
	Notes: Garden Club of Alexandria and PZ BAR Staff project. Project scoped only. MOA to be developed upon receipt of additional materials. No activity since 2011. Project likely terminated by GCA.			
	<b>Route 1 Improvements</b>	BC	60% Design	
	Notes: Design coordination ongoing with T&ES for Phase II Mass Transit project.			
	<b>Waterfront Plan</b>	LD RK		01-Sep-11
	Notes: The City Council approved the Waterfront Plan in January, 2012. Waterfront Commission to serve as advisory group for implementation starting Spring, 2012. RFP for Park Design out in June/July 2012.			
<b>ACPS</b>				
	<b>Hammond Upper Field</b>	DW RMK		
	Notes: Field construction to begin in May 2012. Anticipated completion Summer, 2012. ACPS led project. Lights are not included.			
	<b>Jefferson-Houston</b>	DW RMK		01-Sep-14
	Notes: Concept II Phase. BAR submission in July.			



# Active Rec CFMP Projects

Monday, June 18, 2012

## Parks, Recreation + Cultural Activities

FY	Project Name	Project Code	Facility Name	Priority	Status	% Complete	Antipated Cost
FY 2013	Windows Repairs - Glazing - Replace Insulated Glass Panels	BB-13-01	Ben Brenman Park Buildings	5.) Moderate: Other (See Remarks)	On Hold	-0-	\$42,000.00
FY 2012	Replace A/C Unit	BF-12-01	Buddie Ford Center	1) Urgent: Health/Safety/Welfare	Under Warranty Period	Completed	
FY 2013	Replace Fan Coil Unit	CB-13-01	Charles Barrett Center	8) Low: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$4,500.00
FY 2013	Water Damage Repairs (N. & S. walls)	CB-13-02	Charles Barrett Center	5.) Moderate: Other (See Remarks)	On Hold	-0-	\$1,200.00
FY 2013	Investigate & Repair/Replace Skylight Leaks	CB-13-03	Charles Barrett Center	5.) Moderate: Other (See Remarks)	On Hold	-0-	\$1,500.00
FY 2015	Replace fitness equipment with new	CB-14-01	Charles Barrett Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$40,000.00
FY 2014	Interior Finishes	CB-14-01	Charles Barrett Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$75,000.00
FY 2012	Replace exterior gym doors	CK-12-01	Cora Kelly Center	4) Moderate: Quality of Function	Preliminary Phase	-0-	\$48,104.00
FY 2012	Replace shower dividers	CK-12-02	Cora Kelly Center	4) Moderate: Quality of Function	Preliminary Phase	-0-	\$55,480.00
FY 2012	Replace gym flooring	CK-12-03	Cora Kelly Center	4) Moderate: Quality of Function	RFQ/Bids Sent Out	-0-	\$69,700.00
FY 2012	Paint gym interior wall surfaces	CK-12-04	Cora Kelly Center	4) Moderate: Quality of Function	RFQ/Bids Sent Out	-0-	\$3,750.00

FY	Project Name	Project Code	Facility Name	Priority	Status	% Complete	Antipated Cost
FY 2013	Replace Gym Floor	CK-13-01	Cora Kelly Center	5.) Moderate: Other (See Remarks)	Preliminary Phase	-0-	\$15,000.00
FY 2014	HVAC Controls	CK-14-02	Cora Kelly Center	3) Urgent: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$60,000.00
FY 2014	Replace one small and two large RTU's	CK-14-1	Cora Kelly Center	3) Urgent: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$160,000.00
FY 2015	Lobby Floor Finish Replacement	CK-15-01	Cora Kelly Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$50,000.00
FY 2012	Water leak in basement Storage Room and Boiler Room	CN-12-01	Chinquapin Park Rec Center	1) Urgent: Health/Safety/Welfare	Preliminary Phase	-0-	\$50,000.00
FY 2012	Locker Room Renovations: Replace water cooler.	CN-12-02	Chinquapin Park Rec Center	4) Moderate: Quality of Function	On Hold/Delayed	-0-	
FY 2012	Replace existing HM doors	CN-12-03	Chinquapin Park Rec Center	1) Urgent: Health/Safety/Welfare	Under Warranty Period	Completed	
FY 2012	Loading dock	CN-12-04	Chinquapin Park Rec Center	4) Moderate: Quality of Function	Under Warranty Period	Completed	
FY 2012	Cubicle shelving for pool area	CN-12-05	Chinquapin Park Rec Center	4) Moderate: Quality of Function	Const'n In Progress	75%	\$15,100.00
FY 2012	Cabinetry work	CN-12-06	Chinquapin Park Rec Center	4) Moderate: Quality of Function	Final Completion/Punch List	90%	\$2,500.00
FY 2012	Replace shower diverters, new tile work, replace shower heads.	CN-12-07	Chinquapin Park Rec Center	5) Moderate: Economy of Scale	Under Warranty Period	Completed	
FY 2013	New Ceiling/Lighting in Locker Rooms, Life Guard & Pool Office, & Fitness Rooms	CN-13-02	Chinquapin Park Rec Center	5.) Moderate: Other (See Remarks)	On Hold	-0-	\$33,000.00

FY	Project Name	Project Code	Facility Name	Priority	Status	% Complete	Antipated Cost
FY 2014	Lockers in Pool Office, Ph I	CN-14-01	Chinquapin Park Rec Center	5.) Moderate: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$20,470.00
FY 2014	Windows Repair-Glazing	CN-14-02	Chinquapin Park Rec Center	3) Urgent: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$67,200.00
FY 2015	Windows Repair-Glazing	CN-15-01	Chinquapin Park Rec Center	3) Urgent: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$67,200.00
FY 2015	Lockers in Pool Office, Ph. 2	CN-15-02	Chinquapin Park Rec Center	6) Moderate: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$120,000.00
FY 2012	Roof and Gutter replacement	CO-12-01	Colasanto Arts Center	6) Moderate: Other (See Remarks)	Under Warranty Period	Completed	
FY 2012	Miscellaneous plumbing	CO-12-02	Colasanto Arts Center	1) Urgent: Health/Safety/Welfare	Under Warranty Period	Completed	
FY 2012	Vapor barrier installation	DU-12-01	Oswald Durant Arts Center	4) Moderate: Quality of Function	Ready to Commence	-0-	\$8,330.00
FY 2013	Decommission AC Units	DU-13-01	Oswald Durant Arts Center	5.) Moderate: Other (See Remarks)			\$40,000.00
FY 2014	Stage Lighting System	DU-14-02	Oswald Durant Arts Center	3.) Moderate: Quality of Function	Preliminary Phase		\$50,000.00
FY 2014	Auditorium Floor Lighting - Security	OD-14-01	Oswald Durant Arts Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	
FY 2014	Fabric Acoustic Panels	OD-14-03	Oswald Durant Arts Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$10,000.00
FY 2015	New Flooring in Corridor	OD-15-01	Oswald Durant Arts Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$16,562.00
FY 2015	New Flooring and Wall base	OD-15-02	Oswald Durant Arts Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$15,000.00
FY 2012	Complete ACT Suspended Ceiling	FM-12-01	Four Mile Run Community Center	4) Moderate: Quality of Function	100% Completed	Completed	

FY	Project Name	Project Code	Facility Name	Priority	Status	% Complete	Antipated Cost
FY 2012	Exterior Stage	FM-12-02	Four Mile Run Community Center	4) Moderate: Quality of Function	100% Completed	Completed	
FY 2012	Replace two HVAC system compressors	LC-12-01	Lee Center	1) Urgent: Health/Safety/Welfare	Const'n In Progress	25%	\$25,000.00
FY 2012	Building Assessment	LC-12-02	Lee Center	3) Urgent: Other (See Remarks)	Preliminary Phase	-0-	\$15,000.00
FY 2014	Millwork Replacement (Multiple Areas)	LC-14-01	Lee Center	3.) Moderate: Quality of Function	Preliminary Phase	-0-	\$10,000.00
FY 2014	Replace Cabinets in Kitchen	LC-14-02	Lee Center	3.) Moderate: Quality of Function	Preliminary Phase	-0-	\$15,000.00
FY 2015	Replace Corridor Water Cooler	LC-15-01	Lee Center	3.) Moderate: Quality of Function	Preliminary Phase	-0-	
FY 2015	Fenestration System Replacement	LC-15-02	Lee Center	6) Moderate: Other (See Remarks)	In Queue (Outlying FY)	-0-	
FY 2015	Restrooms Wall covering Replacement	LC-15-03	Lee Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	
FY 2013	Paint Gym	MV-13-01	Mt. Vernon Center	3.) Moderate: Quality of Function	Preliminary Phase	-0-	\$3,500.00
FY 2013	Kitchen Renovations	MV-13-02	Mt. Vernon Center	3.) Moderate: Quality of Function	Preliminary Phase	-0-	\$15,000.00
FY 2014	HVAC System Replacement	MV-14-01	Mt. Vernon Center	3) Urgent: Other (See Remarks)	In Queue (Outlying FY)	-0-	\$25,000.00
FY 2014	Activity Room Ceiling Replacement	MV-14-02	Mt. Vernon Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$20,000.00
FY 2013	Replace Millwork - New Base Cabinets & Locks	NL-13-01	Nannie J. Lee Center	3.) Moderate: Quality of Function	Preliminary Phase	-0-	\$25,000.00
FY 2014	Gym Bleacher Replacement	NL-14-01	Nannie J. Lee Center				\$11,000.00

FY	Project Name	Project Code	Facility Name	Priority	Status	% Complete	Antipated Cost
FY 2015	New Fitness Equipment	NL-15-01	Nannie J. Lee Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$40,000.00
FY 2012	Replace front entry doors	PH-12-01	Patrick Henry Center	1) Urgent: Health/Safety/Welfare	Under Warranty Period	Completed	
FY 2012	Repair millwork and counter top at kitchen	PH-12-02	Patrick Henry Center	4) Moderate: Quality of Function	100% Completed	Completed	
FY 2012	Replace heat wheel	WR-12-01	William Ramsay Center	7) Low: On Hold or Delayed	In Queue (Outlying FY)	-0-	\$10,000.00
FY 2012	HVAC automatic control system	WR-12-02	William Ramsay Center	7) Low: On Hold or Delayed	Uner Consideration		\$10,000.00
FY 2012	Interior office alteration	WR-12-03	William Ramsay Center	4) Moderate: Quality of Function	100% Completed	Completed	
FY 2012	Replace front doors	WR-12-04	William Ramsay Center	1) Urgent: Health/Safety/Welfare	Under Warranty Period	Completed	
FY 2013	Replace Damaged Dance Floor	WR-13-01	William Ramsay Center	1.) Urgent: Health/Safety/Welfare	Preliminary Phase	-0-	\$60,000.00
FY 2013	Regrade and Re-pave exterior area to stop water intrusion.	WR-13-02	William Ramsay Center	1) Urgent: Health/Safety/Welfare	Preliminary Phase	-0-	\$50,000.00
FY 2015	New Fitness Equipment	WR-15-01	William Ramsay Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$20,000.00
FY 2015	Install Sound Baffles	WR-15-02	William Ramsay Center	4) Moderate: Quality of Function	In Queue (Outlying FY)	-0-	\$10,000.00

**RFP #**  
**REQUEST FOR PROPOSALS**

**FORT WARD PARK & MUSEUM AREA MANAGEMENT PLAN**

Fort Ward Park; Alexandria, Virginia

June 18, 2012

DRAFT

**NOTE:** *For information related to pre-proposal conference, questions, deadline/due dates and other response proposal requirements, see Section X-Proposal Process & Deadline for Submission of Responses of this Request for Proposals.*

**I. Introduction**

The City of Alexandria is seeking services for development of a Park and Museum Area Management Plan for Fort Ward Park; located at 4301 West Braddock Road in Alexandria, Virginia.

The City of Alexandria, Virginia (City) with a population exceeding 142,000 is located on the west bank of the Potomac River, six miles south of Washington, DC and is the 10<sup>th</sup> most densely populated among 3,141 Counties and Independent Cities in the United States(2000, US Census). The City comprises 15.75 square miles and includes 946.7 acres of open space and parklands. Additional information may be found at <http://alexandriava.gov/>.

**II. General Site History, Existing Features & Findings**

Fort Ward Park is 44 acres in size and the site of one of 164 forts and batteries that were built in the defense of Washington, D.C. during the Civil War. The fort was named for Commander James Harmon Ward, the first United States Naval Officer killed in the Civil War. The on-site museum at Fort Ward is a replica of a Civil War-era building that existed in the Defenses of Washington

General Site History: After the war, African Americans established a community, “The Fort,” that included homes, agricultural fields, a school house, a chapel and cemeteries. They founded churches, worked at the Virginia Theological Seminary and Episcopal High School and maintained themselves through self-sufficiency and hard work. The Fort community continued until the City of Alexandria purchased the land to create a park in the 1950s and early 1960s. The park is listed on the National Register of Historic Places and was originally designed as a historical park to commemorate the 100<sup>th</sup> anniversary of the Civil War.

Existing Historical Features: Most of the earthwork fort-believed to be the best preserved of the Defenses of Washington-with a restored Northwest Bastion; rifle trench; the Fort Ward Museum; a reconstructed Ceremonial Entrance Gate and Officers’ Hut; as well as marked and unmarked graves and archaeological resources associated with American Indians, the Civil War and “The Fort’s” African American residents. Along the eastern Park boundary, the Oakland Baptist Church cemetery is physically enclosed on three sides by Fort Ward Park and is culturally associated with the Park as the interment site of some of “The Fort’s” families.

The Fort Ward Museum features a Civil War collection and related programming and is a replica of an era-headquarters building. The Museum interprets the site's history and offers exhibits on Civil War topics, education and interpretive programs, tours, lecture and video series, bus tours, and living history activities throughout the year. The Museum and Historic Site also interpret Alexandria, Virginia as an occupied city, the city's role as a vital Union Army crossroads, life within the Defenses of Washington, and the everyday life of Civil War soldiers and civilians. The fort provides visitors with an excellent understanding of Civil War-era military engineering. About 90% of the fort's earthwork walls are preserved and the Northwest Bastion has been restored and reconstructed to its original condition. The museum also has a library and the surrounding grounds are often used for both Civil War and Revolutionary War re-enactments.

Findings: Oral history, documents, maps and archaeological investigations have extended the knowledge of the park's history and understanding of the cultural resource locations to include an African American community. The Alexandria City Council previously funded two stages of archaeological investigation in order to identify graves, test methods (ground-penetrating radar, metal detection, shovel testing, scraping and test units) and locate resources associated with a school/church and the earliest African Americans in The Fort. The first stage was completed in 2011 and provided the basis for an erosion-control project on the eastern side of the Park. The second stage of the investigation is now in progress. By example, findings to date have identified the presence of marked and unmarked graves. To date investigations have identified 23 graves, of which 3 have gravestones and are located in 3 separate burial grounds. It is anticipated that current archaeological work will generally identify boundaries for the three known cemeteries. Based upon oral history, maps and documents, it is believed that there are additional grave areas still undiscovered, therefore some site areas are identified as likely interment zones without specific evidence of graves until further investigation occurs.

The park is designated as the City's arboretum and is cited as such in the City's Urban Forestry Master Plan. Its facilities, recreational and natural features generally include an amphitheater, dog exercise area, museum, park shelter, parking, picnic areas, playground restrooms, and woodland areas. The Park includes an area not included in this request that contains an athletic field, parking area and tennis courts and is approximately 10 acres in size.

Additional information regarding the Park, its history and current uses may be found at: <http://alexandriava.gov/recreation/info/default.aspx?id=29638> and <http://alexandriava.gov/historic/archaeology/default.aspx?id=54262>.

### **III. Scope of Work**

In recognition of the 150<sup>th</sup> anniversary of the Civil War (2011-2015), this request for proposal anticipates integration of historic context and contemporary park operations with current information so that Fort Ward and its resources may be sustained, maintained and interpreted. It is anticipated that a response proposal to this request will include an inventory based analysis of existing conditions as well as both natural and cultural resources; code compliance, identification of threats and opportunities and prioritized Outcomes and recommendations. Extensive public input is expected to be a part of a community-based project process. It is anticipated that the Park Management plan will ultimately:

1. Serve as a guide and policy document for current and future park staff, other partnering agencies, elected officials, and interested members of the public.
2. Identify stakeholders affected by the management plan and park use. Balance management of natural, cultural, and recreational resources and define needed actions to mitigate any adverse effects. Identify sustainable practice strategies that will coordinate site use, protection and changes at the site over time.
3. Provide a framework for monitoring, preserving, protecting, and maintaining resources at the park, including the earthwork fort, archaeological resources, interments, natural features and basic landscape management of the park.
4. Identify coordinated park enhancement opportunities including possible upgrades related to historical education and interpretation, recognition and demarcation of graves/cemeteries, park facilities, museum additions and improvements, recreation infrastructure, public accessibility and plantings, etc.
5. Provide estimates of probable costs and overall project priority. Provide costs for future work phases based on anticipated Consumer Price Index adjustments.
6. Serve as a guide for future park budget allocations and annual funding requests.
7. Develop and provide an interpretive plan that reveals the site's history, physical features and cultural and natural resources. The intent of the plan shall be to aid in informing and guiding visitors to the property.
8. Conduct periodic public stakeholder meetings to seek input on components of the plan and prioritization of action items. Extensive public input is expected to be a part of a community-based project process.
9. Assemble a draft management plan document, including relevant maps, graphics and photos.
10. Submit the draft management plan to the Fort Ward Advisory Group and City staff for review and recommendation.
11. Edit document to incorporate comments and provide to Advisory Group for its report to the Alexandria City Council.

#### **IV. Project Schedule**

Response proposals shall identify and recommend an action plan for interim project milestones, tasks/deliverables necessary to accomplish 90% of the scope of work within ten (10) calendar months and 100% of the scope of work within twelve (12) calendar months of date of notice to proceed/commencement of work. The project is anticipated to commence in August-September, 2012.

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## **V. Project Communications**

- A. All project communications shall be implemented through a single point of contact by the Consultant and City. For this project, the City point of contact and project manager shall be Laura D. Durham, City Open Space Coordinator. The Contractor shall identify designated primary and secondary points of contact in the proposal response.
- B. The Contractor shall provide a monthly update memorandum of project activities completed during previous 30 days, anticipated work, status of tasks and work underway, and milestones or other activities to be undertaken in the forthcoming 60 days.

## **VI. Citizen Input & Participation**

### **A. Fort Ward Advisory Group**

The Park is supported by the Ad Hoc Fort Ward Park and Museum Area Stakeholder Advisory Group. The Group's approved charge of work is as follows:

1. Provide staff of RPCA, OHA, and T&ES with recommendations on balancing park uses, implementing education and outreach opportunities and implementation of recommendations made in the 2011 Stakeholder Advisory Group report (see previous link for 2011 report and additional details).
2. Bring community values, knowledge, and ideas into the process of creating a management plan for Ft. Ward Park and Museum Area in ways that provide lasting benefit to the local community and the City as a whole.
3. Act as liaisons for neighborhoods and other interested parties in the development process of a management plan for Ft. Ward Park and Museum Area.

### **B. General Public & Appointed Bodies**

Extensive public review and input is expected to be a part of a community-based project process. Review at public hearings and recommendations of publicly appointed commissions and bodies such as the Historic Alexandria Resources Commission, Alexandria Archaeological Commission and Park & Recreation Commission will be required and should be included in response proposal. **Work with City Agencies including: Recreation, Parks & Cultural Activities, Office of Historic Alexandria, Transportation & Environmental Services; and private organizations such as Friends of Fort Ward, Fort Ward Descendants Society and representatives of the Oakland Baptist Church will also be required.**

- C. Obtain comments through data collected using surveys or other means from active park users as a means of informing management plan decisions.

### **D. Final Approval**

It is anticipated that the management plan documents will be intermittently reviewed by the Fort Ward Advisory Group with recommendation for amendment or modification. A final report documenting adoption of the Park Management plan by the involved departments will be presented to the Alexandria City Council.

**VII. Project Approach, Team, Experience, Best Value & Professional Fees**

A. Response proposals shall demonstrate ability to fulfill contractual obligations included in the Scope of Work as the best value to the City as criteria for selection. Proportional/by-task scoring criteria of a one-hundred (100) point maximum will be used to evaluate responses as indicated below:

1. [35 Points] Overall proposed approach based on making recommendations using two (2), five (5), seven (7) and ten (10) year time horizons. Response shall include strategic priorities, process, timing and flexibility in obtaining public input. Clear identification of proposed tasks, deliverables, schedule and those personnel engaged in each task.
2. [15 Points] Demonstrated current and future operational capacity to fulfill scope of work items including administrative procedures, backup/redundant systems of personnel and overall project management.
3. [30 Points] Demonstrated experience and ability of team personnel assigned to this project to deliver assigned project work on-time and within cost budget. Demonstrated experience and responsiveness-including named references, of team personnel assigned to this project as related to all portions of the scope of work, with special reference to management and planning of historical parks with multiple resource types including sensitive resources, such as earthwork forts and interment sites.
4. [20 Points] Demonstrated best-value to the City based on perceived timely ability to perform/complete the tasked work, perceived quality of work based on past performance, work plan including schedule and completion with minimum disruption to public and private infrastructure, and cost. Proposals shall include all project related professional fees and supporting expenses such as materials, supplies, printing, communications, postage, travel and accommodations as a part of base fee.

**VIII. Existing Documents & Reports**

The following existing documents and reports will be provided by the City for Consultant verification and contextual information.

- A. Property locations, lot, block and mapping reference information.
- B. Associated relevant project studies.
- C. Proceedings, documents and preliminary analysis work to date of the Fort Ward Advisory Group.
- D. Most recent recorded site utilities, property boundaries and aerial photography using GIS and ARCVIEW data programs, as available.

**IX. Submittal Format Requirements & Approvals**

- A. Documentation - All formal written documents and reports shall be provided as seven (7) bound copies accompanied by one electronic copy on CD ROM. The submittal title, project name, project address and dates shall appear on or be visible through cover. Divide each volume into logical sections: include an opening summary or overview.
  
- B. Delivery - Deliver task submittals by overnight mail, by courier or in person to the City's Project Manager. Use trackable methods that require signature for delivery acceptance.
  
- C. Rejection - If a task delivery/work product submittal fails to meet the requirements specified, it will be rejected by the Project Manager and the reasons therefore explained. The Contractor shall revise and resubmit rejected submittals at no additional cost to the City.
  
- D. Contract Document Drawings (if necessary) - Provide drawings on 24x36 inch drawing sheets. Include a cover sheet with sheet index. Prepare the drawings so that they are legible and clear when reduced to half size, with lettering on the originals no smaller than 1/8 high. Provide drawings on AutoCAD release 14 or 2000 using CD. Provide a table of contents for each disk and use layering systems following the American Institute of Architects ACAD Layering Guidelines.

**X. Proposal Process & Deadline for Submission of Responses**

- A. Pre-Proposal Conference: A pre-proposal conference is scheduled for 10:00 AM Eastern Standard Time on \_\_\_, 2012 at the project site. The pre-proposal conference is not mandatory, however potential respondents are strongly encouraged to attend.
  
- B. Questions: At the pre-proposal conference, questions and/or clarifications will be accepted. Responses to inquiries will be provided not later than \_\_\_, 2012.
  
- C. Deadline: Response proposals for services are due \_\_\_, 2012-not later than 4:00 PM Eastern Standard Time.
  
- D. Deliver Response Proposals to:  
  
\_\_\_\_\_ ; Alexandria, Virginia 22314
  
- E. Response Proposal Submission Requirements:
  - 1. Provide five (5) bound original signature copies and one (1) electronic copy on CD ROM.

F. Notes:

1. Electronic submissions will not be accepted or considered and will not be returned.
2. Late proposals will not be accepted or considered and will be returned unopened.
3. Upon receipt of proposals, the City at its sole discretion, may/may not determine that proceeding with the scope of work herein is in its best interest.

###

DRAFT ONLY

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JUNE 21, 2012

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM  
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF  
JACK R. BROWAND, CPRP ACTING DEPUTY DIRECTOR

**SUBJECT: JONES POINT PARK; COMPLETION UPDATE – JUNE 25, 2012**

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CONSTRUCTION PROGRESS UPDATE

The purpose of this update is to provide the last regularly scheduled overview of activities related to Jones Point Park construction, which commenced on November 18, 2010. This overview is for the months of May-June, 2012. Project status as of June 13, indicates that 98.3 percent or 574 contract days have been expended and that the installed work is equivalent to 94.70 percent of total project completion. Although some minor construction will continue after the contract completion date-specially related to the Light House, there is no change to the contract completion date – which remains anticipated as June 25, 2012. Thereafter, the National Park Service will open the Park to the public on July 05, 2012. The Commission will be periodically updated at future regularly scheduled future meetings as conditions warrant.

ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction has been continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website has typically included a continuously updated overview of construction activities for a three-week look-ahead schedule of anticipated work. With cessation of major construction activities, the information will be periodically updated when deemed necessary.

Upon completion, the Park and the Mount Vernon Trail will remain under ownership and management of the US Department of Interior-National Park Service. All park facilities including community gardens, sports fields, trails, parking and playgrounds will be operated by the National Park Service similar to its neighboring Parkway facilities at Daingerfield Island and Gravelly Point Parks. The City of Alexandria will not schedule athletic fields or other facilities such as the playgrounds.

All future maintenance of the Park, including snow removal, policing and removal of litter/trash, landscape/tree and grounds work and trail work will be the responsibility of the National Park Service. The recycling center on South Royal Street will remain responsibility of the City of Alexandria.

JUNE 21, 2012

Page 2 of 2

#### VDOT-COMMUNITUY LIAISON INFORMATION GROUP

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, created a Community Liaison Information Group on Jones Point Park Construction. The group was comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park. Throughout the Park construction period, the Community Liaison Information Group has met quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings were open to the public and include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria.

Members of the Liaison Group were identified as direct points of contact for gathering information on neighborhood concerns or questions, and were supported by direct contact to VDOT to address such items as they arise. The Community Liaison Information Group held a construction site tour on Saturday; April 28, 2012 and its last regularly scheduled Community meeting on Tuesday; May 01, 2012 at the City's Lee Center.

###

**Jones Point Park Restoration Project  
Construction Update at a Glance:**

**Date: 06.18.2012**

*The following provides an overview of major tasks undertaken by the project General Contractor. Future Scheduling Week and Work Anticipated Items are subject to change in response to construction activities, weather and project conditions.*

<b>Week</b>	<b>Work Anticipated:</b>
<b>Fall, 2012</b>	Dedication ceremonies for the Park are scheduled for Fall, 2012.
<b>07.02.2012</b>	<u>July 05, 2012</u> -Official Opening of Park to the Public With the completion of construction nearing the July 4 Independence Day Holiday, official opening of the Park to the public by the National Park Service is July 5, 2012.
<b>06.25.2012</b>	<u>June 25, 2012</u> -Anticipated Completion (584 Contract Days) Final construction activities will be completed the week of June 25, 2012.
<b>06.18.2012</b>	Current Public Access areas in the park were closed on Monday, June 11, 2012 for contractors to complete construction fence removal as well as final grading, seeding, and site clean-up.
<b>06.11.2012</b>	Restricted Access Road Install pavement overlay  Park Entrance Drive Install pavement and traffic marking  Hunting Towers Install swing gate and bollards  Playground Install rubber surfacing  Light House Install sprinkler system Install fence  Miscellaneous Install site furnishings Install signs and wayfinding information
<b>06.04.2012</b>	Restricted Access Road Install fence Install guardrail  Royal Street Mill and complete pavement Install barricade and keypad  Playground Install fence Tot Lot Install fence  Light House Install sprinkler system

Comfort Station  
Install rock mulch  
Set rudder

Miscellaneous  
Install bluestone at circle

**05.28.2012**     No Work On-site May 28

Restricted Access Road  
Install guardrail

Royal Street  
Repair electrical service  
Place topsoil

Playground  
Shape seating boulders

Fishing Pier  
Install railing

Floating Dock  
Install landing and gangway

Comfort Station  
Install rudder pedestals  
Refurbish rudder

Miscellaneous  
Install signs and wayfinding information

**05.21.2012**     Restricted Access Road  
Install fence beneath piers  
Place surfacing

Parking Areas/Hunting Terrace  
Install swing arms and bollards

Play Areas  
Place seating boulders  
Place topsoil  
Place surfacing

Ship Lawn  
Place fence

Light House  
Install picket fence

Throughout Park  
Install wayfinding signs

City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JUNE 21, 2012

**TO:** PARK & RECREATION COMMISSION MEMBERS

**FROM:** PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

**SUBJECT: SUMMER, 2012 INTERNS**  
PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

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The purpose of this memorandum is to inform the Commission that the Park Planning, Design & Capital Development Team is fortunate to have Divisional efforts supplemented by a cohort of talented interns this Summer. Each started with the Division in May/June, 2012, after a national search, and competed individually for their opportunity. Please join Staff in welcoming Alex Ray, Amanda Foran and Eduardo Diaz-Etchevehere to the City and to the Department of Recreation, Parks & Cultural Activities. A brief biographical sketch for each follows:

○ **Alexander Ray**

Alex is currently an undergraduate at Virginia Tech. He will graduate in 2013 with a B.A. in Political Science with a minor in Planning and Urban Affairs. After graduation, Alex plans to attend graduate school and earn a Master's Degree in either Public Policy or Planning. His interests include public policy, planning, and sustainable development. He is excited to be interning with the park planning department this summer.

○ **Amanda Foran**

Amanda received a Bachelor's of Fine Art from Auburn University in 2008, and is currently pursuing a Master's of Landscape Architecture at Virginia Tech's Alexandria campus. Prior to relocating to Alexandria, she worked as a Communications Coordinator and Volunteer for Urban Habitat Chicago, an urban sustainable design non-profit in Chicago, IL. She was involved in a variety of projects that ranged from designing school gardens and sustainable playgrounds to coordinating communication and marketing efforts. Her interests include public art, community involvement in design process, and sustainable design of public space.

○ **Eduardo "Eddie" Diaz-Etchevehere**

Eddie received his Bachelor of Science in Architecture degree from the University of Virginia, with a concentration in Architectural Design and minors in Architectural History and Global Sustainability. While at the University of Virginia, he spent a summer working for the Department of Planning in the City of Newport News, VA, helping in the preliminary stages of the downtown Green Space Master Plan. He has also engaged in community-service construction projects in Jamaica, Honduras, and Washington DC. His interests include green infrastructure, multi-use transportation planning ("complete streets") and new urbanist designs.

**City of Alexandria, Virginia**

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**MEMORANDUM**

DATE: JUNE 18, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: CHERYL LAWRENCE, ACTING DIVISION CHIEF  
MARKETING, and SPECIAL EVENTS & WATERFRONT DISTRICT

SUBJECT: PARK AND RECREATION COMMISSION  
MARKETING, SPECIAL EVENTS & WATERFRONT  
DIVISION UPDATE- ITEM #IV-E

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**SPECIAL EVENTS MANAGEMENT:**

The City's Special Events Committee met on Thursday, June 14 and reviewed seven events scheduled for the months – October.

The events were as follow:

Scottish Christmas Walk – **December 1**

First Night Alexandria – **December 31**

Alexandria Turkey Trot – **November 22**

Run for the Shelter – **November 17**

Alexandria Oyster Festival – **November 10**

Global Run/Walk 4 Water – **September 30**

Alexandria King Street Festival – **September 8-9**

Irish Festival – **August 11**

OCC/ Trusted Choice Chopper Public Unveiling – **July 19 (Friday)**

The Comcast Outdoor Film Festival will be held on July 13-14; movie showing will be “Mission Impossible Ghost Protocol” and “We Bought A Zoo”. The event is held at Waterfront Park starting at dusk.

**CITY MARINA Update:** Upcoming projects: - the electrical repairs and upgrades are under contract.

**WATERFRONT DISTRICT MAINTENANCE PROJECTS UPDATES**

The Waterfront Park staff has completed the following maintenance project: the Montgomery Tennis court sink hole is repaired and court 4 is ready for use. Founders Park turf management renovations are completed. Windmill Hill basketball court was re-surfaced. The top soil grading around the court installed and the new basketball goals installed.

Dominion Power will install meters for the court lighting project very shortly. The Waterfront Walk was a success; a report will follow to capture areas sited. Point Lumley Park volunteer restoration project was a success, it included planting shrubbery, painting the railings and utility box and mulching.

Windmill Hill turf restoration has begun to promote the annual restoration for the dog park. Harborside's floating pier rails were reinforced and repaired.

### **UPCOMING SPECIAL EVENTS:**

- Old Town Arts & Craft Festival – **June 16-17**
- Juneteenth Celebration - **June 16**
- Carlyle Food & Wine Festival – **June 23**
- Del Ray Music Festival – **June 23**
- 236 Annual USA/ 263th Alexandria Birthday Celebration – **July 7**
- Comcast Outdoor Film Festival – **July 13-14**
- OCC/ Trusted Choice Chopper Public Unveiling – **July 19 (Friday)**
- 11<sup>th</sup> Annual Arlandria/Chirilagua Festival - **July 29**
- Irish Festival – **August 11**
- Cambodian Day Festival – **August 19**

## Jack Browand

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**From:** William Chesley  
**Sent:** Thursday, May 17, 2012 8:36 PM  
**To:** Jack Browand  
**Subject:** Fwd: 2012 Park and Recreation Commission CIVIC Awards

I believe I sent this?

William Chesley, Deputy Director  
Recreation Services  
Dept. of Recreation, Parks &  
Cultural Activities  
1108 Jefferson Street  
Alexandria, VA 22314  
O)703.746.5426  
Cell)571.238.2450

Begin forwarded message:

**From:** Jack Schutzzius <[schutzzius@aol.com](mailto:schutzzius@aol.com)>  
**Date:** May 11, 2012 1:11:37 PM EDT  
**To:** <[william.chesley@alexandriava.gov](mailto:william.chesley@alexandriava.gov)>  
**Subject:** 2012 Park and Recreation Commission CIVIC Awards



### 2012 Park & Recreation Commission CIVIC Awards

**Date:** May 11, 2012

**Name of Nominee:** *Laura Fries*

**I'm submitting this nomination for a:**

*Citizen (Individual) Award*

**If nominating an individual for a Citizen Award:**

Nominee's Address: *1904 La Grande, alexandria 22301*

Nominee's Phone: (H) *7033140024* (W) *7033140024*

**Person submitting this nomination:**

Name: *Jack Schutzzius*

Address: *1904 La Grande Ave 22301*

Email: [schutzius@aol.com](mailto:schutzius@aol.com)

Phone: 7038363092

**Applications must be submitted by June 14, 2012.**

Provide a brief description (not to exceed one page) of the nominee's accomplishments and qualifications for this award:

*Nominee is a long time city resident who has worked closely with the Parks and Rec department and children's groups to provide rewarding recreation opportunities to children of the city, including children with disabilities. For several years, Laura Fries has been the team rep and chief parent volunteer for the Wahoos, Alexandria's only public swim team. The Wahoos is no small effort. Daily practices and hours long meets require dozens of parents volunteers, city staff, and participation by kids from all over the city. The team is up against stiff competition from well funded suburban clubs, with modern facilities, from as far away as Loudoun County. What makes the Wahoos special is its diversity and its culture of inclusiveness and community. Laura's leadership provides for that. While other teams celebrate the fastest times, the Wahoos highest award is for sportsmanship, an honor the team chose to name after her own late son, who was disabled and unable to swim, but was still part of the team. Recently, the Wahoos have grown to well over one hundred kids, however, and in 2011 celebrated something else, its first winning season in recent memory. Laura Fries is also an active volunteer/coordinator for the Miracle League of Alexandria, which is working with the city, citizens, businesses and other organizations to develop an accessible baseball field at the Lee Center. The field will put Alexandria on a short list of communities on the cutting edge of providing the opportunities for children and adults with disabilities to enjoy America's Pastime. It's a community effort with many leaders, but Laura is one who helps make the game day experience special. Laura may be a familiar face at the Mt Vernon Rec Ctr, where for years she has also led a girl scout troop. She's also a familiar face at Parks and Rec, where she has been active participant, too. I know first hand how much Laura Fries has done, all of it as a volunteer, for this city. She is fully deserving of recognition for all this work. More references available upon request. Thank you for your consideration*

## Jack Browand

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**From:** William Chesley  
**Sent:** Thursday, May 17, 2012 8:38 PM  
**To:** Jack Browand  
**Subject:** Fwd: 2011 Park and Recreation Commission CIVIC Awards

Think I sent this?

William Chesley, Deputy Director  
Recreation Services  
Dept. of Recreation, Parks &  
Cultural Activities  
1108 Jefferson Street  
Alexandria, VA 22314  
O)703.746.5426  
Cell)571.238.2450

Begin forwarded message:

**From:** Mimi Carter <[mimicarter01@gmail.com](mailto:mimicarter01@gmail.com)>  
**Date:** May 3, 2012 1:57:12 PM EDT  
**To:** <[william.chesley@alexandriava.gov](mailto:william.chesley@alexandriava.gov)>  
**Subject:** 2011 Park and Recreation Commission CIVIC Awards



### 2012 Park & Recreation Commission CIVIC Awards

**Date:** May 3, 2012

**Name of Nominee:** Joseph LaMountain

**I'm submitting this nomination for a:**

*Citizen (Individual) Award*

**If nominating an individual for a Citizen Award:**

Nominee's Address: 106 E Cliff Street, Alexandria, VA 22301

Nominee's Phone: (H) 202.288.5124 (W) 202.288.5124

**Person submitting this nomination:**

Name: Mimi Carter

Address: 106 E Cliff Street, Alexandria VA 22301

Email: [mimicarter01@gmail.com](mailto:mimicarter01@gmail.com)

Phone: 571-218-0951

**Applications must be submitted by June 14, 2012.**

Provide a brief description (not to exceed one page) of the nominee's accomplishments and qualifications for this award:

*In 2007, Joe founded the MV Big Flea, the Washington, DC metro area's largest charity flea market fundraiser ([www.mvbigflea.com](http://www.mvbigflea.com)). Each year the MV Big Flea draws more than 1,500 attendees to the Mount Vernon Recreation Center in Del Ray and has raised more than \$110,000 for education and enrichment programs at the Mount Vernon Community School PTA. I am nominating Joe for this award for his significant contribution of time, talent, and resources to make this event a success. Since he founded the MV Big Flea, Joe has dedicated at least 1,000 hours towards organizing and promoting the MV Big Flea. In 2011, he even donated his personal vehicle for a raffle which raised more than \$3,000 for the event. Yet despite Joe's significant commitment of time and marketing expertise, his contributions have gone largely unrecognized. I am also submitting this nomination because the MV Big Flea helps Alexandria meet its recreational and cultural needs. Funds generated by the MV Big Flea have allowed students to participate in a variety of recreational and cultural activities, such as field trips to museums and Jamestown, upgrades to the playground and other school facilities, and purchase of sporting and other equipment not provided through ACPS. The MV Big Flea is also one of the city's most multicultural fundraising events. Unlike gala fundraising events, the MV Big Flea is inclusive and draws many volunteers from Alexandria's Hispanic, African American and Caucasian communities. This reflects the the diverse composition of the Mount Vernon Community School community - as well as the city at large - and warrants recognition. Finally, the MV Big Flea also seves a vital role by promoting the reuse of materials rather than discarding them. Each year, the MV Big Flea receives thousands of in-kind donations, many of which would otherwise be discarded and sent to a landfill. All items left unsold at the end of the event at donated free to any individual or family in need. Last year more than 99% of donated items avoided being thrown away. This year represents Joe's final involvement with the MV Big Flea as his youngest daughter will be advancing to the George Washington Middle School in the next calendar year. I strongly believe that Joe clearly exceeds the criteria for receiving a 2012 CIVIC Award and the timing is altogether proper for recognition of his significant contributions to the community. Please feel free to contact me if I can provide additional information about this nomination.*

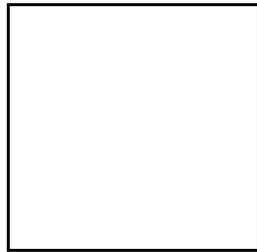
## Jack Browand

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**From:** William Chesley  
**Sent:** Thursday, June 14, 2012 1:53 PM  
**To:** Jack Browand  
**Subject:** FW: 2012 Park and Recreation Commission CIVIC Awards

FYI

**From:** Elizabeth Wright [<mailto:eliz.wright@alumni.umw.edu>]  
**Sent:** Thursday, June 14, 2012 1:50 PM  
**To:** William Chesley  
**Subject:** 2012 Park and Recreation Commission CIVIC Awards



### 2012 Park & Recreation Commission CIVIC Awards

**Date:** June 14, 2012

**Name of Nominee:** Brian Marquis

**I'm submitting this nomination for a:**

*Citizen (Individual) Award*

**If nominating an individual for a Citizen Award:**

Nominee's Address: 332 N Pickett St 22304-2104

Nominee's Phone: (H) 703.823.5906 (W) 703.519.7916

**Person submitting this nomination:**

Name: Elizabeth Wright

Address: 113 S Ingram St, 22304

Email: [eliz.wright@alumni.umw.edu](mailto:eliz.wright@alumni.umw.edu)

Phone: 571.408.1690

**Applications must be submitted by June 14, 2012.**

Provide a brief description (not to exceed one page) of the nominee's accomplishments and qualifications for this award:

*Brian noticed and alerted the Holmes Run Park Committee (HRPC) of several equipment issues going on in the Holmes Run Park area near the Beatley Bridge area in January.6` PRCA had determined that several pieces of both play and exercise equipment was either too old, out of repair, unsafe, or non ADA compliant. Brian meticulously docu photographed the equipment, checked with the original manufacturer, and attended community held PRCA meetings and encouraged the HRPC to have park staff attend our March meeting so a larger share of*

*neighbors and park users could attend and voice their concerns. The HRPC noted several children's pieces of equipment had been removed, along with several exercise equipment stations, w/ no community notice or involvement. A citizen's petition of 153 signatures was presented to save the equipment. With Brian's research and information, an agreement was negotiated with park staff to repair, maintain, and reposition equipment to save it rather than dismantle and dispose. Brian's efforts, in the long run, saved the city and tax payers funds and also the equipment itself, leaving a more functional play and exercise area in the park. Park staff communicated that the play equipment planned for removal/disposal; funding would not be available prior to FY 2016 for replacement; four years away. Clearly Brian's activism has left this play and exercise area in the West End, intact, useable, and functional. While we happily wait for the additional new FY2016 planned playground near Ripley St.*

## Jack Browand

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**From:** William Chesley  
**Sent:** Sunday, June 10, 2012 2:00 PM  
**To:** Jack Browand  
**Cc:** Robin DeShields  
**Subject:** Fwd: 2012 Park and Recreation Commission CIVIC Awards

William Chesley, Deputy Director  
Recreation Services  
Dept. of Recreation, Parks &  
Cultural Activities  
1108 Jefferson Street  
Alexandria, VA 22314  
O)703.746.5426  
Cell)571.238.2450

Begin forwarded message:

**From:** Alisa Carrel <[ajcarrel@comcast.net](mailto:ajcarrel@comcast.net)>  
**Date:** June 10, 2012 1:40:34 PM EDT  
**To:** <[william.chesley@alexandriava.gov](mailto:william.chesley@alexandriava.gov)>  
**Subject:** 2012 Park and Recreation Commission CIVIC Awards



### 2012 Park & Recreation Commission CIVIC Awards

**Date:** June 10, 2012

**Name of Nominee:** Pat Miller

**I'm submitting this nomination for a:**

*Citizen (Individual) Award*

**If nominating an individual for a Citizen Award:**

Nominee's Address: 404 Laverne Avenue, Alexandria, VA 22305

Nominee's Phone: (H) 703-258-4516 (cell) (W) 703-683-2905

**Person submitting this nomination:**

Name: Alisa Carrel

Address: 537 S. Fairfax Street

Email: [ajcarrel@comcast.net](mailto:ajcarrel@comcast.net)

Phone: 703-362-3639 (cell)

**Applications must be submitted by June 14, 2012.**

Provide a brief description (not to exceed one page) of the nominee's accomplishments and qualifications for this award:

*It is with great pleasure that I nominate Pat Miller for the 2012 CIVIC Award. This is Pat's third nomination. I understand that she was not considered previously because she is the chair of a City commission. I do hope that you consider her this year because Pat will be concluding her leadership of the Alexandria Commission for the Arts on June 19, 2012 and deserves to be recognized for her tremendous dedication to our city. Pat Miller exemplifies what it means to be committed to and involved in one's community. As chair of the Alexandria Commission for the Arts for the past six years, she has skillfully led the work of a diverse group of commissioners and committee members, advocated for the arts in Alexandria, and advised City Council on arts-related policy. As chair of the Public Art Committee, she is involved in every public art project within the City and helped secure 2.75 million dollars in funding for public art acquisition. As chair of the Alexandria Film Festival, Pat led efforts to increase the festival's footprint from one screening venue to seven. The 2012 festival featured 51 films from 13 countries and attracted 1300 film lovers. Each week, Pat volunteers more than 30 hours to Alexandria. She works with the Miracle League of Alexandria to raise funds for the Miracle Field for individuals with special needs and is an active board member of Community Partners for Children, an organization that provides holiday toys and school supplies to children in need. Pat also established the Del Ray Farmers' Market and served as Market Master, was the first President of the Potomac West Alliance (now Del Ray Business Association), a founder of Del Ray's First Thursdays, and is co-owner of A Show of Hands, a popular shop in Del Ray where local artists sell their artwork. However, Pat is probably best known as the founder of Art on the Avenue, a highly successful multicultural arts festival in Del Ray now in its 17th year. Supported by a large group of volunteers, the festival attracts more than 50,000 people and features 300 artists, food vendors, three music stages, and a children's stage. Art on the Avenue has brought attention to Alexandria with features on WETA, the Washington Post and Washingtonian Magazine. Her tireless work has had a strong impact on elevating the presence of the arts in Alexandria. American Style Magazine has named Alexandria as a top 10 arts destination in the country for mid-sized cities for the past three years. This year, Alexandria is listed as number four. Pat was recently named a Living Legend of Alexandria. In 2010, she was named Alexandria Citizen of the Year by [Alexandrianews.org](http://Alexandrianews.org). Her shop has also been recognized as the Small Business Philanthropist of the Year by Volunteer Alexandria and Virginia Retailer of the Year by the Virginia Retail Merchants Association. In 2009, A Show of Hands was presented with the "Heart of Del Ray Award" by the Del Ray Business Association. Pat Miller encourages others to become involved in community activities. You will often hear her say "Come join us" and "We can do this!" Pat is recognized by her colleagues as the hardest-working commissioner on the Arts Commission. She is an inspiration to me and many others throughout Alexandria. We value, respect and admire her for her tireless devotion to our community and believe that she is most deserving of a CIVIC Award by the Parks & Recreation Commission. I thank you for considering Pat Miller for this distinguished award.*

## Jack Browand

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**From:** William Chesley  
**Sent:** Monday, June 04, 2012 7:14 AM  
**To:** Jack Browand  
**Subject:** Fwd: 2012 Park and Recreation Commission CIVIC Awards

William Chesley, Deputy Director  
Recreation Services  
Dept. of Recreation, Parks &  
Cultural Activities  
1108 Jefferson Street  
Alexandria, VA 22314  
O)703.746.5426  
Cell)571.238.2450

Begin forwarded message:

**From:** William Rivers <[rivers15@comcast.net](mailto:rivers15@comcast.net)>  
**Date:** June 3, 2012 7:25:25 PM EDT  
**To:** <[william.chesley@alexandriava.gov](mailto:william.chesley@alexandriava.gov)>  
**Subject:** 2012 Park and Recreation Commission CIVIC Awards



### 2012 Park & Recreation Commission CIVIC Awards

**Date:** June 3, 2012

**Name of Nominee:** Donnie Simpson

**I'm submitting this nomination for a:**

*Citizen (Individual) Award*

**If nominating an individual for a Citizen Award:**

Nominee's Address: 2331 Mill Road, Alexandria, VA 22313

Nominee's Phone: (H) n/a (W) 703-299-0029

**Person submitting this nomination:**

Name: William Rivers

Address: 15 W. Mt. Ida Ave., Alexandria, VA 22305

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**Applications must be submitted by June 14, 2012.**

Provide a brief description (not to exceed one page) of the nominee's accomplishments and qualifications for this award:

*I would like to nominate Donnie Simpson for the 2012 Park and Recreation Commission CIVIC award as a citizen who has performed extraordinary service to the Alexandria community. Donnie grew up in Alexandria, attended the public schools, and comes from a family rich in the tradition of giving back to the community. The major recreational baseball stadium complex in the City (Simpson Field) is named after a family member. Ever since leaving school, he has been an active member of the Alexandria community. He has participated in coaching the youth of Alexandria and has been particularly active in ensuring that there are recreational opportunities available to all in the City. He is a member of several sports organizations (The Youth Sports Advisory Board and the Alexandria Sportsmen's Club to name just two) and he and his firm contribute significant money and services to a number of different sports at both the high school and recreational level (ranging from sports like baseball to others such as football and field hockey). His contributions cover a number of activities at T. C. Williams High School, as well as also covering a variety of sports offered through the City's Department of Recreation, Parks, and Cultural Activities. His most impressive contribution however may be his effort this year to install a Miracle Field in the City of Alexandria. A Miracle Field is a rubberized surface baseball diamond that allows special needs individuals the ability to participate in baseball and other sports. The surface is specifically designed to allow use of wheelchairs and walkers. The City had challenged the private sector to raise \$135,000 as a contribution to the installation of such a Field. The Miracle League of Alexandria (MLA) was organized to meet that challenge. Donnie is a founding member of the MLA Board of Directors and serves as the Chairman of the Fund Raising Committee. Over the past year, Donnie has been active in ensuring that the MLA met that goal. From his own monetary contribution to convincing friends and associates to donate to developing the successful fund raising strategy, Donnie has been at the center of MLA's fund raising efforts. Along with helping raise the funds, Donnie has volunteered his firm to help with the construction of the Field – another perfect example of a public/private partnership with the City to help our special needs community. As part of that effort, he has negotiated substantial discounts from building suppliers and others so that the overall contribution of the private sector will exceed \$240,000 in funds and discounts. This has allowed the City to include a number of features at the Field that will make it a truly memorable experience for our special needs population, as well as others in the City. To name a few, special plantings will be done so that the players can touch and smell the shrubbery; handicapped accessible picnic tables will be there; covered dugouts will shield our players from the sun; and lights will be installed so these special individuals can experience a night baseball game for the first time in their lives. All in all, Donnie is truly an excellent example of an Alexandria kid who has grown up and, through his time and generosity, helped make his City a better place to live.*